

Website:

<https://wtw-drive-organizer-9210b5399c00.herokuapp.com/>

Password: [REDACTED]

Hi there! Here is how to effectively use the Image Repository:

1. Identify your need + classify based on location + keyword + date
2. Construct a search query* (make sure to search by
“title:YOURSE==ARCHTERM” for best results!)

*A search query for Drive utilizes advanced parameters to sift through large data

[REDACTED] - search by [KEYWORD]

[REDACTED] - search by [GENERATED DESCRIPTION]

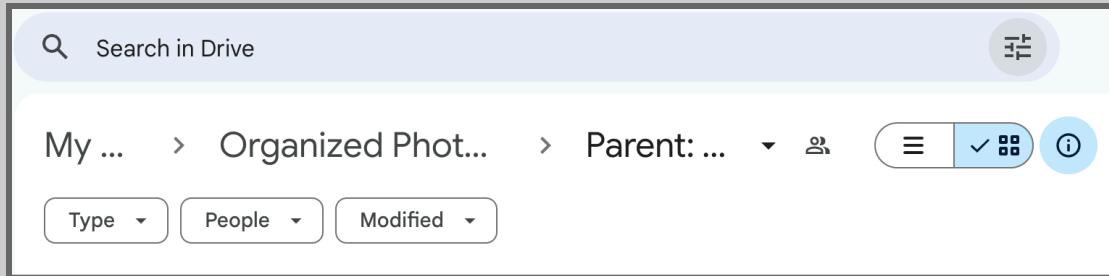
3. If you know WHEN the photo you want was taken, you can search by **MM-DD-YYYY** to find all photos from certain trips. Simply type the date in, or use advanced settings to further narrow your results down.

Here is a popular Use Case for the photo repo:

Say you are looking for city pictures of Monaco. Because Monaco is a keyword, there will be a folder that my email has created.

Two easy steps:

1. Navigate to the “advanced settings” button (the rightmost button on the search bar in this screenshot)



2. Enter these filters (search by folder, my account is the owner, folder name = the keyword you are searching for, and Location = the Parent: category folder you are looking within)

A screenshot of the Google Drive search filters dialog. It contains the following fields:

- Type: Folders
- Owner: Specific person... (set to Frederick Casey-Housand)
- Has the words: Enter words found in the file
- Item name: Monaco
- Location: Parent: Cities
 - In trash
 - Starred
 - Encrypted
- Date modified: Any time
- Approvals:
 - Awaiting my approval
 - Requested by me
- Shared to: Enter a name or email address

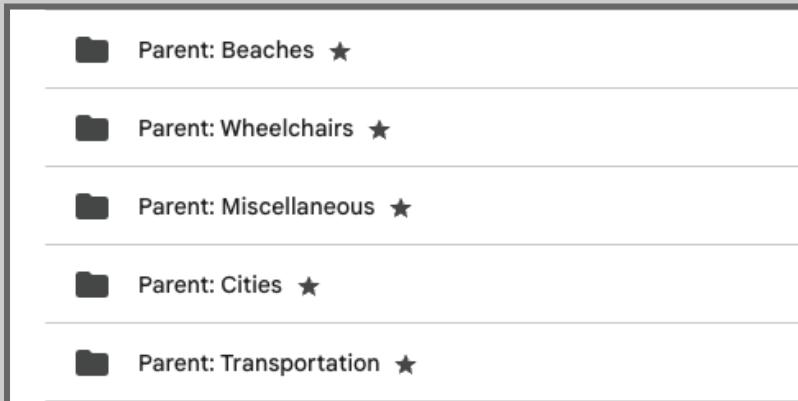
At the bottom, there are "Learn more", "Reset", and "Search" buttons.

A quick diagram to show how this repository is organized:

[AI detected categories create the primary folder. Then, keywords are picked up from the previous file data, creating the next nested folder. Eventually a new image file is created, which follows the

renaming etiquette:

“**File_Summary_MM-DD-YYYY**” - this allows us to search based on keyword, location, date, and more!]



V

A screenshot of a Google Drive folder content view. The path is My Drive > Parent: Wheelchairs > 2024. The files listed are:

Name	Owner
colombia	me
china	me
qatar	me
georgetown	me

V

A screenshot of a Google Drive folder content view. The path is ... > 2024 > chile. The file listed is:

Name	Owner
*furniture_adult_06-27-2024.jpg	me

Keyword Library A comprehensive list of searchable keywords.

Every Country in the World

Every City in the World

Alvaro

Group Tour

Multi-day

Multiday

Cory

Influencer

Roll-in Shower

Camilo

Epic Photos

Emotional Photos

Transportation

Hotels

Hotel

Mappers

Team

Logos

Logo

Cruise

Cruises

UX

Product

TAI

Cycling

Chiletur

Impact

Product

MKT

Market

Accessibility

Things to do

Mappers

Interior

Van

This library is easily changeable! Contact tech to add on to the current termlist.