
Summary: Recent Economics graduate with a strong analytical mindset and a keen interest in HR operations. Motivated to grow within dynamic HR environments and add value across diverse organisational functions. A quick learner with excellent communication and problem-solving skills, ready to support HR functions such as HR Analytics, Employee Relations, HR Information Systems and HR Planning. Passionate about applying economic principles to workforce planning and operational efficiency. Comfortable working with Excel and open to training opportunities for enhancing data management skills.

Education:

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| → Siddharth College Of Arts, Science & Commerce, Mumbai Fort. | | Jun 2024 |
| Bachelor of Arts (Economics) | CGPA- 6.96 | |
| → PVG's Vidya Bhawan Junior College Of Science & Commerce, Nerul. | | Jun 2020 |
| Higher Secondary Education (Science) | Percentage- 52% | |
| → St.Xavier's High School & Junior College, Nerul, Navi Mumbai. | | May 2018 |
| Secondary Education | Percentage- 82% | |
| <u>Extra Curricular:</u> National Cadet Corps, National Social Service | | |
| Skills: Honesty, Discipline, Teamwork, Time-management | | |
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Career Gap: (Aug 2024 - Present)

- Preparing for Govt. Exam (HPCL)
 - Preparing for CAT 2025 Exam
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Courses/Certifications:

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| → Strategic Planning (Link) | Oct 2025 |
| Skills: SWOT Analysis, Strategic Thinking | |
| → Advanced Excel Certification (Link) | Jan 2025 |
| Skills: Data Management, Data Analysis, Data Visualisation, Excel Report Preparation | |
| → Using basic formulas and functions in Microsoft Excel (Coursera) | Apr 2024 |
| Skills: Calculations in spreadsheets | |
| → Microeconomics Principles (Coursera) | Aug 2022 |
| Skills: Economics Analysis, Strategy, Critical thinking, Data Analysis | |
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Skills

- Microsoft Office (Excel, Word, PowerPoint)
 - Communication Skill
 - Detail-oriented
 - Organisational Skill
 - Interpersonal Skill
 - Economics Analysis/ Resource Analysis
 - Teamwork
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Examination:

TCS ION NQT	Apr 2025
Percentage: 72%	
