



Analysts:Sara Aljurf - Hala Farraj-Rozana Shaer
who was interviewed : Zaid Rishaq -Suzan (HR department)

1)Hello, how are you today?

Hello, fine .Thank you for asking.

2) Did you hear that the weather will be much hotter next week?!

Yes , actually I heard this morning on the radio that the temperature will exceed the range!

3)So, let's start.What is the exact problem that your department faces?

We are facing a problem in the internship section in our department in the arrangement of the application forms and the CVs that we receive. We are losing them and the HR analysis process is very difficult because of that.

4) What is the nature of your application form?

We don't have an online form in our website currently we are using form of type Word Document.

5)How do you send this form to the applicant?What is the process ?

First the applicant sees the post that we share in facebook or in our website or linkedIn about an internship that is available now and then he sent us an email with his cv . then we sent him the application form . then he fill it and resend it again .

6)you receive the application form and CV for the same person twice?Does that bother the applicant and did you receive feedback?

Yes. We receive many complaints about filling the form twice and sending the CV twice.

7)We see that you and the applicant badly affected because of this problem.We will see and study it carefully. thank you for your time.Do you have any questions?

No, thank you very much for your interest . We hope that you can solve the problem.