

CHECK!

Preparing for a job interview

LEVEL

Intermediate (B1)

NUMBER

EN_B1_3074C

LANGUAGE

English



Let's check!

Can I prepare for a job interview?

- Can I use a range of vocabulary and phrases to describe why I would be a good fit for a job?
- Can I use defining and non-defining relative clauses to write about a work-related experience?
- Can I prepare a script to help me organise my thoughts before an interview?

An interview at your company

What advice would you give to someone coming for a job interview at your company?

What skills are highly valued by you or your managers?





Learning outcome 1

Can I use a range of vocabulary and phrases to describe why I would be a good fit for a job?



A job for you

Choose one of the jobs below and prepare a 20-word speech about why you would be a valuable employee.



child speech
therapist



advertising
copywriter



production line
manager



chef



Let's check! Feedback round

Your teacher will now highlight what was done well and some mistakes that were made **in the last activity** for you to reflect on.



Good examples

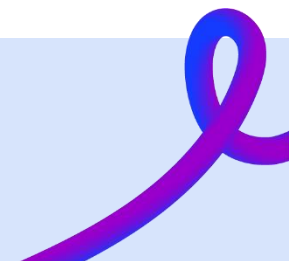


Find the mistake!



Learning outcome 2

Can I use defining and non-defining relative clauses to write about a work-related experience?



Studies and work

Write a **short text** about what you studied and/or what your **first job** was like. Say why you chose your course or job and how you felt. Try to use **relative clauses**.

Example:

I had no idea what to study at university. My dad, **who knows me really well**, suggested that I might like nursing. My first work placement, **which was in a maternity hospital**, convinced me that I had made a good choice. The nurses **that I worked with...**





Let's check! Feedback round

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Good examples

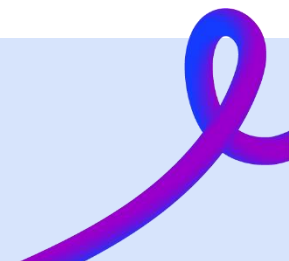


Find the mistake!



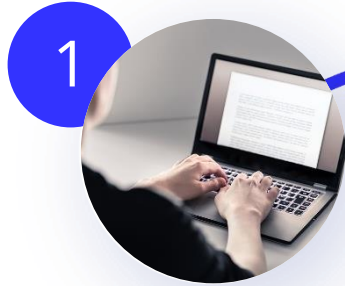
Learning outcome 3

Can I prepare a script to help me
organise my thoughts before an
interview?



Preparing for an interview

Think about the job you chose on **slide 5**. Find a **job advertisement** in English for this profession. Write notes to answer the questions below.



Why do you want to work for us?

Visit the company's website and look at their policies and goals.



What are your strengths and weaknesses?

As always, try to think of a weakness that could be seen as a strength! Or think of a skill you need to improve for the job.



Why are you interested in the job? What can you bring?

Think back to the adjectives you used on slide 5 and relate them to specific experiences you've had.



Your interview

Now, in breakout rooms or together as a class, **practise doing the interview** with one of your classmates.



Use your notes to help you remember your answers.



Let's check! Feedback round

Your teacher will now highlight what was done well and some mistakes that were made **in the last activity** for you to reflect on.



Good examples



Find the mistake!



- Can I use a range of vocabulary and phrases to describe why I would be a good fit for a job?
- Can I use defining and non-defining relative clauses to write about a work-related experience?
- Can I prepare a script to help me organise my thoughts before an interview?

Your teacher will now recommend whether you should move on to the next chapter or review lessons from this chapter.

End of the lesson

Idiom

bang-up job

Meaning: very good or excellent work

Example: You've done a bang-up job giving your presentation!



Additional practice



A bad interview

**Have you ever had a
bad job interview?
What happened?**

**If not, why do you think some
job interviews go wrong?**





Alternatives to job interviews

Do you think that a job interview is the best way to find a new employee?



What other ways do firms have of recruiting people?





Guess the job

Choose one of the jobs below and **describe** the qualities someone needs to do this job well. Your classmates need to guess which one you're talking about.



Real estate agent



Children's author



Tour guide



Start up manager



Aircraft designer

You need to be enthusiastic and creative.

Hmm, it could be a few of those jobs. Tell me more!



Bad answers

Read the quotations below. **Answer** the questions in the red boxes.

1

“

I didn't like my boss. We didn't get on with each other at all.

2

“

My biggest weakness is that I'm a perfectionist.

Do you think these are good things to say in a job interview?

What might be the problem if you say these things?

What could you say instead?





Check Summary

Communicating your value

Describing your **potential** at work:

- Innovative, energetic, flexible, dependable, organised, communicative, creative, motivated, honest

Creating a personal pitch:

- A **personal pitch** is a way of giving someone a **concise** idea of your **experience and skills**.
- Focus on what would make you a **good fit** for the job you're applying for.



Check Summary

More on relative clauses

Using defining relative clauses:

- A defining relative clause gives **essential information** about someone or something.
- The most common relative pronouns are **who, which, that**, and **where**.

Using non-defining relative clauses:

- Non-defining relative clauses provide **extra**, non-essential **information** in a sentence.
- They **can be removed** from the sentence and the sentence will still be complete.
- **Commas** are used before and after non-defining clauses.

More on non-defining relative clauses:

- The relative pronouns in non-defining relative clauses are **who, which**, and **whom**.
- **Prepositions** can come at the end of the clause. In a more formal written style, they appear before the pronoun.



Check Summary

Landing your dream job

Describing responsibilities at work:

- Verbs: manage, coordinate, participate, delegate, oversee, optimise, seek out
- Noun: a must

Preparing for common interview questions:

- Why do you want to work for us?
- What are your strengths and weaknesses?
- Why are you interested in the job? What can you bring?

Preparing to get your dream job:

- Use a search engine and get some information about the **company, industry** and **role**.
- Choose **two strengths** that are related to your dream job.
- Think of the **reasons** you want your dream job. What can **you bring** to this job?



Vocabulary

potential

land a job

innovative

energetic

flexible

organised

communicative

dependable

personal pitch



Vocabulary

mom-and-pop grocery store

ambitious

gutsy

courageous

passionate

enthusiastic



Vocabulary

manage

coordinate

participate

delegate

optimise

oversee

seek out

a must

