

Legend ^

- Paid Time Off
- Administrative Leave
- HCM Team Event Calendar
- Sick Time
- Company Holiday

Upcoming Time off v

< > June 2018 📅 Today Month ▾

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Legend ^

- Paid Time Off
- Administrative Leave
- HCM Team Event Calendar
- Sick Time
- Company Holiday

Upcoming Time off v

< > June 2018 Today

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Request Time off ✕

Select Dates

From:

To:

Plan

Hours

Event title - trunc

Legend ^

- Paid Time Off
- Administrative Leave
- HCM Team Event Calendar
- Sick Time
- Company Holiday

Upcoming Time off v

< > June 2018 Today Month

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FTE - Paid Time Off

Status

- Submitted

Date

May 09, 2018 to May 11, 2018

Plan

FTE - Paid Time Off

Hours

24h

Comments

Brief getaway

Event title - trun...

Event title - trun...

Event title - trun...

Event title - -FTE time off +2 more

Moving Offices

Moving Offices

Pending

Legend

- Paid Time Off
- Administrative Leave
- HCM Team Event Calendar
- Sick Time
- Company Holiday

Upcoming Time off

Jan 20, 2019
 Discretionary Time Off
 Draft 8.00

March 29, 2018
 Discretionary Time Off
 Approved 8.00 hrs

May 23 – 25, 2018
 Discretionary Time Off
 Submitted 8.00 hrs

September 2018 Today

September 2018						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

- Month ▲
- Month
- Week
- Day
- Schedule

- Add Event
- Paid Time Off
- Other Type
- Disabled Type
- Other Type

! DTO rejected by your manager for May 20, 2018. Click to view



- Legend** ^
- Paid Time Off
 - Administrative Leave
 - HCM Team Event Calendar
 - Sick Time
 - Company Holiday

Upcoming Time off v

< > June 2018 Today Month v

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FTE - Paid Time Off

- Status
- Submitted
- Date
- May 09, 2018 to May 11, 2018
- Plan
- FTE - Paid Time Off
- Hours
- 24h
- Comments
- Brief getaway

❗ DTO rejected by your manager for May 20, 2018. [Click to view](#)



⚠️ There is a conflict with your April 12th request. [Click to view](#)



✅ DTO approved by your manager for May 9th. [Click to view](#)



ℹ️ May 28, 2018 is a holiday.

