

**DRAKE'S WALK THRU**

(Make three copies prior to completing first)

<b>OUTSIDE/FRONT</b>	<b>Response</b>	<b>Details</b>
All sidewalks/curbs swept/grease free, fence/landscaping		
All doors clean and in working order		
Sandwich Boards		
Hours listed clearly on door/Signs/Lights Burning		

<b>OUTBACK</b>	<b>Response</b>	<b>Details</b>
Parking lot: Clean/Swept/Free of trash		
Dumpster Closed		
Dumpster Pad Clean/Organized		
Grease Free		
Back Entrance/ linen		
All Wet Floor Signs Clean		
Trash cans, hole free, dust pans		

<b>OFFICE/MECHANICAL</b>	<b>Response</b>	<b>Details</b>
Bingo: properly being played and made a focus during lineups		
I9 Complete		
Quiz and MP Certification Complete		
All managers are wired up		
DJ booth (clean, organized, not used for storage)		
Staff bulletin board up to date with schedules and all posts from Jean.		
Clean/Organized		
All items clear of circuits		
FOH/BOH in complete uniforms		
Updated recipes and line procedures		
Employee of the month plaque (Up-to-date and hanging on wall)		
Safe Audit		
Manager Checklists: completed every day, every shift		

<b>COOLER</b>	<b>Response</b>	<b>Details</b>
Floors		
Walls		
Shelves		
Product Handling/Health inspection		

DRAKE'S CAREER PATHWAYS- MODULE 2

criticals/Temps.		
Liquor Storage/Beer cooler locked		
<b>FREEZER</b>	<b>Response</b>	<b>Details</b>
Floors		
Walls		
Shelves		
Product Handling/Health inspection		
criticals/Temps.		
<b>LINE</b>	<b>Response</b>	<b>Details</b>
Bread toaster		
Salamander		
Hoods/ lights		
Floors		
Refrigeration		
Coolers/ temps./ refrigeration		
Flat Top		
Fryers; Baskets: clean and in good condition		
Ceiling/Clean		
Floor Drains		
Walls Clean		
Kitchen Lights		
Shelves Clean/Organized		
Hand sinks Cleaned Stocked and only being used to wash hands		
Spray Bottles Labeled		
No out-of-date product/Product handling/ health inspection critical		
Kitchen windows; clean		
Line checks (Missed 1) 5 pts.		
Line checks (Missed more than 1) 5 pts		
<b>DRY STOCK</b>	<b>Response</b>	<b>Details</b>
Floors		
Walls		
Shelves		
Health Insp. Criticals		
Organized		
Food prep equipment		
Can opener		
Small wares		
Cutting Boards (not stacked)		
<b>DISH</b>	<b>Response</b>	<b>Details</b>
Floors/drains		
Sinks		
Walls		
Timer being used for changing water (once an hour)		

Equipment/Delimed		
Health Insp. Criticals		
Mop Sink Clean Easy to get to		
Ice Machine Clean		
Drying rack clean and organized		

<b>SUSHI</b>	<b>Response</b>	<b>Details</b>
Sushi Cooler		
Sushi Station		
Fryer		
Hand Sink		
Health Insp. Criticals		

<b>MEN'S RESTROOM</b>	<b>Response</b>	<b>Details</b>
Floors		
Odorless		
Toilets/urinals/clean/good repair		
Vanity/mirrors/clean/water free		
Dusting/Partitions		
Stocked		

<b>WOMEN'S RESTROOM</b>	<b>Response</b>	<b>Details</b>
Floors		
Odorless		
Toilets/clean/good repair		
Vanity/mirrors/clean/water free		
Dusting/Partitions		
Stocked		

<b>SERVICE STATIONS</b>	<b>Response</b>	<b>Details</b>
Floors/ drains		
Walls/Trash cubbies		
Small wares (glasses, silverware, table taps)		
Organized/ no clutter		
Soda Machine Clean		
Coffee pots/ tea urns/Clean		
Cabinets Organized/Clean stocked		

<b>INSIDE</b>	<b>Response</b>	<b>Details</b>
Stools/tables/bases: clean & good repair		
Question Response Details		
Menus/Caddies/Promo materials: clean and stocked		
High Dusting/artwork/fans		
Televisions/Clean/All Working		
Highchairs Clean/Good Repair/not stacked		
Lighting: clean and working		
Shuffleboard: clean and working/ Game area/dartboard/Jenga clean		

<b>INSIDE BAR</b>	<b>Response</b>	<b>Details</b>
Floors & Behind equipment		

Triple sink (back splash), hand sink, stainless steel: cleaned and fully stocked		
Menus/Caddies/Promo material: Clean and stocked		
Equipment clean/gaskets/organized		
Glassware (clean & qty.)		
Soda Gun		
Glass shelves		
Points of Purchase		
Wells (clean/stocked)		
Gnat Free		
Beer Tower/clean		
Odorless		
Floor Drains		
Drain Boards/Clean		
All items labeled		

**PATIO****Response****Details**

Stools/tables/bases: clean & good repair		
Menus/Caddies/Promo materials: clean and stocked		
High Dusting/artwork/Fans		
Televisions/Clean/All Working		
Lighting: clean and working		
Fireplace: working/cleaned daily/wood stocked		

**PATIO BAR****Response****Details**

Floors & Behind equipment		
Triple sink (back splash), hand sink, stainless steel: cleaned and fully stocked		
Equipment clean/gaskets/organized		
Glassware (clean & qty.)		
Soda Gun		
Glass shelves		
Points of Purchase		
Wells (clean/stocked)		
Gnat Free		
Beer Tower/clean		
Odorless		
Floor Drains		
Drain Boards/Clean		
Lighting		
All items labeled		