



OFFICE OF THE SUPERINTENDING ENGINEER (P&W)
SHREE SINGAJI THERMAL POWER PROJECT, M.P.P.G.C.L.
Dongalia , District KHANDWA- 450112 (M.P.)
Email ID- sepnw.sstpp1@gmail.com

No. 515-1700/SSTPP/ PT-846/T-2019_MPPGC_47429/5418

Dongalia, Date 21.09.2019

NOTICE INVITING TENDER

“Through e-tendering process only”

(1) M.P. Power Generating Co. Ltd. invites Electronic tenders from reputed/established Manufacturers/Suppliers for the following items for SSTPP, MPPGCL, Dongalia:-

S. No.	Tender No.	Tender Particulars	Estimated Cost (Rs.)	EMD in Rs.	Tender Cost Rs.	Due Date and time for closing of online submission	Due Date & time of opening of e-Tender
1	MPPGCL TENDER NO T - 2019_MPPGC_ 47429	Procurement of LED High bay lights for 2x600MW, SSTPP, MPPGCL, Khandwa.-As per attached Schedule.	Rs. 45,10,195.00	Rs. 1,12,800.00	1,000.00	22.10.2019 Up to 15:30 hrs	Dtd 25.10.2019 from 15:30 hrs onwards

These tenders are being invited through e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, for any clarifications and/or due date extension or corrigendum, please visit the website www.mptenders.gov.in regularly. Any clarifications and/ or due date extension or corrigendum shall be issued on the website www.mptenders.gov.in only. The EMD documents (if Bank Guarantee submitted)only in physical form are to be submitted up to 15:00 Hrs on the date of opening of e-tender and it shall be opened from 15:30 hrs. onwards. The bidders or their authorized representative may witness tender opening.

Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

(2) e-Tendering :-

- For participation in e-tendering module of MPPGCL, it is mandatory for prospective bidders to get registration on website www.mptenders.gov.in. Therefore, it is advised to all prospective bidders to get registration by online payment of registration fee at the earliest.
- Tender documents can be purchased only online and downloaded from website www.mptenders.gov.in by online payment of cost of tender documents.
- Service and gateway charges shall be borne by the bidders.
- Since the bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest. Please note that it may take up to 7 to 10 working days for issue of Digital Signature Certificate. MPPGCL will not be responsible for delay in issue of Digital Signature Certificate.
- If bidder is participating first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.

- (vi) Bidders are requested to visit our e-tendering website regularly for any clarification and/ or due date extension.
 - (vii) Bidders must positively complete online tendering procedure at www.mptenders.gov.in.
 - (viii) MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
 - (ix) For any type of clarifications bidders can visit www.mptenders.gov.in and help desk contact No. 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787 and email: support-eproc@nic.in.
 - (x) For any clarification regarding e-submission of offer from this office, bidder can contact no. 9425808719.
 - (xi) **The bidder who-so-ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm.**
- (3) EMD is to be submitted by the bidder through net banking/RTGS/NEFT and uploading of scanned copy of BG on website at the time of submission of e-tender. In case, if bidder is submitting requisite EMD in the form of Bank Guarantee, then bidder has to submit separate envelope containing original documents regarding EMD. This envelope should be properly super- scribed that this envelope contains original EMD documents against respective tender with due date & time of tender opening as per NIT. This EMD envelope should be submitted in physical form till due date& time of opening of respective tender. The tender received within specified time (e-tender as well as physical EMD in the form of BG submission)shall only be opened on the date specified against each tender at 15.30Hrs. onwards. The tenderer or their authorized representatives may be present at the time of tender opening.

(4) Credential and PQR:

The prospective bidders, who have adequate documents to fulfill criteria of credential and Pre-Qualification-Requirement (PQR) as detailed hereunder for respective tender, will upload scanned self-certified copies of requisite documents as required in e-tendering process. The credential documents and Pre-Qualification Requirement for the following tenders are as under:-

- (a) Bidder should be a Manufacturer/ Authorized Dealer/ Authorized Distributor/ Supplier.
- (b) In case of Authorized Dealer/ Authorized Distributor, documentary evidence for status of Authorized Dealer/ Authorized Distributor shall be uploaded by the bidder.
- (c) Copies of previously executed orders by the bidder/his principal of same / similar type of items (i.e. LED lights) in state Owned Power Generating Companies/ Other Power Utilities/ NTPC/ Govt./ Semi Govt./ Any Leading Industries/ IPP/ PSUs in India during last seven years ending with bid opening date are to be uploaded for the value as under:-
 - (i) One order of the value not less than Rs. 36.08 Lakhs
 - OR
 - (ii) Two orders each of the value not less than Rs. 22.55 Lakhs
 - OR
 - (iii) Three orders each of the value not less than Rs. 18.04 Lakhs .
- (d) Average annual turnover of the firm for last three financial years (ending March'18 or March'19) shall not be less than Rs. 45.10 Lakhs . Documentary evidence is required to be uploaded.

NOTE:

- (i) Turnover and Net Worth Certificate issued on or after 01.02.19 by Practicing Chartered Accountant with UDIN (Unit Document Identification Number) shall be considered valid certificate.

- (ii) The Audited Balance Sheet and profit & loss account containing UDIN for financial year 2018-19 onwards should be submitted if Audit is done on or after 01.07.19.
- (e) Participating bidder (except Government Organizations and/or Public Sector Undertakings) is required to upload affidavit on non judicial stamp paper worth Rs. 100/- duly notarized that "Neither the bidder nor any of its sister concern are facing Insolvency & Bankruptcy ."

(5) Cost of Tender Documents: The cost of tender documents as indicated against each tender is required to be paid by all the participants (including SSI/ NSIC/ SME) bidders.

(6) Earnest Money Deposit :

- 6.1 The EMD of respective amount as indicated against the tender is to be submitted by bidder through net banking/RTGS/NEFT and uploading of scanned copy of BG on website at the time of submission of e-tender. In case if bidder is submitting Bank Guarantee towards EMD then the same shall be issued from scheduled Bank (**except Punjab National Bank which shall not be considered**) as per prescribed format for BG with validity of 9 months from the date of opening of tender. The EMD in physical form i.e. the BG is to be submitted in a sealed envelope super scribing "EMD of Rs. ----- in the form of BG against tender No. ----- due date _____".
- 6.2 If EMD is submitted in the form of Bank Guarantee, it is the responsibility of the bidder to submit the same strictly in prescribed format only, failing which the offer may be rejected.
- 6.3 No offer will be accepted without valid Earnest Money Deposit unless exempted as detailed in point No. (2) of "General Terms & Conditions of the Contract".
- 6.4 The prospective bidders will upload scanned and self- certified copies of requisite EMD documents/ documents for exemption of EMD on the website along with tender offer.
- 6.5 For this the bidder has to opt for "exemption" option on the website and to upload scanned copy of Bank Guarantee / Document for exemption of EMD.

(7) Techno-Commercial Bid :

Bidders must positively complete e-tendering procedure at www.mptenders.gov.in.
Bidders shall have to submit the following documents online in the website:-

- (a) Their complete techno-commercial offer containing detailed material description, specification and all commercial terms & conditions. This document should not contain any price part.
- (b) Techno-commercial information in the form of questionnaire and schedules (downloaded from website and filled as per instructions). The online submission of duly filled questionnaire and schedules is mandatory. Terms & conditions filled in questionnaire shall be treated final. The requisite documents as per NIT i.e. credential & PQR related to financial status/ experience for supply of tendered items and as per questionnaire should only be uploaded.
- (c) Duly sealed and signed copy of General terms & conditions of contracts.
- (d) Duly Filled Tender acceptance letter may please be uploaded.**

(8) Price bid :

Bidder shall have to download the Price bid format from website and after filling prices of quoted tender items, the same is to be uploaded as per instructions therein. **Physical submission of price bid will not be considered.** The price bid of techno-commercially qualified bidder shall be opened online at the notified date at www.mptenders.gov.in. Bidders can view information of date of price bid opening on web-site.

- (9) MPPGCL reserves the right for extension of due date of opening of tender, considering participation of qualified bidders in the tender.
- (10) MPPGCL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
- (11) Any change/modifications/alteration in the tender documents shall not be allowed and such tender shall be liable for rejection.
- (12) In case of any discrepancies found between the downloaded tender documents from website and the master copy available in the office of the tender inviting officer, the later shall prevail. No claim/appeal on this account will be entertained or given cognizance.
- (13) Tenderers will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.
- (14) For amendment/due date extension/clarification /update if any, please visit www.mptenders.gov.in website regularly. In case of any bid amendment /due date extension/clarification/update, the responsibility lies with the bidders to collect the same from the web site www.mptenders.gov.in or from the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on the part of the bidder.
- (15) Please refer Clause (32) “Jurisdiction” in booklet of General Tendering Condition of Contract any dispute or difference arising under, out of or in connection with this NIT/Tender/Contract shall be subjected to exclusive jurisdiction of competent court at Khandwa/Jabalpur only.

INSTRUCTIONS FOR ONLINE BID SUBMISSION:

The bidders are required to submit soft copies of their bids electronically on the MP TENDERS Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the MP TENDERS Portal, prepare their bids in accordance with the requirements and submitting their bids online on the MP TENDERS Portal.

More information useful for submitting online bids on the MP TENDERS Portal may be obtained at: <https://mptenders.gov.in/nicgep/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://mptenders.gov.in/nicgep/app>) by clicking on the link “Online bidder Enrolment” on the MP TENDERS Portal.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the MP TENDERS Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

- 5) **Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others, which may lead to misuse.**
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the MP TENDERS Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the MP TENDERS Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the MP TENDERS Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 2) Bidder has to upload scanned self certified copies of credential/PQR documents against respective tender as specified in NIT.
- 3) Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4) Bidder has to select the payment option as “online” to pay the tender fee / EMD as applicable.
- 5) If bidder is opting for submission of Bank Guarantee towards EMD then bidder has to opt for “exemption” option on the website and upload the scanned self certified copy of EMD document as per NIT towards exemption from e-submission of EMD amount. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the Bank Guarantee, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.
- 6) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 7) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 8) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 9) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 10) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 11) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.**

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- 2) Any queries relating to the process of online bid submission or queries relating to MP TENDERS Portal in general may be directed to the 24x7 MP TENDERS Portal Helpdesk.

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(A.S Rathore)

Superintending Engineer (Purchase)
SSTPP, MPPGCL, Dongalia