

Work plan for next two years of  
**FARHATUN NOOR WELFARE FOUNDATION**



**Head office:**

437, Baitul Aman Housing Society, Road: 2  
Adabar Saptok Noor Apartment, Dhaka 1207, Phone - +88-8125265

Name of Organization :	<b>Farhatun Noor Welfare Foundation</b>
Year of Establishment	2013
Place of Establishment:	Savar, Dhaka
Registration	Registration No. S-11946
Address of Head Office	437, Baitul Aman Housing Society, Road: 2 Adabar Saptok Noor Apartment, Dhaka 1207
Field Office :	House No. 5/53, Ward No-9, Block-A, Pouroshabha, Thana: Savar, Village: Genda, Post code: 1940, District: Dhaka
Contract Person:	Abu Bakar Siddiq Email: abubakarsiddiq928@gmail.com
Telephone	02-58155065, 01786242900

**Working Area and coverage:** Approved for all over Bangladesh by the Registration authority but presently implementing various development activities in Savar, Dhaka.

**Background information:**

In 2013 it is found that the poor communities of the villages in Savar, have been facing various social, economical, humanitarian and health barriers. Though several NGO's and Government Departments are working together in the area with sincere efforts to reduce poverty and achieve a healthy society but these supports does not fulfill their basic need as the vulnerable people have no way to cross their endangered position towards the development platform.

Considering the vulnerability of the community Ms. Farhatun Noor took some initiatives in a small size, undertaking some activities such as education, Health support and awareness campaign through group formation for the improvement of socio economic & health status and the present Farhatun Noor Welfare Foundation came into existence as a nonpolitical, non-profitable, non-government & charitable society.

**Vision of the organization:**

"To establish a society free from exploitation, oppression and depravation where every individual will be able to live in a peace and harmony with genuine human relation".

**Mission statement:**

Farhatun Noor Welfare Foundation follows non-directive, bottom-up and participatory development approach for the effective implementation of its programs. It emphasizes on people's participation in need assessment, planning, implementation and decision-making process for making the program socially accepted, people's oriented and sustainable. The organization acts as a facilitator to ensure people's active and equal participation in development process.

**Goal**

"Improve Socio Economic and Health Status of the target families through development of Income Generation Activities, Health Care like as Maternal, Child Health & Family Planning, Education, Establishing training facilities, Information discrimination on modern technologies, Development of Good Governance & Disaster Mitigation by Effective Participation of the community people within the Farhatun Noor Welfare Foundation working areas."

**Management:** Any adult citizen of Bangladesh engaged in any profession and with initiative and enthusiasm for social welfare is eligible to become member of Farhatun Noor Welfare Foundation General Body. General members elect a seven member Executive Committee for a period of two-years from amongst themselves in accordance with procedures specified in the Constitution.

The Executive Committee formulates the policies and appoints an Executive Director who are full time staffs of the organization responsible for execution of the policies. He is supported by a group of committed and professional staffs. The Executive Director being the Chief Executive Officer of the organization is also the member-secretary of the Executive Committee and is the linkage between policy formulation and execution.

**Ongoing Programming activities:**

<b>A. Economic Security:</b> Community mobilization Group formation Conduct group meeting Savings mobilization Skill development training	<b>B. Education:</b> Formal Primary Education Early Childhood Development-ECD Merit Nurture Initiative Community Based Resource Center
<b>C. Health and Nutrition:</b> Health education General Treatment Maternal, Child Health & Family Planning Reproductive health Ante natal and post natal care Home gardening	<b>D. Social Development:</b> Daycare Center Infrastructure development i.e. community center etc. Food security Disaster response  <b>E. Governance, Rights and Democracy:</b>

Tree plantation Water supply and sanitation	Women Empowerment Human Rights Education Networking and advocacy
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### **Awareness Buildup:**

Farhatun Noor Welfare Foundation believes the Social, Economic, Religion and Human Development may be achieved with the discussion and participation of the local people. It also believes that after motivation individuals will make group. So the organization has been organizing small groups with people from the deprived, neglected, landless, marginal farmers, divorced widow, and abandoned and destitute women. It has been motivating and conscious raising these people to develop their Socio-economic condition. It believes that greater changes of the Society may be possible through joint actions and efforts.

### **Training support for skill & human development:**

Training plays an important role in Socio-economic development area. Because the workers and the beneficiaries should be trained enough to implement different development activities. So training program is most essential for an organization. The targeted people are made conscious through the staff. Every human has some hidden qualities and knowledge but due to some circumstances he could not reveal these knowledge and qualities. So through training, this hidden knowledge can be revealed. A worker can do that work in organized ways and promptly. We think, training is a learning process in development and this learning is essentials for every one. Considering these, it arranges different training of the beneficiaries and staff members. Farhatun Noor Welfare Foundation mobilized its target beneficiaries to form equity among them by giving some skill development trainings. After the completion of the course, participants were seen very willing about sharing the learning among them.

### **Health Program:**

The organization has a health program under which it is providing health support to its beneficiaries. One MBBS doctor is providing health services to its beneficiaries of the working areas. Farhatun Noor Welfare Foundation has started integrated health program within the target families based on the following objectives;

- To make the people of operation area aware about health.
- To educate about water and sanitation.
- To educate about sexual transmitted diseases and provide Family Planning knowledge and supply of contraceptives to the family Planning users.
- To provide primary treatment to the poor patients.
- To educate on Nutrition Education.
- To advice the pregnant mothers and to provide the TT;
- Medical Check up for ailments;
- Free prescription &
- Free Oral Saline distribution etc.

**Water & Sanitation Project:**

To ensure use of Safe water and sanitary latrine among the rural poor community Farhatun Noor Welfare Foundation have taken Utahan Boithak, School Programme on Water & Sanitation, Training on Sanitation, Slab ring distribution. Farhatun Noor Welfare Foundation has been implementing an innovative approach to promote people led total sanitation in the development areas with technical and financial support from it's own and Department of Public Health Engineering (DPHE). The Organization believes that many of the health-related problems could be mitigated if people get access to safe drinking water and proper sanitation. At present, although government trying to establish health care facilities in the rural communities but inadequate facilities and lack of awareness on personal hygiene often affect the rural poor specially women, and children to spread out diseases. Personal and environmental cleanliness, hygienic sanitation and safe drinking water help to get a way-out of the situation.

**Agricultural Development:**

The life style and status of poor, landless and marginal families within the working area of Farhatun Noor Welfare Foundation heavily dependent on the peri-urban agricultural livelihood. Because, they all belong to the farmers and industrial labour family. Their food, education, health and living status are subjected to the earning from the agriculture and labour. So improvement of life status of target families is mostly related to the development of the agriculture and health. Because the whole cultivation process is ancient and production rate is very low. The areas of agriculture like fisheries, poultry and live stock farming are also in a poor condition. As a result the nutrition status and economic condition of this agriculture dependent population is getting worse day by day. For the upliftment of agricultural livelihood, it has categorized the agriculture sector into 04 productive activities. Such as:-

- Fisheries,
- Agro forestry,
- Horticulture and
- Livestock development.

**Handicrafts development:**

Today in the society the poor women-folk are very neglected to the male-folk. Socially the poor women have home-based life where they work only in their house but not outside. But Farhatun Noor Welfare Foundation observed that they have enough scope to earn if they are involved in various income generating activities inside and outside the house. Employment creation in the rural areas is much difficult. Luck of unemployed youths are trying their best for employment but there is no employment opportunity. So it is very difficult to arrange employment in the rural areas for the illiterate and disadvantaged women folk. For these women the organization has undertaken micro- credit program by which they can undertake small income generating activities for their self-employment and family income development. For the women group members it has undertaken micro-credit program by which they can undertake handicrafts activities

for their self-employment and family income development. After providing the credit support the following out comes are found among the group members:

**WOMEN EMPOWERMENT:** Farhatun Noor Welfare Foundation has been very much concern about the empowerment of women. Farhatun Noor Welfare Foundation strongly believes that economic emancipation of the women can make them empowered which may also help to establish their social status. Keeping this reality in mind, Farhatun Noor Welfare Foundation has been working with most of the peri-urban and rural poor women.

**Principles of the programming activity:**

- Utilization of local wisdom and resources;
- Encouragement of creativity and innovation;
- Searching utmost quality;
- Enhancing Cooperation, Coordination;
- Networking &
- Accepting.

**Core values of the organization:**

- ✚ Concern and respect for the people;
- ✚ Equity, equality and discipline;
- ✚ Fairness, transparency and integrity;
- ✚ Accountability and openness;
- ✚ Professionalism and cost consciousness;
- ✚ Creativity and innovation;
- ✚ Participatory work;
- ✚ Gender sensitization &
- ✚ Co-operation, networking and advocacy.

**Monitoring and Evaluation:**

As per the daily work schedule and having prior approval by the Chairman, Field Workers, Coordinators & Managers are timely performing their obligated responsibilities. To keep track of the field activities weekly/monthly meeting are held at the Head offices. Higher personnel of Farhatun Noor Welfare Foundation also attend in the meeting. Individual worker place their monthly performance report in the meeting. Problems are also discussed in the meeting faced in implementing the activities. Through participatory discussion, decisions are made for the next week activities as a result all the staffs are implementing the activities in a track way.

**Accounts management procedure & financial audits of**

**Farhatun Noor Welfare Foundation:**

Farhatun Noor Welfare Foundation keeps Account as per standard accounting system. All sorts of voucher or advances are to place to the Chairman and according to the approval money is withdrawn from the Bank accounts by the signature of any of the two

personnel. Accounts are maintained as per rule of the donors. Vouchers and records are preserved for verification and audit. Chartered Accountant firms for improving the financial control and management system will audit the books and accounts of the program annually. The report are submitted to the donor in due time.

#### **List of Office Equipment & Materials**

Sl.	Name of the item	Quantity	Tentative value
1.	Computer & Printer Set	01	50700/-
2.	Mobile Phone	05	80500/-
3.	Motorcycle	01	115650/-
4.	Bi-Cycle	05	50300/-
5.	Digital Camera	01	18500/-
6.	Ceiling Fans	5	15500/-
7.	Display Board	2	4800/-
8.	Steel Almirah	03	21000/-
9.	Steel Cup Board	06	53700/-
10.	File Cabinet	03	14700/-
11.	Rack (Wooden)	05	14500/-
12.	Secretariat Table	5	118000/-
13.	Table	6	62500/-
14.	Chair	10	14000/-
15.	Handle Chair	40	32000/-
16.	Cot	3	66000/-
17.	Computer table	01	5000/-
18.	Bench wooden	04	4800/-
19.	Television	01	15000/-
20.	Sofa Set	01 set.	30000/-
21.	Land	6.5 katha	150,00000

## Organogram of Farhatun Noor Welfare Foundation

