

WVAdultEd/SPOKES/AE Blended/ESOL/ODTP/SPOKES ONLY Instructor Pre-Service Video Observation Report Instructions

The purpose viewing a class video is to expedite Pre-Service in cases when observing a class site is not feasible. The videos chosen reflect similar class structures in Adult Education. The idea is to observe a WVAdultEd class that is similar to a class in which you will work and examine how it is structured. Your task is not to evaluate the instructor, but rather to shadow his/her activities and observe how this class runs. Follow the process below:

- ☐ Download & Print the **Video Observation Report** (this form) form prior to viewing each video.
 - You may want to take notes on a hard copy and then complete the electronic form later.
 - **Adult Ed/SPOKES** instructors complete a **Video Observation Report** for the following Videos:
 - Mindset
 - Persuasive Writing
 - Whole Brain Teaching
 - Explicit Instruction
 - **ESOL** instructors complete a **Video Observation Report** for the following Videos:
 - ESL
 - ESL Phonics
 - ESL Word Stress
- ☐ Save each file to your computer or data storage device before you begin answering questions.
 - Go to the top left and select "Save As". Name each form as follows: video title first initial last name For example: mindsetpyoung
 - A dialog box will open. Select the location where you want the file saved (either My Documents, Desktop, or to a data storage device location). Be sure you change the location. Otherwise, your file will be saved to a temporary location and will not be able to be retrieved.
 - Also in the dialog box, make sure the file name *Video Observation Job Shadowing* is showing. Click on "Save."
 - Make note of the location to which you saved the file so you will know where it is located when you are ready to work on it.
- ☐ Fill-in the required information and click on "Save" again to save your work to your computer or data storage device.
- ☐ Upload your Video Observation Reports to the Schoology site.
 - Login to www.schoology.com.
 - Click on courses and choose "FY20 WV Pre-Service Participant Site".
 - Go to the *Observation/Job Shadowing Assignment* and click "Submit Assignment".
 - Click on the "File" icon
 - A dialog box will open. Select the location where your file saved. Double-click on your selected file and click "Submit". Submit each Video Observation.
- ☐ If you have problems, contact:
 - Pam Young, Special Projects Coordinator
 - Phone: 304-766-0011
 - Fax: 304-766-0022 Email: pbryan@k12.wv.us

WVAdultEd Pre-Service Video Observation Class Visit Report

Observer: Robert Ball Date: 4/7/21 Time: 11:28 am

Instructor observed: Kate Brandt Video URL:

Type Observed: ☐ Mindset ☐ Explicit Instruction
☒ Persuasive Writing ☐ ESL ☐ ESL Word Stress
☐ Whole Brain Teaching ☐ ESL Phonics & Rhyme ☐

Review the Sharon Bowman's website at Bowperson.com

Here is a link to [A Quick Guide to 4C's Map](#) which is taken from her book titled *Training from the Back of the Room*. This graphic will give you an overview of how you should be delivering instruction. (You need to plan on taking the SEAL training which utilizes these resource early on in your career.)

Questions for you to fill out about the video class:

What type(s) of instructional strategies do you observe happening?	Type:	Yes	No
Notes: A new approach to writing Claim vs Evidence Uses White Board Group interaction graphical organizer, Sample paragraphs *This type of instruction is not what you should be observing for your class visit. If this happens explain why there is not a group lesson this day.	Large Group		X
	Small Group	X	
	Cooperative Learning	X	
	Computer-assisted		X
	One-on-One Tutorial*		X
	Individualized*		X

Observe the following:	Describe What You Observe or Discover
4C's Connecting Activity: What did the teacher do to activate the students prior knowledge about the subject with regard to the students goals:	Audience was a small group of teachers. Demonstrated her technique and worked on it as a group
Concepts: How did the teacher present the information to the students?	White Board, large Post it pages

Observe the following:	Describe What You Observe or Discover
Concrete Practice: How did the students practice or use the information presented in the lesson?	It was a group exercise where they worked on a persuasive essay together.
Conclusions: How did the students summarize and evaluate their learning?	They participated in the discussion throughout the class. Each would turn in various excersises.
Examine the texts and/or software, computer website, etc. used to present the lesson. What did the instructor use? Specify.	The instructor used large Post-it notes to capture Ideas and process. I've used this technique when meeting with software clients to go over their requirement for the software
Reflect on the lesson and what you observed. What did you learn that you could use in your classroom?	It was very interactive and good discussion was prompted while the instructor kept the pace moving.

After you view the video:

What types of students are present in the learning center or classroom?	Type:	Yes	No
Notes: It as a group of English Teachers	General Adult Ed	X	
	TANF Recipient		X
	English Language Learner		X
	Youth		X
	Incarcerated		X