Invoice

### **Bill To:**

«PayeeName»

«PayeeStreetAddress»

«PayeeCityStateZip»

|  |  |
| --- | --- |
| **Due upon receipt** | |
| **Description** | **Amount** |
| **«WorkDescription»:** («Duration» hrs)  «WorkDetails» | «AmountBilled» |
| TOTAL | «TotalBilled» |

I certify that all expenditures reported (or payments requested) are correct and that it corresponds in every particular with the services contracted for. I further certify that the account is true, correct, and unpaid.

**Signature: Date: «InvoiceDate»**