

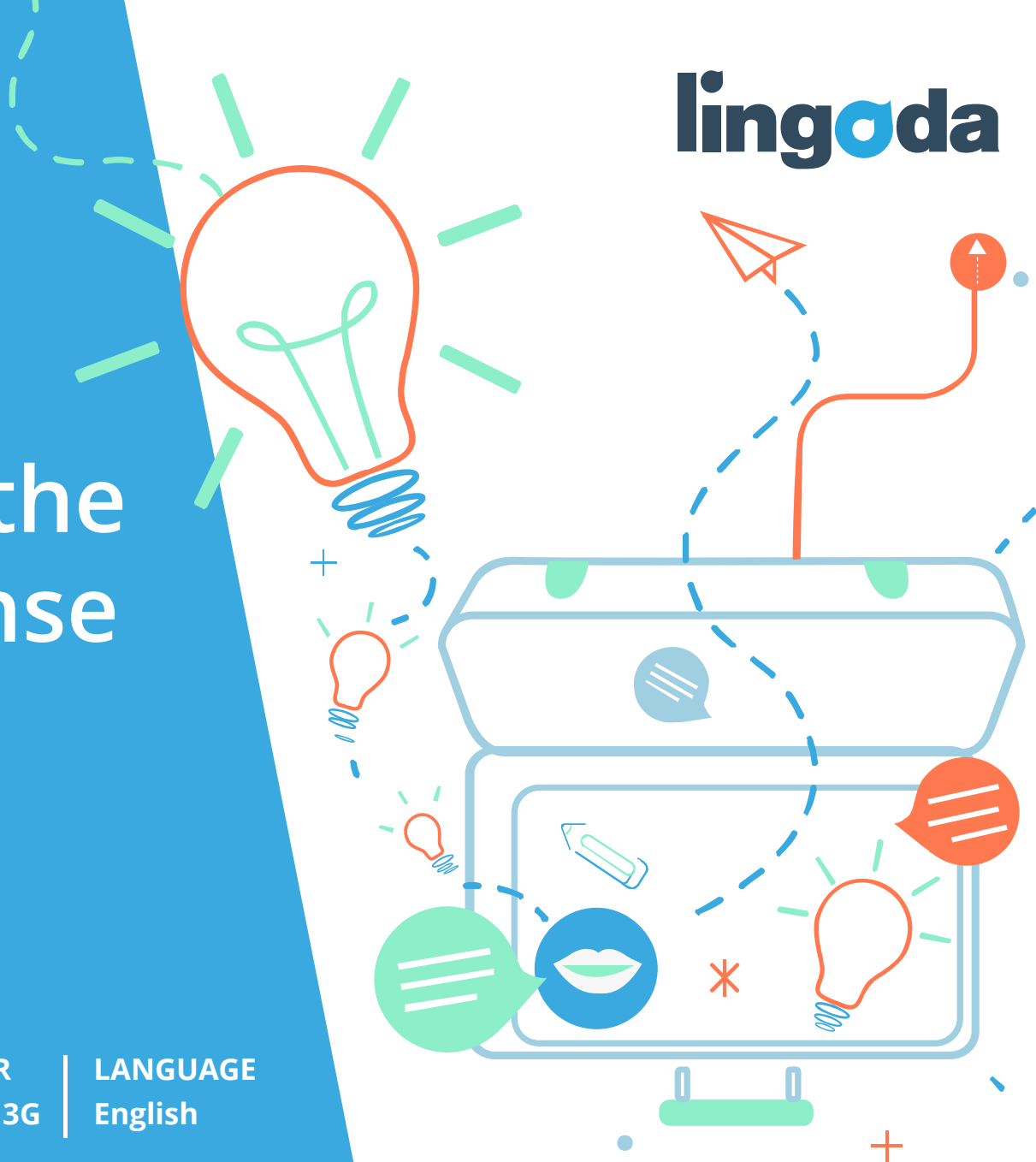
# Reviewing the present tense

GRAMMAR

LEVEL  
Lower-intermediate

NUMBER  
EN\_BE\_2113G

LANGUAGE  
English

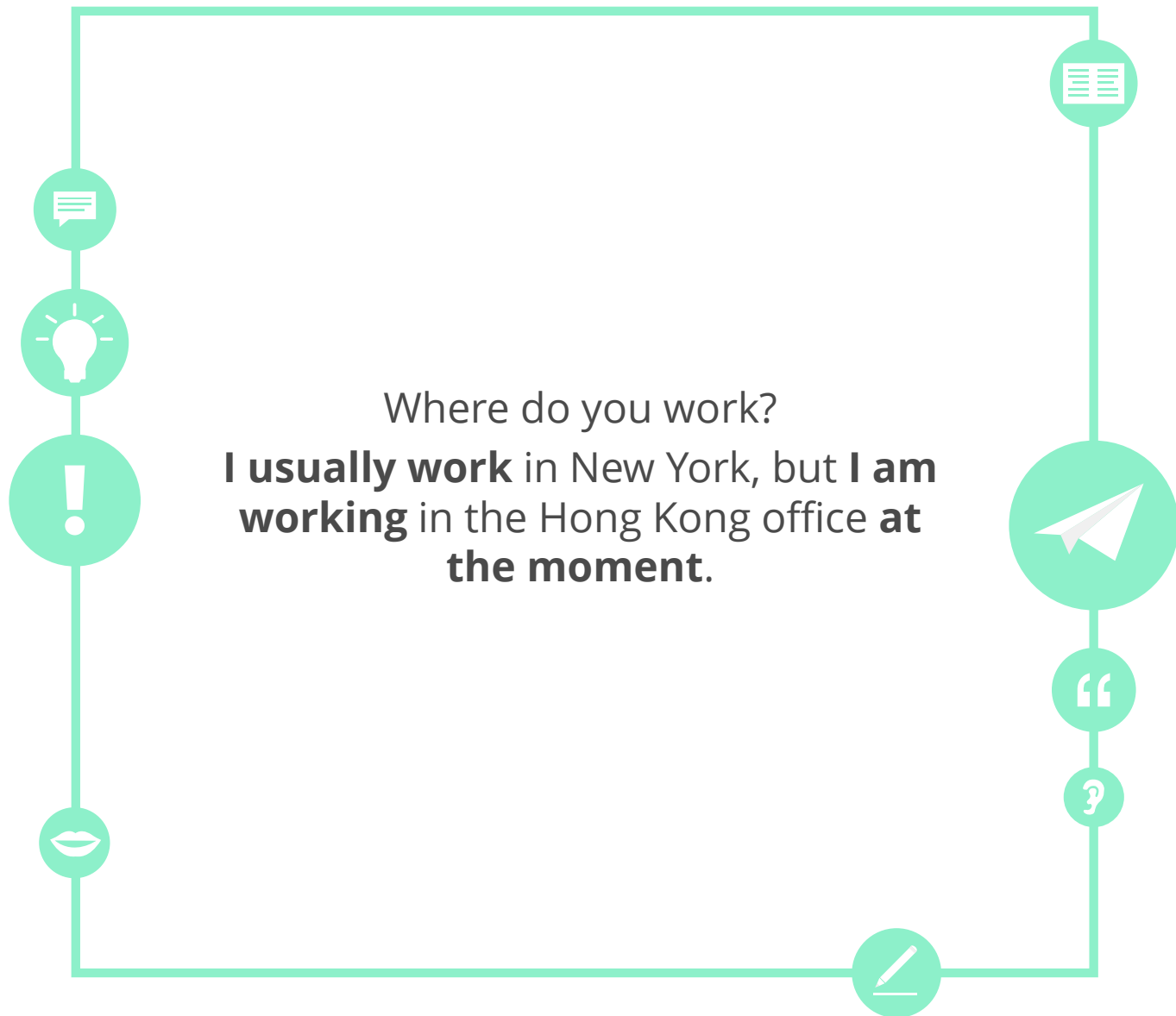




## Goals

- Can produce language with the present simple.
- Can use short examples of present continuous with present simple.







## Preview and warm-up

In this lesson you are going to review how the **present tense** is used in English and you are going to **practise** using it.



**I am working** in a coffee shop today.



## The present simple

We use the **present simple** in **three main ways**. Have a look at the sentences below.

■ **I live** in the UK.

■ **I always start**  
work at 9am.

■ **Madrid is** the  
capital of Spain.

Look at the next pages to understand how we use the **present simple**.



## The present simple

We use the **present simple** to talk about **permanent situations**. Look at the examples.

### Permanent situations

I live in Berlin.

I work for Coca Cola.

Paolo works in Washington DC.

Doctors work in the healthcare industry.





## The present simple

We use the **present simple** to talk about **habits** or **routines**. Here are some examples.

- I always **finish** work at 5pm.
- I usually **have** a meeting with my boss on Mondays.
- I never **work** on Sundays.





## The present simple

And we use the **present simple** to talk about **facts**.



Water **boils** at 100 degrees Celsius.

London **is** in the United Kingdom.



Apple **is** an American company.

My company **sells** IT software.







## Fill in the gaps

Read the conversation between two new colleagues. Fill in the gaps.



Hi I'm Kelly. I \_\_\_\_\_ in the marketing department. What  
\_\_\_\_\_ you do?

I work in the finance department. I \_\_\_\_\_ an accountant. Do you live  
near the office?



Yes, I \_\_\_\_\_ in the city centre. What about you?

I live 10 kilometres away. I \_\_\_\_\_ the train to work every day.





## Speaking

**Use the dialogue on the previous page as a model. Talk to your partner.  
Ask them where they work, where they live and say how you get to  
work.**





## Writing

**Look at the man in the picture. Write sentences about him in the present simple, answering the questions below.**

- What does he do?
- Which company does he work for?
- What time does he start work?
- What time does he finish work?
- Where does he live?
- How does he get to work?





## Facts about Australia

**Listen to your teacher telling you three facts about Australia. Write notes while you are listening.**

capital

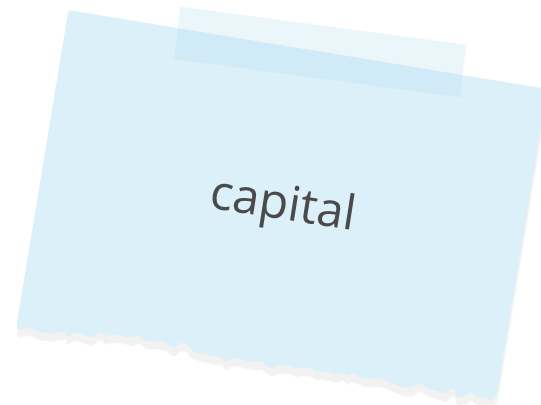
animals





## Facts about my country

When you travel for work, your colleagues or clients will often ask you about your home country. Tell the class three facts about your country to practise.





## The present continuous

We use the **present continuous** to talk about things **happening** at the time we are speaking.

It is constructed: **subject + be + verb(ing)**.

Look at the examples.

### Things happening now

I am working.

Maria is studying English.

John is using the internet.

I am preparing documents for the meeting.





## The present continuous

We also use the **present continuous** for **temporary situations**.

- **I am working** in the Shanghai office for two weeks.
- **Harry is living** with his parents and he is looking for a flat.
- **I am helping** in the finance department for the summer.



## The present continuous

Finally, we also use the **present continuous** to talk about things which are **changing**.

- People are **working** longer hours.
- My English is **improving**.
- Workers are **drinking** more coffee.







## Spelling changes with the present continuous

When we use a verb in the **present continuous** we add **ing**.  
Sometimes we need to **change** the **spelling**.  
Look at the examples for words ending **-e**, **-ee**, and **-ie**.

Word	Spelling	Example
Write	Writing	I am <b>writing</b> an email.
See	Seeing	He is <b>seeing</b> our boss now.
Lie	Lying	You are <b>lying</b> !



## Spelling changes with the present continuous

Here are two more examples of when the spelling changes in the present continuous.

We **double** the **consonant** for :

Words ending with a **vowel** and a **consonant**

Words with the **stress** on the **second syllable**

Word	Spelling	Example
Sit	Sitting	I am <b>sitting</b> at my desk.
Plan	Planning	I am <b>planning</b> a presentation.
Admit	Admitting	He is <b>admitting</b> it.
Begin	Beginning	I am <b>beginning</b> to understand.



## Fill in the gaps

Fill in the gaps with the correct form of the verb in the present continuous.

1. I \_\_\_\_\_ (work) at home today.
2. Hiroshi \_\_\_\_\_ (eat) his lunch at his desk today.
3. They \_\_\_\_\_ (have) a meeting now.
4. She \_\_\_\_\_ (plan) a big event.
5. We \_\_\_\_\_ (write) an email to our manager.



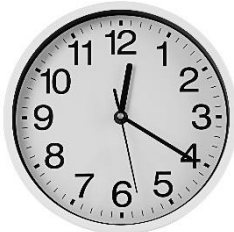


## Speaking

Think about your normal day at work at these different times. Use the present continuous to say what you are doing.



It is 9am and I  
am writing...



It is twenty past  
twelve and I am  
eating...



## What is happening?

**Describe what is happening in the picture. Use the present continuous.**





## Writing

**Write sentences about the picture on the previous page. Use the present continuous. Add as much detail as you can.**

She is talking  
about...





## The present continuous

There are certain **words and phrases** we use with the **present continuous**. Have a look at the examples below.

Word or phrase	Example
<b>At the moment</b>	I am working in India <b>at the moment</b> .
<b>Now</b>	Ellen is meeting our clients <b>now</b> .
<b>Just now/right now</b>	They are speaking to the manager <b>right now</b> .



## The present simple

Here are some **words and phrases** we use with the **present simple**.  
You should remember them from your lesson about **routines**.

Word or phrase	Example
Always	I <b>always</b> start work before 8am.
Every day	I eat lunch at work <b>every day</b> .
Usually	I <b>usually</b> answer emails quickly.
Sometimes	I <b>sometimes</b> work with colleagues in other countries.
Every week	I have a meeting with my clients <b>every week</b> .





## The present simple vs. the present continuous

Remember, we use the **present simple** for **permanent situations**. And we use the **present continuous** for **temporary situations**.

We can use **signal words** to make it clear.

**I usually live** in Moscow but **at the moment I am living** in St Petersburg.

**I often go** to the gym after work but **this week I am going** to yoga classes.

**Rafael sometimes stays** with his parents in Sao Paulo, but **right now he is staying** with friends.

Which **signal words** can you pick out on this page?



**Which of these statements are right? Correct the ones which are wrong.**

	RIGHT	WRONG
1. I am having a meeting with my boss every Monday.	<input type="checkbox"/>	<input type="checkbox"/>
2. Where are you staying at the moment?	<input type="checkbox"/>	<input type="checkbox"/>
3. I work for Walmart.	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you walking to work every day?	<input type="checkbox"/>	<input type="checkbox"/>
5. I am usually working in the legal department.	<input type="checkbox"/>	<input type="checkbox"/>
6. This week I take the train to work but normally I am driving.	<input type="checkbox"/>	<input type="checkbox"/>



## Fill in the gaps

Fill in the gaps with the correct form of the words below. Use each verb twice. Then, answer the questions.

sit

do

speak

1. What \_\_\_\_\_ you \_\_\_\_\_ right now?
2. What \_\_\_\_\_ you normally \_\_\_\_\_ on Monday mornings?
3. Where \_\_\_\_\_ you usually \_\_\_\_\_ when you eat your lunch?
4. Where \_\_\_\_\_ you \_\_\_\_\_ at the moment?
5. What language \_\_\_\_\_ you usually \_\_\_\_\_?
6. What language \_\_\_\_\_ you \_\_\_\_\_ now?





## Email

**Read this email between two old friends. Fill in the gaps with verbs in the present simple or the present continuous.**

			-	□	×
To: tania@myemail.com					
Subject: about me					
<p>Dear Tania,</p> <p>It's great to hear from you.</p> <p>I _____ (be) a lawyer. I _____ (work) in the legal department at Coca Cola. Usually I _____ (work) in Atlanta, but at the moment I _____ (work) in San Francisco.</p>					



## Email

In Atlanta I \_\_\_\_\_ (live) in a flat in the city centre. But in San Francisco I \_\_\_\_\_ (live) in a share house. It \_\_\_\_\_ (be) an expensive city!

Here in San Francisco I \_\_\_\_\_ (start) before 7am and I \_\_\_\_\_ (finish) after 9pm! I am so busy. At home in Atlanta I \_\_\_\_\_ (start) work about 9am and I \_\_\_\_\_ (leave) at about 6pm.

Normally I \_\_\_\_\_ (wear) a suit to work. But it is hot in California so at the moment I \_\_\_\_\_ (wear) shorts and t-shirts in the office. It's great!

What about you? Tell me about your job.

Ben



## Email writing

**Imagine you are working in a different city for six months. Write to a friend and tell them about the differences. Use Ben's email as an example.**

The image shows a simplified email composition window. At the top right, there are three window control buttons: a minus sign, a square, and a red 'X' button. Below these are two input fields: 'To:' and 'Subject:'. The main body of the email is a large rectangular area with horizontal lines for typing. The first line is shorter than the others, and there are two more short lines at the bottom, suggesting a space for a signature or a closing line.



## Reflect on the goals

Go back to the second slide of the lesson and check if you have achieved all the goals of the lesson.

yes

no

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## Reflect on this lesson

Think about everything you have seen in this lesson.  
What were the most difficult activities or words? The easiest?



If you have time, go over  
the most difficult slides again





## Answer key

### Exercise p. 9

Work, do, am, live, get/take

### Exercise p. 19

1. am working, 2. is eating, 3. are having, 4. is planning, 5. are writing

### Exercise p. 26

1. Wrong: I have, 2. Right, 3. Right, 4. Wrong: Do you walk, 5. Wrong: I usually work, 6. Wrong: I am taking/I drive

### Exercise p. 27

1. are \_doing, 2. do \_do, 3. do \_sit, 4. are \_sitting, 5. do \_speak, 6. are \_speaking

### Exercise p. 28/29

am, work, work, working, live, am living, is, am starting, am finishing, start, leave, wear, am wearing



## Transcription

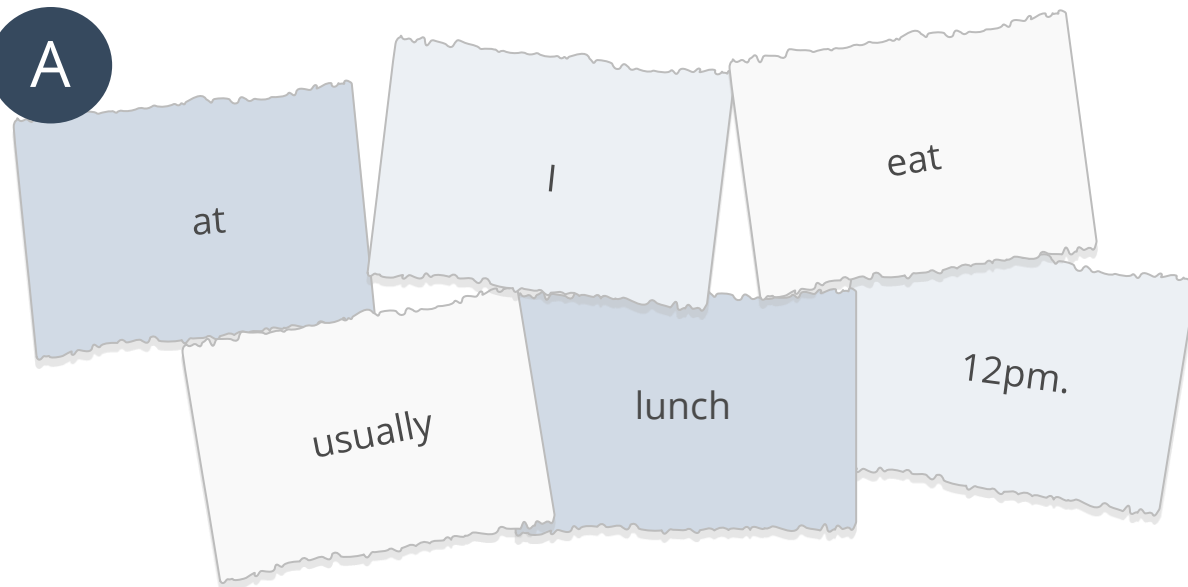
**Exercise p. 12**  
The capital of Australia is not Sydney or Melbourne – it is Canberra. Lots of people don't know that. About 25 million people live in Australia and most of them live near the sea. Kangaroos are a famous animal from Australia. There are more than 44 million kangaroos there!



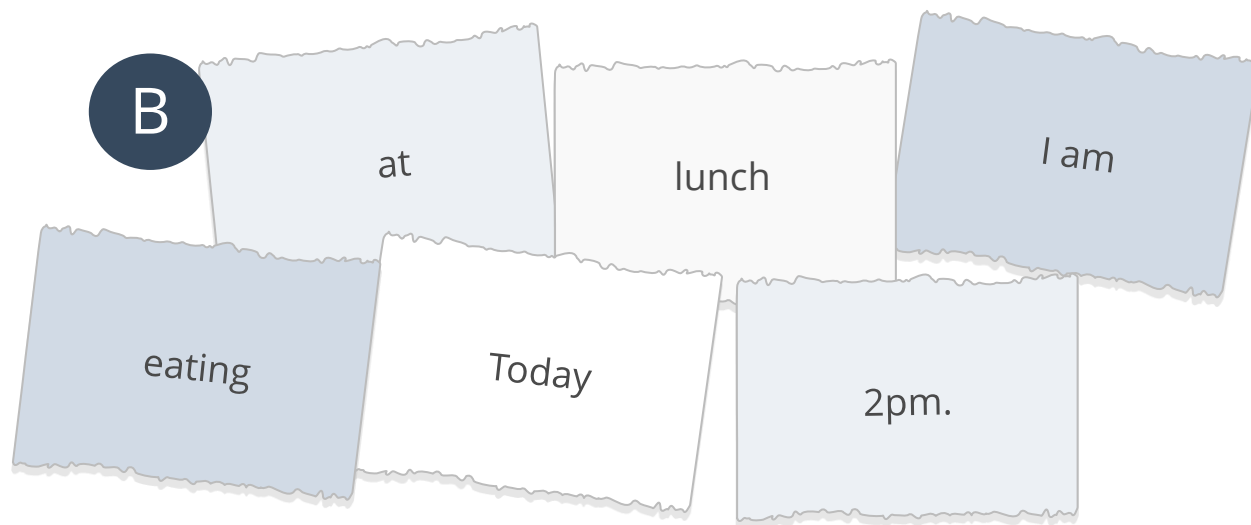


## Unscramble

A



B





## Homework writing activity

**Imagine changing places with your boss for a day. Write sentences about what you normally do and what you are doing in your boss's job.**

<input type="radio"/>	Normally I start work at 9am but I am the boss today so I am
<input type="radio"/>	starting work at 7am!
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## Homework answer key

### **Exercise p. 36**

A. I usually eat lunch at 12pm.

B. Today I am eating lunch at 2pm.



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