



KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

CONFIDENTIAL

DOMESTIC TAXES DEPARTMENT

Date: 26/09/2024

Pin: P051719799L
Director(s),
Leo Tech Mobility Limited,
P.O. Box -00600,
Nairobi Ngara.

Dear Sir/ Madam,

**Re: Notice of Intention to Carry Out Compliance Review Pursuant
to Section 59(1) Of The Tax Procedures Act 2015**

Notice is hereby given under the above statute of an intention to carry out a compliance review on your operations for the period 2019 to July 2023. You are therefore required to avail for examination the following documents on or before 3rd October 2024.

- i. Audited accounts and Trial Balances :2019-2023
- ii. Sales and Purchases invoices:2019-December 2023
- iii. Sales Register-2019-December 2023
- iv. Sales and purchase ledgers 2019-December 2023
- v. Inventory Records indicating the opening and closing inventory balances
- vi. Z-reports
- vii. Bank statements 2019 to December 2023

The review will cover periods indicated below;

- i. Income tax Company: -2019 to 2023
- ii. VAT-January 2019 to December 2023

We wish to clarify that the records mentioned above may not be exhaustive, Additional information/documents may be requested for on need basis.

In case of any clarification on the subject matter, please contact **Elphas sindani** on Email Elphas.Sindani@kra.go.ke and Tel.0709016788 or **Jacinta Gichungu** on Email jacinta.gichungu@kra.go.ke and Tel 0709016668, or Diana Musungu on Email Diana.Musungu@kra.go.ke and Tel 0709016629 visit our Tax Service Office at Mombasa Road, Sameer Business Park, Block B3 - 2nd floor.

Yours Faithfully,


Jonah Cheptogoch

**For: Deputy Commissioner – Domestic Taxes
East & South of Nairobi, Tax Service Office**



Tulipe Ushuru, Tujitegemee!