**Admin Center Update 18th November:**

Parent app needs to be limited to 2 downloads per child otherwise there’s a liability issue.

hyperlink all email addresses in /Teachers & Admins & all websites when added in notes section

**1/Appointment center:**

1/**In create new appointment**: **SEND** button is missing

2/Appointment search under **children** doesn’t take you to childs appointment but goes to calendar only.

3/Clicking on appointments edit button🡺goes back to calendar but does not show other appointments.

Need to click back button again to reload.

Graphical user interface, text, application, chat or text message

Description automatically generated

**PARENTS SENDING REQUEST: (Admin Side)**

**Parent sends request** ===🡺**Admin receives**===🡺**Has option of**==🡺**YES** or **RESCHEDULE**.

If **YES**= appointment is registered on Admin calendar.

If **RESCHEDULE**=gives dropdown to choose another date/time/resend for that **SAME** Appointment.

On parent app, notification shown:

**“Childs appointment requested for reschedule”**, then I go to that appointment on Parent app

& the appointment is there but cannot do anything with it.

**ADMIN SENDING REQUEST: (Parent side)**

1/When Admin sends appointment request: it registers automatically on admin calendar as confirmed before parent has confirmed it. Should say **PENDING** on admin Calendar until parent has sent confirmation.

**Admin sends request**==🡺**parent receives**==🡺**Has option of** ==🡺**YES** or **RESCHEDULE**.

If **YES=** its confirmed & moves to **upcoming section** where they can still reschedule but only 24 hours before due date.

If **RESCHEDULE**= then parent gets dropdown to chose another date/time to send for that **SAME** appointment.

**Preset List:** Need View option/ what does it open in? as Excel didn’t work.

Calendar

Description automatically generated

**Preset Appointment:** **HOW TO VIEW/CHANGE/REMOVE SCHEDULED PRESET APPOINTMENTS?**

Once admin chooses dates: Day’s show booked with title of appointment on calendar. **EXAMPLE: =======🡺**

**1/** Still missing from dropdown menu: **All/Classrooms/Individual child**

**2/**Need Price box (CFA) **CFA is where you normally see the $ sign**

Graphical user interface

Description automatically generated

**2/School Documents:**

1/**Still Needs:** Show Max file size that can be uploaded.

2/**Still Needs**: **READ/DOWNLOAD**

**3/Teachers/Admins: Still need:** to attach certificates & others etc.

**4/Children’s Information main Page**

**Children’s Information/New Child:**

1/Childs Photo works ONLY when uploaded from admin site but not from parent app. Cannot remove or change photo after.

2/**Nationalities:** Needs to be editable & also disappears when in edit mode so have to re-add them.

3/**Still need:** search according to different allergies, Search Media, enrollments etc.

4/**Still Need:** Store previous years children information.

3/**Still Need:** Attach their registration/re-enrollment/receipts to each child’s Info & be able to send.

**IMAGE RIGHTS/REGISTRATION FILES:**

Graphical user interface, application, Word

Description automatically generated

1/ **Still Needs:** to be aligned properly.

2/ **Still Needs:** to be editable.

Translation is **completely wrong** in the French version.

**5/Childs daily information:** If A new classroom has been added, how do we choose bowl movement option?

Certain chidren in other classes Like baobab are still young & do need to report bowel movements. That’s why it has to be an option to choose.

**6/Menu of the year:** Edit part: Be able to move & center photo

**7/Photos section: STILL NEEDs:** Download/Delete button

**8/Mini Club:**

Graphical user interface, text, application, email

Description automatically generated

1/**Still Needs:** Photo Next to name of activity. (Similar to exchange library)

2/Title doesn’t keep the translation.

3/**Issue in NOTES section:** when put in English, it stays in English in the French section.

When put In French, it stays in French in the English section.

4/Make font darker

5/Paid part/align properly.

**9/Feedback/Marketing**

1/ **Still Need:** ADD/EDIT/REPLY options. W/photos that can be uploaded for sales of new items

Graphical user interface, text, application

Description automatically generated

2/ **Still Need:** change questions & add more.

3/ **Still Need:** to know from which child it comes from & receive answers from same child together.

5/Search by name: searches by question? Or Name?

**FRENCH VERSION PART:**

Graphical user interface, text, application

Description automatically generated

1/ **Enseingnants et Adminstrateurs:** Icon is missing on left side============================🡺

Just put : Admin et Enseignant

2/**Documents de L’école Is:** Documents Scolaires

Graphical user interface, text, application, chat or text message

Description automatically generated

3/**Menu de l’annee/Menu of the year:**

🡺Food photo & description added in English version, does not go to French section.

🡺Both translations are wrong on top….. CHANGE TO:=================================🡺

6/ Exchange library: Doesn’t translate at all

**NEXT STAGE: BOOKEEPING**

1/Have an online registration/Re-Enrollment form to send to parents. They print, sign & send back so admin can attach to individual child’s information page

Eventually will be needing to work on a system maybe called **BOOKKEEPING (or something else)**

2/It’s for to do with accounting. Only Anam and accountant will be able to access this part.