



Skill India
कौशल भारत - कुशल भारत

2021 ORGANISATION PROFILE

3rd floor, Shima Plaza, Ulubari Chariali
Dist. Kamrup(M), Guwahati-781007
+91 98540 89999



www.arpanaidfoundation.com
e-mail : info@arpanaidfoundation.com



ORGANIZATION DETAILS

Name of the Organization	: Arpan Aid Foundation
Address of Registered Office	: 3rd floor, Shima Plaza, Ulubari Chariali, District- Kamrup Metro, Guwahati-781007, Assam.
Contact Details	: Mr. Amit Sinha Contact Number- +91-9435292999
Email Id	: info@arpanaidfoundation.com

NAME & DESIGNATION OF CHIEF FUNCTIONARY : **Mr. Amit Sinha**

CEO-Chief Executive Officer

DETAILS OF LEGAL STRUCTURE:

Arpan Aid Foundation is an NGO registered under Section-8 of the Companies Act 2013

Certificate of Incorporation	: Section 8 NGO
CIN No	: U80904AS2017NPL017991
PAN	: AAPCA7304M
Email Id	: info@arpanaidfoundation.com
CSR-1 Registration Number	: CSR00016725
NGO Darpan Unique ID Number (NITI Aayog, Govt. of India)	: AS/2018/0205303
12 AA Unique Registration Number	: AAPCA7304ME20214

Enclosed :

Annexure 1 (page 58-73)	: Work Order
Annexure 2 (page 74-75)	: PAN of Organization
Annexure 3 (page 76-77)	: CSR-1 Registration Certificate
Annexure 4 (page 78-79)	: CA Certificate
Annexure 5 (page 80-81)	: Society Registration Certificate
Annexure 6 (page 82-83)	: NGO Darpan Certificate
Annexure 7 (page 84-87)	: 12AA Registration Certificate

An Overview

Welcome to Arpan Aid Foundation

Arpan Aid Foundation provides education and training in a variety of technical areas that enable students to obtain entry-level employment. As a student at Arpan Aid Foundation, you will have the opportunity to learn in several different ways. Choose from a variety of career training programs taught by industry professionals, flexible schedules to fit your needs and experience a class environment designed around different learning styles

About us:

Arpan Aid Foundation – is an NGO Registered under section-8 of the companies Act, 2013, Sub Section (2) of section 7 of the companies Act 2013, having operations across India. Arpan Aid Foundation was incorporated on the 23rd day of June 2017. It has its registered office at Arpan House, Shanti Ram Das Path, A.K. Azad Road, Rehabari, Guwahati-781008. The Company's Corporate Identification Number (CIN) is U80904AS2017NPL017991.

What we do

Our purpose is to enable people to unlock their potential and develop the knowledge and skills needed for personal and economic growth. We do this by developing platforms for Skill Acquisition and Enhancement through infrastructure development, relevant qualifications that are recognized and respected by Employers all over the world, facilitating professional & vocational education through managing and partnering with Government & Corporate. We also pioneer the most up-to-date delivery of quality education, and further the skills projects, WASH, Poverty Alleviation, Healthcare, Education, Rural Development activities in the worldwide through profile raising, partnerships and innovative skills projects.



Vision, Value and Mission of Arpan Aid Foundation

Vision

A dynamic global education & skill development NGO with a vision of skills for tomorrow. We are very innovative and aggressive to ensure sustainable growth for inculcating future skills Endeavour for the Nation's Economic Growth by Developing Skills for Tomorrow.

Values

- Innovation
- Aggressiveness
- Sustainable Growth
- Inculcating Skills for Tomorrow

Mission

The Mission of Arpan Aid Foundation is to facilitate a skilled economy by developing skilled manpower with diversity and innovation, improved learning outcomes and responsible business practice through raising literacy levels, professional & vocational education, research & development and other allied activities.

Arpan Aid Foundation, works with a clear mission: the betterment of ecological, agricultural, skill and Vocation as well as WASH practices, and WID (Women In-Development), SHGs (self-help groups), with a view to ensure sustainable livelihoods for rural pastoral communities in PAN India. Its main objectives are to:

- Work for the development of ecology and agriculture, Poverty Alleviation, Healthcare & WASH, Education & Skills, and Rural Development.
- Study the socio-economic and cultural aspects amongst the rural communities;
- Encourage science and technology amongst rural communities work for the conservation of wild life sanctuaries and national parks through people's participation.

Operations – PAN INDIA

With services offered across PAN India, Arpan Aid Foundation is well positioned to meet the increasing demand for skill development and professional education. The operation includes the various livelihoods, skill development projects, WASH, Poverty Alleviation, Healthcare, Education, Rural Development, professional and vocational education activities, higher education partnerships, professional and corporate training, consulting, Govt. project, research & development and other learning solutions.

Address of our NSDC accredited Centres

Arpan Aid Foundation,

Address : Pakiza Path, Hatigaon, Guwahati, Assam

E-mail : guwahati1@arpanaidfoundation.com





Conditional Accreditation Certificate

This is to certify that
The ARPAN AID FOUNDATION of ARPAN AID FOUNDATION at KAMRUP METRO, ASSAM
having SMART TC ID TC149700
is accorded as Conditionally Accredited for
Room Attendant (THC/Q0202)



zmzvbkwg5micj2d6

Date of Accreditation: 13th September 2021
Valid upto: 12th March 2022
Certification Number:
THC/Q0202/130921/TC149700


Manish Kumar
MD & CEO
National Skill Development Corporation

Subject to the process compliances as per the Guidelines for Accreditation, Affiliation and Continuous Monitoring of Training Centres for the Skill Ecosystem.

Arpan Aid Foundation, Charaideo Centre

Address : Madina Complex, Dist : Charaideo, Pin-785690, Assam.

E-mail : sonari1@arpanaidfoundation.com





Skill India
शक्ति भवान - शुद्धिभवान



GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP



National
Skill Development
Corporation
Transforming the skill landscape



Conditional Accreditation Certificate

This is to certify that
The ARPAN AID FOUNDATION of ARPAN AID FOUNDATION at CHARAIDEO, ASSAM
having SMART TC ID TC150652
is accorded as **Conditionally Accredited for**
Retail Sales Associate (RAS/Q0104)



n61yh9y81u5efpry



Date of Accreditation: 28th October 2021
Valid upto: 27th April 2022
Certification Number:
RAS/Q0104/281021/TC150652

Manish Kumar
MD & CEO
National Skill Development Corporation

Subject to the process compliances as per the Guidelines for Accreditation, Affiliation and Continuous Monitoring of Training Centres for the Skill Ecosystem.

Arpan Aid Foundation, Dibrugarh Centre

Address : B. Bagaria Commercial Complex, 1st Floor,
Shani Mandir Road, Jhalukpara, Dist. : Dibrugarh, Pin-786601, Assam

E-mail : dibrugarh1@arpanaidfoundation.com



Arpan Aid Foundation, Naharkatia Centre 1

Address : No. 8440, 3rd Floor, Opposite Moran Bus Stand,
Naharkatia, Dist. : Dibrugarh, Pin-786610, Assam

E-mail : naharkatia1@arpanaidfoundation.com



Arpan Aid Foundation, Naharkatia Centre 2

Address : No. 1077, 1st & 2nd Floor, Near Sasoni Auto Stand,
Naharkatia, Dist. : Dibrugarh, Pin-786610, Assam

E-mail : naharkatia2@arpanaidfoundation.com



Arpan Aid Foundation, Digboi Centre 1

Address : Digboi Chariali, No. 402, 1st Floor, Opposite Adharam Line,
Dist. : Tinsukia, Pin-786171, Assam

E-mail : digboi1@arpnaidfoundation.com





SERVICES

Skill Development Projects

Arpan Aid Foundation is focusing on skill development projects by developing platforms for Skill Acquisition and Skill Enhancement. Skill Development Projects consists of basic and sophisticated infrastructure creation for skill development projects, Development of Relevant Qualifications that are respected and recognized by the Employers. We are at a critical moment for skill development. Against a period of prolonged global economic uncertainty, the traditional routes to learning, employment and career progression need to be challenged. Using our industry links and network of educational specialists, Arpan Aid Foundation regularly contributes to and leads the debate around matters relating to skill development.

For this reason, we keep abreast of changes in skills policy & assess the potential for impact on our customers. Keeping Skill Development in mind, the Arpan Aid Foundation will play key roles like education / skill development physical & digital infrastructure & enabling support services such as curriculum, faculty and their training, standards & quality assurance, technology platforms for innovative skill development initiatives. Arpan Aid Foundation identify critical skill groups, develops models for skill development. Arpan Aid Foundation works with the Corporate, Educational Institutions, Colleges, Schools, Non Government /Not for Profit Organizations, Government Departments for various Skill Development Projects.

Vocational Education

Arpan Aid Foundation offers numerous Vocational, Certifications on various segments for catering the demand of all the age groups. It works with Professional Organizations and Bodies in order to bridge the skill gap in the Economy. Arpan Aid Foundation works on various professional qualifications in number of sectors and domains in association with reputed professional organizations, Arpan Aid Foundation develop Vocational Qualifications across a variety of sectors that meet the needs of today's workplace, and help individuals develop their talents and abilities for future career progression. Arpan Aid Foundation Qualifications are widely recognised and respected by employers. Arpan Aid Foundation believe learning has no limits – we can provide learners with the skills they need to succeed in the world of work and provide employers with the talented employees they need to boost their long – term profitability and growth. Arpan Aid Foundation offers their Professional and Vocational Programs either directly through its Centres or in association with their partners like Corporate or other Professional and Vocational Education Players. Arpan Aid Foundation also develops various Assessment Tests and its Preparatory Programs to assess the knowledge level of aspirants in professional and vocational education segments.

Arpan Aid Foundation has a large suite of Training Contents and Associations under various segments and it offers Customized Training Programs to several Corporate Entities, Schools, Colleges, Local Governments and other Organizations. Arpan Aid Foundation facilitates Vocational Training . Arpan Aid Foundation's training services provides a variety of training solutions through a team of professionals with experience in various segments. Arpan Aid Foundation develops customized training and deployment as per client's specifications. Arpan Aid Foundation also provides trainers to deliver the content developed by the clients. Arpan Aid Foundation assists clients in identification of training needs and training calendar and also develops tests to determine the training effectiveness. Arpan Aid Foundation develops accreditation programs to use as a quality assurance tool and e-learning materials which supports the various training needs.

Research & Development

Arpan Aid Foundation is continually developing new qualifications to equip young people and adults with skills for sustainable employment, and to ensure the employers have the right skills for their businesses to succeed in the global economy. Arpan Aid Foundation conducts research on general trends and needs on vocational education and develops qualifications to satisfy the requirements. Arpan Aid Foundation works with a number of organizations and companies to produce the qualifications, that catering the current demand on various segments. Arpan Aid Foundation also develops the knowledge platforms as well as various assessment tests and its preparatory programs in vocational education segments.

Empanelment / Funding Agency

- Signed MOU with Assam Skill Development Mission for implementing short term modular skill development training (PLSTP) and ensuring the gainful employment of the candidates.



Assam Skill Development Mission

- Got work order from Directorate of welfare of plains Tribes and Backward Classes for implementing awareness program in Health & Sanitation in various Districts of Assam and Training in life skill / self development and motivational among the college and school students of various Districts of Assam.



Government of Assam
Directorate of Welfare of
Scheduled Castes

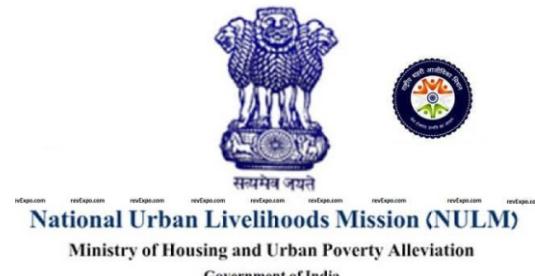
- Got work order from Bharat Sanchar Nigam Limited (BSNL) for implementing Training Programme on Awareness and Improvement of Water Sanitation and Hygiene (WASH).



- Got work order from North Eastern Electric Power Corporation Limited (NEEPCO) for implementing Skill vocational training on Cutting and Tailoring for Girls and Women.



- Got work order from National Urban Livelihoods Mission for employment through Skill Training & Placement (EST&P).





-
- Got work order from Gulf Oil Corporation Ltd for implementing RPL Training programme of Mason Training, and Electrician.



-
- Got work order from Sika for implementing short term training programme of Mason Training, Carpenter and Electrician.



-
- Got work order from Bharat Sanchar Nigam Limited (BSNL) for conducting short term skill training / vocational training on Mason General.



-
- Got work order from Indian Institute of Entrepreneurship (IIE) for implementing a skill development programme (ESDP) on Computer accounting with Tally.



-
- Got work order from Bongaigaon Refinery & Petrochemicals Ltd. To execute the training in Mason General among the college and school dropout students of various districts of Assam.



-
- Got work order from Assam Skill Development Mission (ASDM) for implementing placement linked skill development training program on F&B Service Steward, Front Office Associate, Multi Cuisine Cook, Guest House Caretaker, Room Attendant.





Mr. Amit Sinha

Director
Arpan Aid Foundation

Dear Guests,

I am pleased to welcome you to Arpan Aid Foundation—where our educators have been committed to training students for in-demand careers in some of India's most important industries. We are one of the nation's leading providers of career training, with a variety of hands-on training programs that can help turn a person's passion into their profession. We're confident that no matter their goal, no matter their dream, we have the resources to help each student realize a better future for themselves and for their families. The Institute was founded on the principle of keeping our nation positioned as the world's leading economy by providing invaluable training programs to help BPL candidates join the workforce. Since then Thousands of AAI Trainees have taken their lives in new, rewarding directions by launching careers in the fields they love. Starting a new career path is an exciting decision to make—but it is rarely an easy one. At AAF around the country you'll find dedicated teams of academic professionals who are eager to see their students succeed, and highly skilled career services specialists who know how to get the attention of the nation's hiring managers. It's these people that set us apart as a career training organization: AAF teams at each campus who put the needs of their students first. That's the AAF tradition; it's the AAF Edge. Exploring options for career training is the first step toward realizing your own dream. A straighter path to a fulfilling career, a better life for your family, the honor of being the first in your family to attend college: these are just a few of the many reasons students choose AAF year after year to begin their Skill education. That Skill education, when complete, becomes the foundation for professional success. On that foundation, our graduates have built incredible success stories. They have gone onto own their businesses. I invite you to tour an AAF campus and meet firsthand our dedicated instructors and staff who are ready to help you take the first step on your own journey to career success and personal satisfaction. You'll quickly see that it's our people who make AAF unlike any others.

Best Wishes.

Amit
Director
Arpan Aid Foundation

Third Party Assessment & Certification by Industry Sector Skills Councils

 <p>IT - ITes SSC NASSCOM</p>	 <p>Telecom Sector Skill Council</p>	 <p>ASCI Agriculture Skill Council of India</p>	
	 <p>BFSI BFSI Sector Skill Council of India "An Initiative of NSDC"</p>	 <p>B&WSSC BEAUTY & WELLNESS SECTOR SKILL COUNCIL</p>	 <p>THSC TOURISM & HOSPITALITY SKILL COUNCIL</p>
 <p>INDIAN PLUMBING SKILLS COUNCIL Developing Excellence in Plumbing Skills</p>	 <p>ASDC AUTOMOTIVE SKILLS DEVELOPMENT COUNCIL</p>		 <p>Healthcare Sector Skill Council</p>
 <p>APPAREL MADE-UPS & HOME FURNISHING SECTOR SKILL COUNCIL National Initiative with NSDC</p>		 <p>Handicraft and Carpet Sector Skill Council</p>	
	 <p>RASCI Retailers Association's Skill Council of India</p>		
	 <p>SCGJ SKILL COUNCIL FOR GREEN JOBS</p>		

COURSES CONDUCTED UNDER SKILL DEVELOPMENT:

Apparel

- Sewing Machine Operator
- Fashion Designer
- Self Employed Tailor

Beauty & Wellness

- Bridal Fashion and Photographic Makeup Artist
- Assistant Beauty Therapist
- Beauty Therapist
- Integrated Course in Hair, Skin and Make-Up
- Assistant Hair Stylist
- Hair Stylish
- Pedicurist & Manicurist
- Assistant Spa Therapist

Construction / Electrician

- Helper Mason
- Mason General
- Mason Tiling
- Mason Concrete
- Helper Shuttering Carpenter
- Construction Painter & Decorator
- Helper Electrician
- Assistant Electrician

Health Care

- General Duty Assistant
- Front Line Health Worker
- Home Health Aide
- Health Care Multipurpose Worker

IT/ITeS Sector

- Book Keeping & Account using Tally
- CRM Domestic Voice
- Computer Network Assistant & Administration
- Computer Hardware Maintenance & Repair
- Computer Hardware Management & Repair
- Domestic Data Entry Operator

Media & Entertainment

- Assistant Video Editor
- Photography
- Hair Dresser
- Make-up Artish

Retail

- Junior Human Resource Associate
- Junior Marketing Associates
- Retail Sales Associate

Tourism & Hospitality

- Hospitality Assistant
- Room Attendant
- Bartender
- Food & Beverage Service – Steward
- Kitchen Steward
- Front Office cum Receptionist

Automobile

- Driving Assistant

Plumbing

- Plumber General

The Arpan Aid Foundation Edge

Starting with your visit to Arpan Aid Foundation, you'll know you've made the right choice to invest here in your education. Each step of the way is designed to help you reach your professional and personal goals—to have the career, and the life, you've been dreaming of. From the day you enroll, to your Orientation, to the day your training begins, Arpan Aid Foundation will be at your service to answer questions, provide additional course details, and ensure you're fully prepared to take advantage of everything Arpan Aid Foundation offers. It's the beginning of an experience known as the Arpan Aid Foundation Edge.



Our Approach

APPROACH & METHODOLOGY

Our skills value chain involves 'learning by doing' and is built on the foundations of partnerships. We have tie-ups with the best companies as employers, knowledge and infrastructure partners to ensure that the quality of training is maintained across locations.

Process Flow:

Our Skills for Jobs programme links every trainee to provide placements in the organized sector. To ensure that every trainee finds a job matching their aptitude and interest, we follow an industry led, industry endorsed training methodology. We have embedded industry as a key stakeholder and the design and delivery of the courses .Our skills value chain integrates the inputs from prospective employers to create a programme which is "competency" driven

Part A : Youth Procurement

- **Mobilization**
- **Candidate Selection.**
- **Reporting at Training Centre**
- **Admission & Registration process**
- **Induction Class**

Part - B: Training

- **Class Room Training**
- **PD and Personal Grooming Sessions**
- **Computer Lab Practice**
- **EDP**
- **Events**
- **Industrial Visits**

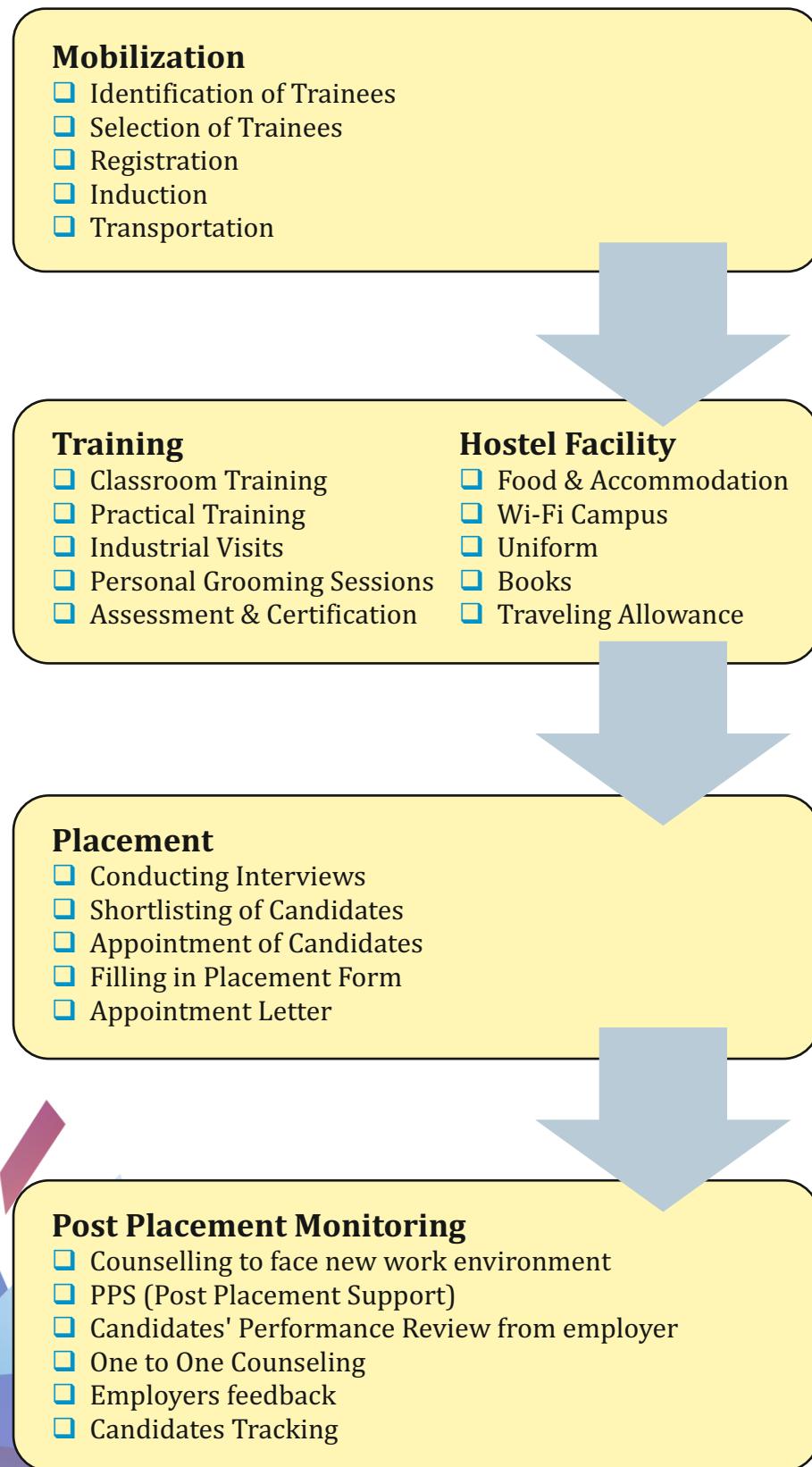
- **Assessment & Certification**
- **District Authorities Inspection**
- **Evaluation**
- **Hostel Facility**
- **Wi-Fi Campus**
- **Books and Uniforms**

Part - C: Placement

- **Conducting Interviews**
- **Selection of Candidates**
- **Appointments of Candidates**
- **Filling in Placement Forms**
- **Appointment Letter**

Part - D: Post Placement Monitoring

- **Counseling to face new work environment**
- **PPS (Post Placement Support)**
- **One to One Counseling**
- **Employers feedback**
- **Placement Tracking**





TRAINING METHODOLOGY

The training imparted has been designed in a structured pattern incorporating various elements that are required to achieve substantial result in providing employment & adjustment to the physically challenged youth. The elements that are included in the course strategy are structured in a chronological system. The designed system is comprehensive involving all the required ingredients into making of a successful training course and placement opportunities.

The training methodology is a combination of four modules:

- **English language skills and fluency enhancement**

The training will emphasize on the English language skills-both written and oral as it is an essential component to procure employment, considering the fact that the trainees are from rural background comprising a majority of regional medium students.

- **Subject Training**

The training will educate the trainees regarding the subject. It will constitute more about the subject and aim to bring awareness in a detailed and comprehensive pattern. It shall impart knowledge about several sectors, processes, functions, terminology, techniques and employment opportunities per training to the sector.

- **Soft Skills & Life Skill**

The training will focus on overall personality development and self improvement. It will specifically emphasize on imparting soft skills training essential for employment in the sector. The aim of the module is to create job readiness and to hone the skills of the trainees and also ensure that they procure employment in the related sector.

- **Information and Communication Technology**

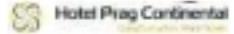
The training will bring awareness about the necessity of computers in human life. In today's world, computer has become a necessity and is a perquisite for employment in any sector. Hence, the training shall equip the trainees in CV preparation, intelligent and informed decision making power, staying in contact, saving time, higher productivity and better employment opportunities.

- **EDP**

Entrepreneurship Development Programme (EDP) is a programme which helps in developing entrepreneurial abilities. The skills that are required to run a business successfully is developed among the students through this programme. Sometimes, students may have skills but it requires polishing and 15 incubation. This programme is perfect for them. This programme consists of a structured training process to develop an individual as an entrepreneur. It helps the person to acquire skills and necessary capabilities to play the role of an entrepreneur effectively

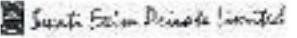
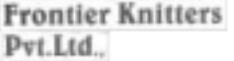
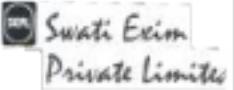
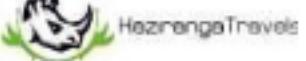
Our Placement Partners

			
			
		UTURN TEPEZIA RESORT DEKASANG	
			
			
			
			

AVASA HOTELS	FIRST HALT	7 SEASONS RESORT & SPA	Bhawani MARKETING PVT. LTD. ISO - 9001:2008
VIVEDA The Wellness Village	TFT FOOD COURT	AZURE HOSPITALITY	Lords HOTELS & RESORTS Excellence Hospitality
প্রতিদিন	BAJAJ CAPITAL PERSONAL FINANCIAL SERVICES™	HOTEL GREEN VALLEY	HOTEL PALACIO A VENUE OF PARAMOUNT GROUP
PrimeBakes Baking Simplified	Siroj Lily A Unit of Siroj Hotels India Private Limited	ZIVAYA SPA	BARBEQUE NATION
jiffy's Eats-Groceries-More	iON TATA CONSULTANCY SERVICES	the lily Hotel	Dineus Tarts



SNOB COUTURE	 Swati Exim Private Limited	 GOLDFINCH	 The QUEENY <i>the crown of desirability</i>
fabrico	 Frontier Knitters Pvt.Ltd.	 Swati Exim Private Limited	 Bhargav Group Off Hand
PHILIPS	 D/Trenz Tours	 HOTEL GRAND LUIT	 Cartridge House
	 Hotel Prag Container Great Location. Walk.	 Haziranga Travels	 LOOKS UNISEX SALON
			 HOTEL NIVEDA
	 OYO ROOMS	 Gulf	 wipro
			 HDFC BANK
Baker's Special	 NEWS LIVE	 Purabi	

Industry Linkages to Ensure Placement & OJT

- Mayflower
- 7 Season Hotel
- Resort D. Coracao
- Avasa Hotels
- Hotel Elegance Villa
- Bhawani Marketing Pvt. Ltd.
- Viveda Wellness Retreat
- The Food Terminal
- Azure Hospitality
- Hotel Lords
- Pemaling Lords Inn.
- Ajani Foods
- Oberoi Hotel & Resorts
- JW Marriott
- The Park Hotel
- Citrus Hotel
- Radission Blu
- Melange Astris
- Westin Hotels & Resorts
- The Palace
- Welcome Hotel Grand Bay
- Renaissance
- Frontier Knitters Pvt. Ltd.
- Shahi Exports Pvt. Ltd.
- Hamdoi
- Bajaj Allianz
- Amrit Cement
- Gulf Oil
- Wipro
- Hotel Green Valley
- HDFC Bank
- Taj Vivanta
- The Telegraph
- Prag News
- Poddar Car World
- Hotel Royal D'Courtyard
- Hotel Palacio
- The Lily Hotel
- Hotel Kiran Residency
- Prime Bakes
- Kiranshree Grand
- Hotel Grand Luit
- Hotel Greenland
- Hotel Aambarish
- Hotel Siroy Lily
- Hotel Nivedan
- Dekasang
- Baker's Special
- Kaziranga Holidays
- Red Comm
- D'Trenz Tours
- Barbeque Nation
- Hayat Hospital
- Agile Hospitals Pvt. Ltd.
- Midland Hospital
- Wintrobe Hospital
- E G Nursing Home (P) Ltd.
- Hotel Blue Star
- D Cartridge House
- Pajum Informatics International Pvt. Ltd.
- Bajaj Capital
- Prochesta
- Zivaya Wellness Pvt. Ltd.
- A R Associate
- Fabrico
- Quantum Knits
- M/s Trendy Shades
- Swati Exim Pvt. Ltd.
- Snob Couture
- Dabur
- Manipur Tea Estate
- Ruttonpore Tea Estate
- Edubridge
- Rashid & Habibs
- Bimal Auto Agency

- All Out
- Abhiraj Hacheries Pvt. Ltd.
- The Telegraph
- Grey Matters Communication
- Darpan Cine Production
- Visual Securas Ltd.
- Horlicks
- Godrej & Boyce
- JTV
- Assam Post
- York Print Pvt. Ltd.
- Antegrative Finance Solutions
- International Hospital
- Dee Tee Enterprise
- Tata Pipes
- Lets See Tours & Travels
- Ujjivan Financial Service
- The Fern Residency
- Family Credit
- AIP Advertising Agency
- Sani Steels
- Mannapuram Finance
- Salasar Capitals
- Puja Constructions
- Integrity Financial Solutions
- Sears India Limited
- Fitness Corner
- Syska
- NIIT
- Cadile Pharmaceuticals
- Ark Bay International
- Green Power Solutions
- Educomp
- Digital Leader Lab
- North East Today Magazine
- Oxygen
- Protech
- Harvest Consultancy
- Arohan Financial Service
- Pinnacle Events
- Omang Communications
- Edubridge
- Indigo Airlines
- Captain TMT
- Indian Skill Academy
- Narayana Schools
- OYO Rooms
- Lynchpin
- Princeton IT Services Pvt. Ltd.
- Concentrix Daksh
- Hinduja Global Solution
- EXL Services
- Visal Mega Mart
- Metro Bazar
- Bimal Auto Agency
- Power System
- VST Industries Limited
- Good-Buy
- Insight Brandcom
- Jiffy's
- Reliance Trendz
- Trafik
- Sohum
- Placers
- Pantaloons
- Decathlon
- Darpan
- Exclusive Line
- Street Smart
- Sika India Pvt. Ltd.
- E.G. Nursing Home Pvt. Ltd.
- Outreach Advertising
- IAM Institute of Hotel Management
- Fitness Corner
- Purabi Diary
- Nezone Tubes
- K.K. Prime Water
- Pratidin
- Royal Country

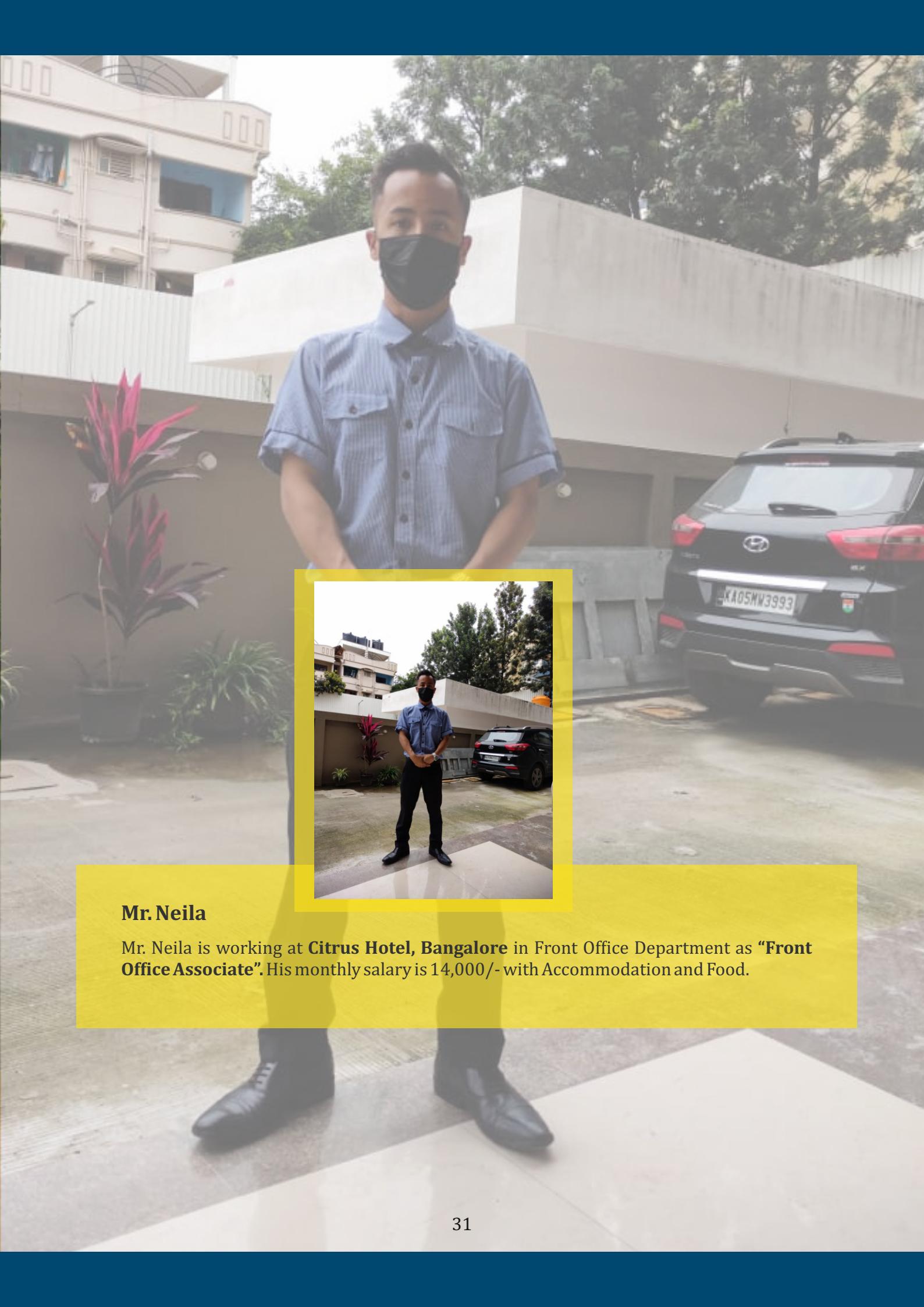
- 
- Reliance Market
 - Lemon Tree
 - Tata Consultancy Services-ION
 - HCL
 - ITC
 - Religare
 - Vivo Mobiles
 - Oxfem
 - Infosys
 - Convergys
 - Kotak Insurance
 - INDIACAN
 - Barclays
 - UB Group
 - Kurlon Ltd.
 - Bridgest One India Pvt. Ltd.
 - The Leela Palaces Hotel & Resort
 - The Park Hotel
 - Wurth
 - Bloomberg New Wire
 - Sony
 - Tata AIG Life Insurance
 - Design wale
 - Ford
 - Hyundai
 - Reliance Communication
 - Birla Sunlife
 - Fiden Plywood
 - Bharti Infratel
 - Bharti Airtel
 - Mahindra Group
 - Red Bull
 - BMA Stainless Steel Ltd.
 - Rengoni TV
 - RPG Group
 - Axis Bank
 - Time
 - UNISYS
 - ING Vysya
 - HDFC Life
 - Indian Bank
 - Erinco India Pvt. Ltd.
 - Sentinel Group
 - ICICI Bank
 - L&T Finance
 - Star Union Dai Ichi
 - Keshar Safety Glass
 - Nerolac Paints
 - Jagsonpal Pharmaceutical Ltd.
 - My News International Pvt. Ltd.
 - Nezone
 - Alstrong Enterprises India (P) Ltd.
 - Cross Domain Pvt. Solutions
 - Zip Infotech
 - Hindustan Unilever Ltd.
 - Delhi Public School
 - Eicher Engines
 - Kutchina
 - Indswift
 - JDB Group
 - Kiranshree Grand
 - News Live
 - Bhokia Publications
 - Plost India Pvt. Ltd.
 - Hitech Institute
 - Dainik Batori
 - Prime Bakes
 - Prodigy Communication
 - Spring Valley Resort
 - Tata Motors
 - IBS
 - SIMS Pharma
 - Phoenix Infra
 - Frontline
 - Erec India Research Laboratory
 - SM Corporation
 - Kyriad Hotel
 - Vijan Mahal
 - Agnishanti Pvt. Ltd.
 - KV Retail Bankers
 - Burj Mobiles

Success Story



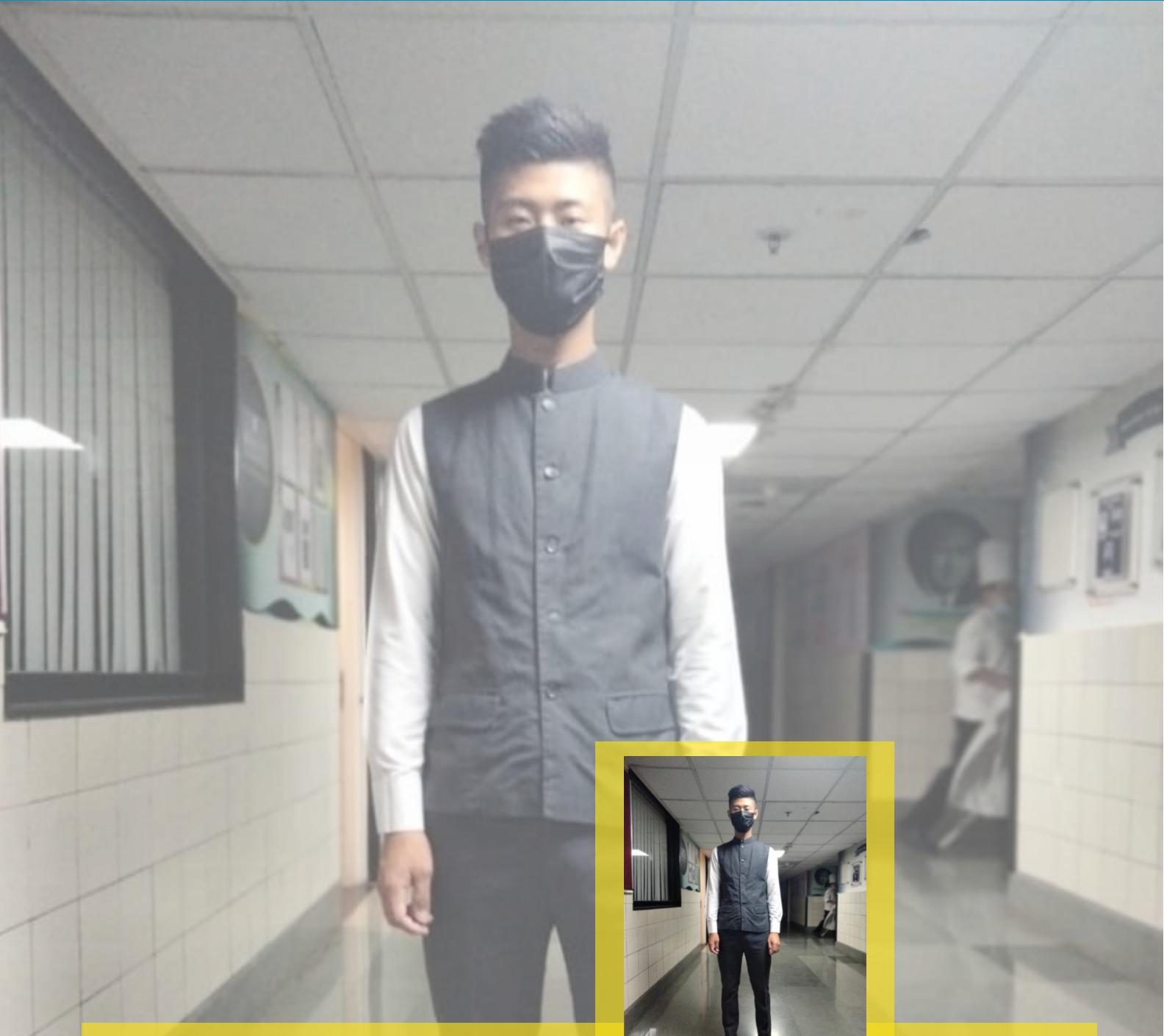
Mr. Hongkup

Mr. Hongkup is working at **Citrus Hotel, Kolhapur** in Service Department as "**F&B Service Steward**". His monthly salary is 12,000/- with Accommodation and Food.



Mr. Neila

Mr. Neila is working at **Citrus Hotel, Bangalore** in Front Office Department as “**Front Office Associate**”. His monthly salary is 14,000/- with Accommodation and Food.



Mr. Pangta

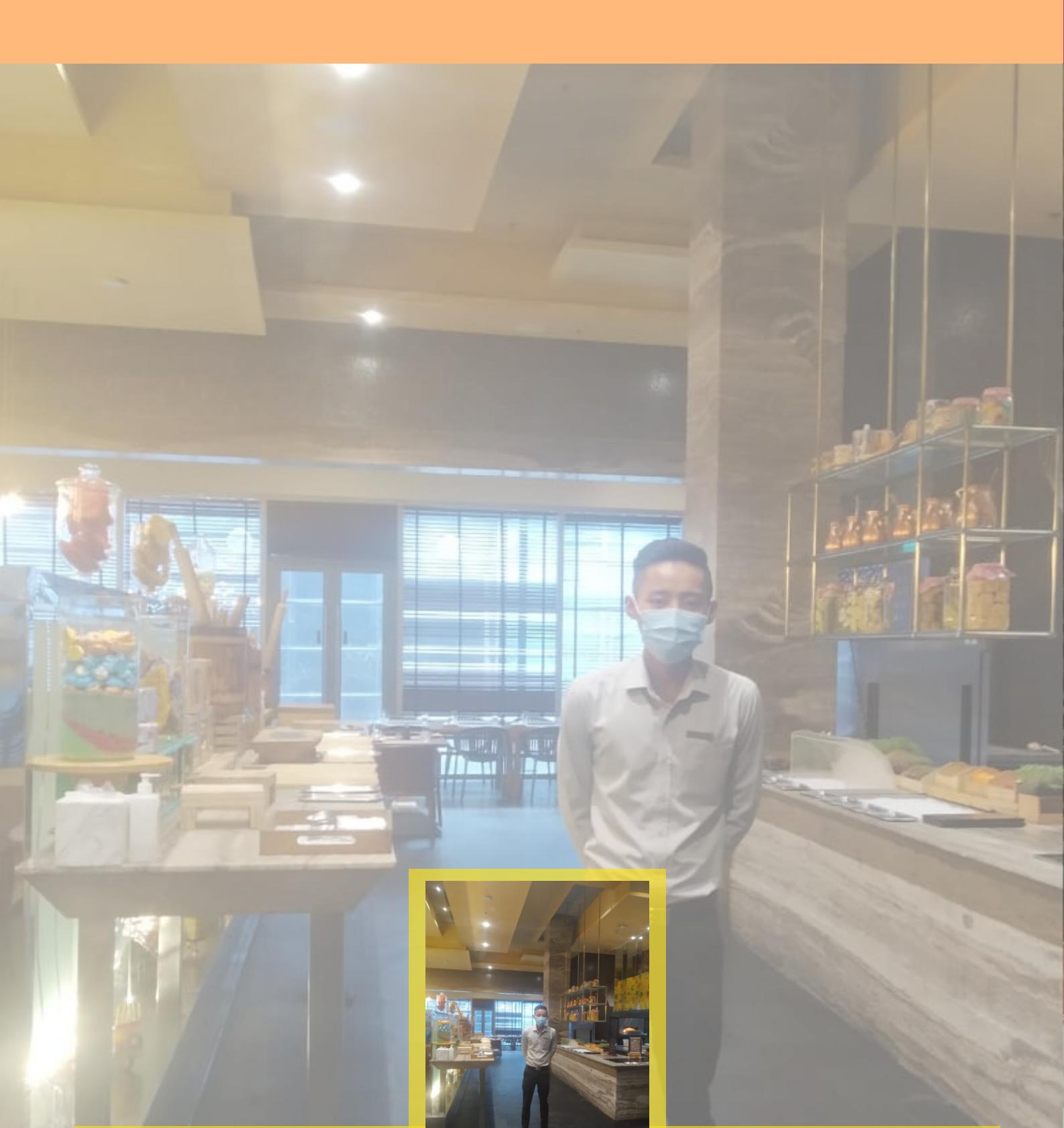
Mr. Pngta is working at **JW Marriott, Pune** in Front Office Department as "**Front Office Associate**". His monthly salary is 16,000/- with Accommodation and Food.



Ms. Yapangtula & Ms. Hoineikim

Ms. Yapangtula and Ms. Hoineikim both are working at **JW Marriott, Bangalore** in Service Department as "**F&B Service Steward**". Both monthly salary is 12,000/- with Accommodation and Food.





Mr. Mezhukhotuo



Mr. Mezhukhotuo is working at **Renaissance Hotel, Bangalore** in Service Department as "**F&B Service Steward**". His monthly salary is 14,000/- with Accommodation and Food.



Pemaling

Lords
ECO INN

Excellence through service



Jayedur Rahman

Mr. Jayedur Rahman is working at **Hotel Lords, Guwahati** in Service Department as "**F&B Service Steward**". His monthly salary is 12,000/- with Accommodation and Food.

7 SEASONS RESORT & SPA



Tapan Deka

Mr. Tapan Deka is working at **7 Season Resort & Spa, Gujarat** in Service Department as "**Housekeeping Department**". His monthly salary is 12,000/- with Accommodation and Food.

Success Story



Pinku Barman

Mr. Pinku Barman is working at **7 Season Resort & Spa, Gujarat** in Service Department as "**F&B Service Steward**". His monthly salary is 14,000/- with Accommodation and Food.



Sudev Biswas

Mr. Sudev Biswas is working at **7 Season Resort & Spa, Gujarat** in Service Department as **"Front Office Associate"**. His monthly salary is 13,500/- with Accommodation and Food.



Abhijit Das

Mr. Abhijit Das is working at **7 Season Resort & Spa, Gujarat** in Service Department as "**Front Office Associate**". His monthly salary is 16,000/- with Accommodation and Food.



Amit Sinha

No-3 Arpan House, Shanti Ram Das Road,
Rehabari, Pin-781008. Contact Number- 9435292999
Email: amit9000@gmail.com

Career Overview

Accomplished Entrepreneur, Self-directed, enthusiastic educator with over 20 years' experience in higher, vocational and skill development environment with a passionate commitment towards student development and learning experience. Committed towards fostering positive learning atmosphere with forward-thinking.

Skill Highlights

Amit Sinha, MBA, BE. In Civil Engineering, Diploma in computer science and Engineering has nearly two decades of diverse experience in senior management roles in various organization, with vast experience in strategic leadership and planning roles across education business in vocational, skill development, Health wash social welfare, Community Management, Capacity Building, Rural Development, Higher and Further education management and training with proven skill in business development, strategic planning on forming business model, Marketing Plan, Industry Linkage, Placement Management, Accountability, Regulation, learning outcomes, Financial Management. Work well in collaborative team environment and can independently manage diverse objective.

Core Accomplishments

- Founder & President of GyanJyoti Foundation.
- Founder & President of Asian institute of Management and Technology.
- Director, Bhawani Marketing Pvt. Ltd.
- Founder & President of Arpan Aid Foundation.

Professional Experience :

Sl. No.	Centre Name	Designation	Duration
1.	Gyanjyoti Foundation	Vice President	May 2019 to Present
2.	Gyanjyoti Foundation	President	Jan-2007 to April 2019
3.	Asian Institute of Management and Technology	Vice-President	May 2019 to Present
4.	Asian Institute of Management and Technology	President	Jan-2007 to April 2019
5.	Bhawani Marketing Pvt. Ltd.	Director	Aug-1998 to Present
6.	Arpan Aid Foundation	President	June-2017 to Present

About Gyanjyoti Foundation

GyanJyoti Foundation is NSDC approved training partner currently operates in about 26 training center pan India with a capacity of giving training to 5000 people every quarter. Training center is a combination of owned and government-aided centers under Public Private Partnership. Gyanjyoti Foundation has certified more than 30000 no's of candidates till date on various streams through its team of highly qualified trainers. Gyanjyoti brings in a fresh approach based on its expertise in integrating technology, training methods, knowledge management and quality system to transform delivery of vocational training, Health, Rural Development, Water Projects. Currently Working on Government Projects of Ministry of Rural development, DDU-GKY,SRLM- Govt. of Assam, NSRLM- Govt. of Nagaland, MRSLM- Govt. OF Manipur, MSRLS- Govt. of Meghalaya, NSDC,RMSA, Ministry of Minority Affairs, NDLM, Labour and Employment Dept., BSDM, ASDM, NERLP, PWD, etc.

About Asian Institute of Management and Technology

Asian Institute of Management and Technology was formed with an avowed mission to provide modern facilities of health, education and social up-lift in the North-Eastern region. This institute is the first to offer professional courses affiliated to Gauhati University and Dibrugarh University. The institute is approved by Department of Higher Education, Govt. of Assam. The institute has made its mark with its first batch of graduation from Gauhati University, a number of students scored ranks among top ten including 1st class 1st position with distinction constantly every year in different courses.

About Bhawani Marketing Pvt.Ltd.

From concept to execution, BMPL houses the expertise to provide the complete array of services necessary for successful project completion — from visioning, documentation, development, to management, technology and execution in fields as varied as IT, ITES, construction, Healthcare, Social welfare project . The BMPL set the Mark in education sector too, BMPL serve the society in a different manner. Accordingly, it has designed a hi-tech strategy that consists of different modes, viz. organizing vocational training workshops, seminars and awareness campaigns for capacity building, skill development, education, WASH. BMPL specializes in building enhanced employability prospect for the youth of India in collaboration with Government, Corporate and Industry Partners. Our experience in providing service across various industries provides us with a well-built awareness of industry relevant skill sets. The Company has taken up vocational & skill training activities and is currently working on DDU-GKY Ministry of Rural development, Govt. Of Nagaland, Govt. of Meghalaya, Bihar skill Development Mission, Govt. of Bihar, Indian Institute of Entrepreneurship, Assam Skill Development Mission, AMTRON – Govt. of Assam,Etc.

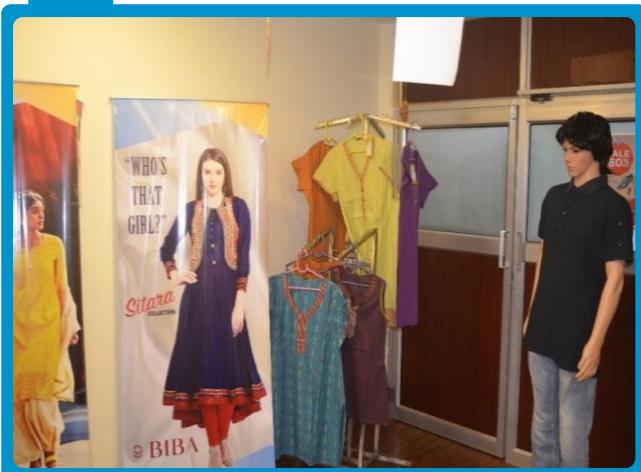
About Arpan Aid Foundation

ARPAN AID FOUNDATION is founded as a Non- profit company. The mission of this Organization is to improve the quality of life of the poor and otherwise underprivileged rural and urban people through social action Social welfare, community management, ecology and agriculture, Poverty Alleviation, Healthcare & WASH, Education & Skills, and Rural Development. It began its operations in the North East and later on expanded to other parts of India. Currently, the organization is empanelled with Assam Skill Development Mission, Government of Assam, Government of Nagaland, WBTC, BSNL, GULF Oil, SIKA and NEPCO as a Partner in their social development goals.

Glimpse of Our Infrastructure Hospitality Lab



Retail Lab



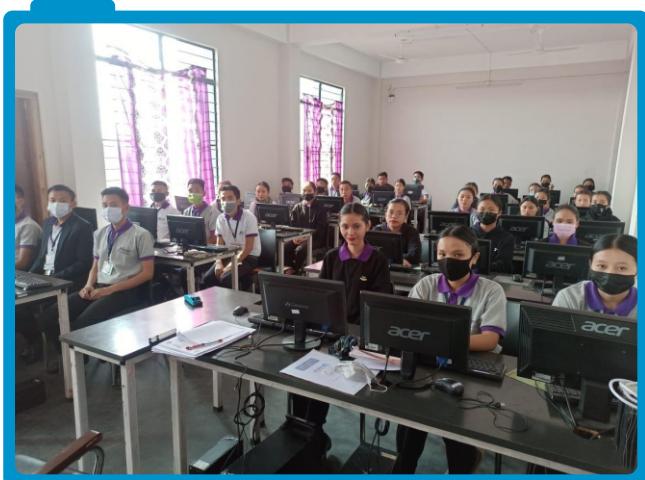
Assistant Electrician Lab







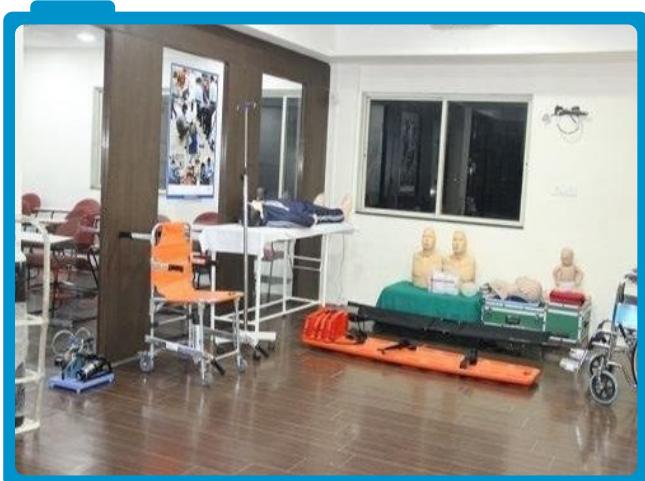
IT Lab



Beauty Lab



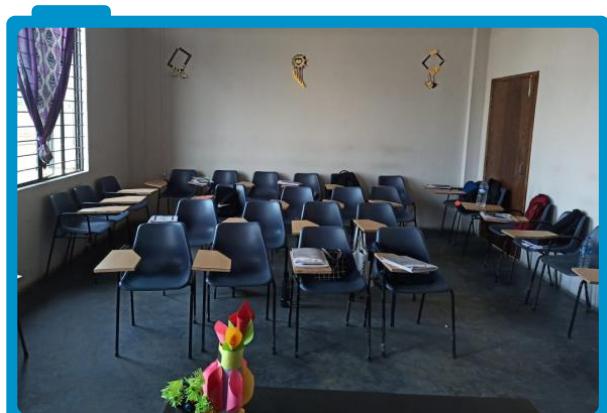
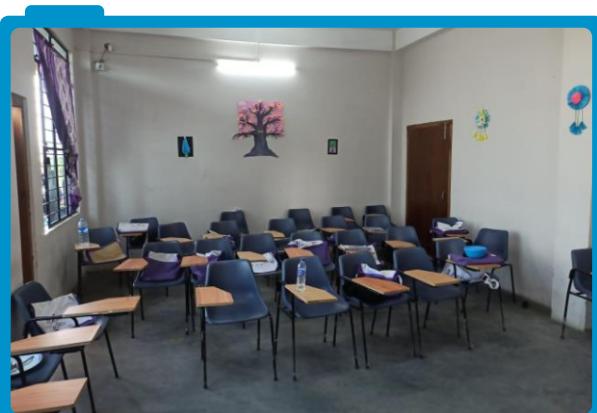
General Duty Assistant Lab



Apparel Lab



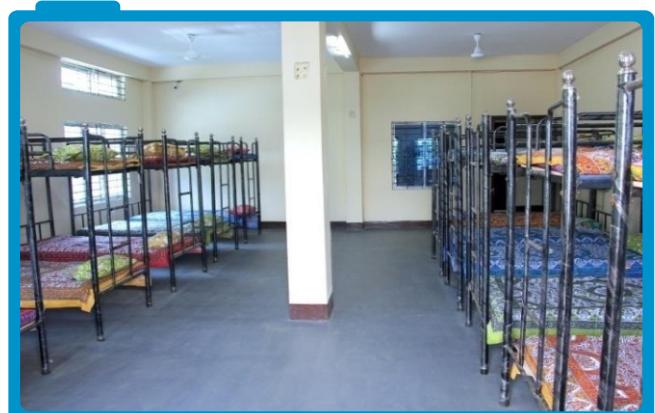
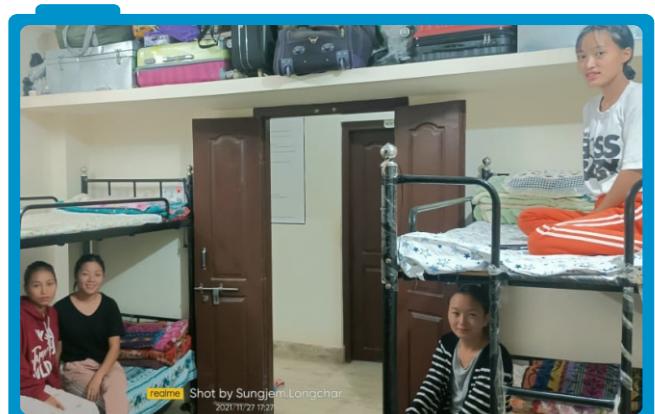
Class Room Photos



Class Room Activities Photos



Lodging Arrangements



Industrial Visit Photos





Photos of Mobilization Awareness Campaign





Photos of on field registration of candidates



Photos of Capacity Building and Awareness Generation



Annexure-1

Work Orders

WORK ORDER

Work Order No.: ASDM_PLSFS_AS330300189000_THC/
Q0301_17122020_09001700_R/6403

Work Order Date: 14/12/2020

Department Name: ASDM

Name of Training Partner: ARPAN AID FOUNDATION

Name of Training Center: ARPAN AID FOUNDATION (463/2018)

TC ID: AS330300189000

TC Address: PAKIZA PATH,Block-null,District-Kamrup Metropolitan,State-Assam,Pincode-781038

Contact Number: 9435292999

E-mail: arpanaidfoundation@gmail.com

Subject: Work Order For Skill Training under Placement Linked State Funded Scheme

Dear Sir/Madam,

In reference to contract signed by you under the Placement Linked State Funded Scheme by ASDM, Government of Assam and the list of beneficiaries submitted by you the following batch is awarded to ARPAN AID FOUNDATION (463/2018) under Placement Linked State Funded Scheme.

Batch Information

Parent Target Name: PLSDTP Target 2020_21_Lot_01 (30:30:40)
(ASDM-741/2018/380)

Target ID: 3251

Batch ID: 6403

Batch Code: ASDM_PLFS_AS330300189000_THC/Q0301_17122020_09001700_R_1_1

Batch Start Date: 17/12/2020

Batch End Date: 10/02/2021

Shift: 09:00 AM to 05:00 PM

Sector: Tourism & Hospitality

Job Role: Food & Beverages Service
(Steward)

QP Code: THC/Q0301

Payment Information

Cost Category	Number of Candidates (A)	Rate Per Hour (In INR) (B)	Course Duration (In Hrs) (C)	Payment Per Candidate (In INR) (D=B x C)	Total Payment (In INR) (E=A x D)
2	25	39.90	340	13566.00	339150.00

Note: Total Payment Is Exclusive of tax as per Government Norms

The schedule of payment is as follows:

Sl.No.	Instalment And % of Cost (A)	Milestones	Total Candidates (B)	Unit Price (In INR) (C)	Total Amount (In INR) (D = B x C)
1	30 %	On commencement of the training batch against validated candidates	25	4069.80	101745.00
2	30 %	on assessment results and successful certification subject to conditions of Process norms	25	4069.80	101745.00
3	40 %	Outcome based on placement as per Process Norms. For details refer to S. NO 15 of Process Norms	25	5426.40	135660.00

WORK ORDER

Work Order No.: ASDM_PLSFS_AS330300189000_THC/
Q0501_27032021_09001700_R/7830

Work Order Date: 18/03/2021

Department Name: ASDM

Name of Training Partner: ARPAN AID FOUNDATION

Name of Training Center: ARPAN AID FOUNDATION (463/2018)

TC ID: AS330300189000

TC Address: PAKIZA PATH, Block-null, District-Kamrup Metropolitan, State-Assam, Pincode-781038

Contact Number: 9435292999

E-mail: arpandanaidfoundation@gmail.com

Subject: Work Order For Skill Training under Placement Linked State Funded Scheme

Dear Sir/Madam,

In reference to contract signed by you under the Placement Linked State Funded Scheme by ASDM, Government of Assam and the list of beneficiaries submitted by you the following batch is awarded to ARPAN AID FOUNDATION (463/2018) under Placement Linked State Funded Scheme.

Batch Information

Parent Target Name: PLSDTP Target 2020_21_Lot_02 (30:30:40)
(ASDM-741/2018/516)

Target ID: 4174

Batch ID: 7830

Batch Code: ASDM_PLSFS_AS330300189000_THC/Q0501_27032021_09001700_R_1_1

Batch Start Date: 27/03/2021

Batch End Date: 08/06/2021

Shift: 09:00 AM to 05:00 PM

Sector: Tourism & Hospitality

Job Role: Guest House Caretaker

QP Code: THC/Q0501

Payment Information

Cost Category	Number of Candidates (A)	Rate Per Hour (In INR) (B)	Course Duration (In Hrs) (C)	Payment Per Candidate (In INR) (D=B x C)	Total Payment (In INR) (E=A x D)
2	21	39.90	410	16359.00	343539.00

Note: Total Payment Is Exclusive of tax as per Government Norms

The schedule of payment is as follows:

Sl.No.	Instalment And % of Cost (A)	Milestones	Total Candidates (B)	Unit Price (In INR) (C)	Total Amount (In INR) (D = B x C)
1	30 %	On commencement of the training batch against validated candidates	21	4907.70	103061.70
2	30 %	on assessment results and successful certification subject to conditions of Process norms	21	4907.70	103061.70
3	40 %	Outcome based on placement as per Process Norms. For details refer to S. NO 15 of Process Norms	21	6543.60	137415.60

WORK ORDER

Work Order No.: ASDM_PLSFS_AS330300189000_THC/
Q0301_13012021_09001700_R/7348

Work Order Date: 07/01/2021

Department Name: ASDM

Name of Training Partner: ARPAN AID FOUNDATION

Name of Training Center: ARPAN AID FOUNDATION (463/2018)

TC ID: AS330300189000

TC Address: PAKIZA PATH, Block-null, District-Kamrup Metropolitan, State-Assam, Pincode-781038

Contact Number: 9435292999

E-mail: arpanaidfoundation@gmail.com

Subject: Work Order For Skill Training under Placement Linked State Funded Scheme

Dear Sir/Madam,

In reference to contract signed by you under the Placement Linked State Funded Scheme by ASDM, Government of Assam and the list of beneficiaries submitted by you the following batch is awarded to ARPAN AID FOUNDATION (463/2018) under Placement Linked State Funded Scheme.

Batch Information

Parent Target Name: PLSDTP Target 2020_21_Lot_01 (30:30:40)
(ASDM-741/2018/380)

Target ID: 3251

Batch ID: 7348

Batch Code: ASDM_PLSFS_AS330300189000_THC/Q0301_13012021_09001700_R_1_1

Batch Start Date: 13/01/2021

Batch End Date: 10/03/2021

Shift: 09:00 AM to 05:00 PM

Sector: Tourism & Hospitality

Job Role: Food & Beverages Service
(Steward)

QP Code: THC/Q0301

Payment Information

Cost Category	Number of Candidates (A)	Rate Per Hour (In INR) (B)	Course Duration (In Hrs) (C)	Payment Per Candidate (In INR) (D=B x C)	Total Payment (In INR) (E=A x D)
2	25	39.90	340	13566.00	339150.00

Note: Total Payment Is Exclusive of tax as per Government Norms

The schedule of payment is as follows:

Sl.No.	Instalment And % of Cost (A)	Milestones	Total Candidates (B)	Unit Price (In INR) (C)	Total Amount (In INR) (D = B x C)
1	30 %	On commencement of the training batch against validated candidates	25	4069.80	101745.00
2	30 %	on assessment results and successful certification subject to conditions of Process norms	25	4069.80	101745.00
3	40 %	Outcome based on placement as per Process Norms. For details refer to S. NO 15 of Process Norms	25	5426.40	135660.00

GOVT. OF ASSAM
DIRECTORATE OF WELFARE OF PLAINS TRIBES AND BACKWARD CLASSES :: ASSAM
RUKMININAGAR::GUWAHATI-06,

No.DW/Tea-Garden/194/2014 & 2018-19/ 82/186-88 Dtd.Guahati, the 17/10/2019.

From - Shri Bibhash Modi, ACS,
Director of WPT & BC, Assam, Ghy-06.

To - **The President**

Arpan Aid Foundation Shima Plaza, Ulubari Chariali,
P.O.-Paltanbazar, Dist-Kamrup(M), Assam

Sub - Sports promotion, Football Coaching in various District of Assam, Cultural Festival/
Program of Tea & Ex Tea Garden Communities of various district of Assam and
& Training in life skill/self development and motivational among the college and
school students of various District of Assam.

Sir,

With reference to the subject cited above, I am to inform you that you are allowed to execute the Sports promotion, Football Coaching in various District of Assam, Cultural Festival Program of Tea & Ex-Tea Garden communities various District of Assam & Training in life skill/self development and motivational among the college and school students of various District of Assam for the year 2018-19 as per recommendation of the Chairman Tea & Ex-Tea Garden Dev.Council, Assam.

(Rs.in lakh)

Name of Scheme	Unit cost	No of venue/items/beneficiaries	Total Ammount
Sports promotion, Football Coaching in various District of Assam	9.71140	1	9,71,140/-
Cultural Festival Program of Moran communities various District of Assam	10,28,860/-	1	10,28,860/-
Training in life skill/self development and motivational among the college and school students of various District of Assam.	10,00,000/-	-	10,00,000/-

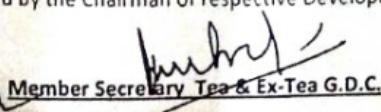
A. Procedure for implementation.

- On receipt of this letter the Arpan Aid Foundation Shima Plaza, Ulubari Chariali will set up suitable centre from the date of issue of this letter for starting the football coaching program, cultural festival program and training in life skill development program.
- The list of participants will be provided to the NGO/Organization within 15 days of issuance of this letter.
- On setting up of the centre will intimate to Arpan Aid Foundation Shima Plaza, Ulubari Chariali he undersigned within 10 days from the date of receipt of this letter.
- The intimation letter will mention the following information:-

Name of venue	No of participant details	Date of starting of workshop	Date of Conclusion the workshop

B. Terms and condition for release of fund to the implementing Agency.

- 30% fund will be released to the NGO/Organization on submission of proposal/bill in triplicate after setting up of the centre and the list of participants.
- Remaining 70% fund will be released on submission of the following documents:-
 - Submission of bills in triplicate.
 - Photographic evidences alongwith inspection report signed by the respective Project Director, ITDP representative of Project Director, ITDP or District Cultural Officer, Official from the Monitoring & Evaluation Cell of the Directorate of WPT & BC, Assam.
 - No bills exceeding the total cost involved will be entertained by the undersigned GST if applicable will be deducted.
 - Proper documentation of the organization should be done by the concerned NGO/Organization.
 - A checklist/agenda regarding implementation of the scheme should be submitted by the implementing agency with due countersigned by the Chairman of respective Development council, Assam.


Member Secretary Tea & Ex-Tea G.D.C.

WORK ORDER

Work Order No.: ASDM_PLSFS_AS330300189000_THC/
Q0301_14112019_09001700_R/5240

Work Order Date: 11/11/2019

Department Name: ASDM

Name of Training Partner: ARPAN AID FOUNDATION

Name of Training Center: ARPAN AID FOUNDATION (463/2018)

TC ID: AS330300189000

TC Address: PAKIZA PATH, Block-null, District-Kamrup Metropolitan, State-Assam, Pincode-781038

Contact Number: 9435292999

E-mail: arpanaidfoundation@gmail.com

Subject: Work Order For Skill Training under Placement Linked State Funded Scheme

Dear Sir/Madam,

In reference to contract signed by you under the Placement Linked State Funded Scheme by ASDM, Government of Assam and the list of beneficiaries submitted by you the following batch is awarded to ARPAN AID FOUNDATION (463/2018) under Placement Linked State Funded Scheme.

Batch Information

Parent Target Name: Target for 2018-19 (30:50:20)

Target ID: 2928

Batch ID: 5240

Batch Code: ASDM_PLSFS_AS330300189000_THC/Q0301_14112019_09001700_R_1_1

Batch Start Date: 14/11/2019

Batch End Date: 12/01/2020

Shift: 09:00 AM to 05:00 PM

Sector: Tourism & Hospitality

Job Role: Food & Beverages Service
(Steward)

QP Code: THC/Q0301

Payment Information

Cost Category	Number of Candidates (A)	Rate Per Hour (In INR) (B)	Course Duration (In Hrs) (C)	Payment Per Candidate (In INR) (D=B x C)	Total Payment (In INR) (E=A x D)
2	30	39.90	340	13566.00	406980.00

Note: Total Payment Is Exclusive of tax as per Government Norms

The schedule of payment is as follows:

Sl.No.	Instalment And % of Cost (A)	Milestones	Total Candidates (B)	Unit Price (In INR) (C)	Total Amount (In INR) (D = B x C)
1	30 %	On commencement of the training batch against validated candidates	30	4069.80	122094.00
2	50 %	on assessment results and successful certification subject to conditions of Process norms	30	6783.00	203490.00
3	20 %	Outcome based on placement as per Process Norms. For details refer to S. NO 15 of Process Norms	30	2713.20	81396.00

No. ASDM-429/2018/40

Dated the Guwahati, 27th April, 2018

SANCTION ORDER

Ref : RFP No. ASDM-83/2017/31 dtd.26/09/2017

TP Name : Arpan Aid Foundation

Pursuant to the agreement signed with you dated 28/03/2018, we are pleased to issue Sanction Order to you, with the following terms and conditions

- 1 .Name of the Scheme : Placement Linked Skill Development Training Program
 2. Name of Training Centre : **Arpan Aid Foundation**
 3. Address of the Training Centre : 1 No. Choudang Gaon, Ramkrishna Nagar Path No.1, Lichubari, Jorhat, Assam, PIN:785008

4. Allocated Target & Project Value:

Sl	Sector Name	Job Roles	Category	Rate/ hour (Rs)	Trainee No.	No. of hours of training				Estimated Amount (Rs.)
						Theor y	Practi cal	Soft Skill	Total	
1	Agriculture	Mushroom Grower (small entrepreneur)	II	39.90	30	75	125	40	240	2,87,280
2	Agriculture	Vermicompost producer	II	39.90	30	90	110	40	240	2,87,280
Total									5,74,560	
(Rupees five lakh seventy four thousand five hundred sixty)only										

5. Batch Details

Sl	Sector Name	Job Role	Training Duration (Hrs)	Batch ID
1	Agriculture	Mushroom Grower (small entrepreneur)	240	ASDM4292018B1
2	Agriculture	Vermicompost producer	240	ASDM4292018B2

6. Boarding & Lodging: (to be included in case applicable)
 a) Address of Boarding & Lodging facilities: Not applicable
 b) Boarding & Lodging Target and Value: Not applicable

Sl	Sector Name	Trade Name	Target Candidates for Boarding & Lodging	Max Rate per day per trainee	Training Duration (in day)	Estimated Amount (Rs.)
1	Agriculture	Mushroom Grower (small entrepreneur)	30	175	37	194250
2	Agriculture	Vermicompost producer	30	175	37	194250
Total						388500
(Rupees three lakh eighty eight thousand five hundred)only						

Reimbursement will be made on actual subject to maximum amount as above. Reimbursement will be made monthly subject to production of actual vouchers, documents, records etc. as per the cost & process norms for ASDM.

7. Performance Guarantee submitted in favour of "Assam Skill Development Mission" Rs.25,000/- vide DD/ Banker's Cheque no.035540 Dt 15/03/2018 of State Bank of India payable at Guwahati.

Contra *10*



GOVT OF ASSAM
ASSAM SKILL DEVELOPMENT MISSION
NAYANTARA BUILDING (5TH FLOOR)
SIXMILE :: GUWAHATI-781022

No. ASDM-463/2018/96

Dated the Guwahati, 11th April,2018

SANCTION ORDER

Ref : RFP No. ASDM-83/2017/31 dtd.26/09/2017

TP Name : ARPAN AID FOUNDATION

Pursuant to the agreement signed with you dated 23/03/2018, we are pleased to issue Sanction Order to you, with the following terms and conditions

1. Name of the Scheme : Placement Linked Skill Development Training Program
 2. Name of Training Centre : ARPAN AID FOUNDATION
 3. Address of the Training Centre : Mahatma Gandhi Road, opp Alfresco Grand, Machkhowa, Guwahati
 4. Allocated Target & Project Value:

S. No	Sector Name	Job Roles	Category	Rate/ hour (Rs)	Trainee No.	No. of hours of training				Estimated Amount (Rs.)
						Theory	Practic al	Soft Skill	Total	
1	Tourism & Hospitality	F&B Service : Steward	II	39.90	30	90	210	40	340	4,06,980.00
2	Tourism & Hospitality	Front Office Associate	II	39.90	30	110	170	40	320	3,83,040.00
3	Tourism & Hospitality	Multi Cuisine Cook	I	46.60	30	200	300	40	540	7,54,920.00
						TOTAL	15,44,940.00			
(Rupees fifteen lakh forty four thousand nine hundred forty only)										

5. : Timelines: The tentative timelines for the following activities

Sl	Sector Name	Job Role	Training Duration (Hrs)	Batch ID	Allocation
1	Tourism & Hospitality	F&B Service : Steward	340	ASDM4632018B1	30
2	Tourism & Hospitality	Front Office Associate	320	ASDM4632018B2	30
3	Tourism & Hospitality	Multi Cuisine Cook	540	ASDM4632018B3	30

The Training centre will have to adhere to the timelines as above. In case of non-adherence to timelines, action will be initiated as per the Agreement and Cost & Process Norms for ASDM

6. Boarding & Lodging: (to be included in case applicable)

a)Address of Boarding & Lodging facilities: Mahatma Gandhi Road, opp Alfresco Grand, Machkhowa, Guwahati

b)Boarding & Lodging Target and Value:

SL	Sector Name	Trade Name	Target Candidates for Boarding & Lodging	Max Rate per day per trainee	Training Duration (in day)	Estimated Amount (Rs.)	
1	Tourism & Hospitality	F&B Service : Steward	30	250.00*	52	3,90,000.00	
2	Tourism & Hospitality	Front Office Associate	30	250.00	49	3,67,500.00	
3	Tourism & Hospitality	Multi Cuisine Cook	30	250.00	81	6,07,500.00	
						TOTAL	13,65,000.00

Reimbursement will be made on actual subject to maximum amount as above. Reimbursement will be made monthly subject to production of actual vouchers, documents, records etc. as per the cost & process norms for ASDM.

7. Performance Guarantee submitted in favour of "Assam Skill Development Mission" Rs. 50,000/- vide DD/ Banker's Cheque no 035540 dt 15th March, 2018 of Canara Bank payable at Guwahati.


BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
OFFICE OF THE GENERAL MANAGER TELECOM
TELECOM DISTRICT, BSNL
BONGAIGAON

BSNL/Coord/Guwahati/F-110/2017-18

Date: 15/04/2018

To,

Arpan Aid Foundation
Shima Plaza, 3rd Floor,
Ulubari Chariali,
G.S.Road, Guwahati-7

Sub: Skill Training/Vocational Training of Mason.

Dear Sir,

It is to inform you that Competent Authority on behalf of BSNL is pleased to approve your proposal for conducting "Short Term Skill Training / Vocational Training of Mason for 800 nos. of unemployed youth" to be held in Bongaigaon district under CSR&S Scheme for the year 2017-18

Name of Scheme	Unit cost	No of Beneficiaries	Total Amount
Mason General	1600	1200	19,20,000/-

The total approved amount for the entire course is Rs. 19, 20,000.00(Rupees Nineteen Lacs twenty Thousand) Only.

You are requested to submit detailed schedule of the programme, venue and phase-wise expenditure to this office for release of fund.

Yours Faithfully,


DE(Admin)
O/O The GMTD, Bongaigaon



BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
OFFICE OF THE GENERAL MANAGER TELECOM
TELECOM DISTRICT,BSNL
BONGAIGAON

G-24/BGN/Training/2018-19/153

Dated: 4/2/2019

To

M/S Arpan Aid Foundation,
Shima Plaza, 3rd Floor,
Ulubari Chariali,
G.S. Road, Guwahati- 7

**Sub: Training Programme On Awareness And Improvement Of Water Sanitation And Hygiene
(Wash)**

Ref: Your letter No. AAF/Training/2018-19/04

Dated 24th May'2018

Dear Sir

It is to inform you that the Competent Authority on behalf of GM Telecom, BSNL,Bongaigaon, Is pleased to approve your proposal for conducting "Training Programme On Awareness And Improvement Of Water Sanitation And Hygiene (Wash)" to be held at Bongaigaon under CSR&S Scheme for the year 2018-19.

The total approved amount for the entire course is 369000.00 (Rupees Three Lakh Sixty Nine Thousand) only.

You are requested to submit detail schedule of the programme, venue and phase-wise expenditure to this office for release the fund.

Yours faithfully

Sukanta
Dy. General Manager,BSNL,
Bongaigaon

Copy to:

1. DE(P&A) O/o GMTD,BSNL,Bongaigaon
2. AO(Cash) O/o GNTD, BSNL,Bongaigaon

Sukanta
Dy. General Manager,BSNL
Bongaigaon



इंडियन इंस्टिट्यूट ऑफ एन्ड्रिप्रेनियरशिप
(सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय का एक स्वायत्त्व संस्थान, भारत सरकार)
बशिष्ठ चारिआली, लालमाटी, गुवाहाटी-781029 (असम)

Indian Institute of Entrepreneurship

(An Autonomous Organisation under the Ministry of Micro, Small and Medium Enterprises, Govt. of India)
BASISTHA CHARIALI, LALMATI, GUWAHATI-781029, ASSAM

TO WHOM IT MAY CONCERN

This is to certify that Arpan Aid Foundation, Shima Plaza, 3rd Floor, Block - D, Ulubari Chariali, Guwahati, Assam has been sanctioned an Entrepreneurship and Skill Development Programme (ESDP) on Computer Accounting with Tally - [CAWT] (Programme Code: 18731, duration 250hrs) vide sanctioned order no. ESDP/(568-328) UB/ 2017-18/18731/622 dated 24/09/2017. The training was conducted during the period from 29-10-2017 to 27-02-2018 and there were 30 (thirty) nos of trainees in the training.

We wish Arpan Aid Foundation success in all future endeavours.

(Utpal Bayan)
Course Director

आई एस ओ : 9001 : 2008 द्वारा प्रमाणित संगठन

An ISO 9001-2008 Certified Organisation

सूचना/Tel.: 0361-2302646, 2300994, 2300123, 2300840 • टेलीफैक्स/Tele Fax: 0361-2300325/2305394 • E-mail/E-mail: iiieindia1@bani.in; director@iiie.gov.in



NORTH EASTERN ELECTRIC POWER CORPORATION LTD.
(A Government of India Enterprise)
CO-ORDINATION WING
NEEPCO Bhawan, R.G. Baruah Road, Guwahati-781005
Tel No. 0361-2201618 FAX No. 0361-2203187/2201608
Email: coordghynepco@gmail.com
CIN- U40101MH1976G01001658

NEEPCO /Coord/Guwahati/F-110/2018-19/ 467

Dated 4/2/2019

To

M/S Arpan Aid Foundation,
Shima Plaza, 3rd Floor,
Ulubari Chariali,
G.S. Road, Guwahati-7

Sub: Skill/ Vocational Training of Cutting and Tailoring for Girls and Women
Ref: Your letter No. AAF/NIPCO/2018-123 Dated 24th May'2018

Dear(sir)s,

It is to inform you that the Competent Authority on behalf of North Eastern Electric Power Corporation Ltd. is pleased to approve your proposal for conducting "Skill/ Vocational Training of Cutting and Tailoring for Girls and Women" to be held in Guwahati under CSR&S Scheme for the year 2018-19.

The total approved amount for the entire course is Rs. 369000.00 (Rupees Three Lakh Sixty Nine Thousand) only.

You are requested to submit detail schedule of the programme, venue and phase-wise expenditure to this office for release the fund.

Yours faithfully

Sr. Manager (C), Coordination
NEEPCO Ltd, Guwahati.

Memo No: NEEPCO/Coord/Guwahati/F-110/2018-19/

Dated

Copy to:

1. The Director (T), NEEPCO, Shillong for Kind information.
2. The General Manager(E/M),CSR,NEEPCO Ltd, Shillong for Kind information.
3. The Manager (F), F&A wing, NEEPCO, Guwahati for information and necessary action.

Sr. Manager (C), Coordination
NEEPCO Ltd, Guwahati



GOVT OF ASSAM
ASSAM SKILL DEVELOPMENT MISSION (ASDM)
KATABARI, DPS ROAD, NH-37
GARCHUK: GUWAHATI-781035



No. ASDM-2781/NULM/2021/ 11

Date- 28/01/2021

Work Order

Ref No. ASDM-769/2018/287, dtd. 15/05/2020

Training Partner(TP) Name : Arpan Aid Foundation

Pursuant to the target allocation, we are pleased to issue work order to you, with the following terms and conditions

1. Name of the Scheme : Employment through Skill Training & Placement (EST&P)
2. Name of Training Partner(TP) : Arpan Aid Foundation
3. Address of the Training Centre : B. Bagaria Commercial Complex, 1st Floor Avenue, Shani Mandir, Dibrugarh, Pin- 786001, Assam
4. Allocated Target :

S. No	Sector Name	Job Roles	Category	Rate/hour (Rs)	Trainee No.	Total Hours
1	Tourism & Hospitality	Food & Beverage-Steward (THC/Q0301)	II	44	50	300

5. Boarding & Lodging: (to be included in case applicable)

- a. Address of Boarding & Lodging facilities: NA
- b. Boarding & Lodging Target: NA

S. No	Sector Name	Trade Name	Target Candidates for Boarding & Lodging	Max Rate per day per trainee	Training Duration (in day)

6. Training Partner(TP) has to submit Performance Guarantee in favour of "Assam Skill Development Mission" @Rs.25,000/- for each centre vide DD/ Banker's Cheque No.....03.68.00.... dt. 20/01/2021 ofCoranra..... Bank payable at Guwahati.

7. After submission of DD an agreement shall be executed between ASDM and Training Partner(TP)

8. Mobilization should be started immediately on receipt of the work order.

9. Additional Terms and Conditions:

- a) Funds related to training will have to be utilized as per provisions of Operational Guidelines of EST&P or any other guideline, as notified by ASDM from time to time.
- b) Funds released under this scheme cannot be used for any other head or scheme other than training as per the terms and conditions of the Work order, Agreement between ASDM and TP, operational guidelines of EST&P and any other guideline as may be issued by ASDM.
- c) All the activities will have to be carried out within the ambit of the Agreement and the operational guidelines of EST&P including batch formation, attendance, branding, assessments, toolkit provision, ToT, placement etc.
- d) Details of candidates, assessments, placements etc. shall be entered in the MIS portal of National Urban Livelihood Mission(NULM).
- e) Separate Bank Account to be maintained for implementation of this scheme.
- f) Separate books of accounts shall have to be maintained for each training centre.
- g) Utilization Certificate as per the extant provisions of Government of India under GFR, 2017 shall have to be submitted for each training centre, within stipulated time, along with Expenditure Statement, list of trainees and placement details after completion of training and audited statement of accounts duly verified, sealed and signed by CA and also by authorized signatory/person of the Training Partner.
- h) ASDM and Assam State Urban Livelihood Mission(ASULM) shall evaluate, monitor, and manage the scheme directly or/and through Third Party.

BONGAIGAON REFINERY & PETROCHEMICALS LTD.

BRPL

(A Group Company of Indian Oil)

P.O: Dhaligaon, Dist-Bongaigaon

Assam-783385

No: CT/012B/2017-18

Dated: 11/09/2018

WORK ORDER

To

The Director

Arpan Aid Foundation, ShimaPlaza ,

UlubariChariali ,

p.o-Paltanbazar, Dist- Kamrup (M),Assam

Sub- Training in skill Development among the college and
School dropout students of various Districts of Assam in Mason General.

Sir,

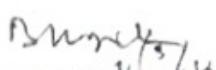
With reference to the subject cited above, I am to inform you that you are allowed to execute the training in Mason General among the college and school dropout students of various districts of Assam for the year 2017-18

Name of Scheme	Unit cost	No of Beneficiaries	Total Amount
Mason General	12800/-	400	51,20,000/-

The total approved amount for the entire Programme is Rs. 51, 20,000.00(Rupees Fifty one Lacs twenty Thousand) Only.

On receipt of this work order, please proceed to discharge your responsibilities and services as specified.

Yours Faithfully


Manager (Contact)

No SIPL/RFP/2017-18

Date 25/10/2017

SANCTION ORDERS

To,
 Arpan Aid Foundation
 Shima Plaza, 3rd Floor,
 Ulubari, Chariali,
 G.S.Road, Guwahati-7

Sub: Short Term Training programme of Mason Training, Carpenter and Electrician.

Ref: NO.-83/2018/31 date: 22.08.2017

Dear Sir,
 Pursuant to the agreement signed with you dated 20.10.2017 we are pleased to issue Sanction order to you wi
 the following terms and conditions.

SL No	Job Role	Training Duration (Hrs)	Allocation	Amount
1	Mason	40	400	560000.00
2	Carpenter	40	100	140000.00
3	Electrician	40	50	70000.00
			550	770000.00

The total approved amount for the entire programme is Rs.770000.00 (Rupees seven Lacs Seventy Thousand) only.

The training programme will have to adhere to the timeline. In case non-adhere to timeline, action will be initial as per the Agreement. Reimbursement will to make on actual subject to maximum amount as above. Reimbursement will be made monthly subject to production of actual vouchers, documents, records etc.

Funds released under the scheme cannot be used for any other head or scheme other than training as per the terms and conditions of Sanctioned order, Agreement, & norms .All the activities will have to be carried out wi the ambit of the agreement and norms including batch information, attendance, branding, assessments, toolki provision etc.

Progress report, timely performance reports and any other data as may be required shall have to be submitted per the instruction. Any advance payment made for training cost will be recovered from final payment for num of candidates who have failed/dropped out.

Yours Faithfully,


 SIIKA INDIA PVT.LTD

Registered Office:
 Commercial Complex II,620 Diamond harbor Road,Kolkata-700034
 Tel:+913324472448,Fax:+913323978688,Email:info.india@in.sika.com,Website:ind.sika.com

Corporate Office:
 601,Awing,Infinity Tower, Off Link Road, Malad(W),Mumbai



Gulf Oil Corporation Ltd

Lubricant Division
Regional Office:
6B(1) Akash Tower, 6th Floor,
781 Anandapur,
Kolkata-700107, India
T +91-33-40159696
F+91-33-40159600

No GOLIL/2018-19/CSR/2

Date-13/10/2018

To,
Arpan Aid Foundation
Shima Plaza, 3rd Floor,
Ulubari, Chariali,
G.S.Road, Guwahati-7

Sub: RPL Training programme of Mason Training, and Electrician.
Ref: NO.-83/2018/31 date: 15.5.2018.

Dear Sir,

Pursuant to the agreement signed with you dated 21/6/2018, we are pleased to issue Sanction order to you with the following terms and conditions. RPL Training program on Mason General and Electrician (Duration 40 hours)

SL No	Job Role	Training Duration (Hrs)	Allocation	Amount
1	Mason	40	800	1120000.00
3	Electrician	40	500	700000.00
			1300	1820000.00

The total approved amount for the entire programme is Rs. 1820000.00(Rupees Eighteen Laks twenty Thousand) Only.

You are requested to submit detailed schedule of the programme, venue and phase-wise expenditure to this office for release of fund.

Yours Faithfully,

Thanking you,

Manager (Operation)

Annexure-2

PAN of Organization



Annexure-3

CSR-1 Registration Certificate



GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS
OFFICE OF THE REGISTRAR OF COMPANIES

Dated : 23-10-2021

NOTE - THIS LETTER IS ONLY AN APPROVAL FOR REGISTRATION OF THE ENTITIES FOR UNDERTAKING CSR ACTIVITIES.

To,
ARPAN AID FOUNDATION , C/O ARPAN ENTERPRISE,SHIMLA PLAZA,
ULUBARI,GUWAHATI,Kamrup,Assam,781007

PAN : AAPCA7304M

Subject: In Reference to Registration of Entities for undertaking CSR activities
Reference: Your application dated 23-10-2021 (SRN-T55624142)

Sir/Madam,

With reference to the above, it is informed that the entity has been registered for undertaking CSR activities and the Registration number is CSR00016725. Please refer the registration number for any further communication.



Registrar of Companies

RoC - Shillong

Note: The corresponding form has been approved and this letter has been digitally signed through a system generated digital signature.

Annexure-4

CA Certificate

D. PATWARY & CO.
Chartered Accountant



1ST FLOOR, MASTER ENCLAVE,
CHRISTIAN BASTI, UDAYACHAL PATH,
BEHIND PETROL PUMP,
GUWAHATI ASSAM, 781005
Ph. 9435355729

ANNUAL TURNOVER CERTIFICATE

This is to certify that M/s Arpan Aid Foundation, having its office at Shima Plaza, 3rd floor Ulubari Chariali, GS Road, Guwahati- 781007 had the following Turnover during the last 3 financial years.

SL. NO.	FINANCIAL YEARS	TURNOVER (IN RS.)
1	2017-18	14153171.36
2	2018-19	25036792.63
3	2019-20	45921083.13

The certificate is issued based on the books of accounts produced before us.



A handwritten signature in black ink that appears to read "Deepak".

SIGNATURE & OFFICE SEAL

Name of the CA (Partner): Deepak Patwari
Membership No.:060467

ICAI Firm Registration No. (FRN): 324523 E
UDIN:21060467AAAADY1752

Date: 19/02/2021
Place: Guwahati

Annexure-5

Society Registration Certificate



CERTIFICATE OF REGISTRATION OF SOCIETIES ACT XXI OF 1860

UAIN : RFS-RS/2021/01843

UBIN: 618/08465/AAPCA7304M/8/2021

Issue No. 1588

Registration No. : RS/KAM(M)/263/W/287 of 2021-2022

I hereby Certify that ARPAN AID FOUNDATION, 3rd floor, Shima Plaza, ulubari Chariali, P.O. Ulubari, P.S. Paltanbazar, Guwahati, KAMRUP METRO, 781007 has this day been registered under the Societies Registration Act XXI of 1860.

Given under my hand at GUWAHATI on this 30/10/2021

VALID UPTO: 29/10/2024

VALIDITY EXTENDED UP TO:

Place of issue: GUWAHATI

Date of issue: 01/11/2021



MALAVIKA CHOUDHURY, ACS
REGISTRAR OF SOCIETIES
GUWAHATI, ASSAM

N.B.: Registered number of Societies should not be stated as Government registered. It is registered under S.R.Act, XXI of 1860.

"Please read carefully the rules written overleaf."

This is a computer-generated certificate and it does not require a signature. This certificate can be verified by Application Ref. No. or the QR Code printed on it.

Annexure-6

NGO Darpan Certificate

Arpan Aid Foundation

Arpan Aid Foundation

Unique Id of VO/NGO	AS/2018/0205303
---------------------	-----------------

Registration Details

Registered With	Registrar of Companies
Type of NGO	Private Sector Companies (Sec 8/25)
Registration No	U80904AS2017NPL017991
Copy of Registration Certificate	Available
Copy of Pan Card	Available
Act name	Companies Act
City of Registration	Guwahati
State of Registration	ASSAM
Date of Registration	23-06-2017

Members

Name	Designation	Pan Card	Aadhaar Card
Kumar Abhishek	Director	Available	Available
Chhote Narain Sinha	Director	Available	Available
Amit	Director	Available	Available

Annexure-7

12AA Registration Certificate

FORM NO. 10AC

(See rule 17A/11AA/2C)
Order for provisional registration

1	PAN	AAPCA7304M
2	Name	ARPAN AID FOUNDATION
2a	Address	
	Flat/Door/Building	Shima Plaza,3rd Floor
	Name of premises/Building/Village	G.S.Road
	Road/Street/Post Office	Ulubari Chariali
	Area/Locality	KAMRUP
	Town/City/District	
	State	Assam
	Country	INDIA
	Pin Code/Zip Code	781007
3	Document Identification Number	AAPCA7304ME2021401
4	Application Number	838247710161121
5	Unique Registration Number	AAPCA7304ME20214
6	Section/sub-section/clause/sub-clause/proviso in which provisional registration is being granted	02-Sub clause (vi) of clause (ac) of sub-section (1) of section 12A
7	Date of provisional registration	23-11-2021
8	Assessment year or years for which the trust or institution is provisionally registered	From AY 2022-23 to AY 2024-2025
9	Order for provisional registration:	
	a. After considering the application of the applicant and the material available on record, the applicant is hereby granted provisional registration with effect from the assessment year mentioned at serial no 8 above subject to the conditions mentioned in row number 10.	
	b. The taxability, or otherwise, of the income of the applicant would be separately considered as per the provisions of the Income Tax Act, 1961.	
	c. This order is liable to be withdrawn by the prescribed authority if it is subsequently found that the activities of the applicant are not genuine or if they are not carried out in accordance with all or any of the conditions subject to which it is granted, if it is found that the applicant has obtained the provisional registration by fraud or misrepresentation of facts or it is found that the assessee has violated any condition prescribed in the Income Tax Act, 1961.	
10	Conditions subject to which provisional registration is being granted	
	The provisional registration is granted subject to the following conditions:-	
	a. As and when there is a move to amend or alter the objects/rules and regulations of the applicant, prior approval of the Commissioner of Income Tax shall be sought along with the draft of the amended deed and no such amendment shall be effected until and unless the approval is accorded.	

b.	In the event of dissolution, surplus and assets shall be given to an organization, which has similar objects and no part of the same will go directly or indirectly to anybody specified in section 13(3) of the Income Tax Act, 1961.
c.	In case the trust/institution is converted into any form, merged into any other entity or dissolved in any previous year in terms of provisions of section 115TD, the applicant shall be liable to pay tax and interest in respect of accrued income within specified time as per provisions of section 115TD to 115TF of the Income Tax Act, 1961 unless the application for fresh registration under section 12AB for the said previous year is granted by the Commissioner.
d.	The Trust/ Institution should quote the PAN in all its communications with the Department.
e.	The registration u/s 12AB of the Income Tax Act, 1961 does not automatically confer any right on the donors to claim deduction u/s 80G.
f.	Order u/s 12AB read with section 12A does not confer any right of exemption upon the applicant u/s 11 and 12 of Income Tax Act, 1961. Such exemption from taxation will be available only after the Assessing Officer is satisfied about the genuineness of the activities promised or claimed to be carried on in each Financial Year relevant to the Assessment Year and all the provisions of law acted upon. This will be further subject to provisions of section 2(15) of the Income Tax Act, 1961.
g.	No change in terms of Trust Deed/ Memorandum of Association shall be effected without due procedure of law and its intimation shall be given immediately to Office of the Jurisdictional Commissioner of Income Tax. The registering authority reserves the right to consider whether any such alteration in objects would be consistent with the definition of "charitable purpose" under the Act and in conformity with the requirement of continuity of registration.
h.	The Trust/ Society/ Non Profit Company shall maintain accounts regularly and shall get these accounts audited in accordance with the provisions of the section 12A(1)(b) of the Income Tax Act, 1961. Separate accounts in respect of each activity as specified in Trust Deed/ Memorandum of Association shall be maintained. A copy of such account shall be submitted to the Assessing Officer. A public notice of the activities carried on/ to be carried on and the target group(s) (intended beneficiaries) shall be duly displayed at the Registered/ Designated Office of the Organisation.
i.	The Trust/ Institution shall furnish a return of income every year within the time limit prescribed under the Income Tax Act, 1961.
j.	Separate accounts in respect of profits and gains of business incidental to attainment of objects shall be maintained in compliance to section 11(4A) of Income Tax Act, 1961.
k.	The registered office or the principal place of activity of the applicant should not be transferred outside the jurisdiction of Jurisdictional Commissioner of Income Tax except with the prior approval.
l.	No asset shall be transferred without the knowledge of Jurisdictional Commissioner of Income Tax to anyone, including to any Trust/ Society/ Non Profit Company etc.
m.	The registration so granted is liable to be cancelled at any point of time if the registering authority is satisfied that activities of the Trust/ Institution/ Non Profit Company are not genuine or are not being carried out in accordance with the objects of the Trust/ Institution/ Non Profit Company.
n.	If it is found later on that the registration has been obtained fraudulently by misrepresentation or suppression of any fact, the registration so granted is liable to be cancelled as per the provision u/s section 12AB(4) of the Act.
o.	This certificate cannot be used as a basis for claiming non-deduction of tax at source in respect of investments etc. relating to the Trust/ Institution.

	<p>p. All the Public Money so received including for Corpus or any contribution shall be routed through a Bank Account whose number shall be communicated to Office of the Jurisdictional Commissioner of Income Tax.</p>		
	<p>q. The applicant shall comply with the provisions of the Income Tax Act, 1961 read with the Income Tax Rules, 1962.</p>		
	<p>r. The registration and the Unique registration number has been instantly granted and if, at any point of time, it is noticed that form for registration has not been duly filled in by not providing, fully or partly, or by providing false or incorrect information or documents required to be provided under sub-rule (1) or (2) of rule 17A or by not complying with the requirements of sub- rule (3) or (4) of the said rule, the registration and Unique Registration Number (URN), shall be cancelled and the registration and URN shall be deemed to have never been granted or issued.</p>		
	<table border="1"> <tr> <td>Name and Designation of the Registration Granting Authority</td> <td>Principal Commissioner of Income Tax/ Commissioner of Income Tax (Digitally signed)</td> </tr> </table>	Name and Designation of the Registration Granting Authority	Principal Commissioner of Income Tax/ Commissioner of Income Tax (Digitally signed)
Name and Designation of the Registration Granting Authority	Principal Commissioner of Income Tax/ Commissioner of Income Tax (Digitally signed)		





3rd floor, Shima Plaza, Ulubari Chariali
District- Kamrup Metro, Guwahati-781007, Assam
Contact : +91 98540 89999
E-mail : contact@arpanaidfoundation.com