

## Tax Receipt Template

Invoice date: (dd/mm/yy)

Invoice number: #123456

### Client details:

(Company name)

(Address)

(BANK)

(VAT)

### Contractor Details:

(Company name)

(Address)

(BANK)

(VAT)

### Description of contracted services:

Description	Hours	Rate	Total
<b>For Example:</b>			
<b>1X Newsletter</b>	4	\$35	\$140
		<b>Total</b>	\$140
		<b>Tax 21%</b>	\$29,40
		<b>Total amount due</b>	\$169,40

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Thanks for the pleasant cooperation!

Payment is expected within 14 days after the invoice date, stating the invoice number as a reference.