

Weekly Time Record

HHR Staffing
Street Address Address 2
Address 3 City, ST ZIP Phone
Fax
E-mail
Week ending:
Test Employee
Tax ID# :

Day	In	Out	In	Out	Regular Hrs.	Overtime Hrs.	Sick Hrs.	Vacation Hrs.
Monday	7	19:30			12			
Tuesday	7	19:30			12			
Wednesday	7	19:30			12			
Thursday								
Friday								
Saturday								
Sunday								
Total Hrs.					36			
Hourly Rate					65			
Total Pay					\$ 2,340.00			