

INDUS Job Requisition

Job Requisition Number: 20170215J2	
Job Title: Project Control Analyst (Mid)	Salary Range or Maximum: Negotiable
Work Location: Ridgecrest, CA	
Relocation Assistance: No	
Employment Type: Full-Time; Unfunded Contingent Hire	Security Clearance: No
Posted Date: 12 May 2017	Closing Date: When Filled
<p>Mandatory Skill Requirements (must have): Four (4) years' experience in project control and or financial tracking in support of government contracts; strong analytical ability and thorough understanding of EAC development. Must possess high level of reconciliation and analysis skills. High level of proficiency with MS Excel and MS PowerPoint. Possess strong verbal and written communication skills. Must be a team player, able to multitask, work well under pressure and be able to meet monthly CDRL (Contract Data Requirements List deadlines as requirement by contract.</p>	
<p>Desired Skill Requirements: Experience in the generation of cost performance reports on government contracts; familiar with FAR and DFAR. Knowledge of excel, Forecasting, Cost Burdens, Total Time Accounting, Tripwire and Contract Funding Management is desired. Candidate should be detail-oriented, organized and able to manage deadlines. Billing invoice experience and understanding of the unbilled data a plus. Contract Administration is also a plus.</p>	
<p>Job Duties: The Project Control Analyst (PCA) will provide a broad range of project control skill on multiple projects to the Program Manager. Track, analyze and report progress on CPFF, T&M and FFP contracts of varying size and complexity with limited supervision. Responsible for capturing cost incurred commitments, and comparing against plans. The PCA will receive inputs from the Program Manager and translate functional requirements for manpower, material subcontractor and travel costs to develop Estimates to Complete (ETC), and Estimate at Completion (EACs). The PCA will work closely with members of Finance, Program Management and Contracts and Pricing Teams. The PCA will administer subcontract funding, prepare monthly Program Review presentations, and produce financial deliverables as required for both internal and external use. The PCA will develop ROM's/Cost Estimates for task order pricing units. The PCA will process 75% LOF (Limitation of Funds) notice and RAFs (Risk Authorization Form). The PCA will have knowledge of direct and indirect efforts. The PCA will maintain and track WBS (Work Breakdown Structure) efforts as required by the contract. The PCA may work directly with the customers or the COR (Contracting Officer Representative) on questions/concerns/issues.</p>	
<p>Education/Equivalent: Bachelor's Degree in Finance, Accounting or Equivalent strongly preferred. A minimum of 5 years of Project Control Analyst experience in lieu of degree acceptable.</p>	
Travel Required: No	
<p>Comments: Apply for position online at https://industechnology.applicantpro.com/jobs/574164.html. Hiring contingent upon INDUS being awarded the contract.</p>	