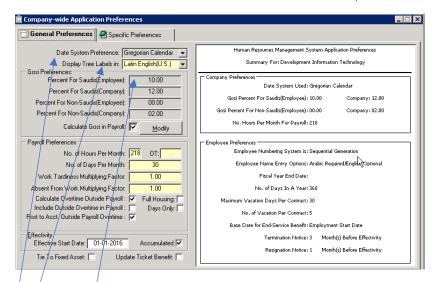
خانة التقويم .. تعتمد في اختيارات النظام واهمها الراوتب

اللغة : لإظهار لغة بيانات الشجرة بالنظام في كل شاشات النظام



General Preferences

The Date System Preference of Hiji or Gregorian is used for salary calculation

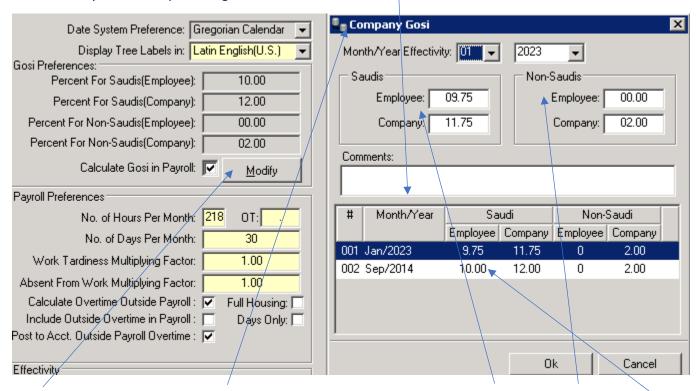
The Display Tree Labels in: is no longer required in the SaaS App.

The Gosi Percentages in the preferences are used in the report for Gosi Deductions as shown below

وتؤثر قي الاحتساب في تقرير استقطاعات التأمينات الاجتماعية حسب النسب المسجلة

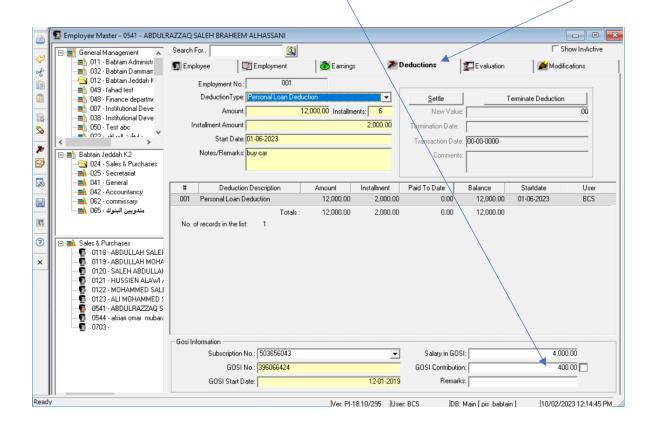
Emp.#	Name	Nationalit	y Subscription N	Gosi#	Gosi Salary	ary [Date Joined	Employee		Company	
								%	Amount	%	Amount
047		Saudi	•	45464565	2	,50001	1-01-2020	10	250	12	30
0001	AHMED Azeez W	/aleed KHSaudi		121212	5	,62501	1-01-2014	10	563	12	67
005	Ali Khaled Fahad	MohamerSaudi		987654321	5	,00001	1-01-2014	10	500	12	60
0017	Fayaz luai nedal	Odah Saudi		22334455	3	,75001	1-01-2010	10	375	12	45
0002	Ibrahim Fahad A	hmed KhaSaudi		131313	4	1,37501	1-01-2014	10	438	12	52
0003	Konta belo fera B	Brakish Eritrean		5214514632320	4	1,31301	I-01-2015	0	0	2	8
0016	Salah Faiz Ahme	d Omar Saudi		11223344	5	,0000	I-01-2007	10	500	12	60
0018	8 Tahaa Ssaeid Jaafer MohaSaudi			33445566	5	,0000	1-01-2011	10	500	12	60
		Totals			35	,563			3,125		3,83
	Immary —										
	•			Employee		Company					
	Nationality	# of Employee	Total Salary	Percent Amo	unt	Percer	t Amo	unt	Gosi Amount	.	
	Saudi	7	31,250	10	3,125	12		3,750	6,875		
	Non Saudi	1	4,313	0	0	2		86	86	.	

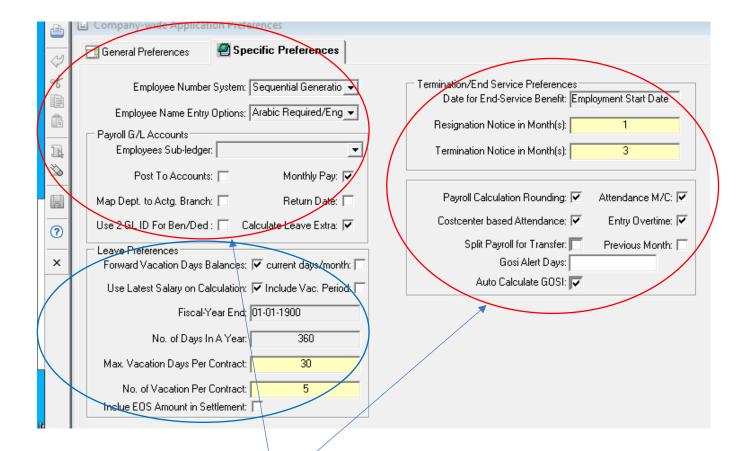
Here is history of old Gosi percentages with their effective dates



Clicking Modify button will open this popup to enter new Gosi percentages for Saudis and non-saudis

The Saudi Employee Gosi percentage entered above is used to calculate the Gosi Saudi Contribution here. The old percentage was 10% there for contribution is 400





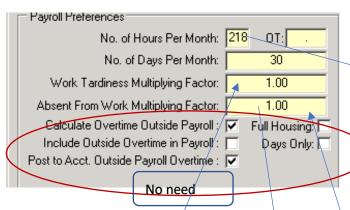
Those circled in red are NOT required

```
آلية ترقيم الموظفين (آلي – يدوي)تحديد
الد الربط مع البرنامج المحاسبي –
اعداد الربط مع البرنامج المحاسبي –
Configuration options with Accounting System
الخاء الاختيار –
Delete
اختيار احتساب أيام التجاوز من إجازة لموظف في حقل مستقل وحتى يتم خصمها من نهاية الخدمة –
calculate the days exceeded from leave for an employee for deducted from the end of service
```

We only need the circled in blue, the rest are NOT required

- اعدادات الاجازات - Leave Preferences
Forward Vacation Days Balance:
ترحيل رصيد إجازة الموظف لسنة أخرى
Use Latest Salary on Calculation:
احتساب راتب الاجازة على اخر راتب
Current days/month:
احتساب أيام الشهر للاجازة للموظف الحالية
Include Vac. Period:

معادلات احتساب الرواتب معادلات احتساب الرواتب



عامل الضرب لاحتساب خصم التأخير عن الدوام

Calculate Penalty For Coming Late			
Deduction Type: Delay in officetiming	Multiplying Factor:	1.00	
Basic Salary:	4,400.00	WorkHours Per Month:	218
Absence Pay:	4,400.00	Late Pay:	4,400.00
No. of Hours Late:	33.00	Deduction Amount:	666
☐ Modify Multiplying Factor	Ŋ	<u>0</u> k	<u>C</u> ancel

This is the multiplying Factor for calculating absence from work in hours. It is used in this popup.

4400/218= 20.18 riyals per hour

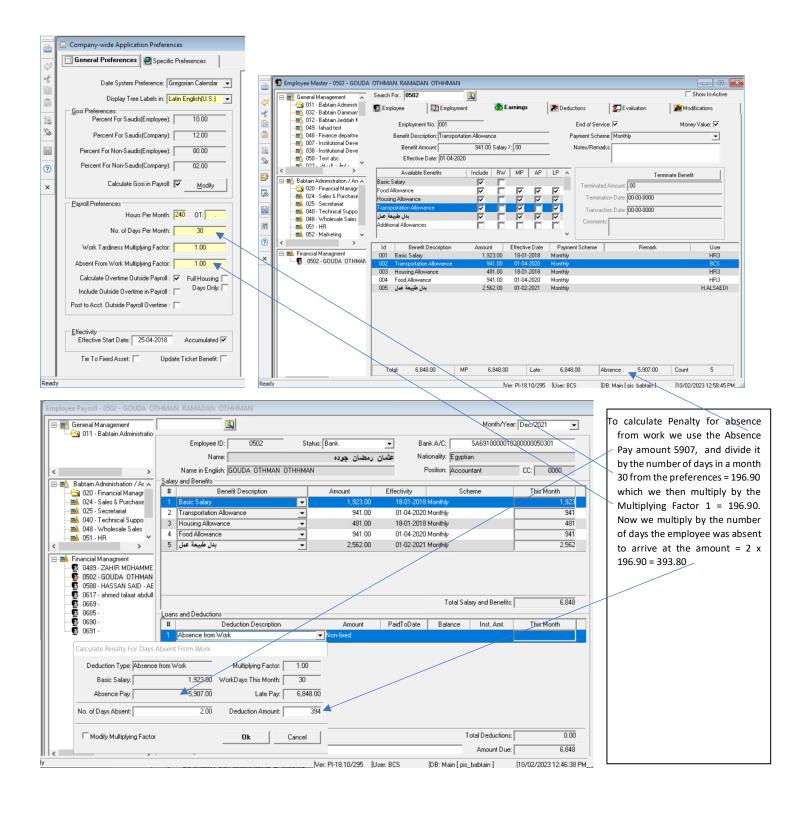
For 33.0 hours x 20.18 = 666.06

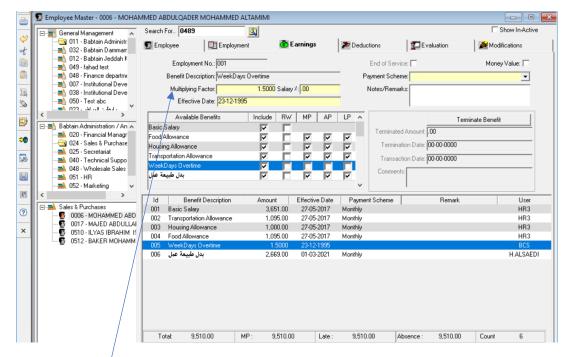
Ž	عدد ساعات العمل في الشهر عند احتساب الإضافي او التأخير لكل معادا	
	تتعلق بساعات العما	
	alculate Overtime	
	Basic Salary: 4,400.00 Overtime Type: WeekDays Overtime	.5
	Working Hours/Month 218. Multiplying Factor: 1.50000	М
\	Overtime Hours: 00 Overtime Amount:	
)	☐ Modify Working Hours/Month	

Add work hours:230 Example: (8 ahour per fay × 30 Days)
No. of days per month: 30 days(Calculated payroll for All months 30 days)

If the field is empty, the days of the month are calculated according to the calendar

عامل الضرب لاحتساب خصم الغياب \ Multiplying Factor for Absence from work





We are adding a benefit to the payroll setup screen to show you how the "Week Days Overtime" is calculated. It uses a multiplying factor; therefore, the benefit is calculated as follows: basic salary/working hours per month 3651/240=15.21

15.21 multiplied by the multiplying factor = 15.21 * 1.5 = 22.82, since he worked 10 hours overtime the amount due to him is 22.82 * 10 = 228.20

