



**VISAKHAPATNAM PORT TRUST
MATERIALS MANAGEMENT DIVISION**

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NOTICE INVITING TENDERS (NIT)

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| 1. | ORGANISATION | : | VISAKHAPATNAM PORT TRUST
MATERIALS MANAGEMENT DIVISION |
| 2. | DEPARTMENT | : | Mechanical & Electrical Engg. Dept.-VPT,
VSP |
| 3. | NIT NUMBER | : | MMD/Gr II/LSR – 110 /19-20 |
| 4. | DESCRIPTION OF THE MATERIAL | : | LED TUBE LIGHT FITTING 18/20 WATT 4
FEET LONG WITH ACRYLIC DIFFUSER
AND OTHER STANDARD ACCESSORIES,
SURFACE MOUNTING TYPE SUITABLE
TO WORK ON 185-285 V SINGLE PHASE
AC SUPPLY. BRAND: Any Make / Brand. |
| 5. | QUANTITY | : | 3000 Nos |
| 5. | ESTIMATE VALUE | : | Rs.5,89,260/- |
| 6. | DELIVERY PERIOD | : | Within 60 days |
| 7. | FORM OF SUPPLIERS | : | Manufacturers/Authorised dealers. |
| 8. | BIDDING TYPE | : | Open |
| 9. | BID CALL NO. | : | 1st call |
| 10. | TYPE OF QUOTATION | : | In Rupees. |
| 11. | TENDER COST PAYABLE TO
F,A,& C,A,O,-VPT., PAYABLE AT
VISAKHAPATNAM | : | Rs. 590/- (inclusive of GST @ 18%) |
| 12. | PROCESSING FEE | : | ----- |
| 13. | PROCESSING FEE DD PAYABLE TO | : | ----- |
| 14. | EMD/BID SECURITY | : | Rs.11,800/- |
| 15. | EMD/BID SECURITY DD PAYABLE TO | : | F. A & C.A.O-VPT, PAYABLE AT
VISAKHAPATNAM. |
| 16. | BID DOCUMENT DOWNLOADING START
DATE | : | 05-12-2019 from 17.30 Hours |
| 17. | BID DOCUMENT DOWNLOADING END
DATE | : | 27-12-2019 Upto 15.00 Hours |
| 18. | LAST DATE AND TIME FOR RECEIPT OF
BIDS | : | 27-12-2019 upto 15.00 Hours |
| 19. | BID VALIDITY | : | 90 Days |
| 20. | PRE QUALIFICATION/TECHNICAL BID
OPENING DATE (DUE DATE) | : | 30-12-2019 upto 15.00 Hours |
| 21. | OFFICER INVITING BIDS | : | Materials Manager, M.M. Division, VPT,VSP |
| 22. | BID OPENING AUTHORITY | : | DY. Materials Manager, VPT, VSP |
| 23. | ADDRESS | : | O/o Materials Management Division,
Visakhapatnam Port Trust, VSP (Dist) A.P,
India |
| 25. | CONTACT DETAILS | : | Dy. Materials Manager: Ph.0891-2874707,
Materials Manager: Ph.0891-2874700 |

1. Procedure for bid submission:

- a. Bids shall be submitted online on VPT e-procurement website (<https://etenders.gov.in>) platform
- b. The participating bidders in the tender should register themselves free of cost on e-procurement platform (<https://etenders.gov.in>).
Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital signature certificates. Digital Signature Certificates can be obtained from one of the Authorised Certifying Authority, such as SIFY (www.safescrypt.com) / Tata Consultancy Services (www.tcs.ca.tcs.co.in) / n code (www.ncodesolutions.com) etc., The bidders who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the site (<https://etenders.gov.in>).
- c. All bidders are requested to enroll in the Portal (<https://etenders.gov.in>), if not already enrolled with their user ID in the new portal (<https://etenders.gov.in>). Those bidders who have already enrolled in the new portal (<https://etenders.gov.in>) can participate in all tenders using the existing user id and password and their Digital Signature Certificate (DSC). New users should use the Online Bidder enrollment button available in the Home page for enrolling in the Portal(<https://etenders.gov.in>).Considering enhanced security, Digital Signature Certificate Class III is enforced for new enrollments. Bidders are requested to use Class III certificates for using the system. For further Technical Assistance related to E-Portal please contact Sri Kanoori.Rajkumar, Cell: 9642121725, D.Vasudev, Cell: 9494574323.
- d. The bidders should scan and upload copies of Document in support of Registration as contractor and Demand drafts towards EMD & Transaction fee. The bidders shall sign on all the documents, uploaded by him, owning responsibility for their correctness/ authenticity.
- e. After uploading the documents, original Demand Drafts in respect of tender cost/fee and EMD along with P.O. Copies and other credentials etc., are to be submitted by the bidders to the Tender Inviting Authority immediately. Failure to furnish the original hard copies in respect of tender cost/fee and EMD and other credentials within a reasonable period of week days time from the date of opening of Technical bid will result in rejection of the offers. Also the copies of uploaded documents and originals of the same viz., P.O. copies NSIC registration certificate etc. shall be submitted by the bidders for verification and process of the offers. The VPT shall not hold any risk on account postal delay. Similarly, if any of the certificates, documents, etc., furnished by the tenderer are found to be false/fabricated/bogus, the successful bidder will be suspended from participating in tenders on e-procurement platform for a period of three years.
- f. The VPT will not hold any risk and responsibility non-visibility of the scanned and uploaded documents.

2. INSTRUCTIONS TO THE TENDERS

1. The Tender has to be submitted in **TWO BID SYSTEM** failing which the tender will be liable for rejection. All technical matters, scanned DD copies towards payment of tender cost and Earnest Money Deposit, testimonials, credentials, commercial conditions has to be mentioned in Cover-I i.e., Technical bid. The Price has to be mentioned in Cover-II i.e., Financial bid (BOQ) on "on-line." ONLY
2. The firms are advised to quote for the unit rate and indicate the GST, Freight, Insurance and other incidental charges etc in the relevant BOQ columns only. The applicable Taxes, charges etc should be indicated as an amount only and not in percentage in the BOQ.
3. No consideration for wrong entries/errors will be allowed and firms are advised to carefully indicate the applicable Taxes and charges amount.
4. Tenderers who are registered with SSI/NSIC AND / MSME for manufacture/supply of the items appearing in the tender, are entitled to get exemption from payment of Earnest Money Deposit subject to submission of the relevant SSI/NSIC Registration certificate. THERE IS NO EXEMPTION FROM PAYMENT OF SECURITY DEPOSIT EVEN IF THE TENDERER IS REGISTERED WITH SSI/NSIC/MSME. The Tenderers who are not entitled to get exemption from payment of E.M.D should enclose a Bank Demand Draft in favour of Financial Advisor & Chief Accounts Officer, Visakhapatnam Port Trust, Visakhapatnam or Cash Receipt from Financial Advisor & Chief Accounts Officer, Visakhapatnam Port Trust, and Visakhapatnam for a sum of Rs.11,800/- (Rupees Eleven thousand eight hundred only)which will be INTEREST FREE. The E.M.D will be returned to the unsuccessful bidders after finalization of the tender. The EMD will become a part of the Security Deposit in respect of the successful Tenderer. The E.M.D will be forfeited if the Tenderer repudiates from the tender submitted by him. An Advance stamped receipt along with appropriate revenue Stamp should be submitted along with the Tender for the amount of EMD paid by you so as to enable us to return the EMD to the unsuccessful Tenderers after finalization of the tender.

MATERIALS MANAGER