



CITY OF RICHMOND

DEPARTMENT OF  
PLANNING AND DEVELOPMENT REVIEW  
ZONING ADMINISTRATION

March 19, 2019

Brian and Taylor Alas  
204 W Oxford Circle  
Richmond, VA 23221

Attn: Lawrence H. Pearson, Jr.

**RE: 204 W Oxford Circle – Administrative Variance (3A-19)**

Dear Mr. and Ms. Alas,

Your *Administrative Variance* to "construct a detached garage accessory to an existing single-family detached dwelling" has not been approved, as an adjoining property owner has objected to the request. If you still desire to proceed with this proposal, it will be necessary to petition the Board of Zoning Appeals (BZA). You will, however, be required to pay the normal filing fee of one-hundred seventy-five dollars (\$175) and re-submit the required plans in order for your case to be docketed. For your convenience, I have attached information regarding the submission requirements to this letter.

*Now, therefore, be it resolved by the Zoning Administrator that a request for an Administrative Variance from the side yard and rear yard (setback) requirements is not approved.*

Very truly yours,

A handwritten signature in black ink, appearing to read "William C. Davidson", is written over a printed name and title.

William C. Davidson  
Zoning Administrator

cc: Roy W. Benbow, Secretary, Board of Zoning Appeals