



**INDIRA NATIONAL SCHOOL**

**WELCOME**

**WE'RE GLAD YOU JOINED US**



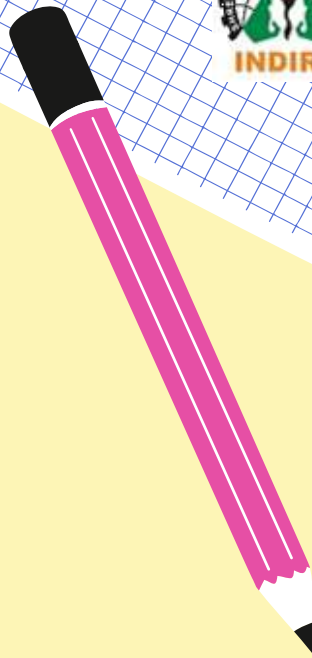
# INDIRA NATIONAL SCHOOL



GRADE 2 to 5  
ORIENTATION  
A.Y.2023-24



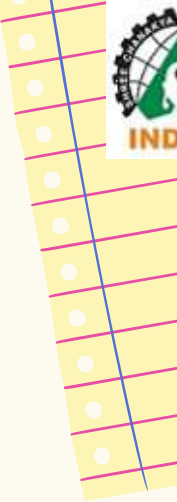
We are a part of **Shree Chanakya Education Society**, which has a strong presence on the education map of Pune. Today we are a full fledged **CBSE affiliated school** with student strength of more than 3900.





# KEY POINTS

- ACADEMICS
- ASSESSMENT SYSTEM
- RULES TO BE FOLLOWED
- CO-CURRICULAR ACTIVITIES
- THE DAILY ROUTINE OF THE CHILDREN.





# SCHOOL ALMANAC



***“HEALTHY COMMUNICATION IS THE ROOT OF GOOD RELATIONS.”***

- School almanac is the most effective mode of communication for the parents.
- We request you to go through it and fill the required information .
- Paste yours and your ward's **recent** photo in the almanac.
- All other information is outlined in the almanac, which will be made available to your ward once the school begins.
- **Please acknowledge the given note by signing the almanac**



# SCHOOL TIMINGS



✓ New Academic year will start from  
(Morning Shift)  
3<sup>rd</sup> April regular school timings

<b>Assembly</b>	7:20 AM	7:30AM
<b>Period 1</b>	7:30 AM	8:10 AM
<b>Period 2</b>	8:10 AM	8:50AM
<b>Period 3</b>	8:50AM	9:25AM
<b>Break</b>	9:25AM	9:45AM
<b>Period 4</b>	9:45AM	10:20AM
<b>Period 5</b>	10:20AM	10:55AM
<b>Period 6</b>	10:55AM	11:30 AM
<b>Period 7</b>	11:30 AM	12:05PM
<b>Period 8</b>	12:05PM	12:40 PM

Private drop student :  
7:10 am





# SCHOOL TIMINGS (Afternoon Shift)



- New Academic year will start from 3<sup>rd</sup> April 2023  
regular school timings

<b>Assembly</b>	11:20 AM	11:30 AM
<b>Period 1</b>	11:30 AM	12:05 PM
<b>Period 2</b>	12:05 PM	12:40 PM
<b>Period 3</b>	12:40 PM	1:15 PM
<b>Break</b>	1:15 PM	1:35 PM
<b>Period 4</b>	1:35 PM	2:15 PM
<b>Period 5</b>	2:15 PM	2:55 PM
<b>Period 6</b>	2:55 PM	3:30 PM
<b>Period 7</b>	3:30 PM	4:05 PM
<b>Period 8</b>	4:05 PM	4:40 PM

**Private drop student : 11:10 am**







# LATE COMING



- We request you to send your ward on time to school.
- If the child comes after **7:20 am/11:20am**, he/she will be marked late.
- If there are 3 late remarks in the calendar, the child will be sent home.
- Once the gate is closed, you are requested to take your child back home.
- Do not leave the child near the gate.







# SCHOOL UNIFORM GRADE I to IV



## Boys



- Striped Shirt
- Blue Shorts
- Blue Tie
- School Belt
- Blue Socks & Black Shoes
- Blue Hooded Jacket
- Short cropped hair
- I-Card

## Girls



- Blue Striped Frock with blue belt
- Black cycling shorts
- Blue Socks & Black Shoes
- White Hairband
- Blue Hooded Jacket
- Two plaits or two ponytails (For long hair)
- I-Card

❖ **A WELL DRESSED STUDENT WILL BE REWARDED .**

❖ **There will be a change in the uniform from next Academic year .**



## Boys

- Striped Shirt
- Blue Shorts
- Blue waist coat
- School Belt
- Blue Socks & Black Shoes
- Blue Hooded Jacket
- Short cropped hair
- I-Card

# SCHOOL UNIFORM GRADE V

## Girls

- Blue Striped blouse
- Blue skirt
- Blue waist coat
- School Belt
- Blue Socks & Black Shoes
- White Hairband
- Blue Hooded Jacket
- Two plaits or two ponytails (For long hair)



❖ There will be a change in the uniform from next Academic year .



During monsoon and winters, girls can wear navy blue leggings and boys can wear full pants.



Children can wear plain black floaters only during monsoon .

It is **mandatory** for the students to wear raincoats, no umbrellas are permitted in school.





# P.T. UNIFORM (ON FRIDAY)



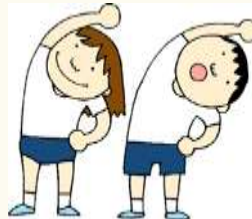
## Boys

- House T-Shirt
- Black Shorts
- Blue Socks
- Black Shoes
- I-Card



## Girls

- House T-Shirt
- Black Shorts
- Blue Socks
- Black Shoes
- I-Card





# P.T. UNIFORM (ON FRIDAY)



## HOUSE NAMES

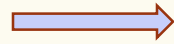
## COLOURS

AJANTA



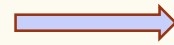
GREEN

CHARMINAR



BLUE

KONARK



YELLOW

TAJ



RED



**GR NUMBER AND HOUSE NAME ALLOTTED WILL REMAIN SAME TILL THE**

**CHILD REMAINS IN THE SCHOOL**

The background of the slide features a light cream or off-white color with a subtle, mottled texture. Scattered around the perimeter are several green leaves of varying sizes and orientations, some showing detailed vein patterns. The word "ACADEMICS" is centered in a bold, red, serif font and is underlined with a solid red line.

# ACADEMICS



# ACADEMICS

## THE TEXT BOOKS TO BE FOLLOWED FOR GRADE 2



☐ **ENGLISH** : ENHANCED ENGLISH ALIVE COURSEBOOK

GRAMMAR AND COMPOSITION BOOK

☐ **MATH** : PERFECT MATH

☐ **EVS** : ENHANCED SCIENCE NOW

☐ **HINDI** : अविरल हिंदी पाठमाला हिंदी

सार्थक हिंदी व्याकरण

☐ **MARATHI** : मजेत शिकुया मराठी

मराठी व्याकरण



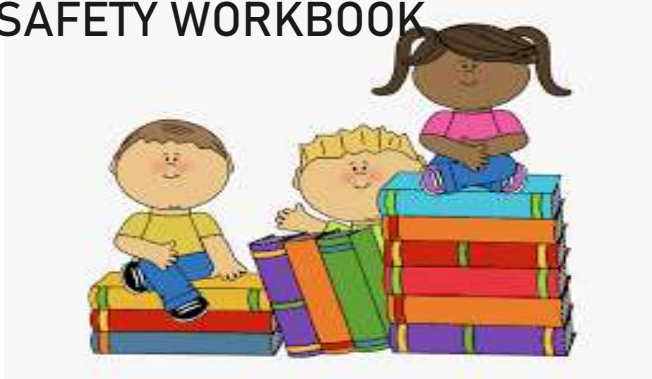




# ACADEMICS

## THE TEXT BOOKS TO BE FOLLOWED FOR THE A.Y. 2023-24

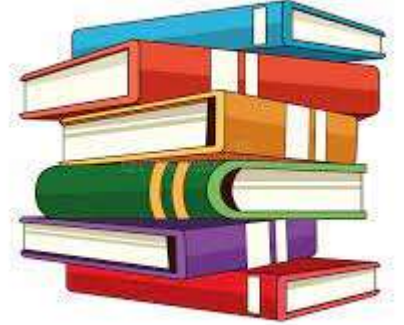
- **COMPUTER** : CYBER QUEST
- **GENERAL KNOWLEDGE** : KNOWLEDGE LIGHTHOUSE
- **VALUE EDUCATION** : MY FIRST SAFETY WORKBOOK





# THE NOTE BOOKS TO BE FOLLOWED FOR THE A.Y. 2023-24 (Grade 2)

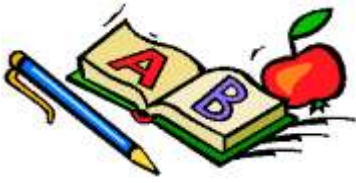
- **English – 176 Four line**
- **Hindi – 76 Double line**
- **Marathi – 76 Double line**
- **Math – 176 Square line**
- **EVS – 176 Interleaf (Four line + Blank)**
- **Revision Book – 76 Four line**
- **Art – Plain drawing book (A4) 21cm x 30cm (36 Pages)**



★ There is **one notebook** for each subject for the whole year.



करमध्वे सरस्वती



# ACADEMICS



## THE TEXT BOOKS TO BE FOLLOWED FOR GRADE 3 TO 5

❑ **ENGLISH** : ENHANCED ENGLISH ALIVE COURSEBOOK

GRAMMAR AND COMPOSITION BOOK

❑ **MATH** : PERFECT MATH

❑ **EVS** : ENHANCED SCIENCE NOW

❑ **HINDI** : अविरल हिंदी पाठमाला

नई गुलमोहर हिंदी व्याकरण

● **MARATHI** : सुलभ भारती

मराठी व्याकरण (Grade 3 only)





करमध्वे सरस्वती

# ACADEMICS



## THE TEXT BOOKS TO BE FOLLOWED FOR GRADE 3 TO 5

- **COMPUTER** : CYBER QUEST
- **GENERAL KNOWLEDGE** : KNOWLEDGE LIGHTHOUSE
- **VALUE EDUCATION** : MY FIRST SAFETY WORKBOOK



## **THE NOTE BOOKS TO BE FOLLOWED FOR THE A.Y. 2023-24** **(Grade 3 to 5)**

- **English – 176 Single line**
- **Hindi – 76 Single line**
- **Marathi – 76 Single line**
- **Math – 176 Single line**
- **EVS – 176 Single line**
- **Revision Book – 76 Single line**
- **Art – Plain drawing book (A3) 27.5cm x 35cm (36 Pages)**



There is **one notebook** for each subject for the whole year.



# CO-SCHOLASTIC





# CO-SCHOLASTIC



- GK
- COMPUTERS
- VALUE EDUCATION
- LIBRARY
- YOGA
- ART AND CRAFT
- MUSIC
- DANCE
- GAMES
- TAEKWONDO
- CCA ACTIVITIES





# ASSESSMENT PLAN



There will be

\* PERIODIC TEST 1

+

SEA (SKILL ENRICHMENT ACTIVITIES)

\* HALF YEARLY EXAM

\* PERIODIC TEST 2 + SEA

\* ANNUAL EXAM

(Tentative schedule for the annual exam will be from 20<sup>th</sup> February to 15<sup>th</sup> March 2024.)

✓ Schedule for the above assessments are given in the school Almanac.





## NOTE:

- Portion and time table will be sent on the ERP.
- The portion for S.E.A. will be the topics covered till date in the class.
- No time table will be shared for S.E.A.
- Co-scholastic subjects will be assessed through out the term. Grades will be given based on the students performance.
- If the child remains absent, he/she will be marked “Absent” in the report card .



# WORKSHEETS



- Practice booklets will be provided for English, Mathematics, Environmental Studies, Hindi and Marathi.
- Teachers will update about the worksheets (solving, submission, etc.) regularly.
- A record will be maintained for the same.



## EXTERNAL EXAMINATIONS

We give exposure to various competitive exams  
like SOF Olympiad, Hindi Olympiad, MaRRS, I  
QUBE, etc

Parents are expected to prepare their ward for  
these exams.





# CCA

## (Co-curricular activities)

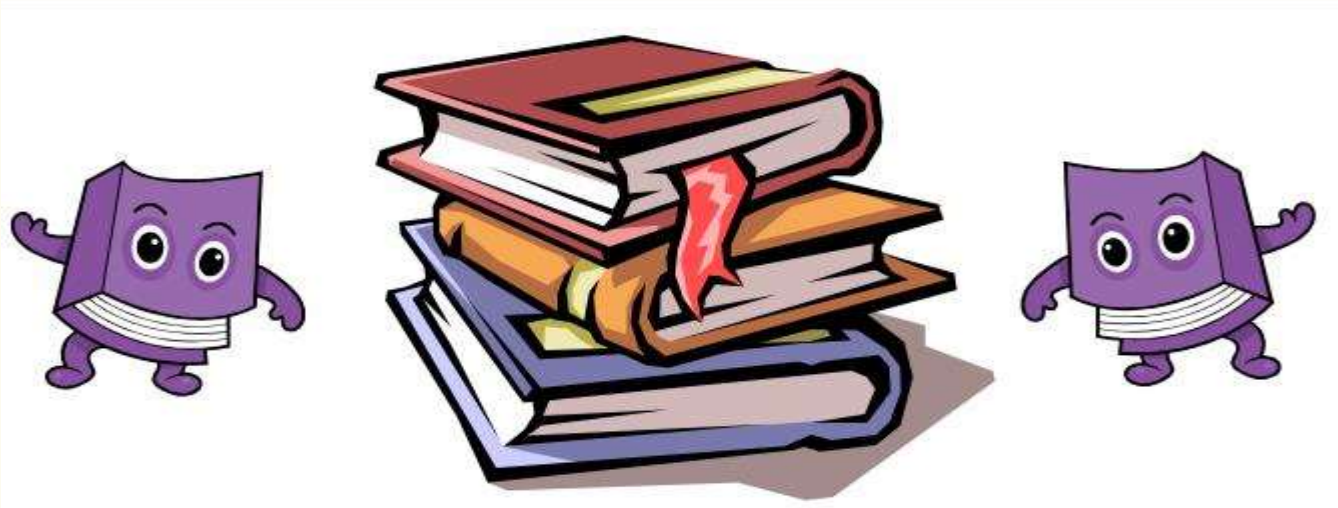
- CCA will be conducted every week.
- Various Skill based activities and competitions are held during CCA periods.
- One week prior a note will be given for the material to be brought from home.
- The School will not provide any material, if the child does not carry the required material.
- The winners for the competitions will be felicitated with the



# LIBRARY



**Every week the students are issued a book to read during the library period.**





# **BOOKS ARE OUR BEST FRIENDS**



- **From June month students are allowed to keep the book with them for a week.**
- **Record will be maintained for the same.**
- **In case the book is lost or damaged, parent needs to pay a fine as per the cost of the book and a new book will be issued only after the dues are cleared.**





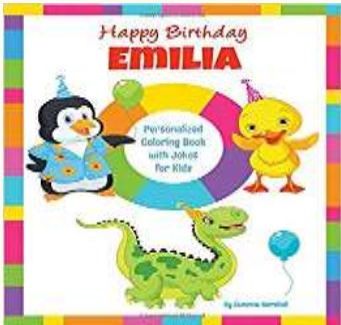


# BIRTHDAY CELEBRATIONS



- No coloured dress is permitted in school.
- No distribution of sweets/chocolates/saplings/gifts, etc. to students and teachers.
- Students can donate one story book for the class library.

**“ A BOOK IS A GIFT YOU CAN OPEN AGAIN AND AGAIN.”**





# PATH TO SUCCESS



- School has introduced an Award System for the students.
- They are oriented about these Award categories at the beginning of the academic year and are motivated to achieve them.
- Details are mentioned in the school almanac.



# ATTENDANCE



- We expect the children to have 85% attendance, so we request the parents to encourage the child to attain it.
- Children at INS are awarded **100% Attendance Award**. It motivates them to be regular to school.
- It also infuses the habit of regularity among the students.





# ABSENTEEISM



- ✓ If the child is absent due to medical reason, a medical certificate mentioning the nature of complain and stating “fit to join the school” by the registered medical practitioner to be submitted to the class teacher.
- ✓ The parents are requested to refer the notes/work done during absence from google classroom.

Mail ids of the students will be generated by the school.  
Details of the google classroom will be shared later.





# FIRST AID



- We have a trained nurse in the school to administer First Aid to the students.
- Oral medicines are not given in the school.
- In case of emergency, we take the child to the hospital after consulting the parent.





# SCHOOL COUNSELLOR

**We have a full time Remedial Teacher  
and a School Counsellor.**





# SECURITY AND SAFETY MEASURES

- At INS, it is mandatory to sign the register at the entrance gate when you visit the school.
- Main Entrance is closed during the school hours to prevent entry of outsiders.
- School premises is under CCTV surveillance which are monitored regularly.







# SECURITY AND SAFETY MEASURES



- Fire Extinguishers are placed at various corners.
- Lady attendants/guards are present at various spots from the school bus till classrooms for the safe movement of children.
- Teachers accompany the children till the school bus at the time of dispersal.





# MONTHLY PTM

## Morning Shift



- Parents can interact with the teachers on **2<sup>th</sup> Saturday**.
- **Timings will be from 8:30 a.m. to 10.00 a.m.**
- Other than 2<sup>th</sup> Saturday, the parents can meet the teachers, with prior appointment only after **12:40 p.m.**
- **Students accompanying the parents for any school visit should be in complete school uniform.**



# MONTHLY PTM

## Afternoon Shift



- Parents can interact with the teachers on **2<sup>th</sup> Saturday**.
- **Timings will be from 10:30 a.m. to 12.00 noon**
- Other than 2<sup>th</sup> Saturday, the parents can meet the teachers, with prior appointment before **11:15 a.m.**
- **Students accompanying the parents for any school visit should be in complete school uniform.**



# ERP



- **MY PROFILE** → Student details should be up to date with latest photograph. Parents can change Address / Mobile No/mail id etc. by sending a Request to Unfreeze profile.
- **ATTENDANCE** → Is updated daily. Monthly Attendance can be seen.
- **CALENDAR** → Holidays and Events can be viewed.
- **BULLETIN** → Circulars and Notices.
- **FEE PAYMENT** → Online Payment of School Fees with Receipt
- **Doc Requests** → Bonafide, Duplicate I Card, Transfer Certificates.
- **Student Result** → Term end marks will be visible once published.

The details for the app, login id and password will be shared with the parents later.



# EXPECTATIONS FROM PARENTS

- Students need to carry their own tiffin and a napkin to school.
- No provision will be done by school, if the student forgets to bring the tiffin box.
- Please make sure you send healthy food and avoid unhealthy food items in the tiffin for the break time.
- The tiffin should be leak proof and easy for the child to open to avoid spillage.
- Students can carry some snacks incase they need to have it in the afternoon.





# **EXPECTATIONS FROM PARENTS**

- **The child is expected to come in complete school uniform, proper hair do and trimmed nails regularly.**
- **Fancy hairbands, sweat T-shirts, floaters and socks are not allowed.**
- **Record sheets are given in the almanac where teachers mark if the student does not follow the instructions regarding dress code.**
- **Classroom's seating arrangement is done on rotation basis. Parents are requested to cooperate for the same.**



# EXPECTATIONS FROM PARENTS



- No early exit will be permitted.
- If your ward is sick, please refrain from sending him/her to school to avoid inconvenience to other students.
- If you have any concerns related to class or school, you can interact with the Class Teacher on every 2<sup>th</sup> Saturday.
- For your major concern please follow the hierarchy.

1. Class Teacher

2. Vice Principal

3. Principal



# EXPECTATIONS FROM PARENTS



## Queries regarding students and academics

### Morning Shift

**Std I** [std1\\_m.teachers@indiranationalschool.ac.in](mailto:std1_m.teachers@indiranationalschool.ac.in)

**Std II** [std2\\_m.teachers@indiranationalschool.ac.in](mailto:std2_m.teachers@indiranationalschool.ac.in)

**Std III** [std3\\_m.teachers@indiranationalschool.ac.in](mailto:std3_m.teachers@indiranationalschool.ac.in)

**Std IV** [std4\\_m.teachers@indiranationalschool.ac.in](mailto:std4_m.teachers@indiranationalschool.ac.in)

**Std V** [std5\\_m.teachers@indiranationalschool.ac.in](mailto:std5_m.teachers@indiranationalschool.ac.in)

### Afternoon Shift

**Std I** [std1\\_a.teachers@indiranationalschool.ac.in](mailto:std1_a.teachers@indiranationalschool.ac.in)

**Std II** [std2\\_a.teachers@indiranationalschool.ac.in](mailto:std2_a.teachers@indiranationalschool.ac.in)

**Std III** [std3\\_a.teachers@indiranationalschool.ac.in](mailto:std3_a.teachers@indiranationalschool.ac.in)

**Std IV** [std4\\_a.teachers@indiranationalschool.ac.in](mailto:std4_a.teachers@indiranationalschool.ac.in)

**Std V** [std5\\_a.teachers@indiranationalschool.ac.in](mailto:std5_a.teachers@indiranationalschool.ac.in)





# EXPECTATIONS FROM PARENTS



Queries regarding Admin, IT department, Accounts, Transfer certificates etc. or any other concerns have to be mailed to the respective Email ids given in the school almanac.



# **USE OF SOCIAL MEDIA**

- **SOCIAL MEDIA IS GOOD FOR COMMUNICATION TO GET UPDATES.**
- **WE REQUEST YOU TO USE WHATSAPP/FACEBOOK FOR SPREADING POSITIVE COMMENTS.**
- **ANY CONCERNS REGARDING SCHOOL CAN BE SOLVED AT SCHOOL AND NOT THROUGH FLOATING MESSAGES.**



# **INS FACEBOOK AND INSTAGRAM PAGE**



- **INS FACEBOOK AND INSTAGRAM PAGE is updated regularly with the activities and events being conducted in the School.**
- **You can follow the INS FACEBOOK AND INSTAGRAM PAGE to view the same.**



We need to encourage the students to take care of the following and make the students responsible and independent.

- PERSONAL BELONGINGS SHOULD BE LABELLED.
- PROPER USAGE OF WASHROOM
- CARRY RAINCOATS (NO UMBRELLAS)
- CARRY ONLY REQUIRED BOOKS



# TEACHERS

- Teachers are the **FACILITATORS** who also take care of the students in the school. Please have faith in them. Your children are in safe hands.
- Any query regarding the students will be resolved by the teachers.





करमधे सरस्वती



# Respect Teachers

THEY ARE NOT JUST  
**EMPLOYEES**  
THEY ARE YOUR CHILD'S  
**SECOND PARENTS**





# LAST BUT NOT THE LEAST

We belong to India which is famous for its “Guru-Shishya” tradition... Students come here to gain knowledge. Let them grow with **Love, Confidence and Positivity towards Life**. We request you all to have a **positive approach** in order to have a cordial relationship.

***“TOGETHER WE CAN GIVE OUR CHILDREN THE  
ROOTS TO GROW AND THE WINGS TO FLY ”***



# TRANSPORT



**Prasanna Purple**

**Contact:** Mr.Mandhare/ Mr. Haridas

**Phone:** 9561542546/9527822260

**Trimurti Transport**

**Contact:** Mr.Mahajan

**Phone:** 9075009139







कर्मण्ये सरस्वती



Thank  
You