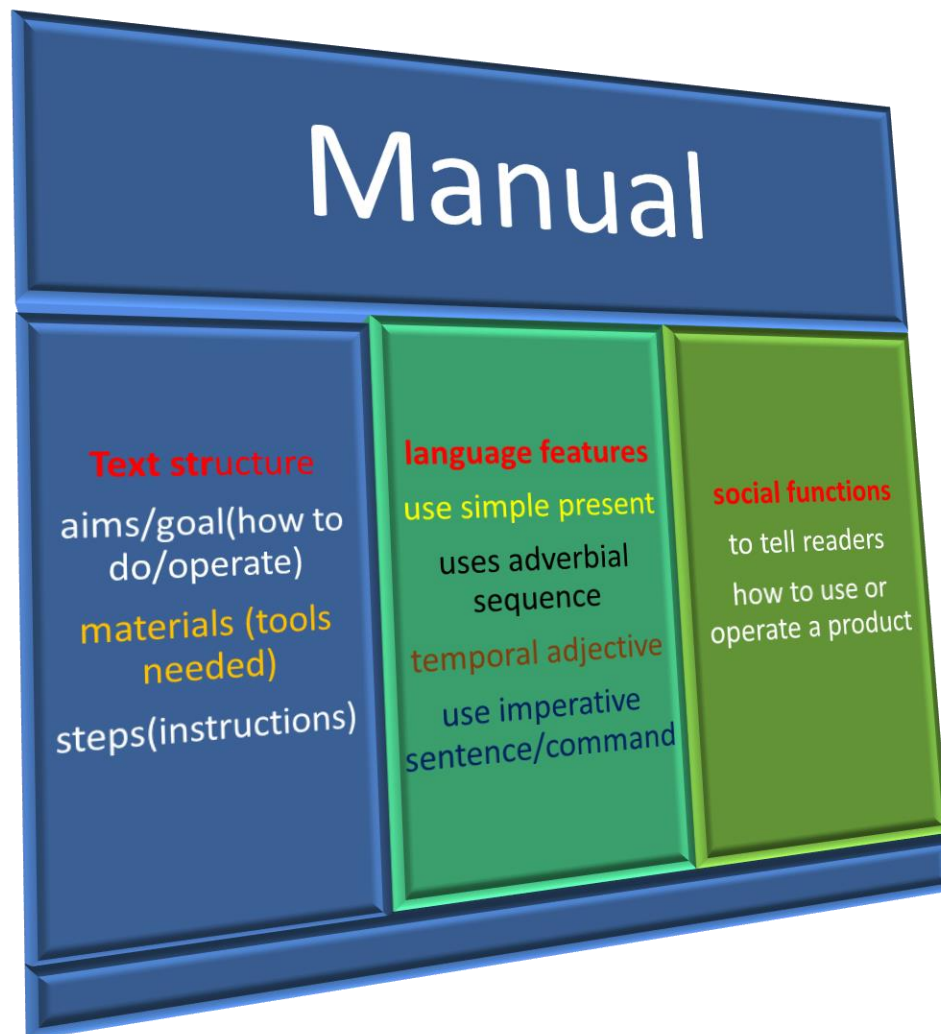


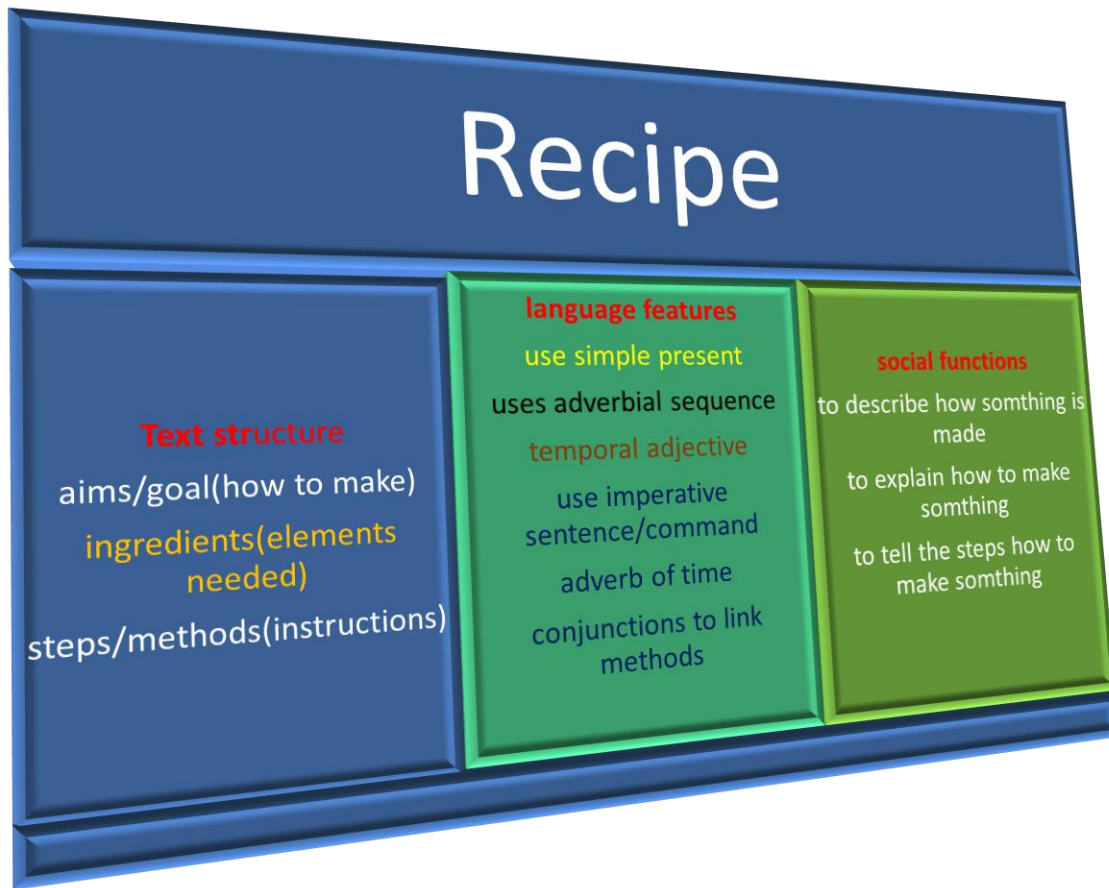
Learning Note and Resume of English for Practical Use

1. Learning Activity 1 (Procedure Text; Manual)



Manual is a procedure text commonly embedded in a product purchase. Manual contains instruction how to use and operate the product in correct way. The purpose of the text is to tell the readers how to use/operate a product or how to do something. The text structures are aim, materials, and steps. The aim contains the purpose of the text. The materials contains tool needed to do or to operate something. The steps contain series of instructions of how to use/operate a product or to do something. The instructions is mostly brief clear commands and accompanied by descriptive picture of the instruction. The tense used is simple past tense. To arrange the instructions it is usually initiated by adverbial sequence in each instructions. Remember, guaranty void if the product used or operated inappropriately to the manual. The manual comes on a small piece of paper contains instruction manual and some notice about the product, but sometimes it comes as a manual/owners book.

2. Learning Activity 2 (Procedure Text; Recipe)



Recipe is another procedure text. It usually used to inform how to make food, drinks and things. A recipe usually consists of aim, steps, and tools and materials used. The text structures are aim/goal contains the purpose of the text, the ingredients consist of list of elements or materials to be used in making something, and the methods/steps contains a series of instructions to make something. As a procedure text the main parts of this text is the steps. It used imperative sentences. The tense used is simple present. The steps sometimes are arranged in good order but mostly initiated by sequence adverb. In facts, intructions sometimes linked by conjunctions and temporal adjective. The steps sometimes also contains tips and suggestion for a better result. Recipe is a way to socialize how to make food. It is conducted by a professional chef in a TV show or printed as part of a compilation book of recipe.

3. Learning Activity 3 (Procedure Text; Itinerary)

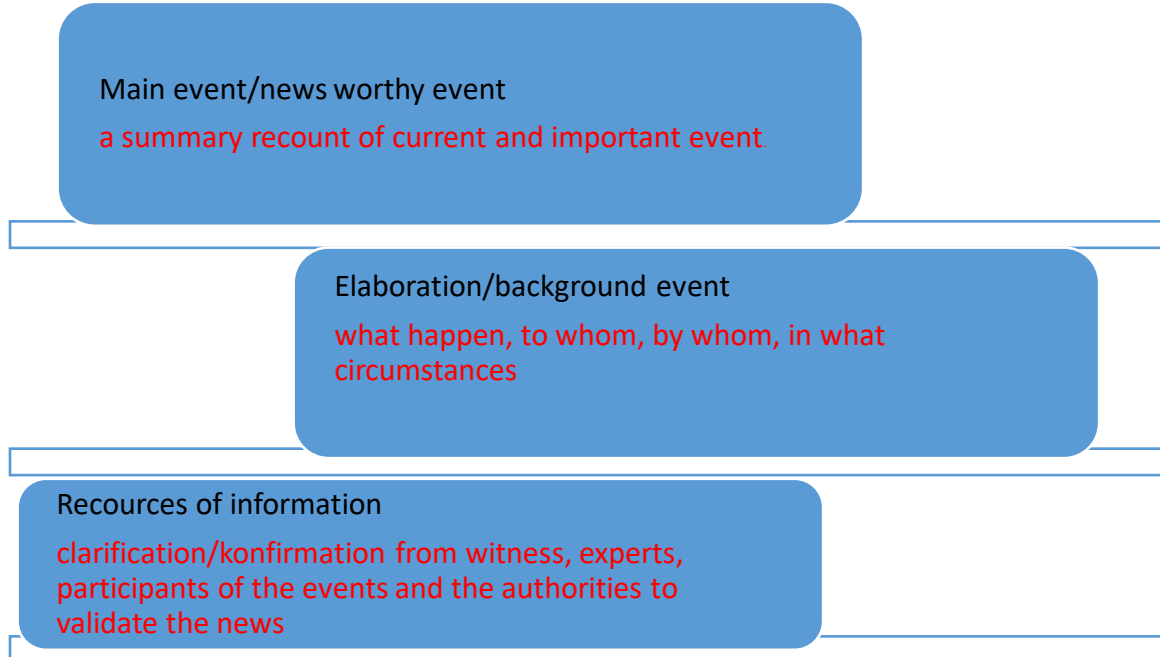
Timetable

time	place	activity
<ul style="list-style-type: none">• day/date• hours	<ul style="list-style-type: none">• name of place• ocassion	<ul style="list-style-type: none">• described in short term/phrase• what can be done

Itinerary, is also considered as procedure text because there are activities arranged based on day and time. It is actually a way to plan an activities in a tour, event or journey. It is commonly found in tourism

or travel agency advertisement. A series of activities are arranged in order to make the traveling well organized, effective, and efficient. Itinerary is can be made by the tourist himself or done by the tourism agency. It is a little bit different to the two previous procedure text. While manual and recipe are strictly on process in chronological order the itinerary is just the way organizing activities or event in sequence of time. But the sequence can be re ordered as needed. Itinerary is more flexible in conducting the sequence of activity while manual and recipe cannot be so flexible.

4. Learning Activity 4 (News Item)



News item is a text that deliver important and current and newsworthy events in written and spoken through mass media such as Television, radio, newspaper and live streaming channel on the internet. It is initiated by delivering the summary recount of the event continued by elaborating the event about what happen, to whom it affect, and what circumstances and finally concluded by confronting/confirming the details by the people who is in charge, expert, witness, or people involved in the event.

5. Conclusion

After taking Learning Activities 1, 2, 3 and 4 I learned and gain more comprehension about the four texts and I can identify and analyze the difference and it similarities through tasks in the learning activities. There are four text in this module. They are manual, recipe, Itinerary and news item. Based on what I have learned from the module and lecturer's guidance in the discussion forum, I conclude that the text classified into two genre. The first one is procedure text and the second one is news item. Manual, recipe, and Itinerary classified into procedure text while news item stand alone as a genre.

The three text (Manual, Recipe, and Itinerary) classified in the genre of procedure text since its similarities by arranging topic or important ideas in the text in chronological order or in sequence. But the text has different it its social functions. While the manual focusing on "how to use" and "how to operate" a product the recipe focusing on "how to make" things. In fact, itinerary is focusing on

“scheduling and arranging” activities based on specific times. The News Item is classified into its own genre. It contains currently happen important and newsworthy event. It delivers event in brief summary recount and then elaborate the event in details and confirm the events to expert, witness, or participants to validate the news.