



Republic of the Philippines
Laguna State Polytechnic University
Province of Laguna



October 27, 2021

HON. MARIO R. BRIONES, Ed.D.
University President, LSPU
Vice-Chairperson, Board of Regents (BOR)



Sir:


Greetings from the Office of Students Affairs and Services!

It is our vision to extend the best service we can give to our students as stakeholders amidst the pandemic. Though the students are not physically present in the University premises, it is our aim that they feel that LSPU is still for them looking out for their well-being.

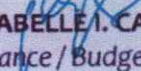
In this regard, I would like to request for your approval for the renewal of STANDARD INSURANCE INC. San Pablo Branch as our insurance provider for LSPU Siniloan Campus for the SY. 2021-2022. As of today, there are a total of 6,904 students enrolled in this campus which the insurance will be paid PHP 30.00 per students with the total amount of PHP 207,120.00.

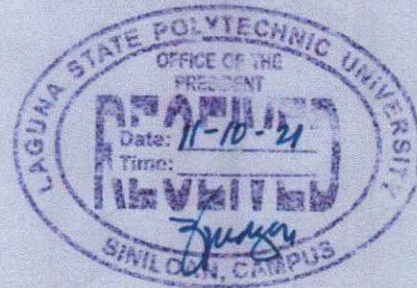
Attached the notice of satisfaction rating, list total number of enrollees and the copy insurance proposal. Thank you very much for entrust this office. Your kind consideration and approval of the above request is highly appreciated.

Respectfully yours,

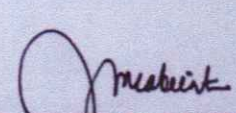

JAYSON N. OLAYTA
Director, OSAS

Funds Available:


MARIE AMMABELLE I. CABILDO
Director for Finance / Budget Officer




Recommending Approval:


ENGR. JOSEPH M. CABIENTE, MBM, MSME
Campus Director


ENGR. BELTRAN P. PEDRIGAL, MSA
Vice President for Administration

Approved:


MARIO R. BRIONES, Ed.D.
University President, LSPU
Vice-Chairperson, LSPU Board of Regents (BOR)