

|   |  |   |  |  |
|---|--|---|--|--|
| <b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>   |  | 1. CONTRACT ID CODE<br>U  | PAGE OF PAGES<br>1 2                           |  |
| 2. AMENDMENT/MODIFICATION NO.<br>11   |  | 3. EFFECTIVE DATE<br>16-Feb-2010  | 4. REQUISITION/PURCHASE REQ. NO.<br>1300146631 |  |
| 5. PROJECT NO. (If applicable)<br>N/A   |  | 6. ISSUED BY<br>SPAWAR HQ<br>4301 Pacific Highway<br>San Diego CA 92110<br>eva.hochman@navy.mil 858-537-0287                                      |  |  |
| 7. ADMINISTERED BY (If other than Item 6)<br>DCMA SAN DIEGO<br>7675 DAGGET STREET, SUITE 200<br>SAN DIEGO CA 92111-2241 |  | 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)<br>INDUS Technology, Inc<br>2243 San Diego Ave<br>San Diego CA 92110 |  |  |

|   |                         |  |
|---|-------------------------|--|
| 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)<br>INDUS Technology, Inc<br>2243 San Diego Ave<br>San Diego CA 92110 |                         | 9A. AMENDMENT OF SOLICITATION NO.                                |
|   |                         | 9B. DATED (SEE ITEM 11)  |
| [X]   |                         | 10A. MODIFICATION OF CONTRACT/ORDER NO.<br>N00178-04-D-4067-NS05 |
|   |                         | 10B. DATED (SEE ITEM 13)<br>01-Oct-2007                          |
| CAGE CODE 1BGW9   | FACILITY CODE 159792662 |  |

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

[ ] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or  
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

|     |   |
|-----|---|
| (*) | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.  |
| [ ] |   |
| [ ] | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
| [ ] | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:  |
| [X] | D. OTHER (Specify type of modification and authority)<br>Unilateral per FAR Clause 52.232-22  |

E. IMPORTANT: Contractor [X] is not, [ ] is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

|   |                  |  |                                 |
|---|------------------|--|---------------------------------|
| 15A. NAME AND TITLE OF SIGNER (Type or print) |                  | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)<br>Dave Ryan, Contracting Officer |                                 |
| 15B. CONTRACTOR/OFFEROR                       | 15C. DATE SIGNED | 16B. UNITED STATES OF AMERICA<br>BY /s/Dave Ryan<br>(Signature of Contracting Officer)       | 16C. DATE SIGNED<br>17-Feb-2010 |
| (Signature of person authorized to sign)      |                  |  |                                 |

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

**STANDARD FORM 30 (Rev. 10-83)**

Prescribed by GSA  
FAR (48 CFR) 53.243

|                                  |                            |                                  |                |       |
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## GENERAL INFORMATION

a. The purpose of this modification is to incrementally fund CLINS 4201 and 6201; update Clause B-3 and update the SPAWAR Seaport Ombudsman.

1. The total funded amount is hereby increased from

| CLIN | From | By | To |
|------|------|----|----|
| 1001 |      |    |    |
| 1101 |      |    |    |
| 3001 |      |    |    |
| 3101 |      |    |    |
| 4201 |      |    |    |
| 6201 |      |    |    |

FAR Clause 52.232-20 Limitation of Cost applies to CLINs 1001, 1101, 3001 and 6201. FAR Clause 52.232-22 Limitation of Funds applies to CLINs 3101 and 4201.

2. Clause B-3 is hereby updated to reflect the revised allotment of funds.

3. The SPAWAR Seaport Ombudsman is hereby updated within Section G.

b. A conformed copy of this Task Order is attached to this modification for informational purposes only.

c. All other terms and conditions remain unchanged.

|                                  |                            |                                  |                 |       |
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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

| Item   | Supplies/Services Qty                    | Unit | Est. Cost | Fixed Fee | CPFF |
|--------|--|------|-----------|-----------|------|
| 1001   | Labor - Base Year<br>- FY08 (TBD)        | 1.0  | Lot       |           |      |
| 100101 | ACRN AA (TBD)                            |      |           |           |      |
| 100102 | ACRN AB (TBD)                            |      |           |           |      |
| 100103 | ACRN AC (TBD)                            |      |           |           |      |
| 100104 | ACRN AD (TBD)                            |      |           |           |      |
| 100105 | ACRN AE (TBD)                            |      |           |           |      |
| 100106 | ACRN AF (TBD)                            |      |           |           |      |
| 100107 | ACRN AG (TBD)                            |      |           |           |      |
| 100108 | ACRN AH (TBD)                            |      |           |           |      |
| 100109 | ACRN AJ (TBD)                            |      |           |           |      |
| 1101   | Labor - Option<br>Year 1 - FY09<br>(TBD) | 1.0  | Lot       |           |      |
| 110101 | ACRN BA (TBD)                            |      |           |           |      |
| 110102 | ACRN BB (TBD)                            |      |           |           |      |
| 110103 | ACRN BC (TBD)                            |      |           |           |      |
| 110104 | ACRN BD (TBD)                            |      |           |           |      |
| 110105 | ACRN BE (TBD)                            |      |           |           |      |
| 110106 | ACRN BF (TBD)                            |      |           |           |      |
| 110107 | ACRN BG (TBD)                            |      |           |           |      |
| 110108 | ACRN BH (TBD)                            |      |           |           |      |
| 110109 | ACRN BJ (TBD)                            |      |           |           |      |
| 110110 | ACRN BK (TBD)                            |      |           |           |      |
| 110111 | ACRN BL (TBD)                            |      |           |           |      |

For ODC Items:

| Item | Supplies/Services Qty            | Unit | Est. Cost |
|------|----------------------------------|------|-----------|
| 3001 | Other Direct<br>Costs & Travel - | 1.0  | Lot       |

|                                  |                            |                                  |                 |       |
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Base Year - FY08.  
G&A only. Non-fee  
bearing. (TBD)

300101 ACRN: AC (TBD)

3101 Other Direct 1.0 Lot  
Costs & Travel -  
Option Year 1 -  
FY09. G&A only.  
Non-fee bearing.  
(TBD)

310101 ACRN BF (TBD)

310102 ACRN BJ (TBD)

For Cost Type Items:

| Item  | Supplies/Services Qty | Unit Est. Cost | Fixed Fee | CPFF  |
|---|-----------------------|----------------|-----------|-------|
| -----   | -----                 | -----          | -----     | ----- |
| 4201 Labor - Option<br>Year 2 - FY10<br>(TBD)           | 1.0 Lot               |                |           |       |
| 420101 ACRN BM (OPN)                                    |                       |                |           |       |
| 420102 ACRN BN (OPN)                                    |                       |                |           |       |
| 420103 ACRN BP (OPN)                                    |                       |                |           |       |
| 420104 ACRN BQ (OPN)                                    |                       |                |           |       |
| 420105 ACRN BR (OPN)                                    |                       |                |           |       |
| 420106 ACRN BS (OPN)                                    |                       |                |           |       |
| 420107 ACRN BT (OPN)                                    |                       |                |           |       |
| 420108 ACRN BU (OPN)                                    |                       |                |           |       |
| 420109 ACRN BV (OPN)                                    |                       |                |           |       |
| 420110 ACRN BW (OPN)                                    |                       |                |           |       |
| 420111 ACRN BX (OPN)                                    |                       |                |           |       |
| 420112 ACRN BY (OPN)                                    |                       |                |           |       |
| 4301 Labor - Option<br>Year 3 - FY11<br>(TBD)<br>Option | 1.0 Lot               |                |           |       |
| 4401 Labor - Option<br>Year 4 - FY12<br>(TBD)<br>Option | 1.0 Lot               |                |           |       |

For ODC Items:

| Item | Supplies/Services Qty | Unit Est. Cost |
|------|-----------------------|----------------|
|------|-----------------------|----------------|

|                                  |                            |                                  |                 |       |
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6201    Other Direct                      1.0 Lot  
       Costs & Travel -  
       Option Year 2 -  
       FY10. G&A only.  
       Non-fee bearing.  
       (TBD)

620101 ACRN BM (OPN)

620102 ACRN BZ (OPN)

6301    Other Direct                      1.0 Lot  
       Costs & Travel -  
       Option Year 3 -  
       FY11. G&A only.  
       Non-fee bearing.  
       (TBD)  
       Option

6401    Other Direct                      1.0 Lot  
       Costs & Travel -  
       Option Year 4 -  
       FY12. G&A only.  
       Non-fee bearing.  
       (TBD)  
       Option

## **B-1 ADDITIONAL SLINS**

Additional SLINs will be unilaterally created by the Contracting Officer during performance of this Task Order to accommodate the multiple types of funds that will be used under this Order.

## **B-2 FEE DETERMINATION AND PAYMENT (LEVEL OF EFFORT)**

(a) Total Estimated Hours.

The total number of hours of direct labor (including overtime and subcontract hours), but excluding holiday, sick leave, vacation and other excused absence hours) estimated to be expended under this task order is:

### CLIN / DIRECT LABOR HOURS

1001 /  
 1101 /  
 4201 /  
 4301 /  
 4401 /

The estimated number of direct labor hours set forth above includes the following estimated number of uncompensated overtime labor hours:

|                                  |                            |                                  |                 |       |
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CLIN / UNCOMPENSATED OVERTIME HOURS

1001 /  
1101 /  
4201 /  
4301 /  
4401 /

(b) Computation of Fee.

The fee per direct labor hour is computed by dividing the fixed fee amount shown in Section B by the number of estimated hours.

(c) Modifications.

If the contracting officer determines, for any reason, to adjust the task order amount or the estimated total hours set forth above, such adjustments shall be made by task order modification. Any additional hours will be fee bearing, and the additional negotiated fee will be divided by the additional estimated hours to determine a new fee (applicable to the additional hours only). If the fee for these additional hours is different from that of the original estimated hours, these hours shall be kept separate from the original estimated total hours.

The estimated cost of the task order may be increased by written modification, if required, due to cost overruns. This increase in cost is not fee bearing and no additional hours will be added.

(d) Payment of Fee.

The Government shall pay fixed fee to the contractor on each direct labor hour performed by the contractor or subcontractor, at the rate of:

CLIN / FIXED-FEE RATE PER HOUR

1001 /  
1101 /  
4201 /  
4301 /  
4401 /

per labor hour invoiced by the contractor subject to the contract's "Fixed Fee" clause, provided that the total of all such payments shall not exceed eighty-five percent (85%) of the fixed fee specified under the task order. Any balance of fixed fee shall be paid to the contractor, or any overpayment of fixed fee shall be repaid by the contractor, at the time of final payment.

Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the FAR 52.232-20 "Limitation of Cost" or FAR 52.232-22 "Limitation of Funds" clauses, either of which is incorporated herein by

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reference.

NOTE: The fee shall be paid to the prime contractor at the per hour rate specified in this paragraph regardless of whether the contractor or subcontractor is performing the work.

### **B-3 ALLOTMENT OF FUNDS (JAN 1989) (5252.232-9200)**

(a) This contract is incrementally funded with respect to both cost and fee.

(b) The amounts presently available and allotted to this contract for payment of fee, as provided in the Section I clause of this contract entitled "Fixed Fee", are as follows:

#### ITEM(S) / ALLOTTED TO FIXED FEE

1001 /  
1101 /  
4201 /

(c) The amounts presently available and allotted to this contract for payment of cost, subject to the Section I "Limitation of Funds" clause, the items covered thereby and the period of performance which it is estimated the allotted amount will cover are as follows:

#### ITEM(S) / ALLOTTED TO COST / PERIOD OF PERFORMANCE

1001 // From 01 October 2007 through 30 September 2008.  
1101 // From 01 October 2008 through 30 September 2009.

3001 // From 01 October 2007 through 30 September 2008.  
3101 // From 01 October 2008 through 30 September 2009.

4201 // From 01 October 2009 through 6 August 2010.  
6201 // From 01 October 2009 through 30 September 2010.

(d) The parties contemplate that the Government will allot additional amounts to this contract from time to time by unilateral contract modification, and any such modification shall state separately the amounts allotted for cost and for fee, the items covered thereby, and the period of performance the amounts are expected to cover.

|                                  |                            |                                  |                 |       |
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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### C-1 SPECIFICATIONS/STATEMENT OF WORK (DEC 1998) (SPAWAR C-301)

Work under this contract shall be performed in accordance with Attachment (1) - Performance Work Statement (PWS) and Attachment (2) - Contract Data Requirements List (CDRL).

### C-2 QUALITY ASSURANCE PLAN

(1) Objective: The purpose of this plan is to provide a quality assurance plan for the services contracted under this Task Order. This plan provides a basis for the Task Order Manager (TOM) to evaluate the quality of the contractor's performance. The oversight provided for in this plan, and the remedy established, will help ensure that service levels are of high quality throughout the task order term.

(2) Performance Standards:

- a. The deliverables under this task order will be consistently technically accurate.
- b. The services delivered under this task order will be consistently of high quality.
- c. The contractor's cost control efforts under this task order will be consistently effective (applicable to cost reimbursement task orders).
- d. The contractor will be consistently responsive to Government customers in its performance of this task order.
- e. For the purposes of this plan, "consistently" is defined as "generally holding true", "persistently over time", and/or "overall uniformly".

(3) Evaluation Methods: The TOM will conduct performance evaluations based the standards in paragraph 2 above using the following technique:

- a. During the performance period of the task order, the TOM will continually and proactively monitor contractor efforts and obtain input from other Government personnel with performance oversight functions to ascertain the level of compliance with the Performance Standards.
- b. Every 12 months after the effective date of the task order, a Contractor Performance Assessment Report (CPAR) will be prepared to document the results of the efforts performed under paragraph 3.a. above.

(4) Remedy

- a. If the annual Performance Evaluation indicates that the contractor has not met one or more of the Performance Standards, the following negative remedy becomes effective: the CPAR will reflect the



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negative evaluation for the applicable Performance Standard.

b. This is a significant negative remedy as the CPAR is a key part of the Performance Monitoring process which determines the contractor's ability to earn term extensions to its basic SeaPort-e contract in accordance with the Award Term provisions contained therein.

### **C-3 SECURITY REQUIREMENTS (DEC 1999) (SPAWAR C-313)**

The work to be performed under this contract as delineated in the DD Form 254, Attachment (3), involves access to and handling of classified material up to and including SECRET.

In addition to the requirements of the FAR 52.204-2 "Security Requirements" clause, the Contractor shall appoint a Security Officer, who shall (1) be responsible for all security aspects of the work performed under this contract, (2) assure compliance with the National Industry Security Program Operating Manual (DODINST 5220.22M), and (3) assure compliance with any written instructions from the SPAWARSYSCOM Security Officer.

### **C-4 WORKWEEK (DEC 1999) (SPAWAR C-315)**

(a) All or a portion of the effort under this contract will be performed on a Government installation. The normal workweek for Government employees at SPAWARSYSCOM is Monday – Friday 0800 to 1630 hours. Work at this Government installation, shall be performed by the contractor within the normal workweek unless differing hours are specified on the individual task orders. Following is a list of holidays observed by the Government:

| <u>Name of Holiday</u>     | <u>Time of Observance</u> |
|----------------------------|---------------------------|
| New Year's Day             | 1 January                 |
| Martin Luther King Jr. Day | Third Monday in January   |
| President's Day            | Third Monday in February  |
| Memorial Day               | Last Monday in May        |
| Independence Day           | 4 July                    |
| Labor Day                  | First Monday in September |
| Columbus Day Second        | Monday in October         |

|                                  |                            |                                  |                 |       |
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| Veteran's Day    | 11 November                 |
| Thanksgiving Day | Fourth Thursday in November |
| Christmas Day    | 25 December                 |

(b) If any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity.

(c) If the Contractor is prevented from performance as the result of an Executive Order or an administrative leave determination applying to the using activity, such time may be charged to the contract as direct cost provided such charges are consistent with the Contractor's accounting practices.

(d) This contract does not allow for payment of overtime during the normal workweek for employees who are not exempted from the Fair Labor Standards Act unless expressly authorized by the Ordering Officer. Under Federal regulations the payment of overtime is required only when an employee works more than 40 hours in a normal week period.

**C-5 NOTICE TO CONTRACTOR OF CERTAIN DRUG DETECTION PROCEDURES (DEC 1999) (SPAWAR C-317)**

(a) Pursuant to Navy policy applicable to both Government and contractor personnel, measures will be taken to prevent the introduction and utilization of illegal drugs and related paraphernalia into Government Work areas.

(b) In furtherance of the Navy's drug control program, unannounced periodic inspections of the following nature may be conducted by installation security authorities:

- (1) Routine inspection of contractor occupied work spaces.
- (2) Random inspections of vehicles on entry or exit, with drug detection dog teams as available, to eliminate them as a safe haven for storage of or trafficking in illegal drugs.
- (3) Random inspections of personnel possessions on entry or exit from the installation.

(c) When there is probable cause to believe that a contractor employee on board a naval installation has

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been engaged in use, possession or trafficking of drugs, the installation authorities may detain said employee until the employee can be removed from the installation, or can be released to the local authorities having jurisdiction.

(d) Trafficking in illegal drug and drug paraphernalia by contract employees while on a military vessel/installation may lead to possible withdrawal or downgrading of security clearance, and/or referral for prosecution by appropriate law enforcement authorities.

(e) The contractor is responsible for the conduct of employees performing work under this contract and is, therefore, responsible to assure that employees are notified of these provisions prior to assignment.

(f) The removal of contractor personnel from a Government vessel or installation as a result of the drug offenses shall not be cause for excusable delay, nor shall such action be deemed a basis for an equitable adjustment to price, delivery or other provisions of this contract.

|                                  |                            |                                  |                  |       |
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## **SECTION D PACKAGING AND MARKING**

### **D-1 SHIP TO INFORMATION**

See Section G – Task Order Manager

|                                  |                            |                                  |                  |       |
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## **SECTION E INSPECTION AND ACCEPTANCE**

### **E-1 INSPECTION AND ACCEPTANCE--DESTINATION (JAN 2002)**

Inspection and acceptance of the services to be furnished hereunder shall be made at destination by the Task Order Manager or his/her duly authorized representative.

|                                  |                            |                                  |                  |       |
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## SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

### F-1 PERIODS OF PERFORMANCE (DEC 1999)

The periods of performance for the following firm items are estimated at:

#### BASE PERIOD:

| <u>CLIN</u> | <u>Period of Performance</u> |
|-------------|------------------------------|
| 1001        | 10/01/2007 - 09/30/2008      |
| 3001        | 10/01/2007 - 09/30/2008      |

| <u>CLIN</u> | <u>Period of Performance</u> |
|-------------|------------------------------|
| 1101        | 10/01/2008 - 09/30/2009      |
| 3101        | 10/01/2008 - 09/30/2009      |

The periods of performance for the following option items are estimated at:

| <u>CLIN</u> | <u>Period of Performance</u> |
|-------------|------------------------------|
| 4201        | 10/01/2009 - 09/30/2010      |
| 6201        | 10/01/2009 - 09/30/2010      |

| <u>CLIN</u> | <u>Period of Performance</u> |
|-------------|------------------------------|
| 4301        | 10/01/2010 - 09/30/2011      |
| 6301        | 10/01/2010 - 09/30/2011      |

| <u>CLIN</u> | <u>Period of Performance</u> |
|-------------|------------------------------|
| 4401        | 10/01/2011 - 09/30/2012      |
| 6401        | 10/01/2011 - 09/30/2012      |

The above period(s) of performance for the option(s) to extend the term of the task order shall apply only if the Government exercises the option(s) as stated in Section B in accordance with the basic contract clause at FAR 52.217-8 "Option to Extend Services" or FAR 52.217-9 "Option to Extend the Term of the Contract."

Any option CLIN period of performance which extends past the current period of performance of the basic contract is only valid to the extent that the basic contract period of performance is extended.

|                                  |                            |                                  |                  |       |
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## **SECTION G CONTRACT ADMINISTRATION DATA**

### **G-1 STANDARD MONTHLY STATUS REPORTS**

The contractor shall electronically submit Monthly Status Reports (MSR) in accordance with the format and content detailed CDRL Item A001. Submissions are due monthly by the 15<sup>th</sup> of the following month to the Task Order Manager and the SPAWAR Business Resource Manager (SPAWAR 01). This submission may be to a central website.

In addition to the content specified in the CDRL Item, a brief narrative shall be included in the MSR to address the following:

- a) Period Covered by Report
- b) Significant Accomplishments – Description of the technical progress made during that period.
- c) Significant Issues
- d) Schedule Status – Indicate if efforts are on schedule. If not, indicate the reason for the delay and the projected completion or delivery date, if applicable.
- e) Travel Activity

The contractor shall provide emergent reports at the request of the Task Order Contracting Officer or Task Order Manager.

### **G-2 INVOICING AND PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS**

Consistent with task order clause H-1, Segregation of Costs, the contractor shall segregate and accumulate costs for the performance of this task order by the appropriate Accounting Classification Reference Number (ACRN) listed on the attached Financial Accounting Data (FAD) sheet. The contractor's invoice shall identify the appropriate Contract and Task Order numbers. For the work performed, invoiced costs shall be associated to the Contract Line Item Number (CLIN), the Contract Subline Item (SLIN), and the specific ACRN. Invoices submitted to the paying office that do not comply with this requirement will be returned to the contractor for resubmission. The contractor shall provide an electronic copy of each invoice to the Task Order Manager at the time of submission to DCAA/DFAS. The paying office will disburse funds in strict compliance with the amounts invoiced by CLIN/SLIN/ACRN.

### **G-3 TYPE OF CONTRACT (DEC 1999) (SPAWAR G-314)**

|                                  |                            |                                  |                  |       |
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This is a Cost Plus Fixed Fee (CPFF) task order.

#### **G-4 INVOICING INSTRUCTIONS FOR SERVICES USING WIDE AREA WORK FLOW (WAWF) (JAN 2007)**

- (a) Invoices for services rendered under this task order shall be submitted electronically through the Wide Area Work Flow-Receipt and Acceptance (WAWF). The contractor shall submit invoices for payment per contract terms. The Government shall process invoices for payment per contract terms.
- (b) The vendor shall have their CAGE Code activated by calling 1-866-618-5988. Once activated, the vendor shall self-register at the WAWF website at <https://wawf.eb.mil>. Vendor training is available on the internet at <https://wawftraining.eb.mil>. Additional support can be accessed by calling the Navy WAWF Assistance Line at 1-800-559-9293.
- (c) Back-up documentation can be included and attached to the invoice in WAWF. Attachments created with any Microsoft Office product, or Adobe (.pdf files), is attachable to the invoice in WAWF.
- (d) A separate invoice will be prepared no more frequently than every two weeks. Do not combine the payment claims for services provided under this contract.
- (e) The following information is provided for completion of the invoice in WAWF:

|  |              |
|--|--------------|
| WAWF Invoice Type  | Cost Voucher |
| Issuing Office DODAAC  | N00039       |
| Admin DODAAC:  | S0514A       |
| Inspector DODAAC (if applicable)   | N00039       |
| Acceptor DODAAC:   | N00039       |
| **LPO DODAAC: only applies to DFAS beginning with "N", LPO-Local Processing Official/Certifier on Prompt Pay Sheet (One Pay) | HQ0339       |
| PAY DODAAC:  | HQ0339       |

#### **G-5 ACTIVITY OMBUDSMAN**

The SPAWAR Ombudsman for this Task Order is:



|                                  |                            |                                  |                  |       |
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## **G-6 TASK ORDER MANAGER**

## **ALTERNATE TASK ORDER MANAGER**

|                                  |                            |                                  |                  |       |
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## G-7 CONTRACTING OFFICER

Name:

Code:

Address:

Phone:

E-Mail:

```

Accounting Data
SLINID    PR Number          Amount
-----
100101
LLA :
AA See Attached Financial Accounting Data Sheet

100102
LLA :
AB See Attached Financial Accounting Data Sheet

100103
LLA :
AC See Attached Financial Accounting Data Sheet

300101
LLA :
AC See Attached Financial Accounting Data Sheet

```

|                                  |                            |                                  |                  |       |
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BASE Funding  
Cumulative Funding

MOD 01

100103  
LLA :  
AC See Attached Financial Accounting Data Sheet

100104  
LLA :  
AD See Attached Financial Accounting Data Sheet

100105  
LLA :  
AE See Attached Financial Accounting Data Sheet

100106  
LLA :  
AF See Attached Financial Accounting Data Sheet

MOD 01 Funding  
Cumulative Funding

MOD 02

100103  
LLA :  
AC See Attached Financial Accounting Data Sheet

100104  
LLA :  
AD See Attached Financial Accounting Data Sheet

100107  
LLA :  
AG See Attached Financial Accounting Data Sheet

100108  
LLA :  
AH See Attached Financial Accounting Data Sheet

100109  
LLA :  
AJ See Attached Financial Accounting Data Sheet

300101  
LLA :  
AC See Attached Financial Accounting Data Sheet

MOD 02 Funding  
Cumulative Funding

MOD 03

100109  
LLA :  
AJ See Attached Financial Accounting Data Sheet

MOD 03 Funding  
Cumulative Funding

MOD 04

110101  
LLA :  
BA See Attached Financial Accounting Data Sheet

110102  
LLA :  
BB See Attached Financial Accounting Data Sheet

110103

|                                  |                            |                                  |                  |       |
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LLA :  
BC See Attached Financial Accounting Data Sheet

110104  
LLA :  
BD See Attached Financial Accounting Data Sheet

110105  
LLA :  
BE See Attached Financial Accounting Data Sheet

110106  
LLA :  
BF See Attached Financial Accounting Data Sheet

110107  
LLA :  
BG See Attached Financial Accounting Data Sheet

110108  
LLA :  
BH See Attached Financial Accounting Data Sheet

110109  
LLA :  
BJ See Attached Financial Accounting Data Sheet

110110  
LLA :  
BK See Attached Financial Accounting Data Sheet

110111  
LLA :  
BL See Attached Financial Accounting Data Sheet

310101  
LLA :  
BF See Attached Financial Accounting Data Sheet

310102  
LLA :  
BJ See Attached Financial Accounting Data Sheet

MOD 04 Funding  
Cumulative Funding

MOD 05

110110  
LLA :  
BK See Attached Financial Accounting Data Sheet

110111  
LLA :  
BL See Attached Financial Accounting Data Sheet

MOD 05 Funding  
Cumulative Funding

MOD 06

110101  
LLA :  
BA See Attached Financial Accounting Data Sheet

110106  
LLA :  
BF See Attached Financial Accounting Data Sheet

110109  
LLA :  
BJ See Attached Financial Accounting Data Sheet

310101  
LLA :

|                                  |                            |                                  |                  |       |
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BF See Attached Financial Accounting Data Sheet

310102

LLA :

BJ See Attached Financial Accounting Data Sheet

MOD 06 Funding  
Cumulative Funding

MOD 08 Funding  
Cumulative Funding

MOD 09

420101 PR000391006

LLA :

BM 1701810 M2PQ 252 00039 0 050120 2D 000000 000000173176

620101 PR000391006

LLA :

BM 1701810 M2PQ 252 00039 0 050120 2D 000000 000000173176

MOD 09 Funding  
Cumulative Funding

MOD 10

420102 1300141921

LLA :

BN 1701810 M2PQ 252 00039 0 050120 2D 000000 A00000341298

CIN 130014192100001

MOD 10 Funding  
Cumulative Funding

MOD 11

420103 1300146631

LLA :

BP 1701810 M2DA 252 00039 0 050120 2D 000000 COST CODE: A00000374348

CIN 130014663100001

420104 1300146631

LLA :

BQ 1701810 M2DA 252 00039 0 050120 2D 000000 COST CODE: A10000374348

CIN 130014663100002

420105 1300146631

LLA :

BR 1701810 M2DA 252 00039 0 050120 2D 000000 COST CODE: A20000374348

CIN 130014663100003

420106 1300146631

LLA :

BS 1701810 M2DA 252 00039 0 050120 2D 000000 COST CODE: A30000374348

CIN 130014663100004

420107 1300146631

LLA :

BT 1701810 M2DA 252 00039 0 050120 2D 000000 COST CODE: A40000374348

CIN 130014663100005

420108 1300146631

LLA :

BU 1701810 M2PQ 252 00039 0 050120 2D 000000 COST CODE: A60000374348

CIN 130014663100007

420109 1300146631

LLA :

BV 1701810 M2PQ 252 00039 0 050120 2D 000000 COST CODE: A90000374348

CIN 130014663100009

420110 1300146631

LLA :

|                                  |                            |                                  |                  |       |
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BW 1701810 M2PQ 252 00039 0 050120 2D 000000 COST CODE: A70000374348  
CIN 130014663100010

420111 1300146631

LLA :

BX 1701810 M2PQ 252 00039 0 050120 2D 000000 COST CODE: A80000374348  
CIN 130014663100011

420112 1300146631

LLA :

BY 1701810 M2L0 252 00039 0 050120 2D 000000 COST CODE: B10000374348  
CIN 130014663100012

620102 1300146631

LLA :

BZ 1701810 M2PQ 252 00039 0 050120 2D 000000 COST CODE: A50000374348  
CIN 130014663100008

MOD 11 Funding  
Cumulative Funding

|                                  |                            |                                  |                  |       |
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## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

### **H-1 SEGREGATION OF COSTS (DEC 2003) (5252.232-9206)**

(a) The Contractor agrees to segregate costs incurred under this task order at the lowest level of performance, either task or subtask, rather than on a total task order basis, and to submit invoices reflecting costs incurred at that level. Invoices shall contain summaries of work charged during the period covered, as well as overall cumulative summaries by labor category for all work invoiced to date, by line item, task or subtask.

(b) Where multiple lines of accounting are present, the ACRN preceding the accounting citation will be found in attached Financial Accounting Data (FAD) sheet. Payment of Contractor invoices shall be accomplished only by charging the ACRN that corresponds to the work invoiced.

(c) Except when payment requests are submitted electronically as specified in the clause at DFARS 252.232-7003, Electronic Submission of Payment Requests, one copy of each invoice or voucher will be provided, at the time of submission to DCAA, to the Task Order Manager.

### **H-2 DATA RIGHTS**

The Data Rights clause in the basic contract is invoked for this task order.

### **H-3 CONTRACTOR PICTURE BADGE (DEC 1999) (SPAWAR H-323)**

(a) A contractor picture badge may be issued to contractor personnel by the SPAWARSSYSCOM Security Office upon receipt of a valid visit request from the Contractor and a picture badge request from the COR. A list of personnel requiring picture badges must be provided to the COR to verify that the contract or delivery/task order authorizes performance at SPAWARSSYSCOM prior to completion of the picture badge request.

(b) An automobile decal will be issued by SPAWARSSYSCOM Security Office upon presentation of a valid contractor picture badge and the completion of the Badge and Decal Record.



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(c) The contractor assumes full responsibility for the proper use of the identification badge and automobile decal, and shall be responsible for the return of the badge and/or destruction of the automobile decal upon termination of personnel or expiration or completion of the contract.

(d) At the completion of the contract, the contractor shall forward to SPAWARSSCOM Security Office a list of all unreturned badges with a written explanation of any missing badges.

#### **H-4 CONTRACTOR IDENTIFICATION (DEC 1999) (SPAWAR H-355)**

(a) Contractor employees must be clearly identifiable while on Government property by wearing appropriate badges.

(b) Contractor employees are required to clearly identify themselves and the company they work for whenever making contact with Government personnel by telephone or other electronic means.

#### **H-5 LIMITED RELEASE OF CONTRACTOR CONFIDENTIAL BUSINESS INFORMATION (CBI) (NOV 2003) (SPAWAR H-359)**

(a) Definition.

“Confidential business information,” as used in this clause, is defined as all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, compilations, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or how stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing if -- (1) the owner thereof has taken reasonable measures to keep such information secret, and (2) the information derives independent economic value, actual or potential from not being generally known to, and not being readily ascertainable through proper means by, the public. Confidential business information may include technical data as that term is defined in DFARS §§ 252.227-7013(a)(14), 252.227-7015(a)(4), and 252.227-7018(a)(19). It may also include computer software as that term is defined in DFARS §§ 252.227-7014(a)(4) and 252.227-7018(a)(4).

(b) The Space and Naval Warfare Systems Command (SPAWAR) may release to individuals employed by SPAWAR support contractors and their subcontractors confidential business information submitted by the contractor or its subcontractors pursuant to the provisions of this contract. Business information that would ordinarily be entitled to confidential treatment may be included in the information released to these individuals. Accordingly, by submission of a proposal or execution of this contract, the offeror or contractor and its subcontractors consent to a limited release of its confidential business information.

(c) Circumstances where SPAWAR may release the contractor’s or subcontractors’ confidential business

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information include the following:

(1) To other SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in handling and processing information and documents in the administration of SPAWAR contracts, such as file room management and contract closeout.

(2) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in accounting support services, including access to cost-reimbursement vouchers.

(3) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in crafting performance work statements, assisting with the evaluation of task order cost/technical proposals and assembling performance metrics information.

(d) SPAWAR recognizes its obligation to protect the contractor and its subcontractors from competitive harm that could result from the release of such information. SPAWAR will permit the limited release of confidential business information under paragraphs (c)(1), (c)(2) and (c)(3) only under the following conditions:

(1) SPAWAR determines that access is required by other SPAWAR contractors and their subcontractors to perform the tasks described in paragraphs (c)(1), (c)(2) and (c)(3),

(2) Access to confidential business information is restricted to individuals with a bona fide need to possess,

(3) Contractors, their subcontractors, and their employees who are granted access to confidential business information have signed an appropriate non-disclosure agreement requiring them to provide the same level of protection to confidential business information that would be provided by SPAWAR employees,

(4) Contractors and their subcontractors having access to confidential business information have agreed under their contract or a separate corporate non-disclosure agreement to provide the same level of protection to confidential business information that would be provided by SPAWAR employees, and

(5) SPAWAR contractors and their subcontractors performing the tasks described in paragraphs (c)(1), (c)(2) or (c)(3) have agreed under their contract or a separate non-disclosure agreement to not use confidential business information for any purpose other than performing the tasks described in paragraphs (c)(1), (c)(2) and (c)(3).

(e) SPAWAR's responsibilities under the Freedom of Information Act are not affected by this clause.

(f) If SPAWAR satisfies the conditions listed in paragraph (d), the contractor and its subcontractors agree to indemnify and hold harmless the Government, its agents, and employees from every claim or liability, including attorneys fees, court costs, and expenses, arising out of, or in any way related to, the misuse or unauthorized modification, reproduction, release, display, or disclosure of confidential business information provided by the contractor to the Government.

(g) The contractor agrees to include, and require inclusion of, this clause in all subcontracts at any tier that

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requires the furnishing of confidential business information.

## **H-6 RELEASE OF PLANNING, PROGRAMMING, AND BUDGETING SYSTEM (PPBS) DATA**

(a) As defined in this clause, "Planning, Programming and Budgeting System (PPBS) data" includes, but is not limited to, one or more of the following:

- (1) Planning phase.
- (2) Defense Planning Guidance.
- (3) Programming Phase.
- (4) Fiscal Guidance (when separate from Defense Planning guidance).
- (5) Program Objective Memoranda.
- (6) Port Defense Program (formerly FYDP) documents (POM Defense Program, Procurement Annex, RTD&E Annex).
- (7) Program review Proposals.
- (8) Issue Papers (also referred to as Major Issue Papers, Tier II Issue Papers, Cover Briefs).
- (9) Proposed Military Department Program Reductions (or Program Offsets).
- (10) Tentative Issue Decision Memoranda.
- (11) Program Decision Memoranda.
- (12) Budgeting Phase.
- (13) Defense Program (formerly FYDP) documents for September Budget Estimate Submission and President's Budget Estimate submission including Procurement, RTD&E and Construction Annexes).
- (14) Classified P1, R1 and C1.
- (15) Program Budget Decisions and Defense Management Report Decisions.
- (16) Reports Generated by the Automated Budget Review System (BRS).
- (17) DD 1414 Base for Reprogramming.
- (18) DD 1416 Report of Programs.

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(19) Contract Award Reports.

(20) Congressional Data Sheets.

(21) Any other data or information identified by the Government as PPBS data or information.

This definition includes all such documentation (whether published or unpublished), and equivalent published or unpublished PPBS data in whatever form produced and maintained by any service component.

(b) The Contractor hereby agrees that it will not divulge any Planning, Programming and Budgeting System (PPBS) data made available to it under this contract to any individual (including other members of the contractor's organization), company or Government representative, unless specific written authorization is received from the Contracting Officer. The Contractor also agrees that it will promptly notify the Contracting Officer of any attempt by any individual (including other members of the contractor's organization), company or Government representative to gain access to such PPBS data. Such notification shall include the name and organization, if available, of the individual (including other member's of the contractor's organization), company or Government representative.

(c) Within fourteen calendar days of contract award, the Contractor shall submit to the Contracting Officer a statement describing the Contractor, its parent company and subsidiaries (if any), and any financial interests they have in current or future systems and services being acquired by the Navy.

(d) The Contractor shall require that all employees who have access to such data execute the following "STATEMENT OF NONDISCLOSURE OF PPBS DATA," and submit these nondisclosure statements to the Contracting Officer prior to granting access to PPBS data to such employees:

#### **STATEMENT OF NONDISCLOSURE OF PPBS DATA**

I will not divulge Planning, Programming and Budgeting System (PPBS) Information available to me through Task Order (INSERT NUMBER) as the term PPBS is defined in Clause H-7 of that task order to anyone, including other employees of my corporation, without specific written authorization from the Contracting Officer.

This restriction applies not only to information from PPBS documents, published or unpublished, but also to equivalent published or unpublished budget data in whatever form produced and maintained by the service components.

SIGNATURE \_\_\_\_\_

TYPED NAME \_\_\_\_\_

DATE \_\_\_\_\_

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(e) In the event the Contractor, or any of its employees, agents, or subcontractors (or their employees, agents or subcontractors), fail to comply with the provisions of this clause, such noncompliance shall be deemed a material breach of the contract for which the Government reserves the right to avail itself of any or all of the following remedies:

- (1) Terminate the contract for default in accordance with FAR § 52.249-6 (“Termination (Cost-Reimbursement)”) (SEP 1996) or FAR § 52.249-8 (“Default (Fixed-Price Supply and Service)”
- (2) Include a discussion of such failure to comply with this clause in any evaluation by the Government of the Contractor's performance of this contract created pursuant to FAR 42.15.
- (3) resort to such other rights and remedies as provided for under this contract and under Federal law.

Waiver of such rights by the Government for noncompliance shall not be construed as waiver for any successive noncompliance.

(f) Any subcontractor who is granted access to PPBS data shall be subject to the restrictions stated in subparagraphs (a) through (e) above. The Contractor shall notify the subcontractor that it is so subject. The Contractor agrees that the requirements of this clause shall be inserted in all subcontracts such that the restriction on disclosure of PPBS data shall apply to all subcontractors at any tier.

## **H-7 TECHNICAL INSTRUCTIONS**

(a) Performance of work hereunder may be subject to written technical instructions signed by the Task Order Manager (TOM) specified in Section G of this task order. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details and otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work descriptions.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical instruction may not be used to: (1) assign additional work under the task order; (2) direct a change as defined in the “CHANGES” clause in this task order; (3) increase or decrease the task order price or estimated task order amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the task order.

|                                  |                            |                                  |                  |       |
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(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the task order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of the task order.

## **H-8 ORGANIZATIONAL CONFLICT OF INTEREST**

The Organizational Conflict of Interest clause in the contractor's basic SeaPort IDIQ contract is incorporated in this task order by reference.

## **H-9 NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS**

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBA's 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

|                                  |                            |                                  |                  |       |
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## **SECTION I CONTRACT CLAUSES**

### **I-1 OPTION TO EXTEND THE TERM OF THE CONTRACT (FAR 52.217-9) (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor on or before the expiration of the task order; provided, that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the task order expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

### **I-2 CLAUSES INCORPORATED BY REFERENCE**

52.219-6 NOTICE OF SMALL BUSINESS SET-ASIDE (JUN 2003)

52.219-14 LIMITATIONS ON SUBCONTRACTING (DEC 1996)

52.232-18 AVAILABILITY OF FUNDS (APR 1984)

|                                  |                            |                                  |                  |       |
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## SECTION J LIST OF ATTACHMENTS

Attachment (1) - PWS

Attachment (2) - CDRL A001 - MSR - Rev (1)

Attachment (2) - CDRL A001 MSR - Attachment 1 - Rev (1)

Attachment (2) - CDRL A001 - MSR - Attachment (2)

Attachment (2) - CDRL A001 - MSR - Attachment (3)

Attachment (3) - DD254

Attachment (3) - DD254 - Attachmnet (1) IT

Attachment (3) - DD254 - Attachment (2) - FOUO

Attachment (3) - DD254 - Attachment (3) - Undersea Warfare

Attachment (4) - Financial Accounting Data (FAD) Sheet - Award

Attachment (4) - Financial Accounting Data (FAD) Sheet - Mod 01

Attachment (4) - Financial Accounting Data (FAD) Sheet - Mod 02

Attachment (4) - Financial Accounting Data (FAD) Sheet - Mod 03

Attachment (4) - Financial Accounting Data (FAD) Sheet - Mod 04

Attachment (4) - Financial Accounting Data (FAD) Sheet - Mod 05