



**THE DURGAPUR PROJECTS LIMITED**

**(A Govt. of West Bengal Enterprise)**

**Office of the DGM(S&P)/PP**

**5<sup>th</sup> Floor, technical Building, unit #7**

**Durgapur – 713 201.**

**Notice Inviting Tender**

**NIT NO: wbdpl/dpps/pur/nit(E)-232 KD/239/19-20**

**Sub:- Procurement of LED Luminaries for Unit No. 7 & 8 (EMIPH) of DPL**

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**Sub:- Procurement of LED Luminaries for Unit No. 7 & 8 (EMIPH) of DPL**

Tender is hereby invited by the DGM(S&P)/DPPS/DPL, for the supply & delivery as mentioned in the list given below, through electronic tendering (e-tendering) from manufacturers namely, **Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies/Eveready** or their authorised industrial distributors.

**1. General Guidance for e-tendering**

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the Bid.

**2. Registration of Bidders**

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any Authorized Certifying Authority (CA) under CCA, Govt of India. (viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT ) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class 2/3 Digital Signature Certificate (DSC) from the approved CA they are required to register the Digital Signature Certificates through the Registration system available in the Website.

**3. Pre-qualification Requirement (PQR) for participation:**

- a. Bidder should be having the credentials of supplying the required items to any State Govt./Central Govt./Reputed Private Sector (in case of authorized industrial distributor only).
- b. The Bidder should submit the necessary reference list/ reference PO where they have supplied similar type of enquired item (in case of authorized industrial distributor only).

- c. The Bidder must have PAN & GST Registration Documents.
- d. Authorised industrial distributor should have valid certificate from manufacturer.

#### **4. Earnest Money & PBG:**

- i. Bidders must furnish the Earnest Money in the form of Demand Draft /Bank Guarantee of **Rs. 11,000/- (Eleven thousand only)** from any scheduled Bank authorized to do the business in India. Demand Draft /Bank Guarantee will be in the name of "The Durgapur Projects Ltd." and payable at Durgapur.
- ii. The Earnest Money will be returned to the unsuccessful Bidders on request after placement of Purchase Order on the successful bidder. However, the EMD for the successful bidder will be refunded after the satisfactory completion of the guarantee period against a claim for the same. The EMD of successful bidder will require to be revalidated till the expiry of guarantee period with an extension claim period of further 3 months.
- iii. Earnest Money submitted will be liable to forfeiture, if successful Bidder fail to execute the Purchase Order (PO) within delivery period mentioned in the PO or becomes unable to replace the technically rejected material within a specified time.
- iv. Small Scale Industrial Units (SSI) registered under single point registration scheme of National Small Industries Corporation Limited (NSIC), a public sector undertaking, under the administrative control of the Ministry of Micro, Small and Medium Enterprises, Govt. of India are eligible for exemption from payment of Earnest Money Deposit (EMD).
- v. Submission of PBG @10% of ordered value is must for successful bidder for order value Rs. 5,00,000/- and above along with delivery of material which will be valid for entire guarantee period.

**5. Collection of Tender Documents:** Tender documents are to be collected online and interested bidders will have to download the tender documents from the website <https://wbtenders.gov.in> directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

#### **6. Submission of Tenders:**

##### **6.1 General process of submission**

**6.1.1** Tenders are to be submitted online through the Website <https://wbtenders.gov.in>. All the documents uploaded by the Tender Inviting Authority form an integral part of the bid. Bidders are required to upload all the tender documents along with the other documents, as asked for in the Tender, through the above website within the stipulated date and time as given in the Tender.

**6.1.2** Bidders must submit the Tenders in two covers i.e. "Technical" & "Finance". Bidders must download tender specific documents (NIT/SBD, BOQ etc.) from <https://wbtenders.gov.in>, prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations.

**6.1.3** It is needed to fill up the item wise rate in the BOQ, downloaded for the supply, in the designated cell of the BOQ spreadsheet and upload the same in designated location of "Finance" cover.

**6.1.4** The documents uploaded must be scanned against any virus and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

## **7. Technical Proposal (Statutory Documents)**

(To be submitted in Technical Cover)

The following documents in standard formats should be uploaded in Technical Cover:

- i. Notice Inviting Tender (NIT) – The NIT as published is to be downloaded, then digitally signed and uploaded.
- ii. Scanned copy DD/BG as EMD or request letter of EMD exemption along with valid certificates (certificates of Small Scale Industrial Units (SSI) issued by National Small Industries Corporation Limited (NSIC) / Ministry of Micro, Small and Medium Enterprises (MSME)) to be submitted.
- iii. Credentials for similar nature of job in support of Bidders' qualification.
- iv. Technical Specification Format & Unpriced BOQ Sheet as given in the NIT must be duly filled in and uploaded.

Note: Tenders will be summarily rejected if any of the above items in the statutory cover is missing

## **8. Submission of Bid Security/ EMD**

(To be submitted in Technical Cover)

- i. Bid Security/Earnest Money Deposit (EMD) - Scanned copy of Demand Draft (DD) / Bank Guarantee (BG) towards EMD as prescribed in the NIT, in favour of "The Durgapur Projects Limited" on any Scheduled Bank payable at per at Durgapur, to be uploaded in Technical Cover.
- ii. For exemption of Earnest Money Deposit (EMD) - Scanned copy of valid certificates of Small Scale Industrial Units (SSI) issued by National Small Industries Corporation Limited (NSIC) / Ministry of Micro, Small and Medium Enterprises (MSME) along with their request for EMD exemption as prescribed in the NIT, to be uploaded in Technical Cover and also the same is to be submitted at Purchase Office in a sealed envelope super scribing the term, "EMD Exemption Request against Tender No....."

## **9. Submission/Upload of Non-Statutory Documents**

Following Documents are to be uploaded along with the Bid

- a) Professional Tax (PT) Clearance Challan and IT PAN valid up to the date of opening of the tenders. Application for such clearance addressed to the competent authority may also be considered.
- b) GST registration certificate.

#### **10. Financial Proposal**

(To be uploaded in Finance Cover)

The Financial proposal should contain the following Document in one Cover.

Bill of Quantities (BOQ): The Bidder is to quote the Rate in the space Marked for quoting Rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the Bidder)

#### **11. Submission of original copies of documents of Earnest Money Deposit**

i) Mode of Payment: EMD must be submitted in the form of Demand Draft/Bank Guarantee of any scheduled Bank of India as mentioned above. Payment in any other form e.g.: NSC, KVP etc. will not be accepted.

ii) Place of submission:

- A. The original copies of the DD/BG, towards Earnest Money Deposit should be submitted in a sealed envelope to the DGM(S&P), I/C, CORP, DPL or his authorized representative in Purchase department, DPPS, The Durgapur Projects Limited , 5<sup>th</sup> floor, Technical Building, Unit #7 , P.O. Durgapur, Pin-713 201.
- B. The photocopies of certificates of Small Scale Industrial Units (SSI) issued by National Small Industries Corporation Limited (NSIC) / Ministry of Micro, Small and Medium Enterprises (MSME) should be submitted in a sealed envelope to the DGM(S&P), I/C, CORP, DPL or his authorized representative in Purchase department, DPPS, The Durgapur Projects Limited, 5<sup>th</sup> floor, Technical Building, Unit #7, P.O. Durgapur, Pin-713 201 towards exemption of EMD.

iii) Time of submission: The Original Copies of DD/BG towards EMD or photocopies of certificates of Small Scale Industrial Units (SSI) issued by National Small Industries Corporation Limited (NSIC) / Ministry of Micro, Small and Medium Enterprises (MSME) towards exemption of EMD should be submitted in a Sealed Envelope in the Office as stated above within the date and time as specified in the schedule of dates provided. If the bidder fails to submit the Original Copies/Photocopies as mentioned above within the due time his tender will not be opened and his bid will stand rejected.

#### **12.A Conditional and Incomplete offer:**

i) Conditional and incomplete offers are liable to summary rejection.

ii) Bidder must quote for ALL items mentioned in BOQ (see Clause No 14). BOQ sheet with all cells filled-up must be submitted in Financial Bid. Non-submission of this sheet in Financial Bid and partial quoting may lead to rejection of the Bid.

### **12.B Deviations / Exclusions Statement:**

The bidders are to note the following in respect of deviations: -

Bidder must declare deviation with the file name "Deviation Schedule", if any, in said format only. Bidders not taking any deviation must upload the Deviation sheet clearly mentioning "Nil Deviation", failing which it will be presumed that the bidder have not taken any deviation from the tender conditions. For Bidders who have NOT Uploaded the "Signed Deviation Schedule" it shall be presumed that they have NOT TAKEN ANY DEVIATION.

#### **DEVIATION SCHEDULE**

**(THE CERTIFICATION FOR SCHEDULE OF DEVIATION INDICATED BELOW IS TO BE FILLED BY ALL THE BIDDERS, SIGNED AND UPLOADED ALONGWITH THE OFFER)**

#### **SCHEDULE OF DEVIATION**

Sl.no.	Condition	CLAUSE No. of Tender Documents	PAGE no. of Tender Documents	STATEMENT of DEVIATION and VARIATION

Except aforesaid deviations, the entire order, if placed on us shall be executed in accordance with your specifications and any other conditions, variations/deviations etc if found, elsewhere in our offer should not be given any considerations while finalizing the tender.

Date:-

Place:-

Signature\_\_\_\_\_

Name in full \_\_\_\_\_

Designation\_\_\_\_\_

Company seal\_\_\_\_\_

### **13. Scope of Work and Technical Specification:**

**Sub:- Procurement of LED Luminaries for Unit No. 7 & 8 (EMIPH) of DPL**

SL. No.	Item description	Make	Material code	Unit	Quantity
1	Well Glass, Corrosion Resistant, Vertical/Horizontal surface mounting PDC Aluminium Complete Light fitting with 40 W LED Lamp	Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies /Eveready	02098324	Nos	60
2	70-75 W LED Street Light Fittings, PDC Aluminium Housing with Lens embedded PC Cover, Operating Voltage Range: 140-270 V AC, Comply to IP65	Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies /Eveready	02098452	Nos	75
3	LED white Flood Light Luminaries with Aluminium Pressure Die Cast Housing (Comply to IP65 for High Ingress Protection against Dust and Moisture) – 150 W Complete fitting	Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies /Eveready	02098373	Nos	05

#### **14. Bill of Quantity (BOQ):**

As per Annexure-II

#### **15. Opening and Evaluation of Tender:**

##### **15.1 Opening of Technical Proposal**

- i) Technical proposals will be opened by the Authorized Representative of the DGM(S&P)/DPPS/ DPL, electronically from the website stated in Clause 1, using their Digital Signature Certificate.
- ii) Technical proposals for those tenders whose original copies of DD/BG towards EMD have been received will only be opened. Proposals corresponding to which the EMD have not been received will not be opened and will stand rejected.
- iii) Interested Bidders may remain present if they so desire.
- iv) Technical Cover (Statutory Documents) would be opened first and if found in order, Cover for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- v) Decrypted (Transformed into readable formats) documents of the Non-statutory cover will be downloaded, and handed over to the Tender Evaluation Authority.

##### **15.2 Uploading of Summary List of Technically Qualified Bidders:**

- i) Pursuant to scrutiny and decision of the Technical Evaluation authority, the summary list of eligible Bidders for which their Financial Proposals will be considered will be uploaded in the web portals.
- ii) While evaluation, the Committee may summon of the Bidders and seek clarification / information or ask for additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

##### **15.3 Opening and evaluation of Financial Proposal:**



- i) Financial proposals of the Bidders declared technically eligible by the Tender Evaluation Authority will be opened electronically from the web portal on the prescribed date, normally after two to three working days after the date of publication of final summary list of the Bidders.
- ii) The encrypted copies will be decrypted and the rates will be read out to the bidders, present at that time of bid opening.
- iii) After evaluation of Financial Proposal, by Tender Evaluation Authority, the final summary result, name of bidder and the rates quoted by them against supply and delivery of material will be uploaded.
- iv) The Tender Accepting Authority may ask any of the Bidders to submit analysis to justify the rate quoted by that tenderer.

#### **16. Bid Validity:**

The Bid will be valid for min. 120 days from the date of opening of the financial bid.

#### **17. Acceptance of Tender:**

**Bidders must quote for ALL items mentioned in BOQ sheet. Bids with Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and DPL reserves the right to accept or reject any / all Tender/Tenders and also reserves the right to split the order, alter the quantity of any item without assigning any reason whatsoever.**

#### **18. Return of Earnest Money Deposit:**

The Earnest Money of the entire unsuccessful Bidder will be returned, after placement of the Purchase Order. For return of the Earnest Money Deposit, the Bidder will have to apply for the same to The DGM(S&P)/DPPS/DPL, giving the reference to NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. However, the EMD of the successful bidder will be returned, after execution of the Purchase Order/after expiry of the guarantee period, whichever is later.

#### **19. Payment:**

100% payment will be made against Goods Receipt Note (GRN) after receipt of material at DPPS Stores, DPL.

#### **20. Local Inspection:**

Inspection will be done by the representative of the user department of the item along with the Store Inspector normally at a convenient date after receipt of the material at DPPS Store.

#### **21. Delivery Period:**

Normally within 90 days or earlier from the date of placement of firm Purchase Order. However, bidder may record the required time of delivery of the material at their offer.

**LD clause:** The time and delivery schedule stipulated in the Purchase Order should be considered as the essence of the contract and the order should be executed within the dates specified therein. If the supplier fails to supply the material within the period described, management shall be entitled at their option either:-

- a) To recover the bill from the supplier as damages a sum of 2% of the order value of stores which they have failed to delivery for each month of part thereof during which the delivery of such stores may be in arrears, subject to max. 10% order value.
- b) To purchase elsewhere, without any further notice to the supplier on his account and at his risks within a fortnight from the date of issue of the date of risk purchase letter and any expenditure incurred on this account will be debited to the suppliers bill or
- c) To cancel the contract and forfeit the security deposit.

**22. Delivery Point:** At DPPS Stores, DPL.

**23. Extra Charges:**

**23.1 Freight**

Should be quoted by the bidder as extra, if applicable. The amount of freight paid by the supplier while dispatch of the material, will be reimbursed on actual basis against submission of original document/ Consignment note, if so. **However, it is recommended that the bidder should absorb this charge under their scope.**

**23.2 Insurance**

Should be quoted by the bidder as extra, if applicable. **However, it is recommended that the bidder should absorb this charge under their scope.**

**23.3 Packing**

Should be quoted by the bidder as extra, if applicable. **However, it is recommended that the bidder should absorb this charge under their scope.**

**23.4 Forwarding**

Should be quoted by the bidder as extra, if applicable. **However, it is recommended that the bidder should absorb this charge under their scope.**

**24. Price:** Firm, F.O.R- DPPS stores, GST & Other Charges should be mentioned clearly. Lowest bid will be on the basis of landed cost i.e. inclusive of all Taxes etc.

**25. Warranty/Guarantee:**

Warranty/Guarantee Certificate for 18 months from the date of supply or 12 months from the date of commissioning, whichever is earlier should be submitted along with the material. Fitment cum Interchangeability certificate should be provided at the time of delivery.

**26. Paying Authority:** Sr. Manager (F&A), Payment Section, DPL.

27. **Controlling Officer:** DGM(S&P)DPPS, DPL.

28. **Schedule of Dates for e-Tendering:**

Sl. No.	Milestone	Date.
01.	Publishing date	13.01.2020 at 10:00 AM
02.	Documents download start date	13.01.2020 from 11:00 AM
03.	Bid Submission start date	13.01.2020 from 12:00 Noon
04.	Bid Submission end date	29.01.2020 up to 04:00 PM
05.	EMD Physical submission date	Between 03.02.2020 and 04.02.2020 up to 04:00 PM
06.	Technical Bid Opening date	05.02.2020 at 03:00 PM
07.	Uploading of Technical Bid Evaluation Sheet	To be notified later
08.	Financial Bid Opening date	To be notified later
09.	Uploading of Financial Bid Evaluation Sheet	To be notified later

## **Annexure-I**

### **DEVIATION SCHEDULE**

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#### **SCHEDULE OF DEVIATION**

Sl.no.	Condition	CLAUSE No. of Tender Documents	PAGE no. of Tender Documents	STATEMENT of DEVIATION and VARIATION

Except aforesaid deviations, the entire order, if placed on us shall be executed in accordance with your specifications and any other conditions, variations/deviations etc if found, elsewhere in our offer should not be given any considerations while finalizing the tender.

Date:-

Place:-

Signature\_\_\_\_\_

Name in full \_\_\_\_\_

Designation\_\_\_\_\_

Company seal\_\_\_\_\_

## **Annexure-II**

### **TECHNICAL SPECIFICATION**

*(To be uploaded in letter head)*

**NIT NO.- wbdpl /dpps/pur /nit(E)-232 KD/239/19-20**

### **Unpriced Bill of Quantity (BOQ)**

SL. No.	Item description	Material code	Make	Please provide the detailed specification of the quoted items	Unit	Quantity
1	Well Glass, Corrosion Resistant, Vertical/Horizontal surface mounting PDC Aluminium Complete Light fitting with 40 W LED Lamp	02098324	Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies/Eveready		Nos	60
2	70-75 W LED Street Light Fittings, PDC Aluminium Housing with Lens embedded PC Cover, Operating Voltage Range: 140-270 V AC, Comply to IP65	02098452	Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies/Eveready		Nos	75
3	LED white Flood Light Luminaries with Aluminium Pressure Die Cast Housing (Comply to IP65 for High Ingress Protection against Dust and Moisture) – 150 W Complete fitting	02098373	Bajaj/Philips/Crompton Greaves/Havells/GE/Halonix/Lighting Technologies/Eveready		Nos	05

**END**