



Republic of the Philippines
Laguna State Polytechnic University
Province of Laguna

OFFICE OF THE STUDENT AFFAIRS AND SERVICES

November 5, 2021

HON. MARIO R. BRIONES, Ed.D

University President

Vice Chairperson, LSPU Board of Regents (BOR)

Mr. President:

Greetings from the Office of the Student Affairs and Services!

In relation to the plans of the university to implement limited face-to-face classes in the next coming years, the Office of the Student Affairs and Services in collaboration of different department of this university conducted survey on the status of out students in terms of Covid-19 vaccine. Results found out that as of November 3, 2021 there were almost 15,000 students responded on the said survey. In particular, there are 9,103 students were vaccinated and the rest is not yet vaccinated. Further, the number of willing to be vaccinated are approximately 6,000 students across the university.

With the stated data, in order to increase the number of vaccinated and to encourage our students to undergo vaccination, the OSAS thru the initiative of University Health Unit in collaboration with the OUP, OVPA, OVPA, LSPU-DRRMO & Colleges, will be conducting Covid-19 Vaccination Information drive/dissemination as part of our Back to LSPU, Back-to-Bakuna Program. In this regard, we would like to request from your good office the approval in conducting this endeavor. Also, may we request the budgetary requirement in the preparation of the video clips for the said campaign amounting to Php 78,500.00 only (see page 2 for breakdown).

Rest assured that this campaign will reach the number of students that are looking forward to what the university may provide amidst this pandemic. We are hoping for your favorable response regarding this matter. Thank you.

Yours in the name of student affairs and services,

JAYSON N. OLAYTA, MRD

Director, OSAS

Funds Available:

MARIE AMMABELLE I. CABILDO
Director for Finance / Budget Officer

Noted:

ENGR. JOSEPH M. CABIENTE, MBM, MSME
Campus Director, Siniloan Campus

ENGR. MANUEL LUIS ALVAREZ
Campus Director, Sta. Cruz Campus

PROF. JOEL M. BAWICA
Campus Director, Los Baños Campus

ATTY. RUSHID JAY S. SANCON
Campus Director, San Pablo Campus

Recommending Approval:

EDEN C. CALLO, Ed.D
Vice President for Academic Affairs

ENGR. BELTRAN P. PEDRIGAL
Vice President for Administration

Approved/Disapproved:

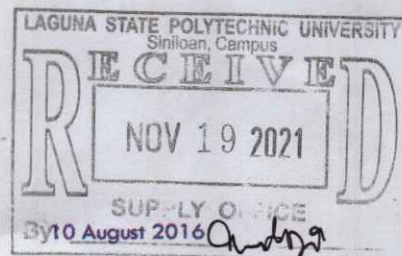
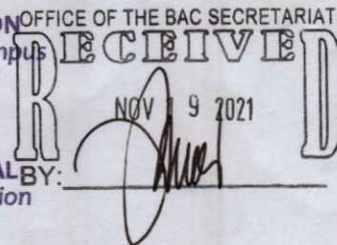
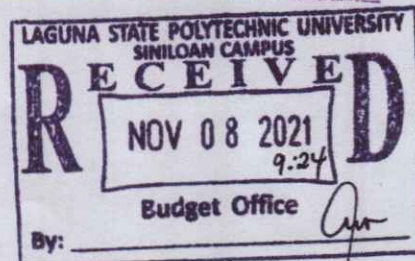
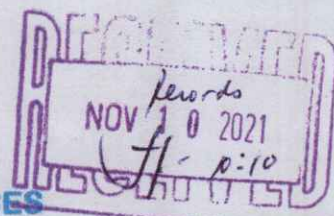
MARIO R. BRIONES, EdD
University President
Vice-Chairperson, LSPU Board of Regents (BOR)



RL Covid-19 Vaccine Information Drive Campaign, page __

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BACK TO LSPU, BACK-TO-BAKUNA PROGRAM
COVID-19 Vaccination Information Drive Campaign

Breakdown of Budgetary Requirements

| Particulars | Unit/Quantity | Cost |
|---|---|---------------|
| Payment for Production and other operating expenses | 65,000.00 | 65,000.00 |
| Food | | |
| Senior Officials | 500.00@15pax/day | 7,500.00 |
| For Personnel & Actors during the shooting | 300.00@10pax@2days (AM&PM Snacks, Lunch) | 6,000.00 |
| | TOTAL | PhP 78,500.00 |