DR. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY, LONERE

Regular End Semester Examination – Summer 2022

Course: B. Tech.

Branch: FY Group B

Semester: II

Subject Code & Name: Communication Skills (BTHM204)

Max Marks: 60

Date: 26/08/2022

Duration: 3.45 Hr.

Instructions to the Students:

- 1. All the questions are compulsory.
- 2. The level of question/expected answer as per OBE or the Course Outcome (CO) on which the question is based is mentioned in () in front of the question.
- 3. Use of non-programmable scientific calculators is allowed.
- 4. Assume suitable data wherever necessary and mention it clearly.

		(Level/CO)	Marks
Q. 1	Answer Any Two of the following.		
A)	Differentiate Verbal and Non-verbal Communication and explain their role at workplace communication.	L4/C01	6
B)	Elucidate the function of communication in an organization.	L3/C01	6
. C)	Explain Socio-psychological barrier in detail. Suggest your ways to overcome it.	L2/CO1	6
Q.2	Answer Any Two of the following.		
A)	Transcribe the following words into Phonemic script.	L3/CO2	6
	A) Photography B) Police C) Education D) College E) Garage F) Data		
B)	Does the study of Phonemic symbols and Articulation help you? Discuss in detail.	L3/CO2	6
C)	Explain the mechanism of articulation in detail along with your benefit of it to improve your pronunciation.	L2/CO2	6
Q. 3	Answer Any Two of the following.		
A)	How will you make your presentation more effective?	L3/CO3	6
B)	Explain in detail how you prepare and appear for an interview.	L2/CO3	6
C)	What are your methods and strategies to contribute in GD?	L3/CO3	6
Q.4	Answer the following:		
A)	Use the correct form of Tense:		
	 Look! Rajni (go)to the movie yesterday. By the time the doctor (arrive)at the home, the patient (die) 	L2/CO4	4

	4) Rishikmusic class every Monday. (attend, attends, will attend, will		
	be attending)		
B)	Write the correct sentence:	L2/CO4	
•	1) I am (a/an)university student.		
	2) Viraj is (a, an, the)best student in the class.		4
	3) Does she has a car?		
	4) I am having two brothers and one sister.		
C)	Write antonyms for:	L1/CO4	4
	A) Obfuscate B) Agnostic C) Elixir D) Condonation		
Q. 5	Answer Any Two of the following.		
A)	Explain the structure of Technical Report in detail.	L2/C05	6
B	Write a job application for the post of Trainee Engineer to Divisional Manager, CEAT, Bhandup Plant, Mumbai - 400042. Attach your Résumé with your application. (Assume required details)	L3/CO5	6
C)	You have received your order of twenty PCs for your office. However, you noticed that two PCs are damaged in transit.		
	Draft a letter of Complaint to the Manager of Sales Dept. HP, Mumbai Branch - 400001 asking for compensation. (Use Modified Block Format)	L3/CO5	6

3) The vehicle (break).... down and they (have) to walk home.

*** End ***

Jan Colle