

RESUME

ABHISHEK DINESH DIGE

C/6 Shree West Amardeep Hsg Society ,
Near Chetna School,
Hajimalang Road,
Kalyan East,
Mumbai – 421306.
Mob. No. – 9820753043
Email ID :digeabhishek087@gmail.com.

PERSONAL DETAILS:

Date of Birth	: 8 th April, 2000.
Father's Name	: Shri. Dinesh Babu Dige.
Language Known	: Hindi, Marathi & English.
Hobbies	: Playing Cricket.
Marital Status	: Single

EDUCATIONAL QUALIFICATION:

- H.S.C. Passed
- TY B.M.S Passed.
- M.B.A Passed. (Finance)

OTHER QUALIFICATION:

- MS-CIT, Tally ERP 9 with GST , Advance Excel, Basic Knowledge of Browsing.

WORK EXPERIENCE:

- Experience of 2 Years as a 'Account Assistant' in S H Desai & Co.(Chartered Accountant). (Maintaining books of accounts and carrying out bank reconciliation. Payment of GST on monthly basis and return filing on quarterly basis. ROC form filing.)
- Experience of 1 Year as a 'Account Assistant' in CME Foundation of India. (Making Vendor's Payment Doctor's Payment,Billing and Tally Accounting TDS Working)
- Currently Working With WTW India Pvt Ltd as a Junior Tax Officer from 7-06-2023 to till now.(GST Returns , E Invoices, E Way Bills, Accounting Advance Tax working ,TDS Working).

STRENGTH:

Hard Working, Innovative, Ability as well as stability.

The Above mentioned information is true and correct, I hope you will give me this opportunity to dedicating my skills and performance.

PLACE: MUMBAI.

DATE :

(ABHISHEK DINESH DIGE)

