

Company events

VOCABULARY

LEVEL
Beginner

NUMBER
EN_BE_1261V

LANGUAGE
English

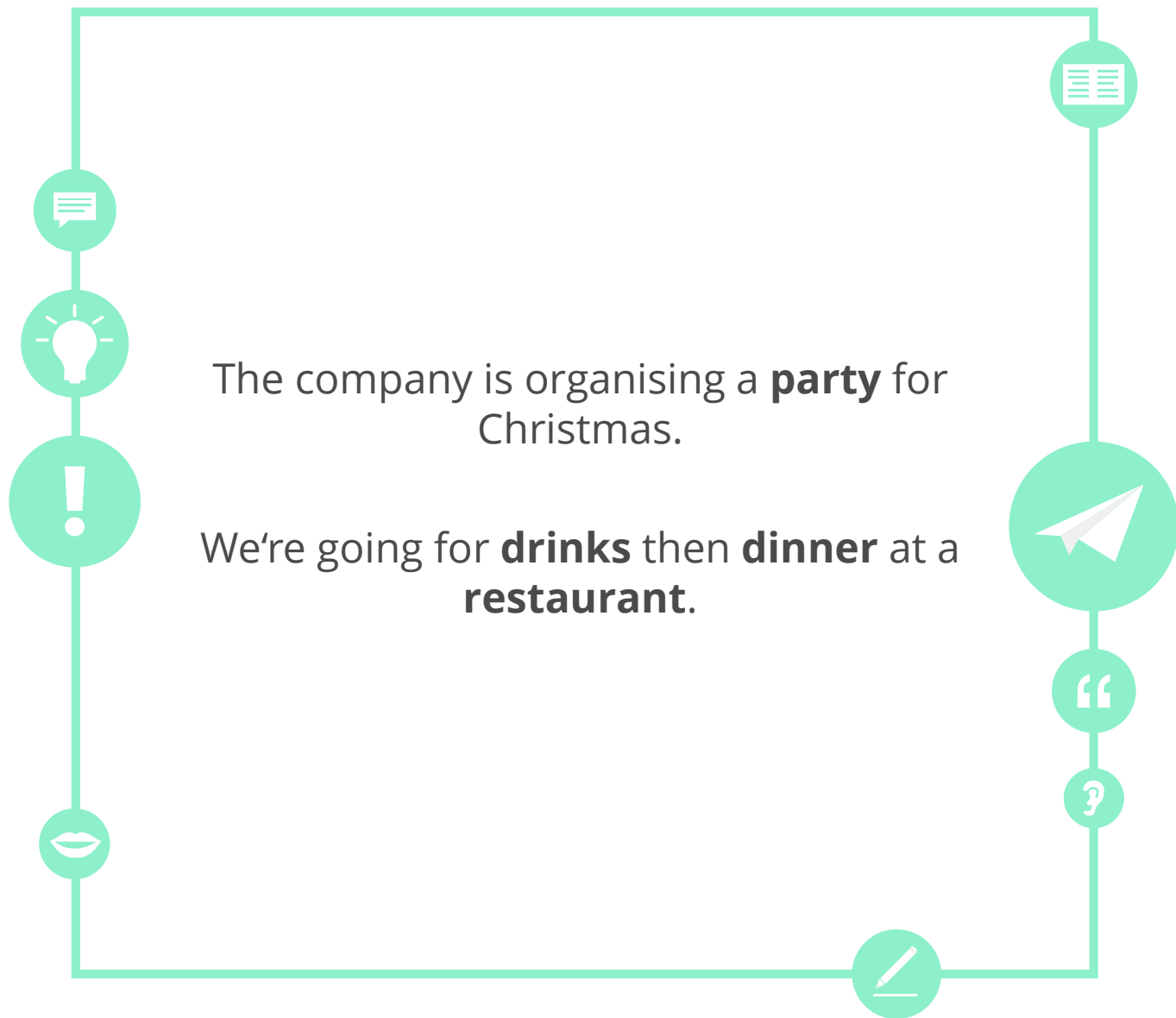




Goals

- Can understand basic vocabulary related to different types of company events.
- Can use new vocabulary to describe where a company event takes place to a colleague







Preview and warm up

- In this lesson you will learn how to talk about company **events** and **where** they take place.



We play **golf** as a team together.



New words

barbecue

At a **barbecue**, you cook delicious food on a grill.



party

We can have fun with our colleagues at a **party**.



picnic

Everyone eats sandwiches, fruit and cheese at a **picnic**.



restaurant

I really like this **restaurant**, the food is always excellent.



activity centre

That **activity centre** offers rock-climbing and basketball.





New vocabulary

golf

I'm playing a round of **golf**
this weekend!



golf course

A **golf course** usually has 18 holes.





New vocabulary

drinks

They go for **drinks** after work on Friday.



park

That **park** is great to sit in!



bar

The **bar** near the office is always busy.





Sentence examples



The company has a **barbecue** in July.

We're having a **party** to celebrate our boss' birthday.



At Christmas, the boss buys us **drinks**.



Sentence examples



The **activity centre** has something for everyone.

We go to a nice **restaurant** for dinner at the end of every year.



He plays **golf** but only at company events.

We're meeting at a **bar** for some **drinks** before dinner.





Fill in the gaps

Complete the sentences using the words below

picnic

barbecue

activity centre

bar

restaurant

1. We cook sausages, burgers at a _____.
2. There is a great _____ over there for drinks.
3. We can have dinner at the _____ next to the office.
4. It's perfect weather for a _____ in the park!
5. At the _____ everyone can try lots of different sports.





Which event is most popular in your company?

drinks?

barbecue?

golf?

party?



Speaking

Which events are taking place in the pictures? Which is your favourite and why?





New words

on-site

An **on-site** event happens at the office.



off-site

An **off-site** event is outside the office.





New words

dinner

We can meet for **dinner** in the evening.



event space

The hotel has an **event space** on the top floor.



team-building

Team-building helps you get to know your colleagues.





New words

conference

A **conference** is a large meeting about a particular topic.



conference centre

This **conference centre** can hold over 500 people.





Sentence examples



The manager is speaking at a marketing **conference** in two weeks.

Does the company have a stall at the **exposition** next week?



She is taking the new clients out for **dinner**.

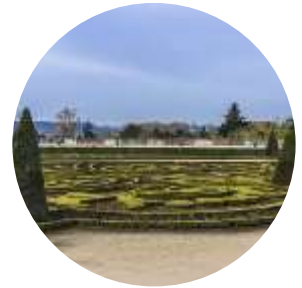


Sentence examples



The event is happening **on-site**, just downstairs in the meeting room.

The event is happening **off-site** so we need to leave early.



We booked an **event space** for the **team-building** event.

The presentations and speeches are at the **conference centre**.





Choose the right answer

1. The event is happening _____ so we have to book transport there.

- a. event space b. off-site c. conference d. on-site

2. We usually have a larger stall at the _____.

- a. conference b. park c. conference centre d. exposition

3. The _____ that we need for the promo event has been booked.

- a. conference centre b. off-site c. (event) space d. on-site

4. The language teacher conference happens at the same _____ every year.

- a. conference centre b. off-site c. on-site d. bar



What event is more enjoyable in your opinion?

a barbecue or a
conference?

an exposition or a
conference?

a dinner or drinks?

playing golf or a
picnic?



Describe the picture

What is happening here?
Use your imagination and create a story for the event!





Role play

You are organising an event for your company with a colleague. Talk about what you would like to do and what you think other co-workers prefer to do.

I'd like to play golf.



No, I think going to restaurant is a nicer idea.

Student A: you are in charge of organising the event

Student B: you are helping your colleague come up with ideas.



Reading

Read the text below and answer the questions on the following slides.

At my graphic design company we have so many events that take place during the year. It's impossible to go to them all!

On Fridays, I almost always go for drinks with my team at the bar next to the office. They do amazing cocktails! In the summer, we always have barbecues with the whole office in the park opposite our building. Best of all, my boss pays for all the food and drink!

There are lots of conferences throughout the year. I also love to go to expositions to meet other designers. Our company is smaller than most, so it's a good way to network there.





True or false?

	TRUE	FALSE
1. The company doesn't organise many events.	<input type="checkbox"/>	<input type="checkbox"/>
2. On Fridays they go to the bar.	<input type="checkbox"/>	<input type="checkbox"/>
3. In summer the company organises picnics.	<input type="checkbox"/>	<input type="checkbox"/>
4. The workers pay for the summer event.	<input type="checkbox"/>	<input type="checkbox"/>
5. The person really enjoys going to expositions.	<input type="checkbox"/>	<input type="checkbox"/>
6. They hate meeting new people at the expositions.	<input type="checkbox"/>	<input type="checkbox"/>



Complete the sentences

Complete the sentences from the text.

1. On Fridays, the team always has _____ together.

2. There is a nice _____ next to the office.

3. In summer, the company has _____ in the park.

4. The summer event is paid for by the _____.

5. There are lots of _____ during the year.

6. The designer loves attending _____ in particular.



Name that event

- Describe an event from the pictures below without using that word in your description. Your classmates have to guess which one it is!

barbecue



conference



party



drinks





Reflect on the goals

Go back to the second slide of the lesson and check if you have achieved all the goals of the lesson.

yes

no





Reflect on this lesson

Think about everything you have seen in this lesson.
What were the most difficult activities or words? The easiest?



If you have time, go over
the most difficult slides again



Answer key

Exercise 1, p.10

1. barbecue
2. bar
3. restaurant
4. picnic
5. activity centre

Exercise 2, p.18

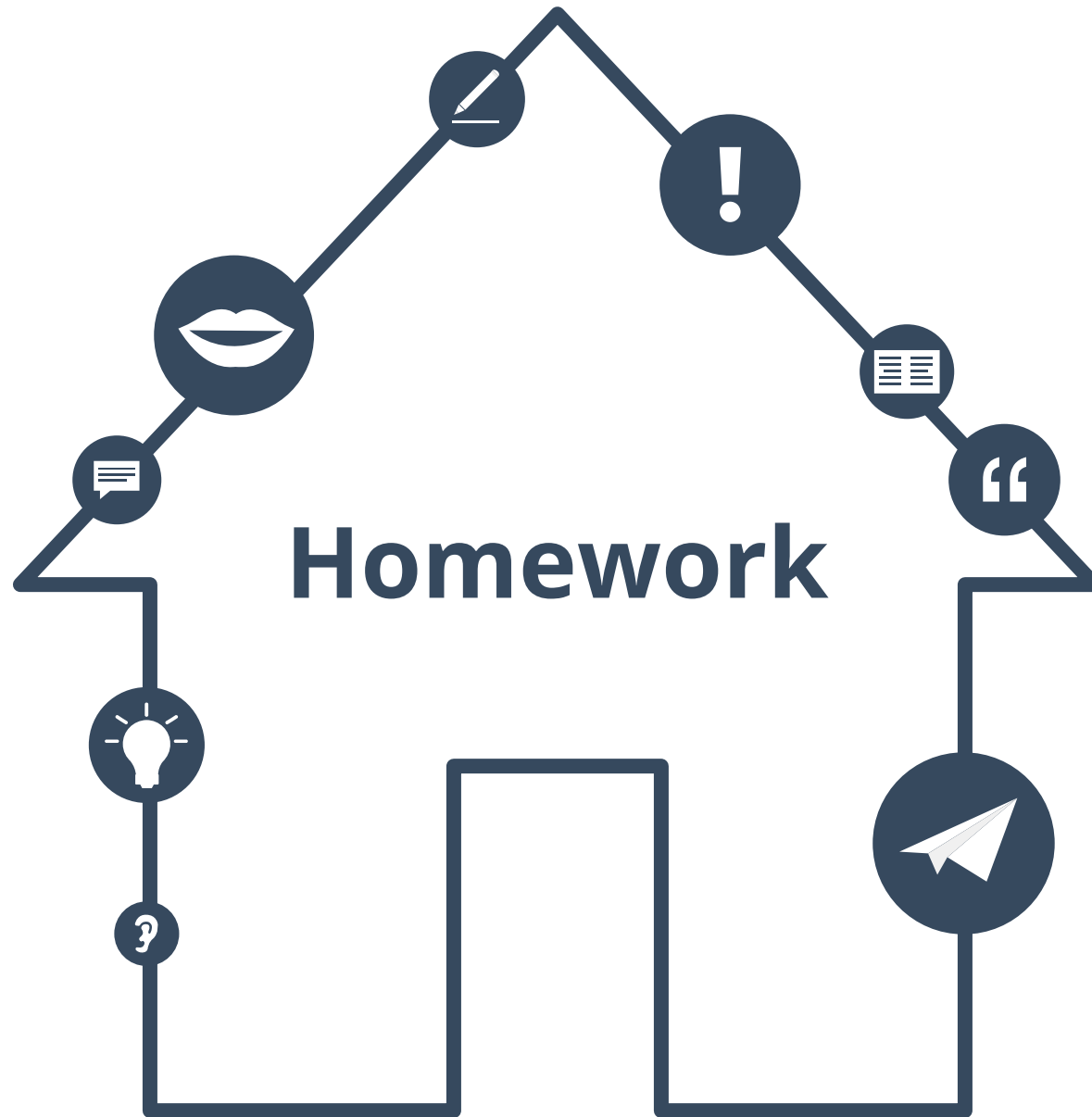
1. B
2. D
3. C
4. A

Exercise 3, p.23

1. F
2. T
3. T
4. F
5. T
6. F

Exercise 4, p.24

1. drinks
2. bar
3. barbecues
4. boss
5. conferences
6. expositions





Homework complete the sentences

Complete the following sentences using the vocabulary you have learned.

1. We're having _____ at the bar.

2. You can choose from cycling, rock climbing and canoeing at the _____.

3. There are cold food and drinks at the _____.

4. Company events help improve _____.

5. The event is happening _____ in another city.

6. If the weather is nice we can have the picnic in the _____.



Homework e-mail writing activity

Write an informal email to a colleague talking about the formal and informal events for this year

	-	□	×
To:			
Subject: Work events			
<p>Hi,</p> <p>This year we're going to a bar. We're having drinks before going to a restaurant for dinner.</p> <p>Next year I'd prefer to play golf or go to an activity centre because that is a bit more exciting...</p>			



Homework answer key

- Exercise 1, p.30**
1. Drinks
 2. Activity centre
 3. Picnic
 4. Team building
 5. Off-site
 6. Park



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