

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

APPLICATION FOR INDUSTRIAL TRAINING PLACEMENT

NAME OF STUDENT : QUINN TAN HUI YING
NRIC : +1111111
UITM STUDENT NO : 2021567807
TRAINING SESSION : SEPTEMBER 2026 – DECEMBER 2026

1. We hereby certify that the candidate with the academic details above is a final year student of Bachelor of Computer Science (Hons.) Software Engineering (SE243) from the Faculty of Computer and Mathematical Sciences, Universiti Teknologi MARA Cawangan Melaka Kampus Jasin.

2. In partial fulfillment of the requirements for the curriculum, the student must undergo Industrial training within 14 weeks. The training is expected to begin on 15th September 2026 until 19th December 2026.

3. It would be a great honour if your esteemed organisation would accept the student's application for a placement at your company. During the industrial training period, it is hoped that the student may be employed full-time at your organisation, subject to your company's standard employment rules and regulations. The student will not be entitled to receive any holiday/leave without any formal consent from your organisation.

4. The application acceptance will be informed, directly to the student by completing the industrial training acceptance form attached (BLI-02). Please send a copy of the industrial training offer letter/e-mail to UiTM before 10th SEPTEMBER 2026. Thank you.

Sincerely,

Albin Lemuel Kushan

Industrial Training Coordinator (CS251)
UiTM Cawangan Melaka Kampus Jasin
77300 Merlimau, Melaka
Phone no: 013-8218885
E-mail: albin1841@uitm.edu.my

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