

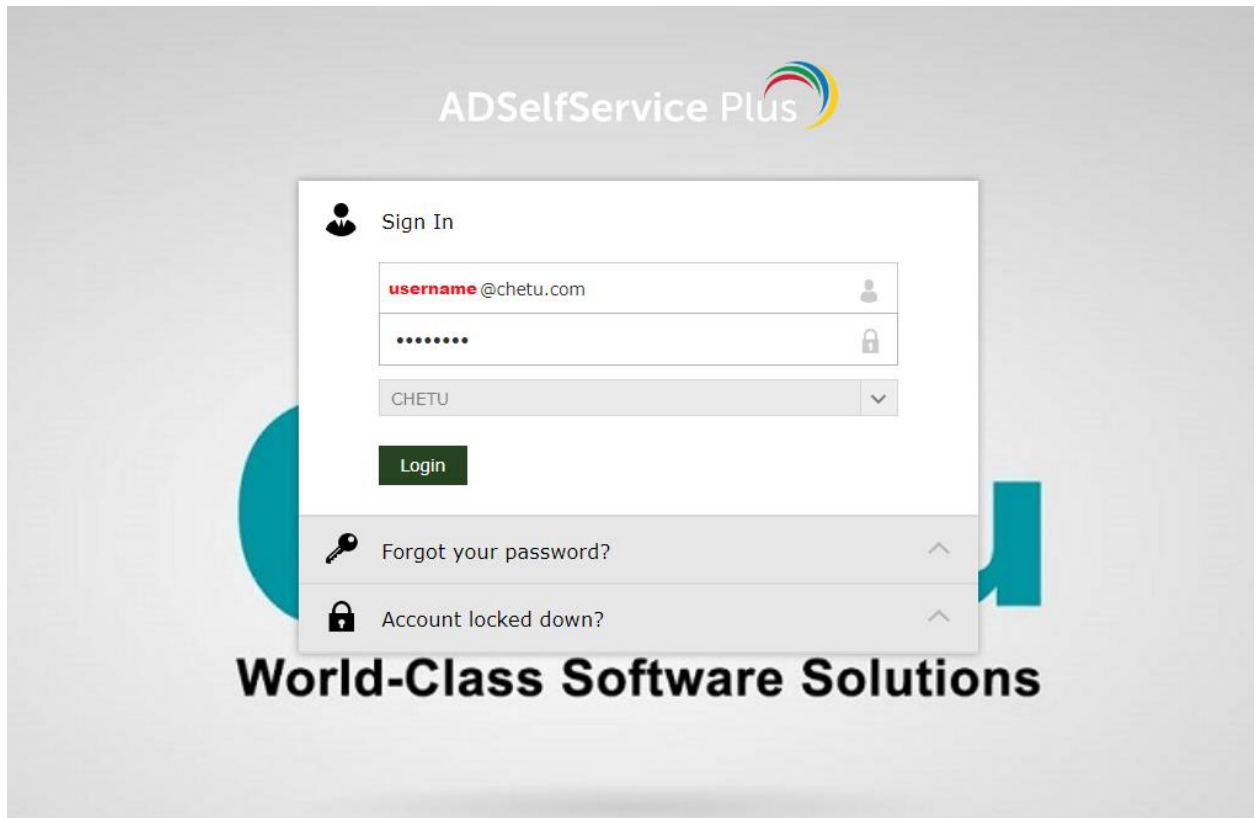
## STEPS TO ENABLE 2FA ON VPN

### A. 2 FA Setup and Registration

1. Install **Microsoft Authenticator App** from Google Play Store or Apple Store [Based on Device]

2. Go to <https://mfa.chetu.com:9251/>

a. Login : Use Chetu credentials to sign in  
Replace username with your Chetu User ID.



b. Security Questions: Please fill in these Two security Question.

**Note: Ensure that you remember the ANSWER.**

ADSelfService Plus

Enrollment

User Registration

Please enroll for the forced verification methods enabled for your account.

Security Questions

Question :

What is your mother's maiden name?

\*\*\*\*\*

Confirm Answer

Question :

-- Please Select a Question --

Answer

Confirm Answer

☒ Hide Answer(s)

- The minimum length of the answer(s) should be 5 characters and maximum allowed is 255 characters

Step 1 of 2

Next

Activate Windows

Go to Settings to activate W

### 3. 2FA registration:

#### a. Scan the QR code from the Mobile [Microsoft Authenticator App]

How to scan on Mobile [Click Here](#) [or Scroll to bottom of the document]


#### b. Put in the 2FA 6 digit CODE in shown in the App

**ADSelfService Plus**


Enrollment

User Registration ?

Please enroll for the forced verification methods enabled for your account.

 Microsoft Authenticator

1. Install [Microsoft Authenticator](#).
2. Go to the Microsoft Authenticator app. Select Add account > Other (Google, Facebook, etc.).
3. Scan the displayed barcode. A one-time-passcode is generated in the app.



**Scan the QR code using Microsoft Authenticator App**

[Can't scan the image?](#)

**Put the 2FA code shown in Microsoft Authenticator App**

4. Enter the code generated by the Microsoft Authenticator app

Step 1 of 1

Next

c. Next will get you on the screenshot below [With SUCCESS message]

ADSelfService Plus

Enrollment



User Registration ?


You have successfully enrolled! The information you provided will help us verify your identity when you login or during the password reset/account unlock process.

### Enrolled Verification Methods


You'll be asked to verify your identity using any of the methods listed below. [Learn more](#)


Manage


 **Security Questions & Answer**  
View my security questions   
Today 07:07 PM



**Email Verification**  
ashwanik@chetu.com Verified  
N/A  
[Add Email](#)



**Microsoft Authenticator**  
You can use the code generated by the Microsoft Authenticator app to prove your identity.   
Today 07:09 PM  
This method can be used to prove your identity duringMachine Login MFA, VPN login.

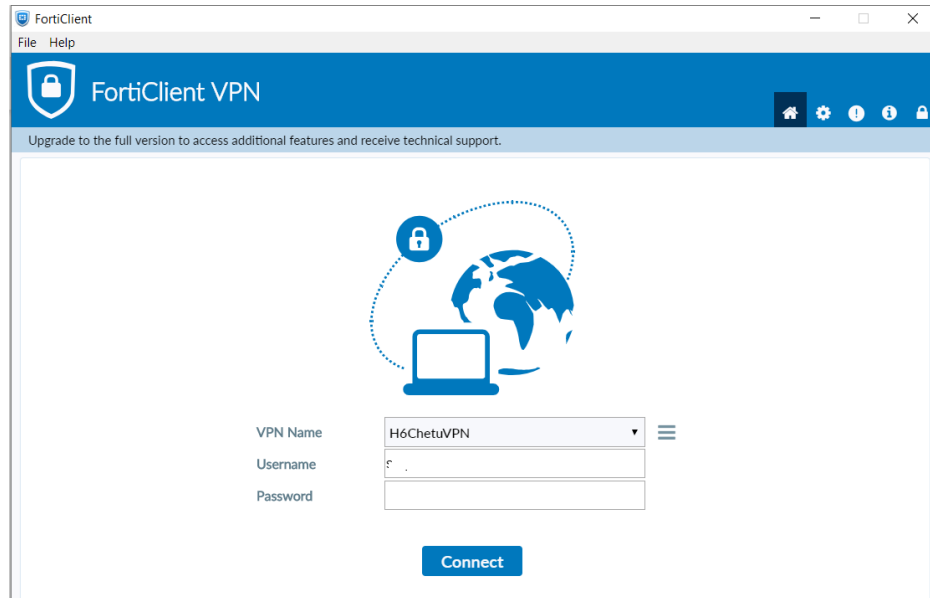


**MFA Recovery**  
You can use backup verification codes if you are unable to prove your identity.

## **B. How to use the 2 FA code while connecting to VPN**

1. Open the Fortinet Firewall Client

- Use Chetu VPN credentials




- Put the 6 digit 2 FA code [Use the Microsoft Authenticator app to get the code]

FortiClient

File Help

# FortiClient VPN

Upgrade to the full version to access additional features and receive technical support.



Enter the time-based OTP generated in Microsoft Authenticator.

VPN Name: H6ChetuVPN

Username:

Password:

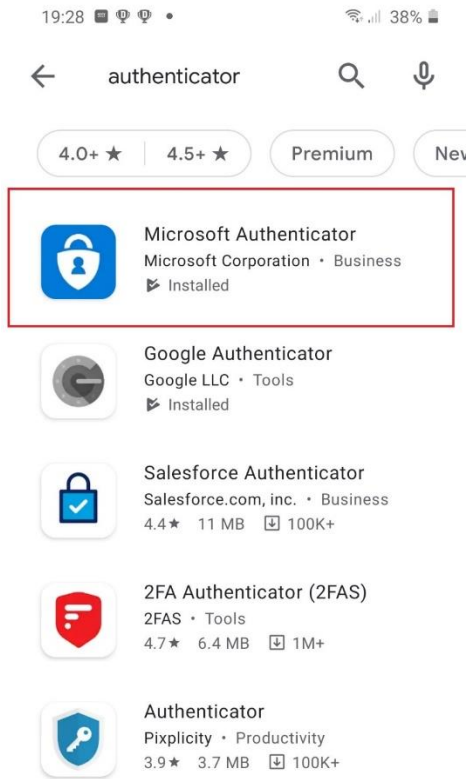
Answer:

OK Cancel

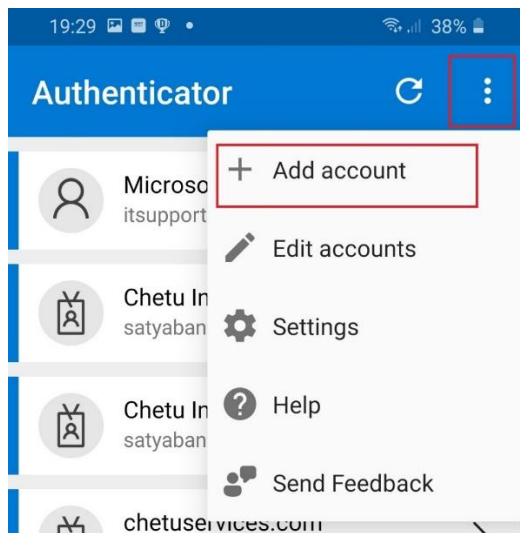
**Put the 2 FA code shown in Microsoft Authenticator App**

## How to scan on Mobile

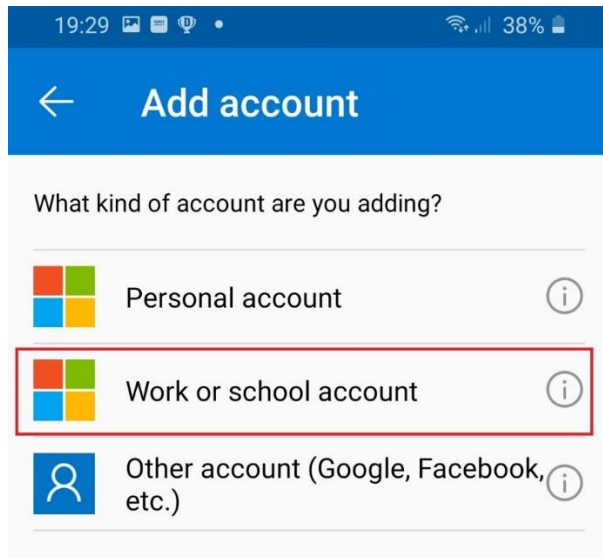
### A. Download or Open the Microsoft Authenticator



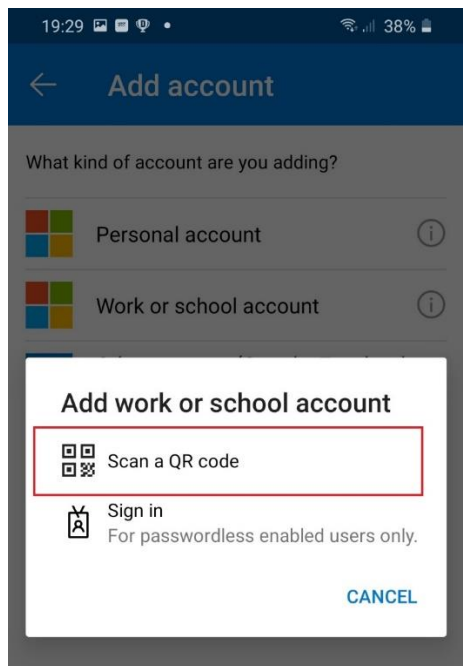
### B. On TOP right conner Select THREE dots. Then click on Add account



C. Select Work or School account

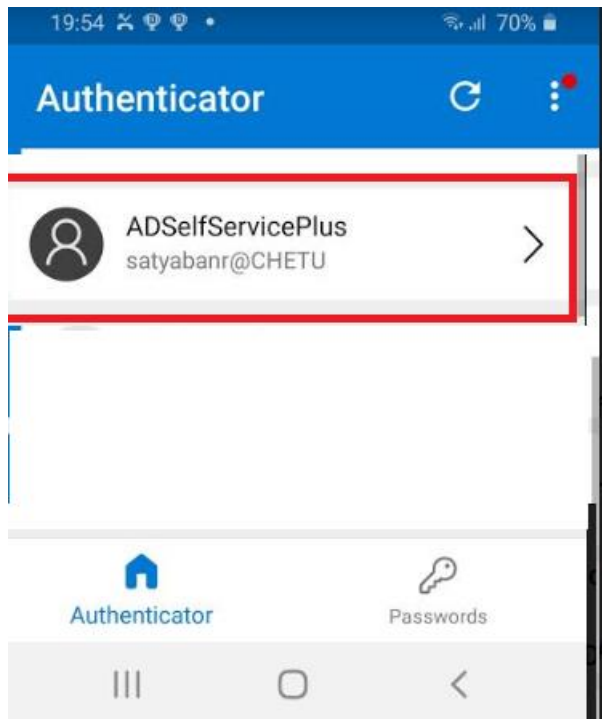


D. Select SCAN a QR code to register the user





E. It should be added and show like:



F. 6 Digit 2 FA Code

