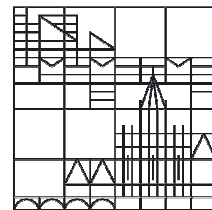


Affix a
current passport
photograph
here

**Department of
Computer &
Information Science**

**Universität
Konstanz**



**Application for Admission
to the International Master's
Programme**

1. Desired Starting Date

**Summer
semester**

/

**Winter
semester**

/

APPLICATION DEADLINE: January 15 th

July 15th

2. Personal Details

Surname	<input type="text"/>	First name	<input type="text"/>
Date of birth	<input type="text"/>	Place of birth	<input type="text"/>
Gender	<input type="text"/>	Nationality	<input type="text"/>
Marital status	<input type="text"/>	First language	<input type="text"/>

3. Contact Information

Address for Correspondence

Address

Postcode/City /

Region

Country

E-mail

Telephone

Dates valid

Permanent Home Address (if different)

Address

Postcode/City /

Region

Country

E-mail

Telephone

Dates valid

**4. Evidence of the successful completion of a university degree with a standard duration
of study of at least three years**

Degree: ☐ Bachelor ☐ Diplom ☐ Master ☐ Magister Other (please specify)

Name and address of the higher education institution

Subject(s) studied

Final grade obtained Exam completed on

Title of degree thesis

Degree thesis grade

5. Academic Background

List all higher education institutions attended in chronological order, starting with the most recent.
Include any periods of leave from your studies.

Name of institution and location (city/country)	Dates attended from-to (mm/yy)	Major subject(s)	Degree awarded or pending	Date awarded or expected	Final grade

6. English Language Proficiency

Where and how long have you learned English?
Please indicate your English language knowledge (English is the course language).

Unless your native language is English or you have completed your entire first degree in a country which has English as its official language, evaluate of your English language proficiency via one of the following tests:

- | | |
|---|---|
| <input type="checkbox"/> , TOEFL Test of English as a Foreign Language | <input type="checkbox"/> Former experiences in english study language, p.s. |
| <input type="checkbox"/> IELTS, International English Language Testing System | <input type="checkbox"/> others, please specify _____ |
| <input type="checkbox"/> CPE, Cambridge Certificate of Proficiency in English | |
| <input type="checkbox"/> English education, please specify _____ | |

Date _____ Test result _____

7. German Language Knowledge

Please indicate your German language knowledge (German language proficiency is not a requirement for admission).

- ☐ no knowledge ☐ basic ☐ intermediate ☐ advanced ☐ native language

Where and how long have you learned German? _____

8. Practical skills in programming

Please indicate your programming knowledge.

- ☐ basic in ☐ intermediate in ☐ advanced in

Where and how long have you learned programming? _____

9. Financing your Studies

How do you intend to finance your period of study in Germany?

10. Source of Information

How did you find out about the international Master's Programme in Information Engineering?

11. Declarations for Admission pertaining to the University Regulations

1. Have you previously been admitted to the "Master's programme in Information Engineering" at the University of Konstanz or an equivalent Master's study programme at another University and either failed to complete the required exams or otherwise lost the right to sit these exams? (§ 60 paragraph 2, item 2 of the State University Law of Baden-Württemberg (Landeshochschulgesetz Baden-Württemberg)) Yes ☐ No ☐

2. Do you anticipate having official service, work or other educational responsibilities at the time of admission? Yes ☐ No ☐

If yes, full-time ☐ part-time ☐ number of working hours per week _____

Type and place of activity _____

3. If you have answered "yes" to question 2, do you intend to continue this activity after you are enrolled for the programme? Yes ☐ No ☐

If yes, full-time ☐ part-time ☐ number of working hours per week _____

Type and place of activity _____

If yes, a statement from your employer is required confirming that you will be granted sufficient time to devote to your studies (§ 60 paragraph 2, item 4 of the State University Law of Baden-Württemberg)

4. Are you currently enrolled at another academic institution? Yes ☐ No ☐

If yes, at which institution? _____

Do you intend to remain enrolled at this institution while pursuing a Master's degree at the University of Konstanz? Please contact the Studentische Abteilung (Office of the Registrar) for information before applying. Yes ☐ No ☐

12. Declaration

I confirm that to the best of my knowledge and belief, the information I have given on this form is true, complete and accurate.

Place _____ Date _____ Signature _____

13. Address

The completed and signed application form, with the supporting documents listed on page 4 (application checklist), must be returned by **the 15th of January/15th of July at the latest** to the following address:

University of Konstanz
Student's Department
Box 69
78457 Konstanz
GERMANY

Applications sent by fax or e-mail are not accepted.

Late or incomplete applications cannot be processed.

14. Application Checklist

Please submit the following documents with the completed and signed application form:

1. Full curriculum vitae.
(Submit the original in English.)
2. Official academic transcript(s) for each year/semester of study, showing subjects taken and grades obtained.
(Submit officially certified copies of originals and officially certified translations into English or German.)
3. Degree certificate(s).
(Submit officially certified copies of originals and officially certified translations into English or German.)
4. Proof of English proficiency via one of the following tests or accepted equivalence: Cambridge Certificate of Proficiency in English (minimum: grade C), IELTS (minimum: band 5.5), TOEFL (minimum: 87 Internet-based points). Our TOEFL code is 8971. (Submit the official score sheet.)
5. Evidence of skills in practical programming via courses taken during university studies.
(By means of an official academic transcript. In addition, official course descriptions may be provided.
Submit officially certified copies of originals and officially certified translations into English or German.)
6. **Applicants from China, Mongolia, and Vietnam**
The original certificate of the Academic Evaluation Centre (Akademische Prüfstelle – APS) of the German Embassy.
For further information, please consult the relevant German Embassy website:
Beijing: www.aps.org.cn • Hanoi: www.hanoi.diplo.de • Ulan Bator: www.ulan-bator.diplo.de

Note on Officially Certified Copies and Officially Certified Translations

Where specified in the application checklist, officially certified copies (photocopies) of supporting documents must be provided. If the documents are not in English or German, officially certified translations into either English or German must also be provided. If a copy or translation comprises more than one page, every page must be certified. Copies and translations comprising several pages will be accepted if they have been bound and sealed or if they are connected at the upper left-hand corner by a metal eye and every page is stamped. A copy of an officially certified copy or a translation must be certified anew. Official certifications of copies can be issued in Germany by the following authorities: offices of the mayor or chief magistrate, civic authorities, police authorities, courts, notaries. Official certifications cannot be issued by charitable institutions, parish authorities etc. Schools and universities may only certify their own certificates. In foreign countries, the following offices are authorised to issue certifications: the diplomatic missions of the Federal Republic of Germany or the authorities in the respective countries which are authorised to issue certifications. Certifications must be in German, English or French. Do not send originals of educational certificates, as application documents cannot be returned. Uncertified copies of official documents are not accepted.

15. Additional Information

1. **Final year students:** Applications from students who have not yet graduated are welcome. With your application, please send an officially certified copy of your academic transcript to date (with an officially certified translation into English or German, if applicable).
2. **Correspondence address:** We will send information during the application and admission process to your correspondence address. Please inform us immediately of any change of address, telephone number or e-mail.
3. **Website information on English language tests:** Cambridge Certificate of Proficiency in English: www.cambridge-efl.org • IELTS: www.ielts.org • TOEFL: www.toefl.org
4. **For information about the international Master's Programme in Information Engineering please visit:**
www.informatik.uni-konstanz.de
5. **Information about studying in Germany:**
<http://www.study-in.de/en/>