Ref: **${ref}** Date: ${Date}

To,

${company\_name}

Kind Attn: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Subject :- Quotation for ${quotationTitle}**

Dear Sir

With ref. to your mail/ Site Visit/ telephonic conversation dated \_\_/\_\_/2014 regarding the execution of EPOXY Flooring work activity for your site **@ \_\_\_\_\_\_\_** ,we are pleased to send you our offer for the same as per the following details.

**SUPPLY & APPLICATION** of the materialslike Epoxy Resins & Hardeners mfd. & formulated Under technical Guidelines Of **Elantas Beck India Ltd** along with all allied misc. materials like Silica Filler, Epoxy Colour Paste etc. **for the execution of Self Leveling Epoxy flooring Work** as per the technical specifications of the manufacturer

**Unit RATE QUOTATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr No** | **Title** | **Description** | **Qty** | **Unit rate** | **Amount** |
| ${SrNo} | **${QtTitle}** | ${Description} | ${qty} | ${rate}Rs/-per | ${amount} |
|  |  |  |  | **Total** | **${Qt\_Total}** |
|  |  |  |  | **CST / VAT@ 5%** |  |
|  |  |  |  | **Gross Total** |  |

**Commercial Terms** :

Payment : a) 30% Advance along with P.O.

b) 65% after procurement of material on Work site before start of work.

c) Balance 5% after completion of work.

Delivery **: At your Plant site.[ Outside Maharashtra (Transportation charges Extra as per actual on your Account.)]**

**Tax : CST/VAT @ 5 % and LBT IF APPLICABLE on material cost will be charged extra. Transportation is on your Account**

Awaiting for your prestigious & valuable order.

Thanking you in anticipations;

Sincerely yours,

**${QT\_company\_name}**

**Authorised Signatory**