

YOGESH S. NIKAM

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PROFESSIONAL SUMMARY

Dynamic and detail-driven Supply Chain & Procurement professional with **18+ years of experience** spanning **Project Management, Procurement Operations, Vendor Management, SAP Order Management, Logistics Coordination, and Supply Chain Process Optimization**. Proven track record of improving delivery timelines, reducing procurement costs, and supporting cross-functional business operations. Skilled in end-to-end order lifecycle management, vendor relationship management, audit compliance, and supporting presales and commercial teams. Adept at managing high-volume purchase operations, generating SAP-based analytics, and ensuring seamless supply chain execution across India and global markets.

CORE SKILLS:

- Procurement Strategy & Vendor Management
- Project Management
- SAP (Purchase Orders, GRN, Invoice Booking, Inventory Tracking)
- Quote-to-Cash & Order Management
- Supplier Performance & Contract Management
- Inventory & Logistics Coordination
- Forecasting, Spend Analysis & Reporting
- Cross-Functional Stakeholder Management
- Process Optimization & Cost Control

KEY ACHIEVEMENTS:

- Achieved **8–12% annual cost savings** through supplier negotiation and pricing improvements.
- Enhanced delivery performance from **85% → 97%** by driving proactive order follow-ups and supplier alignment.
- Managed procurement value of **₹25–50 Lakhs annually** across goods, OEM hardware and services.

PROFESSIONAL EXPERIENCE

Lionbridge Technologies Pvt. Ltd.

Associate Project Manager | Navi Mumbai | Jan 2024 – Jun 2025

- Led end-to-end project execution from scoping to delivery across US and EU localization requirements.
- Collaborated with development, engineering, QA, DTP and SEO teams to align deliverables to SLA commitments.

- Oversaw project governance including reporting, scheduling, client communication, and escalation handling.
- Managed budgets, invoicing accuracy, and financial tracking through Jira, DevOps Azure, LCX and PM tools.
- Supported process audits, workflow standardization and project quality compliance.

RK Lighting Pvt. Ltd.

Sales Coordinator – SAP & Operational Support | Mumbai | Aug 2023 – Nov 2023

- Coordinated SAP-based warehouse, attendance, claims and material tracking workflows.
- Managed nationwide returns and inspection activities, enhancing turnaround time and customer responsiveness.
- Prepared MIS and SAP reports for leadership covering operational efficiency and material disposition.
- Collaborated with logistics and service teams for timely stock movement and customer support closure.

CJK Knowledgeworks Pvt. Ltd.

Senior Associate – Order Management & Coordination | Mumbai | Sep 2016 – Feb 2023

- Executed end-to-end project activities for US and Canada clients for labeling requirements, ensuring compliance and timely delivery.
- Led order entry and processing workflows reducing turnaround time and improving data accuracy.
- Created SOPs and standardized work procedures to streamline multi-team collaboration.
- Handled client communication, escalations, and documentation aligned to SLAs.
- Worked closely with Accounts and Artwork teams to support order closure, invoicing and client delivery.

Tyresoles India Pvt. Ltd.

Assistant Manager – Customer Care & Supply Chain Support | Navi Mumbai | Apr 2014 – Jun 2016

- Managed complete order-to-dispatch lifecycle ensuring accuracy, timely customer fulfillment, and compliance.
- Coordinated inventory tracking, logistics scheduling, production planning, and customer support operations.
- Reduced service gaps and escalations through consistent vendor and customer communication.
- Prepared MIS dashboards, supply chain reports, and performance metrics for management review.
- Handled warehouse operations aligned with inventory, transportation, and fulfillment requirements to support smooth supply chain flow.
- Ensured compliance with SOPs, safety guidelines, and quality standards during all warehouse handling activities.

Earlier Career (2005–2014)

Sales & Operations Support / Supply Chain Coordination roles at:

- Geo-Chem Laboratories Pvt. Ltd.
- Therapeutics Chemical Research Corporation
- Reliance Infostream Pvt. Ltd.
- Vidyut Metallics Pvt. Ltd.

Responsibilities included import/export documentation, shipment coordination, invoicing, port logistics, inventory support, team supervision, client coordination, and operational reporting.

EDUCATION:

Bachelor of Arts — University of Mumbai

TECHNICAL SKILLS:

- **ERP:** SAP, BAAN, BCC
- **CRM:** Salesforce, Zendesk, SAP-CRM
- **Tools:** Jira, MS Teams, Excel (Advanced), PowerPoint, Google Workspace

LANGUAGES:

English | Hindi | Marathi