

Downloading student identifiers from Learn

Student identifiers can be extracted from the module page on Learn as a csv file. Following the steps below, you can download this file, the file name starts with 'courseid'. Within INDAF, load this file using the button 'Load Learn course ID csv file'.

The screenshot shows the 'Module' dropdown menu on the left with 'Participants' selected. The 'Roles' filter dropdown is open, showing a list of roles including 'Student'. The 'Apply filters' button is highlighted with a red arrow.

Tick this tick box to select all students:

The screenshot shows the 'First name' and 'Last name' filters. The 'First name' filter has a 'All' button selected. The 'Last name' filter has an 'All' button selected. Below the filters, there is a table with columns: First name / Last name, Username, ID number, and Email address. A red arrow points to the 'All' button in the 'First name' filter.

Then scroll to bottom of page and select:

The screenshot shows the 'With selected users...' dropdown menu. The 'Download table data as' option is selected, and the 'Comma separated values (.csv)' option is highlighted. A red arrow points to the 'Download table data as' option.