

## **Application**

From:

**S.B.SAUDAGAR.**

**TO,  
Personnel Manager [HR**

Contact No.:  
[+91]9930665853.

Email [Id:](mailto:sursun2811@gmail.com)  
[sursun2811@gmail.com](mailto:sursun2811@gmail.com)

Dept.]

Respected Sir,

**Subject:** Application for the Post of “ **Quality Control /R&D**”

With reference to your advertisement published in ‘-----’ dated on-----  
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-----.”-for the post of “**QC-Executive/Sr.Officer/ Asst.Manager**”.

I would like to apply for the above same. My Bio data and relevant certificate are enclosed for kind perusal.

Thanking you

Yours’s Sincerely,

Saudagar. S . B.

# CURRICULAM VITAE

1. **Name of Candidate in full** : **SUNIL BABURAO SAUDAGAR.**
2. **Fathers Name** : **BABURAO S SAUDAGAR.**
3. **Date of Birth** : **15-08-1967**
4. **Nationality** : **Indian**
5. **Marital Status** : **Married.**

**6.Address for Correspondence:** Elegant Iona CHS.Sector-2A. Plot No.103.Karangade  
 .Panvel- New Bombay.-410206.

Contact No.: [+91]9930665853.

- Email [Id: sursun2811@gmail.com](mailto:sursun2811@gmail.com)

## 7 Educational Qualification:

Examination	Subject	% of Marks	Year of passing	Board/University
<b>B.Sc.</b>	<b>Chemistry</b>	<b>56.83%</b>	<b>1990</b>	<b>Poona</b>
<b>M.Sc.</b>	<b>Organic Chemistry</b>	<b>63.50%</b>	<b>1992</b>	<b>Poona</b>

## 6. Details of Employment in Chronological Order:-

Name of Organization	Post/Designation.	From	To	Job's Nature
1: M/s. Lubrizol India Pvt. Ltd. Navi Mumbai- 400705.	Sr. Research- Chemist.	29 <sup>th</sup> Nov.1993	1 <sup>st</sup> May 2003	Permanent
2:Modepro India Pvt.Ltd.,Plant- 16/2,TTC Ind .Area ,MIDC, Turbhe, Navi Mumbai.	Chemist[Q.C.]	1 <sup>st</sup> April2004.	30 <sup>st</sup> Nov.2004.	Permanent.
3:Sudarshan Chem. Ind. Ltd. 46,MIDC Estate, Dhatav, Roha- Raigad- 402116.	Sr. Chemist [Analytical. Lab]	1 <sup>st</sup> Dec.2004	16 <sup>th</sup> Jun2005.	Permanent.
4:Shirdi Chem, Pvt. Ltd. Pawane. Navi- Mumbai.	Analytical - Chemist[Q.C.]	10 <sup>th</sup> Dec.2005	17 <sup>th</sup> Oct. 2006	Permanent.
6:NRC Ltd, Mohone. Ambivali. Tal:Kalyan. Dist:Thane.	Sr. Officer.[Q.A]	21th Jun-2007.	21 <sup>st</sup> May 2008	Permanent.
7:Century Rayon Ltd. Sahad. Kalyan.	Supdt . [T.C.Lab]	15 <sup>th</sup> Oct.2008	29 Nov.2020	Permanent.
8.Goodway chemicals Pvt.ltd.Sarigam- Vapi [Gujarat]	QC-Executive	24 <sup>th</sup> Oct.2020	21 <sup>th</sup> Oct. 2021.	Permanent.

9.Chetas Biochem Pvt. Ltd. Jaipur[Rajasthan]	Sr. Chemist with Factory Incharge.	15 th Nov-2022	14 july-2024	Permanent.
10.Metatech Process Solution. Kharghar, New Mumbai.	QC-Manager	15 <sup>th</sup> July-2024	Continue	Permanent.

**1: Nature of work of the Post and Experience in Details:[ Lubrizol India pvt Ltd.]:Job Responsibility:**

Learnt various techniques on Characterizing, testing & Evaluation of additives for automotive & Industrial Chemical. Extensively used Analytical techniques such as “GC [NETEL Michro-9100], HPLC [Varian Prostar & PerkinElmer], FTIR [Perkin Elmer], ICP [Inductively Coupled Plasma-OES], Nitrogen Analyzer, Total Acid No. & Total Base No. Evaluation using Potentiometric Titration Auto Titrator [Mettler DL- 21/25,50], Kinematic Viscosity Measurement [100°C & 40°C] & Other Rheological studies on Cold Temperature properties of oils by CCS, MRV, Pour Point, & Brookfield.

Also had an intensive training on product formulation aspect of the additives chemistry & analysis using various **ASTM** methods. Also aware of additive chemistries & their salient application & characterization.

Underwent a short training in Management R & D stores & matters reputed with chemical sample handling and ISO/TQM training. Apart from the above also had received pertinent training from Lubrizol 'HR & safety Department of-“HR /Industrial Safety related techniques & tools & was member of Lubrizol's Responsible Care Council.”

**2: Experience in Details: Modepro India Pvt .Ltd.]:Job Responsibility:-**

Organize daily Qualitative & Quantity work in “QC & Responsibility for testing of Raw-Materials, Packaging Materials, In- process Materials, and finished goods.

Investigation of our of specification results, Market complaints investigation. Long-term stability & monitoring of drugs products, Retesting of Raw Material and Packing Material, work load review. Control of retention Samples of raw materials and finished products. Carrying out stability studies of finished as well as raw materials as per guidelines.

Implementation of all Quality system, Operation and calibration of all laboratory equipment's, ensuring product safety requirements interlaboratory.

Extraction, Fractionation, isolation, Purification various chromatographic techniques and characterization of various groups of Drugs compounds.

Job responsibilities include co-coordinating with various functions to resolve quality issues, dealing with vendors- documentation of all quality records, COA. & GRN Documentation.

**Secondly** Handling of Analytical instrument like “**GC [NETEL- Micro-**

9100],HPLC[Varian Pro star & PerkinElmer],L.O.D,KF[Karl-Fischer],MP,BP,

**UV- Spectrophotometer, Finish Product Assay by Auto Titrator [Lab India]**  
**T.L.C. Study & Other Analytical Instrument & Various related work study etc.**

**3: Experience in Details [Sudarshan Chemical Ind. Ltd]: Job**

**Responsibility:** Expertise:

- a) Sampling, Inspection & testing of RM, PM, Pigments & Dye-Intermediate FM
- b) In process & PTL FM physical testing
- c) Advance sample testing.
- d) Handling and Calibration of Instruments Such as Balances, Turbidity meter, Moisture Analyzer

UV-

Vis.Spectrophotometer,pHMeter,ConductivityMeter,GasChromatograph,HPLC,Microwave Digester, AAS , Viscometer etc.

- e)Attending internal & external customer complaint.
- f)Training& evaluation of subordinates.

**2. Responsibilities:**

- a) Understand, ImplementActivityrelatedtoISO9001,NABL17025,ISO14001
- b) Implementation targets & responsibility given by Section Head
- d) To maintain effective internal communication.
- e) Maintainsuitableaccommodation&SafeEnvironmentalconditionsinworking area.
- f) Development of new test methods considering requirements.
- g)h)To forward analytical reports to superiors in appropriate format.
- i) Storage & Reception of samples & standards.
- j) Participation inner laboratory comparison counter checks Activity.
- k) Maintaining statutory & regulatory requirements when ever applicable.
- l) L]standardizing application for available equipment' sand instruments.

**3. Authority:**

- a) Verification of incoming RM, processed, finished, packing materials purchased items.
- b) Entering Report in SAP.
- c) Indenting & procuring laboratory reagent & consumables ,Glass wear
- d) Samples ending for suitability ,under deviation
- e) Usage decision interpretation on SAP of Daily Job planning ,verification.

**4. Trained for job :**



- a) Calibration & Preventive Maintenance of all analytical Instruments
- b) Understand & Implement, Quality Policy, Procedures, WI, theoretical background of all analytical methods & elements of ISO, NABL, ISO 14001.
- c) Analysis As per Skill Index.
- e) Reaction, equation & calculation used in WI are clearly known & able to explain
- f) Sampling principles are understood & Explain.

## **5. Supervisory Duties:**

- a) Maintain Good quality of house keeping, Safe working practices in daily activity.

c) Maintaining quality records.

d) Lead Sr. chemists., Chemist, & workman in Analytical Lab.

#### **6: Areas of Experience:**

- A. Analysis of Finished products, Raw Material, In process Quality Control in Pharmaceuticals, Cosmetics, Petrochemical Industries.
- B. Well versed with analytical instruments like G.C., HPLC, FTIR,, UV- Visible Spectrophotometer and other laboratory related instruments. Also, well versed with Classical Chemical Analysis.
- C. . Preparation of Standard Operating Procedure, Analytical Reports, Analytical Method development Reports.
- D. Well versed with Good Manufacturing Practices , Good Laboratory Practices, ISO 9001 Quality Management System.
- E. Adequate computer literacy.

#### **7: Training Programmed:**

- A. Training Programmed on FTIR Spectroscopy & Gas Chromatography conducted by Perkin Elmer Instruments Pvt. Limited.
- B. Proficiency Testing & Validation conducted by Vishwa Bharti Charitable Trust at Mumbai.

Training programmer on NABL Accreditation awareness at IDEMI Mumbai..

#### **4: Experience in Details: [Shirdi Chemical Pvt. Ltd.]: Job Responsibility:**

Objective:

To take Opportunities to achieve set goals, standardization of Personal & Organizational attributes and to reach the target before set time with continuous improvement.

#### **EXPERIENCE:**

- 1 Carry out analysis as per In-house, National & International requirement.

- 2 Knowledge of handling instrument like UV Spectrophotometer (CSW- 32Software),HPLC (LC -2010A HT,LC-10 AT VP,CLASS –VP software) & other instruments related to routine work.
- 3 Initiation ,circulation and review of document like Sop's, Specification and preparation of Technology Transfer, Change Control, Deviation report, Product review and product validation documents.
- 4 To organize Dispatch schedule for the finished product as per the Export/local order received from Marketing Division.
- 5 To impart & ensure continuous training of new recruits & workmen to keep the up to date with latest GMP/GLP and ISO requirements.
- 6 To conduct stability studies on finish product.
- 7 Working experience with ERP system.
- 8 Conversant with windows based software like word, excel ,CSW-32,Chromquest ,Shimadzu Class-VP etc.

**5] Experience In detail: Century Rayon Ltd.:** Organize daily Qualitative & Quantity work in “ QC & Responsibility for testing of ‘Raw- Materials, Packaging Materials ,In- process Materials, and finished goods. Investigation of our of specification results, Market complaints investigation. Long -term stability&monitoringofdrugsproducts,RetestingofRawMaterialandPackingMaterial, work load review. Control of retention Samples of raw materials and finished products. Carrying out stability studies of finished as well as raw materials as per guidelines.

Implementation of all Quality system, Operation and calibration of all laboratory equipment’s, ensuring products safety requirements in the laboratory. Extraction, Fractionation, isolation, Purification various chromatographic techniques and characterization of various Groups of Drugs compounds.

Job responsibilities include coordinating with various function to resolve quality issues.

**Secondly** Handling of Analytical instrument like “ **L.O.D, KF [Karl-Fischer], IR [Agilent] MP, BP, UV- Spectrophotometer, Ph Meter, Finish Product Assay by“ Auto Titrator [Lab India, DL- 25,50]** & Other Analytical instrument & Various related work study etc.

Experience in Details: Goodway Chemical Pvt. Ltd: Job Responsibility: Objective: To take Opportunities to achieve set goals, standardization of Personal & Organizational attributes and to reach the target before set time with continuous improvement.

Analysis of Finished products, Raw material, In process Quality Control in Pharmaceuticals, Cosmetics, Petrochemical Industries.

Well versed with analytical instruments like G.C., HPLC, FTIR,, UV- Visible Spectrophotometer and other laboratory related instruments .Also, well versed with Classical Chemical Analysis.

Preparation of Standard Operating Procedure, Analytical Reports, Analytical Method development Reports.

Well versed with Good Manufacturing Practices, Good Laboratory Practices, ISO 9001 Quality Management System.

Adequate computer literacy.

Organized daily Qualitative & Quantity work in “ QC & Responsibility for testing of ‘Raw- Materials, Packaging Materials, In-process Materials, and finished goods.

Investigation of our of specification results, Market complaints investigation. Long – term stability & monitoring of drugs products, Retesting of Raw Material and

Packing Material, work load review. Control of retention Samples of raw material and finished products. Carrying out stability studies of finished as well as raw materials as per guidelines.

Learnt various techniques on Characterizing , testing & Evaluation of additives for automotive & Industrial lubrication. Extensively used Analytical techniques such as “GC [NETEL Michro-9100],HPLC [Varian Prostar &Perkin Elmer, Agilent],FTIR[Perkin Elmer, Agilent],ICP[Inductively Coupled Plasma-OES/Agilent]Nitrogen Analyzer, Total Acid No.& Total Base No. Evaluation using Potentiometric Titration Auto Titrator [Metler DL-21/25,50],Kinematic Viscosity Measurement[100?&40?C] & Other Rheological studies on Cold Temperature properties of oils by CCS, MRV, Pour Point,& Brookfield.[Ducom]

**6:AdditionalQualification:**

A] Completed Basic Course in **Computer hardware**.  
Also aware of Basic software application like **MS-Office, Word, Excel, Power Point etc.**  
**.Internet Surfing & Other Software application.**  
B]SAP &ERP Knowledge

**Declaration.**

I hereby declare that all the statement made in the application are true and complete to the best of my knowledge and belief and that nothing material has been concealed.

**Place: New Bombay**

**Date:19/11/2025.**

**Signature of Candidate**

**[S.B.SAUDAGAR]**