



## IMC BUSINESS SOLUTIONS

📍 Palakkunnummal Building, Kalpetta, Wayanad-673121

☎ 7593820007, 7593820005, 7306197537

🌐 [www.imcbs.com](http://www.imcbs.com) ✉ [info@imcbglobal.com](mailto:info@imcbglobal.com)

---

June 19, 2025

Mr/Ms Sona

meppadi

97543576744

### JOB OFFER LETTER

Dear Sona,

We are pleased to offer you the position of developer at IMC Business Solutions. We were thoroughly impressed by your qualifications, experience, and interview performance, and we believe you will make a valuable addition to our team.

Job Details:

- **Job Title:** developer
- **Department:** IMC
- **Reporting to:** Administrator
- **Start Date:** 24/06/2025
- **Timing:** 9.30 Am to 5.30 Pm
- **Salary:** INR.10000.00/- Month (Salary Hike will be considered purely based on performance and Expertise)
- If you have to resign from this office under any circumstances, work at least 12 days notice period.

Sincerely,

Merin Devasia

HR & Office Administrator



## IMC BUSINESS SOLUTIONS

📍 Palakkunnummal Building, Kalpetta, Wayanad-673121

☎ 7593820007, 7593820005, 7306197537

🌐 [www.imcbs.com](http://www.imcbs.com) ✉ [info@imcbsglobal.com](mailto:info@imcbsglobal.com)

---

### Terms & Conditions:

1. You will be bound to work according to the rules and manners (Behaviour, Dress code, Punctuality) of this office.
2. If you have to resign from this office under any circumstances, works in at least 2 months notice period
3. You should work at least one year in this office and you should sign a bond paper.
4. You should work at least one year in this company to get an experience certificate.
5. All decisions related to work will be vested in the management.

We are excited to have you join our team and look forward to your contributions.

We would like you to start work on 24/06/2025 at 9.30 Am. Please report to Ms Merin Devassia, HR and Office Administrator, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by 24/06/2025 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our Company and look forward to working with you.

Sincerely,

Merin Devasia  
HR & Office Administrator

