

Resume
BHUSHAN DEVIDAS KULKARNI

Resourceful & dynamic finance and commercial professional with over 18 years career experience, that includes finance & Commercial all types of activities industries with understanding of market trends, possesses excellent time management interpersonal and problem-solving skills.

WORK EXPERIENCE :

Total work Experience:- 18 Years

Work Experience :- 1

Company: Panva Engineering Pvt Ltd.

Position: Sr. Assistant Manager Accounts & Operations

Reporting To:- MD

Period: Since 10th Dec 2017 To as date

Location Ambad Nashik

Job Profile : Entire responsibility of the Finance cum Commercial, Purchase Department Handling of manufacturing companies finance department.

Work Experience: - 2

Company: SMP Engineers and Electricals Pvt Ltd.

Position: Accountant cum commercial

Reporting To:- Finance Executive

Period: Since 8th JAN 2015 To 08th Dec 2017

Location: - Corporate Office, Ambad Nashik

Job Profile : : Entire responsibility of the Accounts cum Export related work, Excise, Sales Tax, Purchase Department Handling of manufacturing companies finance department.

Work Experience: - 3

Company: SR Fibreglass Auto Pvt Ltd

Position: Account Assistant

Reporting To:- Finance Manager and Director

Period: Since 8th Feb 2006 To 31th Dec 2014

Location: - Corporate Office, Satpur Nashik

Work Profile:-

- 1) GST monthly GSTR 1, GSTR3B, ITC4 preparation.
- 2) Monthly GST internal audit preparation and work.
- 3) Monthly GST ITC credit work checking.
- 4) Bank reconciliation work and Fund flow statement preparation every month.
- 5) Transportation arranging work and handling core team.

- 6) New vendor registration and development as per company policies.
- 7) Use Tally ERP & other Inventory stock maintaining software.
- 8) Export documentation work and monthly reporting to Excise department.
- 9) Excise audit handling and Sales tax assessment preparation work.
- 10) TDS work: working, deposit and filing of returns.
- 11) Debtors: Scrutiny, follow-up for collection on due dates, age-wise outstanding reports.
- 12) Responsible for preparation & execution of all purchase orders for user departments and sending the same to the vendors.
- 13) Government Tender related paper work.

14) MIS Reporting Related Work:-

- I) Preparation of Daily Commercial activity, Sales & Purchase martial report.
- II) Monthly Basis review on Finance department of all status.
- III) Preparation of Material Reconciliation Report on Half monthly Basis.

Education Qualification:-

- 1) Appeared for M.Com. Part – I
- 2) B. Com. Passed in Pass class, May 2004-2005 through Pune University.
- 3) H. S. C. Passed in Second class, March 2001-2002 through Nashik board.
- 4) S. S. C. Passed in Second class, March 1999-2000 through Nashik board

Typing Skill:- English Speed 30 @ w.p.m.

Excise Course:- Certification Course in Excise, Service Tax, Import & Export through United Management Institute.

Computer Course:- Tally ERP9, Computer Diploma Hardware & networking

PERSONAL PROFILE

- Name :- Bhushan Devidas Kulkarni
- Permanent Address :- Flat No. 17, 3rd Floor Leela Empire Bhoir
Mala
Makhmalabad Road, Panchavati Nashik-3
Mob- 9850792430 / 7218342551
- Date of Birth :- 12/01/1983
- Sex :- Male
- Marital Status :- Married
- Nationality :- Indian
- E-Mail :-
bhushan.p7@gmail.co
m
kulkarnibhush@gmail.c
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