

# Pankaj Sunil Thik

Room no - 405 Morya S.R.A CHS Ganeshwadi Govandi Station road Deonar  
Mumbai - 400088  
9594116641  
pankajthik04@gmail.com

## Objective

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I seek challenging opportunities where I can fully use my skills for the success of the organization.

## Experience

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| • CA Bipin Zavar and Associates   | 4/6/2025 - Present |
| Junior Accountant   |                    |
| ○ Maintained day to day Accounting entries using Tally Prime.                       |                    |
| ○ Assited in GST ,Preparation& filing,TDS calculations.                             |                    |
| ○ Working with Winman income tax,Winman TDS,& Taxpower GST.                         |                    |
| ○ Conducting Quarterly internal Audit Assignment of chemical manufacturing company. |                    |

## Education

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Course / Degree	School / University	Grade / Score	Year
B.com	Mumbai university	CGPI - 7.6	2025
H.S.C	Maharashtra state board	73%	2022
S.S.C	Maharashtra state board	82%	2020

## Skills

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- Complete work on time
- Good Communication
- MS Office
- Advance Excel
- Tally prime

## Languages

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- English
- Marathi
- Hindi

## Date Of Birth

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- 04/11/2004