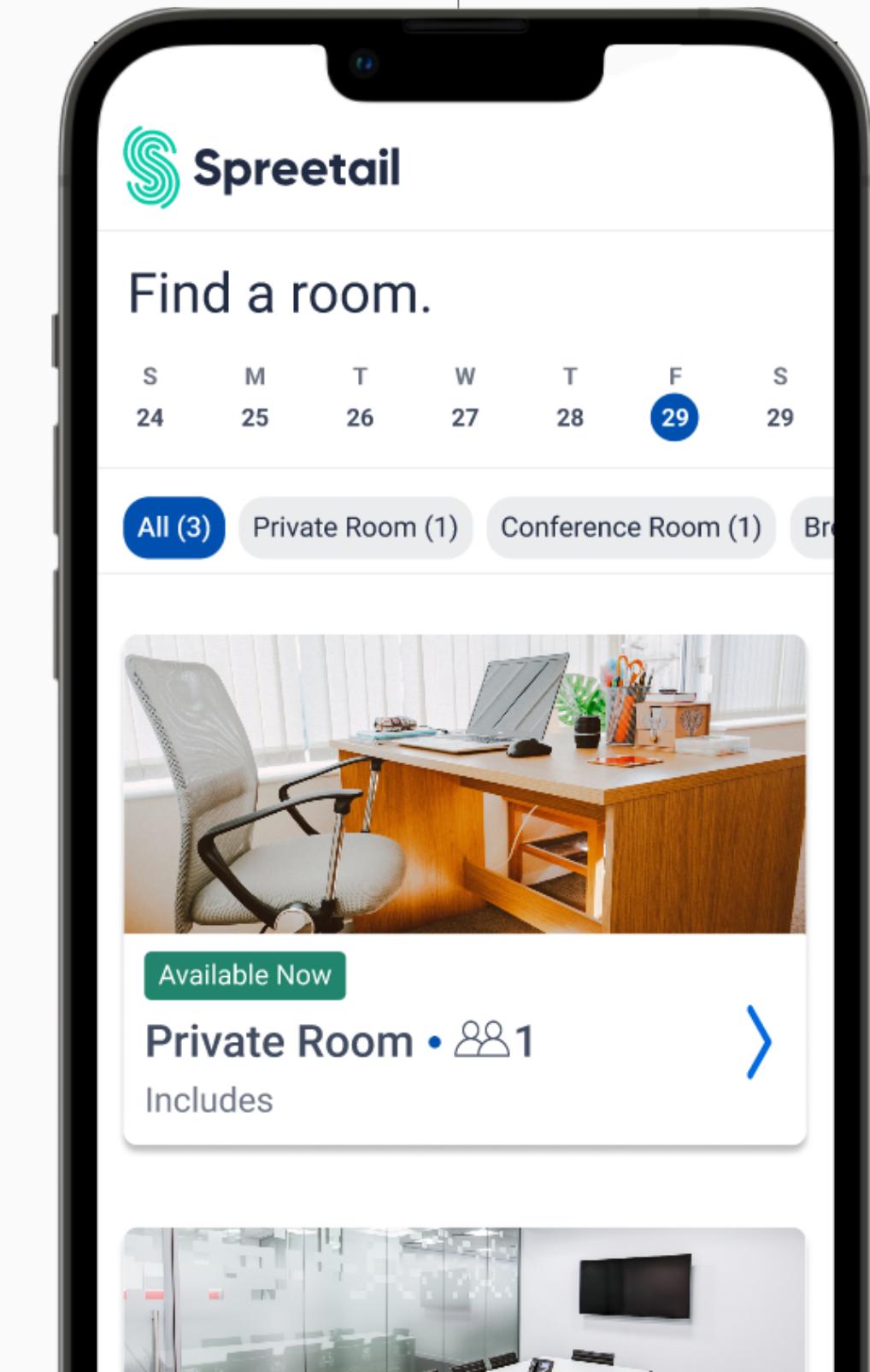


Spreetail Design Challenge

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Problem

Communication in large offices is challenging and booking space to run a meeting or have a private call shouldn't be difficult. This exercise asks you to design a digital user interface that lets someone know if a meeting room is free and allows them to book it on the spot.



Simple Systems



Background

- Small engineering firm (70 people)
- Meetings are booked by emailing the administrative assistant

Needs & Goals

- Wants to book a room for both immediate and future use
- Wants to know when rooms are available quickly
- Wants to add team members to the room

Pain Points

- Can only book rooms through emails
- Unclear when rooms are available
- Hard to book rooms for immediate use
- Can take a while to get a confirmation for a room
- Every room has different equipment

Journey Map

	Phase 1	Phase 2	Phase 3
Goals	Needs to book a room for a meeting	Schedules a time with admin.	Completes booking & schedules the meeting through Microsoft Teams.
Actions	<ul style="list-style-type: none">Checks the meeting rooms to see if one is availableWill email the company admin to see if they can book a room	<ul style="list-style-type: none">If a room is not available when needed will have to send emails back and forth to work with admin	Sends meeting invites to team members
Pain Points	<ul style="list-style-type: none">Unable to tell which rooms are availableIf rooms are empty, can't tell for how long they will beCan take a long time to get an email back	<ul style="list-style-type: none">Meetings can get delayedCan take a while to schedule	<ul style="list-style-type: none">Has to use another system to share the meeting invite with team
Emotions			
Opportunities	Can create an easier system to identify when rooms are open	<ul style="list-style-type: none">Allow everyone to schedule a roomKeep booking system up to date with all bookings	Include booking & meeting invite in the same system

Assumptions

Users want to reserve rooms for immediate and future use.

People want to invite their coworkers to their room.

People want their booking added to their calendar.

Users want to see the availability for all the rooms in the office.

A mobile design will make it easy for people to book a room from anywhere.

Users want to know the capacity and the features of the room.

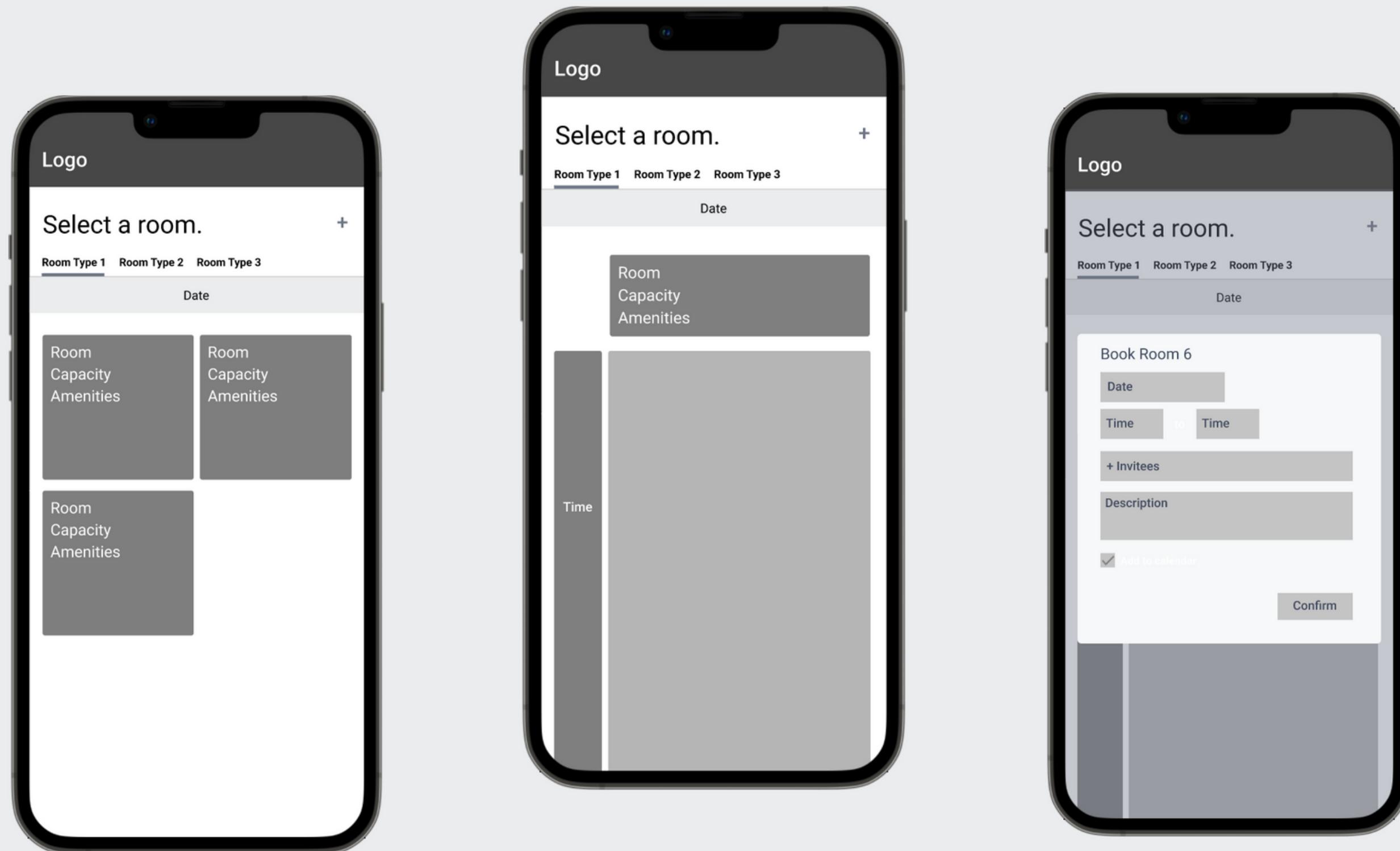
Problem Statement

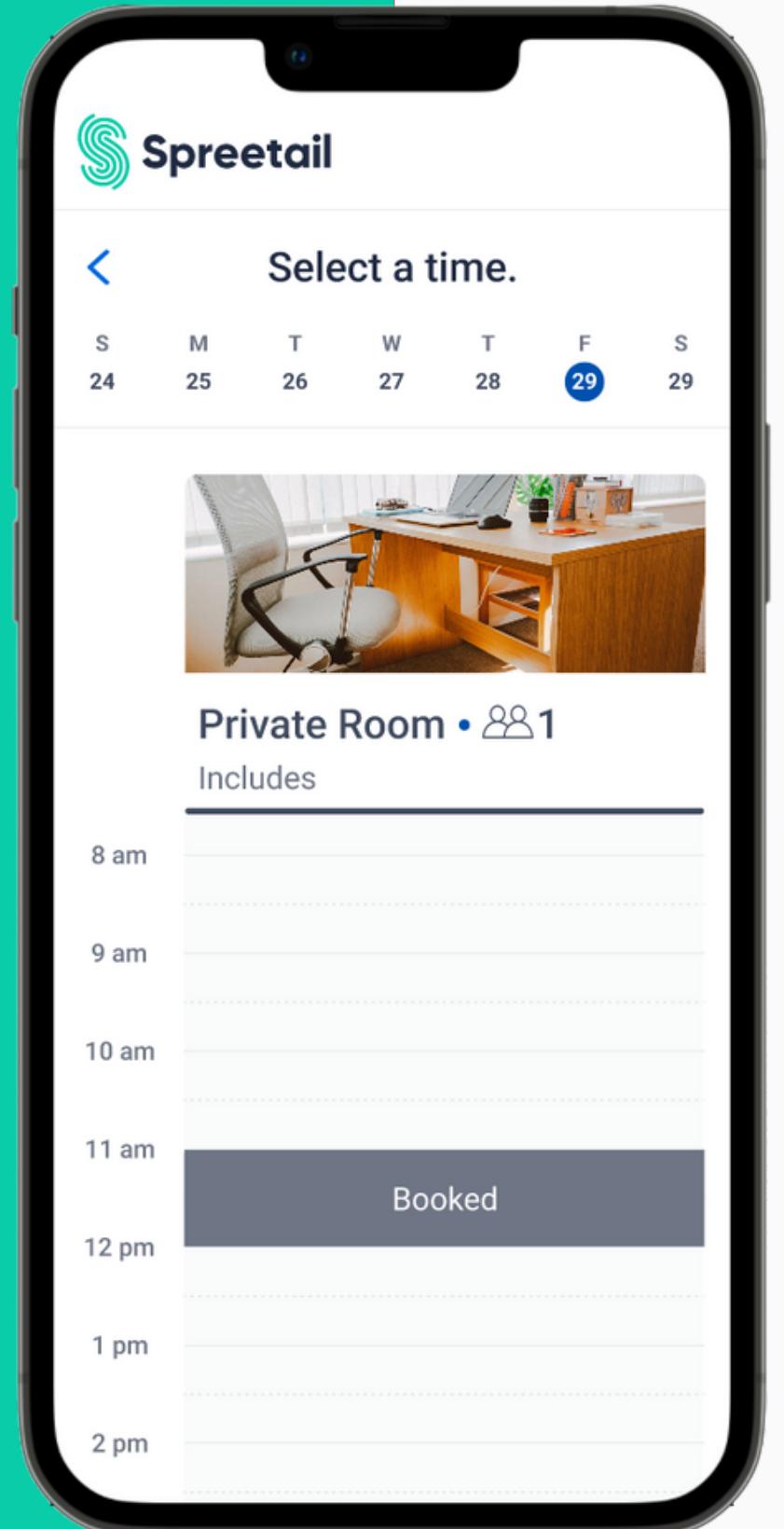
As an office worker, I want to quickly and efficiently book a room so I have control over when and where my meetings happen.

User Flows



Wireframes





Solution

- People can check the availability for any room in the office
- A room can be booked from anywhere
- Meetings are added to each person's calendar

[View Prototype](#)