

# Working conditions

VOCABULARY

LEVEL  
Lower-intermediate

NUMBER  
EN\_BE\_2331V

LANGUAGE  
English

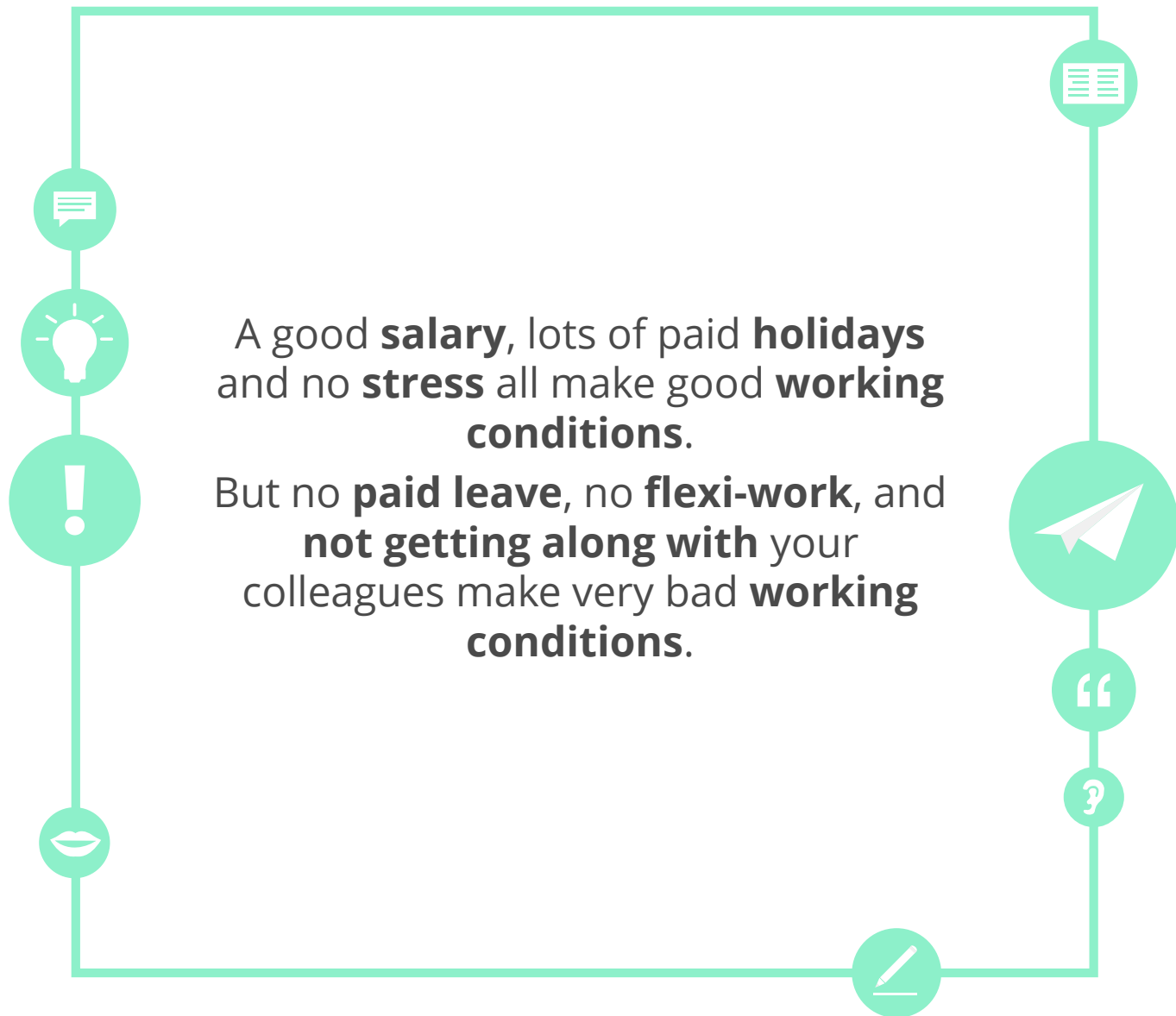




## Goals

- Can give my opinion about working hours.
- Can correctly use simple vocabulary relating to work benefits and conditions.







## Preview and warm-up

In this lesson, you are going to learn vocabulary connected to **working conditions** and you are going to talk about conditions at your workplace.



I **don't get along with** my colleagues.



## New words

to start work

to leave work

I **start work** at 9am.

I **leave work** at 5pm.



## office hours



Normal **office hours** in the UK are 9am – 5pm.

to have a lunch break

to have a coffee break

When people **have a lunch break** or a **coffee break**, they stop working for a short time to eat or drink something.



We **have a lunch break** at 12.30pm.



## Fill in the gaps

Fill in the gaps with the words from the previous slides



I \_\_\_\_\_ at 8am.



I \_\_\_\_\_ at 11am.



I \_\_\_\_\_ at 1pm.



I \_\_\_\_\_ at 6pm.





## Your working day

**Now talk about your normal working day. Use the sentences on the previous slide to help you**





## Office hours

**Read the sentences below about office hours in 2 different countries.  
Which country do you think has better conditions?  
Talk about normal office hours in your country**



In Japan, office hours are 8.30am – 7pm.  
Workers have a one hour lunch break.



In Saudi Arabia, office hours are 8am –  
12pm, and 3pm – 6pm. Working days are  
Sunday – Thursday.



pay

salary



My job has a good **salary**.



## New words

holidays

I get lots of paid **holidays** in my job.



paid leave

When I'm ill, I can take **paid leave**.





## New words

**flexi-work**

I have **flexi-work** so I can start work between 7am and 10am.



**training**

I do first aid **training** during office hours.



**social events**

My company has **social events** at Christmas.





## Fill in the gaps

Fill in the gaps with the words in the boxes

pay

training

holiday

flexi-work

social events

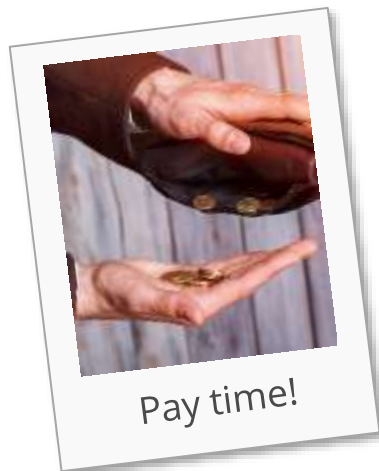
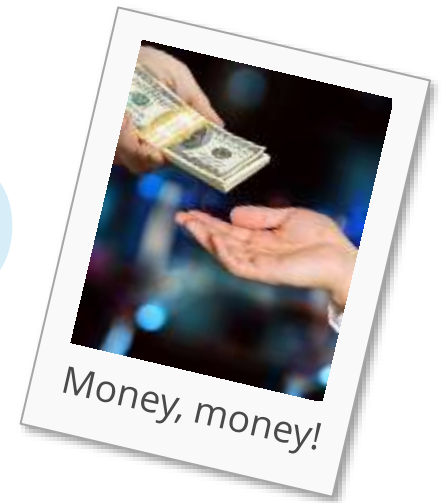
1. I get 28 days \_\_\_\_\_ per year.
2. I have \_\_\_\_\_ so I always finish work early on Fridays.
3. Doctors in the UK get good \_\_\_\_\_.
4. My boss organises \_\_\_\_\_ a few times a year to help us get to know our colleagues.
5. My office organises first aid \_\_\_\_\_ for everyone once a year.





## Salary and pay

**Which jobs in your country have a good salary?**



**Which jobs do you think should have better pay?**





## Complete the sentences

**Complete the sentences with your own ideas. Then share what you have written with the class and compare your answers**

1. I get \_\_\_\_\_ holidays in my job.
2. Flexi-work is a good/bad idea because...
3. I like/don't like social events at work because...
4. I get/don't get paid leave when I'm ill.



## conflicts

**Conflicts** are arguments. They happen when you don't agree with someone.



There are a few **conflicts** in my office.

stress



Lots of people have **stress** in their jobs.

**not get along with someone**

If you **don't get along with** someone, you don't like them and you often argue.



I **don't get along with** my colleagues.

to make your boss angry



I **made my boss angry** because I was late for work.

to make mistakes

If you **make mistakes**, you do something wrong or badly.



| **made a mistake!**

to work too much

to work too little

If you **work too much**, you work more than you want.  
If you **work too little**, you work less than you want.



I am **working too much** at the moment.



## Fill in the gaps

Fill in the gaps with the words on the right. Then ask and answer the questions with your classmates

1. In which jobs do you think people work \_\_\_\_\_?
2. What happens when you make \_\_\_\_\_ at work?
3. Is there anyone you don't \_\_\_\_\_ in your office? Are there any conflicts?
4. When was the last time you made your \_\_\_\_\_?

get along with

too much

boss angry

mistakes



## Read this email from Mike to Elena

Dear Elena,

I know you want to apply for a job with my company so I want to tell you about the working conditions first.

We have normal **office hours** for the UK, so 9am – 5pm with 30 minutes for lunch. You can also **have** short **coffee breaks** when you want.







## Read this email from Mike to Elena

I think the **salary** is good and we don't **work too much**. We get 20 days paid **holiday** per year.

I never have any **conflicts** with my colleagues – they are all really nice. But I **don't get along with** my boss. Sometimes I **make mistakes** and that **makes my boss angry**. There is a lot of **stress** in the office sometimes.

I hope this is helpful,  
Regards, Mike





## Good points

## Bad points





## Your working conditions

Imagine one of your friends wants to apply for a job with your company. You are going to tell them about the working conditions there.

Before you do, read Mike's email again and make a few notes to help you

You can talk about:

- Stress and conflicts
- Who you get along with
- Social events, and flexi time
- Paid leave and salary





## Role play

**Now tell your friend about your working conditions**



**Student A: You are talking about your working conditions. Your friend might ask you some questions at the end.**



**Student B: You are student A's friend. You want a job at their company. Ask any questions you have.**



## Game

- Which of these jobs do you think has the best working conditions in your country?
- Which of the jobs has the worst working conditions?





## Reflect on the goals

Go back to the second slide of the lesson and check if you have achieved all the goals of the lesson.

yes

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no

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## Reflect on this lesson

Think about everything you have seen in this lesson.  
What were the most difficult activities or words? The easiest?



If you have time, go over  
the most difficult slides again



## Answer key

### Exercise p. 23

1. too much, 2. mistakes, 3. get along with, 4. boss angry

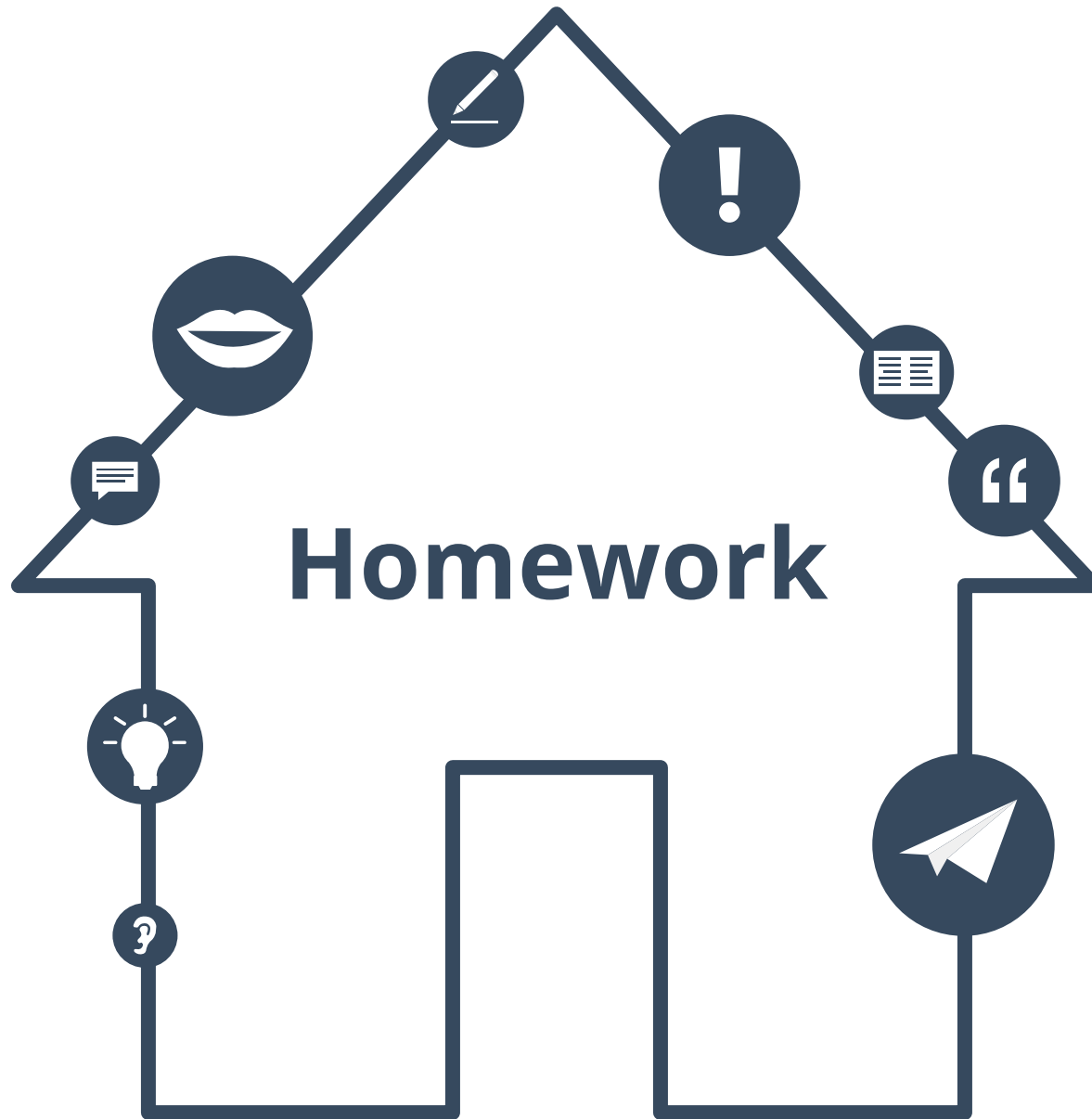
### Exercise p. 14

1. holiday, 2. flexi-work, 3. pay, 4. social events, 5. training

### Exercise p. 8

start work, have a coffee break, have a lunch break, leave work







## Matching

1. If you have a good salary...

a. work at 5pm.

2. Workers in Europe get more than 25 days...

b. lunch break in the middle of the day.

3. In the UK, lots of people start...

c. you are paid a lot of money.

4. In the UK, lots of people leave...

d. often 9am – 5pm.

5. If your colleagues are your friends...

e. paid holiday per year.

6. Office hours in the UK are...

f. you get along with them.

7. Most people have a 30 minute or one hour...

g. work at 9am.



## Email writing

**Think back to Mike's email and to the role play you did on p. 28.  
Write an email to your friend who wants to get a job in your  
company about the working conditions there.**

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To: My friend

Subject: My working conditions

Hi...



## Homework answer key

### Exercise p. 34

1. C, 2. E, 3. G, 4. A, 5. F, 6. D, 7. B



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