



Inessa Tunieva  
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# Inessa Tunieva

## Accountant, HR

- > A responsible office worker with nearly 5 years experience of maintaining the accountancy for large companies.
- > Additional interests in *data analysis, economics, econometrics and health economics*.

## Education

**2019–2021: Center for Economic Research and Graduate Education - Economics Institute (CERGE-EI), Prague Czech Republic**

Ph.D. in Economics (unfinished)

**2016–2019: American University of Armenia (AUA), Yerevan, Armenia**

Master of Science in Economics

**2004–2008: Armenian State University of Economics (ASUE), Yerevan, Armenia**

Bachelor in Economics

## Work experience

**Sep 2016–Jun 2019: Accountant at Les Laboratoires Servier in Yerevan, Armenia**

Collection and processing of accounting documentation. Preparation of internal reports including costs analysis and reports on inventory and company's fixed assets.

**Apr 2009–Sep 2009: Human Resources Manager at SPS Cigaronne in Yerevan, Armenia**

Internal and external reports regarding employees. Accounting responsibilities.

**Apr 2008–Sep 2009: Accountant at SPS Cigaronne in Yerevan, Armenia**

Salary calculations, financial documentation, cash follow-up and internal documentation.

## Relevant Skills

### Software

- Practical experience with ArmSoft & 1C (accounting software)
- Daily experience with MS Office (Excel, Word, Power Point), LaTeX
- Academic experience with STATA, R, Python

### Languages

- Armenian (native speaker)
- Russian (bilingual proficiency)
- English (full prof. proficiency)
- German (intermediate prof.)
- Czech (beginner)

### Soft skills

- Presentation skills: giving talks and presenting data and results for academic audience.
- Independent academic work: writing research proposal and papers, processing data.