



**CUST**  
VOLUNTEERS IN SERVICE

# Capital University of Science & Technology

Volunteers in Service Directorate

## SITE ATTENDANCE RECORD FORM

Get the form signed by the supervisor for every day spent at the site and turn in the timesheet at the end of your placement to the VIS directorate.

Date	Activity	Time In	Time Out	Supervisor's Sign
03-Sep-22	orientation / introduction	10:30	05:00	Samir Ahmed 3-9-22
04-Sep-22	Permission centaurus	10:30	05:00	Samir Ahmed 4-9-22
05-Sep-22	Setup camp	10:30	05:00	Samir Ahmed 5-9-22
06-Sep-22	fund collection	10:30	05:00	Samir Ahmed 6-9-22
07-Sep-22	Fund collection	10:30	05:00	Samir Ahmed 7-9-22
08-Sep-22	collect donation	10:30	05:00	Samir Ahmed 8-9-22
09-Sep-22	camp setup/collection	10:30	06:00	
10-Sep-22	collect donation	10:30	05:00	
13-Sep-22	collect donation	10:30	05:00	
14-Sep-22	camp Setup /collection	11:00	05:00	

■ Total hours served:

66 hrs.

■ Volunteer student's signature:

Hassan

■ Onsite supervisor's signature & stamp:

Provincial Secretary  
Islamabad Boys Scout Association

■ Supervisor's phone:

0336-1556292

■ Date completed:

14-Sep-2022