



करमध्वे सरस्वती

# INDIRA NATIONAL SCHOOL



# WELCOME

WE'RE GLAD YOU  
JOINED US





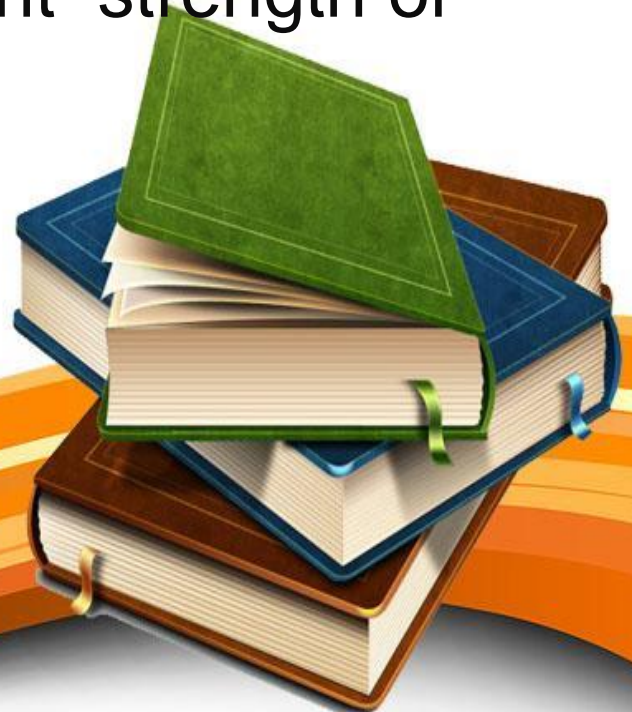
## GRADE II to V ORIENTATION

A.Y.2022-23



# About Indira National School

We are a part of **Shree Chanakya Education Society**, which has a strong presence on the education map of Pune. Today we are a full fledged **CBSE affiliated school** with student strength of more than 3700.

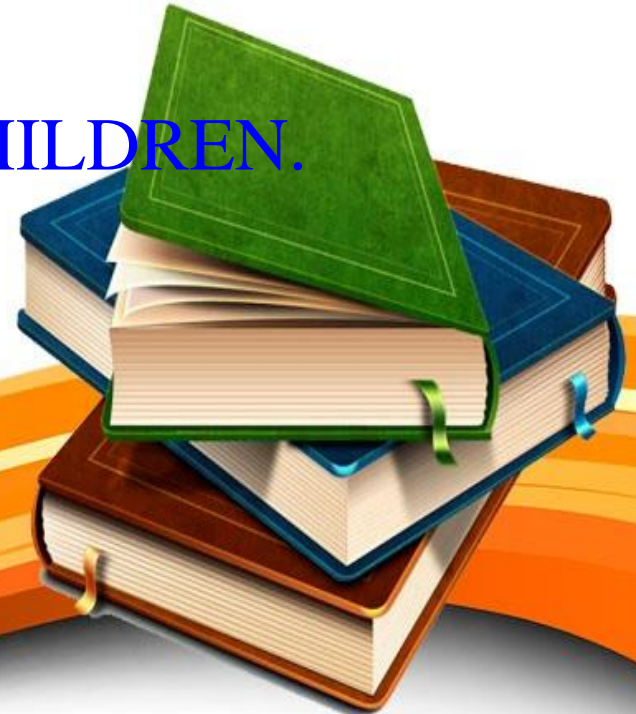






# KEY POINTS

- ✓ ACADEMICS
- ✓ ASSESSMENT SYSTEM
- ✓ RULES TO BE FOLLOWED
- ✓ CO-CURRICULAR ACTIVITIES
- ✓ THE DAILY ROUTINE OF THE CHILDREN.





# SCHOOL ALMANAC



***“HEALTHY COMMUNICATION IS THE ROOT OF GOOD RELATIONS.”***

- School almanac is the most effective mode of communication for the parents.
- We request you to go through it and fill the required information asked by the class teacher.
- Paste your and your ward's photo in the almanac.
- All other information is outlined in the almanac, which will be made available to your ward once the school begins.
- Please acknowledge the given note by signing in the almanac regularly.



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# SCHOOL SCHEDULE





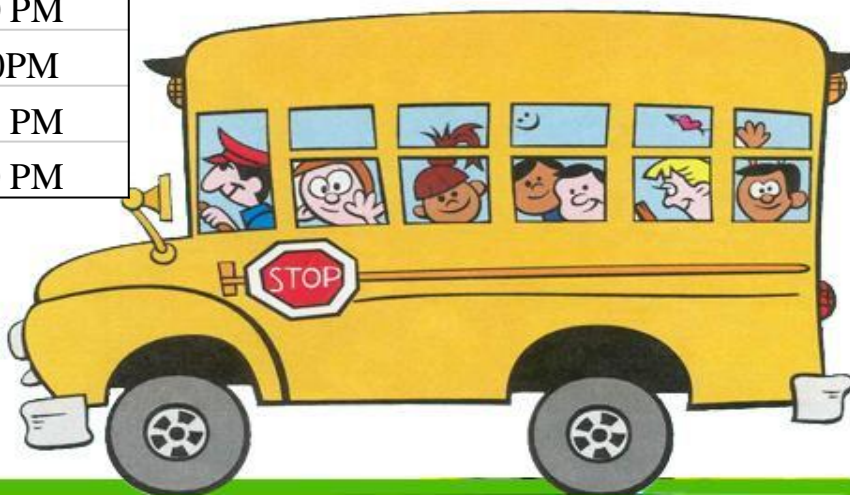
# SCHOOL TIMINGS



✓ From 4<sup>th</sup> April 2022 regular school timings will be followed.

Assembly	12.00 Noon	12.15 PM
Period 1	12.15 PM	12.55 PM
Period 2	12.55 PM	1.35 PM
Lunch Break	1.35 PM	1.50PM
Period 3	1.50 PM	2:30 PM
Period 4	2.30 PM	3.10 PM
Period 5	3.10 PM	3.50 PM
Short Break	3.50 PM	4.00PM
Period 6	4.00 PM	4.35 PM
Period 7	4.35 PM	5.10 PM

Private drop student:  
11:55 am



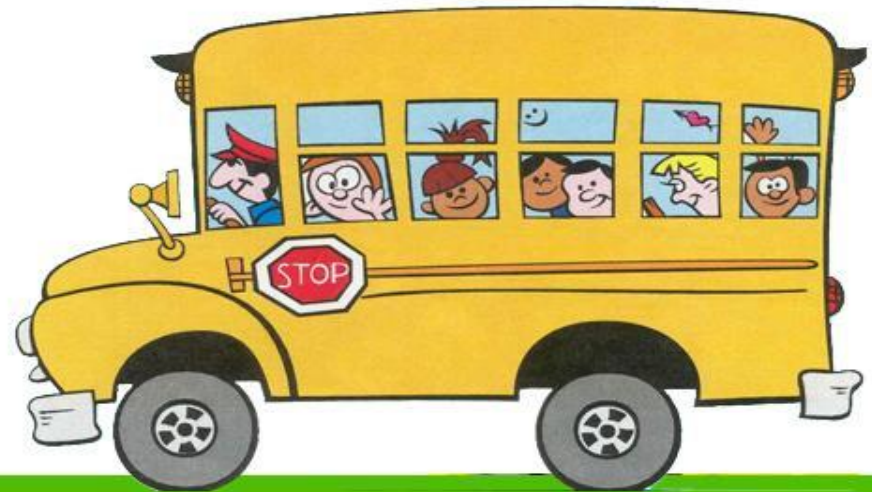




# SCHOOL TIMINGS



- ✓ **NOTE** : On 4<sup>th</sup> of April students are requested to submit only the notebooks to the respective class teacher.
- ✓ All the books should be properly covered and labelled before submitting.
- ✓ Please make sure that all your ward's belongings are labelled. (Books, water bottles, compass box, tiffin box, shoes etc.)
- ✓ Students will go back home by bus at 5:10pm.







# LATE COMING

- We request you to send your ward on time to school.
- If the child comes after 12:00 noon, he/she will be marked late.
- If there are 3 late remarks in the calendar, the child will be sent home.
- Once the gate is closed, you are requested to take your child back home.
- Do not leave the child near the gate and move immediately, the school will not be responsible for any mishaps.





# **SCHOOL UNIFORM GRADE I to IV**



## **Boys**

- Striped Shirt
- Blue Shorts
- Blue Tie
- School Belt
- Blue Socks
- Black Shoes
- Blue Hooded Jacket
- Short cropped hair
- I-Card



## **Girls**

- Blue Striped Frock with blue belt
- Black cycling shorts
- Blue Socks
- Black Shoes
- White Hairband
- Blue Hooded Jacket
- Two plaits or two ponytails (For long hair)
- I-Card



**❖ A WELL DRESSED STUDENT WILL BE REWARDED .**



# SCHOOL UNIFORM GRADE V



## **Boys**

- **Blue Striped Shirt**
- **Blue Trousers**
- **Blue waist coat**
- **School Belt**
- **Blue Socks**
- **Black Shoes**
- **Blue Hooded Jacket**
- **Short cropped hair**
- **I-Card**

## **Girls**

- **Blue Striped blouse**
- **Blue Skirt**
- **Blue waist coat**
- **School Belt**
- **Blue Socks**
- **Black Shoes**
- **White Hairband**
- **Blue Hooded Jacket**
- **Two plaits or two ponytails (For long hair)**
- **I-Card**



**During monsoon and winters, girls can wear navy blue leggings and boys can wear full pants.**



**Children can wear plain black floaters only during monsoon .**

**Children can wear raincoats, no umbrellas are permitted in school.**







# P.T. UNIFORM (ON FRIDAY)

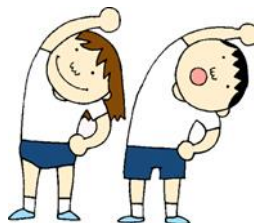
## Boys



- House T-Shirt
- Black Shorts
- Blue Socks
- Black Shoes
- I-Card

## Girls

- House T-Shirt
- Black Shorts
- Blue Socks
- Black Shoes
- I-Card





# P.T. UNIFORM (ON FRIDAY)

## HOUSE NAMES      COLOURS

AJANTA → GREEN

CHARMINAR → BLUE

KONARK → YELLOW

TAJ → RED



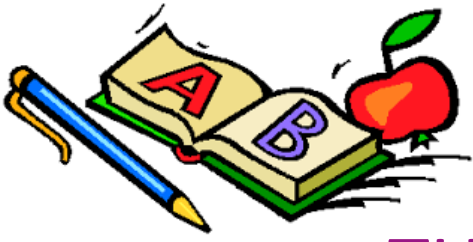
**GR NUMBER AND HOUSE NAME ALLOTTED WILL  
REMAIN SAME TILL THE CHILD REMAINS IN THE  
SCHOOL.**





# SCHOLASTIC





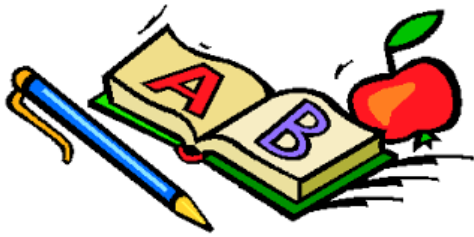
# ACADEMICS

## THE TEXT BOOKS TO BE FOLLOWED FOR THE A.Y. 2022-23 (Grade II)

- **ENGLISH :** ENHANCED ENGLISH ALIVE COURSEBOOK  
GRAMMAR AND COMPOSITION BOOK
- **MATH :** PERFECT MATH
- **EVS :** ENHANCED SCIENCE NOW
- **HINDI :** अविरल हिंदी पाठमाला  
सार्थक हिंदी व्याकरण
- **MARATHI :** मजेत शिकुया मराठी  
मराठी व्याकरण





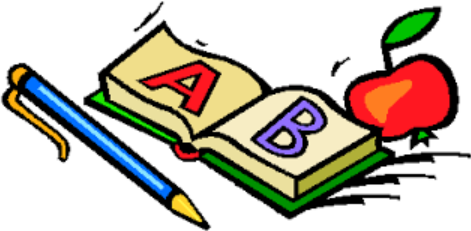


# ACADEMICS

## THE TEXT BOOKS TO BE FOLLOWED FOR THE A.Y. 2022-23

- **COMPUTER** : CYBER QUEST
- **GENERAL KNOWLEDGE** : GK PLANET
- **VALUE EDUCATION** : MY SAFETY WORKBOOK





# ACADEMICS

## THE TEXT BOOKS TO BE FOLLOWED FOR THE A.Y. 2022-23 (Grade III to V)

• **ENGLISH :** ENHANCED ENGLISH ALIVE COURSEBOOK  
GRAMMAR AND COMPOSITION BOOK

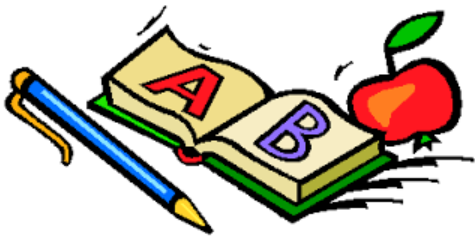
• **MATH :** PERFECT MATH

• **EVS :** ENHANCED SCIENCE NOW

• **HINDI :** अविरल हिंदी पाठमाला  
नई गुलमोहर हिंदी व्याकरण

• **MARATHI :** सुलभ भारती  
मराठी व्याकरण (Grade III only) (Customised for INS)





# ACADEMICS

## THE TEXT BOOKS TO BE FOLLOWED FOR THE A.Y. 2022-23

- **COMPUTER** : CYBER QUEST
- **GENERAL KNOWLEDGE** : GK PLANET
- **VALUE EDUCATION** : MY SAFETY WORKBOOK



# THE NOTE BOOKS TO BE FOLLOWED FOR THE A.Y. 2022-23 (GRADE- II)

- English – 176 Four line
- Hindi – 176 Double line
- Marathi – 76 Double line
- Math – 176 Square line
- EVS – 176 Interleaf (Four line + Blank)
- Test Book – 176 Four line
- Revision Book – 76 Four line
- Art – Plain drawing book (A4) 21cm x 30cm (36 Pages)



★ There is **one notebook** for each subject for the whole year.



# THE NOTE BOOKS TO BE FOLLOWED FOR THE A.Y. 2022-23 (GRADE- III to V)

- English – 176 Single line
- Hindi – 176 Single line
- Marathi – 176 Single line (Gr III)



**76 Single line (Gr IV and V)**

- Math – 176 Single line
- EVS – 176 Single line
- Test Book –176 Single line
- Revision Book – 176 Single line
- Art – Plain drawing book (A3) 27.5cm x 35cm (36 Pages)



★ There is **one notebook** for each subject for the whole year.



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# School timetable



INDIRA

**WE FOLLOW THE PLANNING AND  
THE TIME-TABLE HAS BEEN SET  
KEEPING IN MIND THE SCHOLASTIC  
AND CO-SCHOLASTIC SUBJECTS.**





# CO-SCHOLASTIC





## (GRADE- II)



- GK
- COMPUTERS
- VALUE  
EDUCATION
- LIBRARY
- YOGA
- ART AND CRAFT
- MUSIC
- DANCE
- GAMES
- TAEKWONDO
- CCA ACTIVITIES





कर्मण्ये सरस्वती

# (GRADE- III to V)



- GK
- COMPUTERS
- VALUE EDUCATION
- LIBRARY
- YOGA
- ART AND CRAFT
- CCA ACTIVITIES
- GAMES
- TAEKWONDO

## Club activities

1. Western Music
2. Dance
3. Skating
4. Tabla



# ASSESSMENT PLAN

There will be

\* PERIODIC TEST 1  
+  
SEA (SKILL ENRICHMENT ACTIVITIES)

\* **HALF YEARLY EXAM**

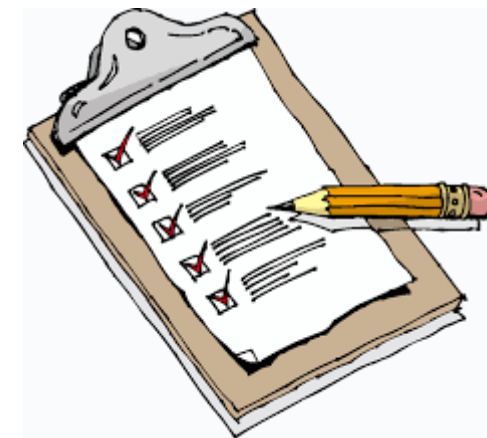
\* PERIODIC TEST 2 + SEA

\* ANNUAL EXAM

(Schedule for the annual exam will be shared after CBSE declares the date sheet for the board exams.)

Tentative Schedule for the above assessments are given in the school Almanac.

**Monthly class test will be conducted for one subject every week.**



## **NOTE:**

- Portion and time table will be sent on the ERP.
- The portion for S.E.A. will be the topics covered till date in the class.
- No time table will be shared for S.E.A.
- Co-scholastic subjects will be assessed through out the term.  
Grades will be given based on the students performance.
- If the child remains absent, he/she will be marked “**Absent**” in the report card .



# PRACTICE WORKSHEETS

- Worksheets will be uploaded on the ERP/GOOGLE CLASSROOM
- You need to take a print, solve and submit it to the class teacher on the given date.
- A record will be maintained for the same.
- Schedule for uploading the worksheets:-

1<sup>st</sup> Week - English and Marathi

2<sup>nd</sup> Week - Math

3<sup>rd</sup> Week - Hindi

4<sup>th</sup> Week - EVS



# EXTERNAL EXAMINATIONS

- We give exposure to various competitive exams like SOF Olympiad, Hindi Olympiad, MaRRS, I QUBE, Taekwondo Belt Exams, etc
- Parents are expected to prepare their ward for these exams
- **NO EXTRA COACHING IS GIVEN BY THE TEACHERS.**







# **CCA Activities**

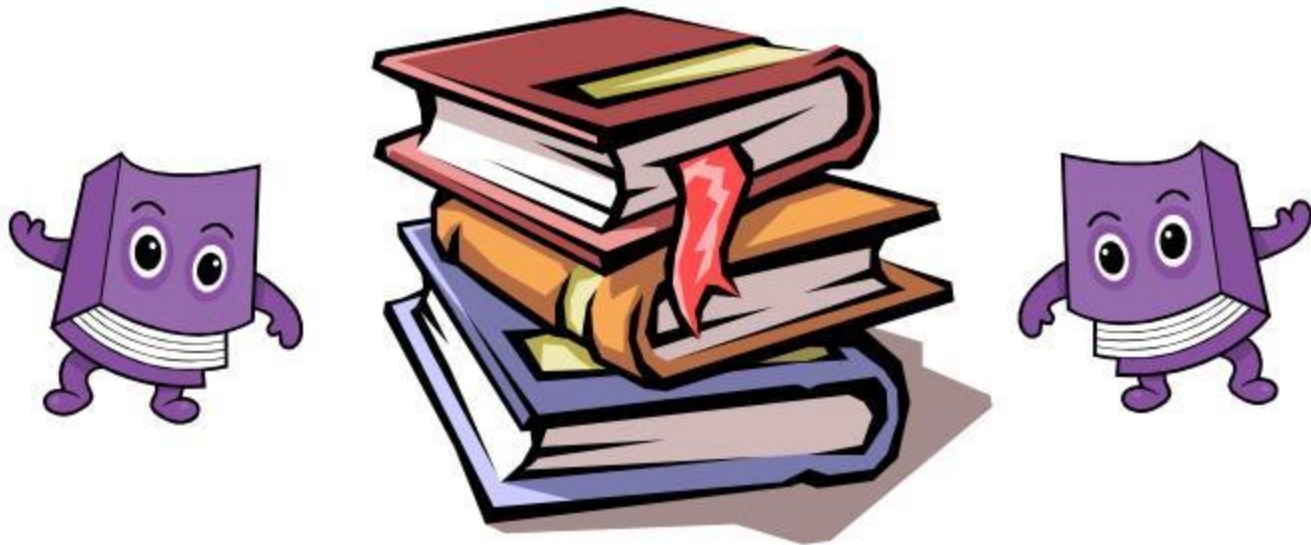
## **(Co-curricular activities)**

- **CCA will be conducted twice a month.**
- **Various Skill based activities and competitions are held during CCA periods.**
- **One week prior a note will be given for the material to be brought from home.**
- **The School will not provide any material, if the child does not carry the required material.**
- **The winners for the competitions will be felicitated with the certificates.**



# LIBRARY

**Every week the students are issued a book to read during the library period.**





# **BOOKS ARE OUR BEST FRIENDS**

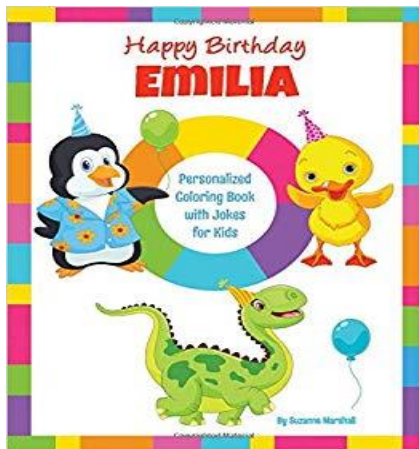
- **From July month students are allowed to keep the book with them for a week.**
- **Record will be maintained for the same.**
- **In case the book is lost, parent need to pay a fine as per the cost of the book and a new book will be issued only after the dues are cleared.**



# BIRTHDAY CELEBRATIONS

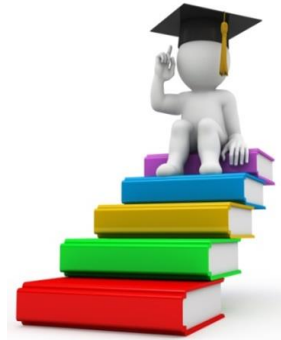
- No coloured dress is permitted in school.
- No distribution of sweets/chocolates/saplings/gifts, etc. to students and teachers.
- Students can donate one story book for the class library.

**“ A BOOK IS A GIFT YOU CAN OPEN AGAIN AND AGAIN.”**





# PATH TO SUCCESS



- School has introduced an Award System for the students.
- They are oriented about these Award categories at the beginning of the academic year and are motivated to achieve them.
- Details are mentioned in the school almanac.





# ATTENDANCE

- We expect the children to have 85% attendance, so we request the parents to encourage the child to attain it.
- Children at INS are awarded **100% Attendance Award**. It motivates them to be regular to school.
- It also infuses the habit of regularity among the students.





# ABSENTEEISM



- ✓ If the child is absent due to medical reason, a medical certificate mentioning the nature of complain and stating “fit to join the school” by the registered medical practitioner to be submitted to the class teacher.
- ✓ The parents are requested to collect the notes/work done during absence from the class teacher with prior appointment.





# FIRST AID

- We have a trained nurse in the school to administer First Aid to the students.
- Oral medicines are not given in the school.
- In case of emergency, we take the child to the hospital after consulting the parent.





# SCHOOL COUNSELLOR

We have a full time  
Remedial Teacher and a  
School Counsellor.

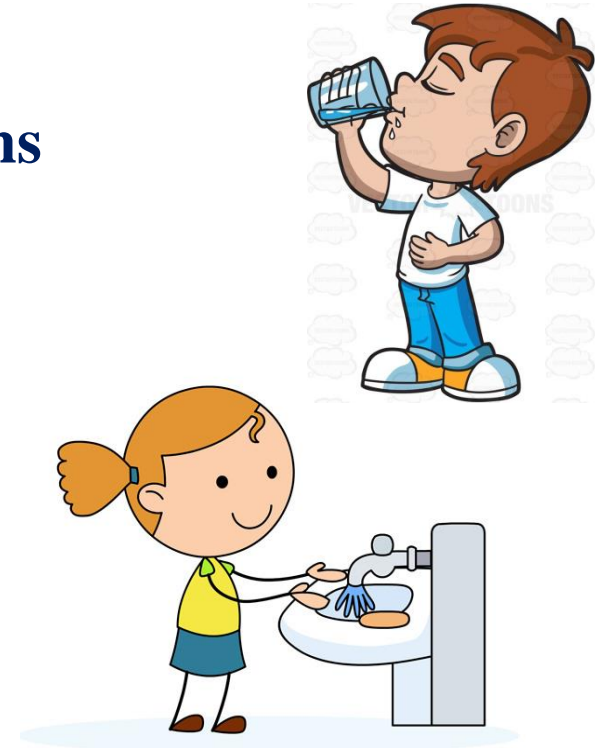
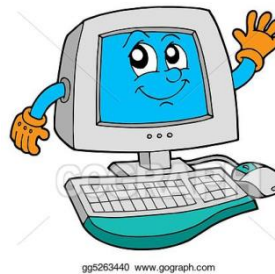
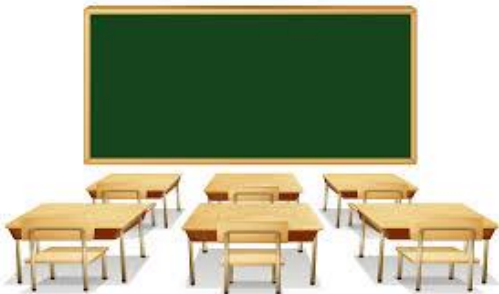




# FACILITIES AT INS

- A school we believe should be a place where the child loves to be at and not where he/she dreads to go.
- Care has been taken and attention paid to detailing the infrastructure to suit our children's requirements. The facilities include :-

- ✓ Well ventilated and spacious classrooms
- ✓ Well equipped computer lab
- ✓ Clean and safe drinking water
- ✓ Hygienic and clean washrooms





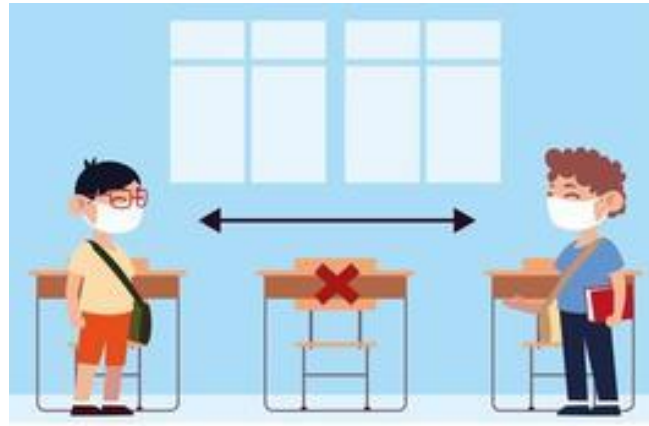


# SECURITY AND SAFETY MEASURES



Encourage the students to

- wash their hands regularly/ use hand sanitizers
- wear a mask in the school
- maintain physical distance





# **SECURITY AND SAFETY** **MEASURES**



- **At INS, it is mandatory to sign the register at the entrance gate when you visit the school.**
- **Main Entrance is closed during the school hours to prevent entry of outsiders.**
- **School premises is under CCTV surveillance which are monitored regularly.**





# SECURITY AND SAFETY MEASURES



- Fire Extinguishers are placed at various corners.
- Lady attendants/guards are present at various spots from the school bus till classrooms for the safe movement of children.
- Teachers accompany the children till the school bus at the time of dispersal.





# MONTHLY PTM



- **Parents can interact with the teachers online on 4<sup>th</sup> Saturday, using the student mail id only.**
- **Timings will be from 10.30 a.m. to 12.00 noon**
- **Other than 4<sup>th</sup> Saturday, the parents can meet the teachers, with prior appointment before 11.45 a.m. only.**
- **Students accompanying the parents for any school visit should be in complete school uniform.**



# ERP



- **MY PROFILE** → Student details should be up to date with latest photograph. Parents can change Address / Mobile No/mail id etc. by sending a Request to Unfreeze profile.
- **ATTENDANCE** → Is updated daily. Monthly Attendance can be seen
- **TIME TABLE** → Class Timetable can be viewed
- **CALENDAR** → Holidays and Events can be viewed
- **BULLETIN** → Circulars and Notices
- **Fee Payment** → Online Payment of School Fees with Receipts
- **HOMEWORK** → Daily Homework can be viewed, Exam Time Tables, Portions, Worksheets (Revision & Practice)
- **Doc Requests** → Bonafide, Duplicate I Card, Transfer Certificates
- **Student Result** → Term end marks will be visible once published





# EXPECTATIONS FROM PARENTS

- Students need to carry their own tiffin and a napkin to school.
- No provision will be done by school, if the student forgets to bring the tiffin box.
- Please make sure you send healthy food and avoid unhealthy food items in the tiffin for the break time.
- The tiffin should be leak proof and easy for the child to open to avoid spillage.
- Students can carry some snacks incase they need to have it in the afternoon.





# **EXPECTATIONS FROM PARENTS**

- **The child is expected to come in complete school uniform, proper hair do and trimmed nails regularly.**
- **Fancy hairbands, sweat T-shirts, floaters and socks are not allowed.**
- **Record sheets are given in the almanac where teachers mark if the student does not follow the instructions regarding dress code.**
- **Classroom's seating arrangement is done on rotation basis. Parents are requested to cooperate for the same.**



# **EXPECTATIONS FROM PARENTS**

- **No early exit** will be permitted during Exams.
- If your ward is sick, please refrain from sending him/her to school to avoid inconvenience to other students.
- If you have any concerns related to class or school, you can interact with the Class Teacher on every 4<sup>th</sup> Saturday.
- For your major concern please follow the hierarchy.
  1. Class Teacher
  2. Vice Principal
  3. Principal



# **USE OF SOCIAL MEDIA**

- **SOCIAL MEDIA IS GOOD FOR COMMUNICATION TO GET UPDATES.**
- **WE REQUEST YOU TO USE WHATSAPP/FACEBOOK FOR SPREADING POSITIVE COMMENTS.**
- **ANY CONCERNS REGARDING SCHOOL CAN BE SOLVED AT SCHOOL AND NOT THROUGH FLOATING MESSAGES.**



**WhatsApp**



# **INS FACEBOOK AND INSTAGRAM PAGE**



- **INS FACEBOOK AND INSTAGRAM PAGE is updated regularly with the activities and events being conducted in the School.**
- **You can follow the INS FACEBOOK AND INSTAGRAM PAGE to view the same.**



We need to encourage the students to take care of the following and make the students responsible and independent.

- PERSONAL BELONGINGS SHOULD BE LABELLED.
- PROPER USAGE OF WASHROOM
- CARRY RAINCOATS (NO UMBRELLAS)
- CARRY ONLY REQUIRED BOOKS

*Little things matter.*





# TEACHERS

- Teachers are the **FACILITATORS** who also take care of the students in the school. Please have faith in them. Your children are in safe hands.
- Any query regarding the students will be resolved by the teachers.





# Respect Teachers

THEY ARE NOT JUST  
**EMPLOYEES**  
THEY ARE YOUR CHILD'S  
**SECOND PARENTS**





**A TEACHER'S JOB  
BECOMES EASIER  
WHEN CHILDREN  
ARE DISCIPLINED AT  
HOME.**





# NON-TEACHING STAFF

Support staff like maids and peons are our helpers, so please inculcate the sense of respect in children for them.





# LAST BUT NOT THE LEAST

We belong to India which is famous for its “Guru-Shishya” tradition... Students come here to gain knowledge. Let them grow with **Love, Confidence and Positivity towards Life**. We request you all to have a **positive approach** in order to have a cordial relationship.

*“TOGETHER WE CAN GIVE OUR CHILDREN THE ROOTS TO GROW AND THE WINGS TO FLY ”*





# TRANSPORT

**Prasanna Purple**

Email:

[schoolbusadmin@prasannapurple.com](mailto:schoolbusadmin@prasannapurple.com)

Contact: Mr.Sagar Mandhare

Phone: 9561542546







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Thank  
You