

# Document 3: Environmental Policy

## 1. Purpose

To minimize environmental impact and promote sustainability.

## 2. Scope

Applicable to all operations, facilities, and personnel.

## 3. Policy Statement

Commitment to environmental protection, compliance with laws, and sustainable practices.

## 4. Environmental Objectives

- Reduce carbon emissions by 15% over 5 years.
- Zero waste to landfill by 2030.
- Water usage reduction by 20% in 3 years.

## 5. Responsibilities

- **Environmental Manager:** Develops and monitors policy.
- **All Departments:** Implement eco-friendly practices.

## 6. Waste Management

### 6.1 Segregation

- Recyclables
- Hazardous waste
- Organic waste

### 6.2 Disposal

- Licensed vendors for hazardous materials.
- Regular waste audits.

## **7. Energy Efficiency**

- LED lighting.
- Energy-efficient appliances.
- Monthly energy usage monitoring.

## **8. Compliance**

- Adherence to ISO 14001.
- Annual environmental performance report.