

Project Proposal

KidCare+ Data Collection and Management System

Kavin Kavin Nanthakumar – s8049341

Mohamed Imaad-s8078260

1. Introduction

The **KidCare+ Data Collection and Management System** is designed to efficiently manage the enrollment, tracking, and progress monitoring of children in educational and extracurricular programs. The system will serve as a secure, centralized platform for storing children's personal details, attendance, health records, and progress reports. It will provide an easy-to-use interface for administrators, teachers, and parents, ensuring seamless communication and data management.

Objectives

- Digitize and centralize child records for easy access.
- Improve accuracy in tracking attendance and performance.
- Enhance communication between program administrators, teachers, and parents.
- Ensure data security and compliance with child protection regulations.

2. Functional Requirements

These define what the system must do to meet user needs.

User Management

- Secure login for different user roles (administrators, teachers, parents).
- Role-based access control (e.g, teachers can enter progress reports but not edit child personal details).

Child Registration & Data Storage

- Store personal details (name, age, parent contact, medical info).
- Assign children to specific programs and classes.

Attendance Tracking

- Log daily attendance for each child.
- Generate attendance summaries and trends.

Progress Monitoring

- Record academic performance and skills development.
- Allow teachers to input feedback and assessments.

Report Generation

- Create custom reports on attendance, performance, and enrollment statistics.
- Provide graphical dashboards for quick insights.

Communication Module

- Notify parents about attendance, upcoming events, and progress updates.
- Send automated reminders and alerts.

3. Non-Functional Requirements

These define system quality and constraints.

Security & Data Protection

- Encrypt sensitive child data to prevent unauthorized access.

- Implement multi-factor authentication (MFA) for administrators.

Scalability & Performance

- Support a growing number of children, teachers, and programs.
- Optimize database queries for fast access and reporting.

Usability & Accessibility

- Design an intuitive, user-friendly interface for all stakeholders.
- Ensure mobile compatibility for on-the-go access.

Backup & Recovery

- Automatic daily backups to prevent data loss.
- Easy restoration in case of system failure.

References

Overview of Privacy Regulation in Schools:

Independent Schools Australia. (2023). *Privacy compliance manual*. Retrieved from <https://isa.edu.au/wp-content/uploads/2023/04/Privacy-Compliance-Manual-2023.pdf>

2. Privacy Policies in Victorian Schools:

Victoria State Government, Department of Education and Training. (n.d.). *Privacy and information sharing: Policy*. Retrieved from <https://www2.education.vic.gov.au/pal/privacy-information-sharing/policy>

3. Privacy Act 1988 and Young Individuals:

Office of the Australian Information Commissioner. (2023). *Children and young people*. Retrieved from <https://www.oaic.gov.au/privacy/your-privacy-rights/more-privacy-rights/children-and-young-people>

4. Australian Government's Privacy Policy:

Department of Education, Australian Government. (n.d.). *Privacy*. Retrieved from <https://www.education.gov.au/using-site/privacy>

5. Cloud-Based Student Information System in Australia:

iSAMS. (n.d.). *Australia: Student information system (SIS) - Cloud-based*. Retrieved from <https://www.isams.com/student-management-system-in-australia/>

6. School Management System in Australia:

Xuno. (n.d.). *Top school management system in Australia | Student management system*. Retrieved from <https://xuno.com.au/>

7. Privacy Code of Practice for NSW Department of Education and Training:

Information and Privacy Commission New South Wales. (n.d.). *Privacy code of practice: Department of Education and Training*. Retrieved from <https://www.ipc.nsw.gov.au/media/133>

8. Nationally Consistent Collection of Data (NCCD) Privacy Guidelines:

Nationally Consistent Collection of Data. (n.d.). *Privacy*. Retrieved from <https://www.nccd.edu.au/wider-support-materials/privacy>

9. TEQSA's Commitment to Privacy:

Tertiary Education Quality and Standards Agency. (n.d.). *Privacy*. Retrieved from <https://www.teqsa.gov.au/about-us/reporting-and-accountability/privacy>

10. Civica Education Suite – School Management System:

Civica. (n.d.). *School management system*. Retrieved from <https://www.civica.com/en-au/product-pages/school-management-system/>