

Matthew Johnson

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Objective

- To obtain an internship where, in a collaborative team-oriented environment, I can use my problem-solving skills, data and technology to help my company make better business decisions.

Current Texas A&M Student

- Bachelor of Business Administration, Management Information Systems GRADUATING DEC 2019
- GPA: 4.0

Experience

STUDY ABROAD PROGRAMS OFFICE – COLLEGE STATION, TX

JANUARY 2018 – PRESENT

PEER COUNSELOR

- Help students learn about and plan for studying abroad
- Process passport applications for first-time applicants
- Assist faculty members with administrative work and event preparation

GEORGETOWN ANIMAL OUTREACH – GEORGETOWN, TX

JULY 2017 – AUGUST 2017

AUDITOR

- Conducted full financial audit for GAO's 2016 calendar year
- Job included matching receipts to books, data entry, and bank reconciliations
- Created a system within Excel for automating much of the auditing process

MONUMENT CAFÉ – GEORGETOWN, TX

AUGUST 2015 – OCTOBER 2015

BUSSER

- Helped facilitate smooth operation of a busy local diner
- Gained experience working in a fast-paced environment

Skills, Activities, and Interests

EXPERIENCE WITH

- Microsoft Office Suite, Wireshark, C, C#, HTML, CSS, Tableau.