

DMITRIEV ILIA

WEB DEVELOPER

ABOUT ME

I am a web developer passionate about programming. Work hard to build nice looking and easy to use UI and write clean maintainable code. Love to learn and implement new knowledge in products that can make life better.

PORTFOLIO

<https://ilya-codes.github.io/portfolio>

SKILLS

Html
Css
JavaScript
jQuery
React
Next.js
Node.js
Express
MongoDB

CONTACT INFORMATION

ilya.d.mailbox@gmail.com

WORK EXPERIENCE

CUSTOMER SERVICE MANAGER

Interdine Group | Mar. 2019 to present

- Staff training
- Reservation management
- Training system and manuals improvement

LEGAL ASSISTANT

PPF Real Estate Holding | Feb. 2015 to Jun. 2017

- Coordinating contract approvals, signatures and filings
- Providing general administrative support including contract searches and organization
- Assisting attorneys and perform legal research and analysis
- Preparing, reviewing, editing and proofreading a variety of documents

LEGAL ASSISTANT

Apex Group | Nov. 2011 to Jun. 2014

- Assisting attorneys to develop legal advise
- Monitoring applicable law changes
- Electronically filing documents into the firm's document management system

EDUCATION

PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA

Master's degree, Law

sep 2004 - Jun 2011

Associate's degree, Language Interpretation and Translation
Associate's degree, Language Interpretation and Translation

sep 2004 - Jun 2005