

Ashwini Humane

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Ravikiran Society, Sagon, Manpada Road, Dombivli (East) – 421201

Career Objective

Dedicated & detail-oriented professional with a Diploma in Instrumentation and Control Engineering and hands-on experience in procurement, vendor negotiations, new product development, and inventory management. Seeking to contribute as a **Purchase Assistant**, supporting efficient supply chain operations and new product rollouts.

Professional Experience

Connect Well Industries

Jr. Purchase executive | **Nov 2024 – Oct-25**

- Created purchase orders (PO) and managed vendor coordination.
- Handled procurement for new product development cycles.
- Negotiated prices and evaluated vendor performance.
- Coordinated rapid prototyping and ensured timely material deliveries.
- Maintained accurate procurement records aligned with inventory levels.

GAIL India Ltd. (Contract-Sheetal Prasad Contractor)

Operator | **Nov 2020 – Apr 2023**

- Conducted flow validation using Kelton Flowcalc (USM, TFM, GC repeatability).
- Executed SAP operations: purchase requisitions, vendor codes, SIV, GRN, Permit (Plan/Unplan), Fortnightly joint tickets of consumers
- Monitored gas systems via SAP NetWeaver and SCADA.
- Generated calibration, reconciliation, and reporting schedules.

JSW Steel Ltd. (Contract-S.J. Enterprises)

Supervisor | **Oct 2019 – Nov 2020**

- Managed material store operations and accounting tasks.
- Prepared invoices, tracked stock, and maintained attendance records.
- Verified material quantity and quality as per invoice specifications.

GAIL India Ltd.

Technician Apprentice | **Apr 2017 – Apr 2018**

- Installed and maintained field instruments (PT, TT, PG, TG).
- Operated PRS units, control valves, and flow

- Supported procurement-related SAP activities.
 - **Select Control Pvt. Ltd.**
Technician | **Sep 2016 – Apr 2017**
 - Assisted with control system assembly and on-field instrumentation work.
 - Troubleshoot instrumentation systems.
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Education

- **Diploma in Instrumentation & Control Engineering**, Mumbai University – Summer 2016
- **HSC**, Mumbai University – February 2013
- **SSC**, Mumbai University – March 2011

Technical Skills

- **Software:** MS Word, Excel, PowerPoint, Tally Prime, SAP, SCADA, AutoCAD (Basic)
 - **Tools:** Kelton Flowcalc, SAP NetWeaver, SAP Logon
 - **ERP & Procurement:** Purchase Order creation, Vendor Management, SIV, GRN
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Certifications & Projects

- **Project:** SMS-GPS Based Vehicle Security System (Diploma Final Year)
 - **Technical Training:** Completed at JSW Steel Ltd.
 - **Participation:** National level technical quiz and project exhibitions
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Personal Details

- **Date of Birth:** 19 May 1996
- **Gender:** Female
- **Marital Status:** Married
- **Languages Known:** English, Marathi, Hindi