

Mahesh Ramesh Pawar

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Chunabhatti, Mumbai 400022

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Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

Experience

- Kudwalkar's General & Groceries store's** 2016 - Till date
Family Business
Have taken carrier break to run the family business after Fathers death adopted new technology to grow the business as using my skills.
 - Developing own business utilising new technology as per market requirement.
 - Developing good relationship with the vendors.
 - Adopted new technology.
- Aramex India Pvt. Ltd.** 2008 - 2016
Asst. Manager Business Improvement Efficiency
 - Handle Large team members.
 - Maintained 100% Accuracy in back office Data flow.
 - Providing support and coordination with Higher Management authorities with accurate business information.
 - Generation verious reports as per management requirement.
 - Scheduled facility visits to check operation activities.
 - Training and awareness to the Ground Operation team members about SOP's.
 - Weekly meeting with team members.
- Bhavna Roadways Pvt. Ltd.** 2007 - 2008
Back office Executive Operations
 - Monitor daily data entry team members
 - Coorditing with I. T. department for smooth flow of working environment.
 - Proving support to the Management team.
 - Regular branch visits.
 - Daily reporting to the Higher authorities.
- Vtrans India Pvt. Ltd.** 2004 - 2007
Back office Executive
 - Mantaing 100% accuracy in data flow.
 - Generating verious reports like daily inward and outward shipments.
 - Tracking and tracing shipments.
 - Handling customers complaints.

Education

- Mumbai university** 2000
T. Y. Bcom Appeared
Appeared
- Mumbai Board** 19999
H. S. C.
Pass
- Mumbai Board** 1998
S. S. C.
Pass

Skills

- Team building
- Problem solving
- Decision making
- Consistency

Personal Details

- Date of Birth : 24/09/1978
- Marital Status : Married
- Nationality : Indian
- Gender : Male
- Place : Mumbai
- Hobbies : Gardening, Cooking, Net Surfing, Books Reading
- Computer Knowledge : Microsoft Office, Vlookup, Pivot table, Exchange, Net Surfing