# Manage your account

Project Astra

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## Manage your account

## Invite and remove users

Invite users to join your Project Astra beta program account and remove users that should no longer have access to your account.

#### **Invite users**

Account Owners and Admins can invite other users to join the Project Astra account.

#### Steps

- 1. Click Account.
- 2. In the **Users** tab, click + **Invite users**.
- 3. Enter the user's name, email address, and their role.

#### Note the following:

- The email address must match the email address that the user used to sign up to Cloud Central.
- Each role provides the following permissions:
  - An **Owner** has Admin permissions and can delete accounts.
  - An **Admin** has Member permissions and can invite other users.
  - A **Member** can fully manage apps and clusters.
  - A Viewer can view resources.

[A screenshot of the Invite Users screen where you enter a name]

#### 4. Click **Send invite/s**.

#### Result

The user will receive an email that invites them to join your account.

#### Remove users

An Account Owner can remove other users from the account at any time.

#### Steps

- 1. Click Account.
- 2. In the **Users** tab, select the users that you want to remove.
- 3. Click **Actions** and select **Remove user/s**.
- 4. When you're prompted, confirm deletion by typing the user's name and then click Yes, Remove

User.

#### Result

Project Astra removes the user from the account.

## Add and remove credentials

Add and remove cloud provider credentials from your account at any time. The Project Astra beta program uses these credentials to discover clusters, apps on a cluster, and to provision resources on your behalf.

Note that all users in Project Astra share the same sets of credentials.

#### Add credentials

The most common way to add credentials to Project Astra is when you add a cluster, but you can also add credentials from the Account page. The credentials will then be available to choose when you add your next Kubernetes cluster.

#### What you'll need

You should have the service account key file for a service account that has the required permissions. Learn more.

#### Steps

- 1. Click Account > Credentials.
- 2. Click Add Credentials.
- 3. Enter a name for the credentials that distinguishes them from other credentials in Project Astra.
- 4. Provide the Google Cloud service account key file either by uploading the file or by pasting the contents from your clipboard.
- 5. Click Add credentials.

#### Result

The credentials are now available to select when you add a Kubernetes cluster to Project Astra.

#### Remove credentials

An Account Owner can remove credentials from the account at any time.

#### Steps

- 1. Click Account > Credentials.
- 2. Click the drop-down list in the **State** column for the credentials that you want to remove.
- 3. Click Remove.

[A screenshot of the Credentials tab in the Account page where you can click the state column and select the Remove action.]

4. Type the name of the credentials to confirm deletion and then click **Yes**, **Remove Credentials**.

#### Result

Project Astra removes the credentials from the account.

## View and manage notifications

Project Astra notifies you when actions have completed or failed. For example, you'll see a notification if a backup of an app completed successfully.

The number of unread notifications is available in the top right of the interface:

[A screenshot that shows the Project Astra interface where you can view the number of unread notifications.]

You can view these notifications and mark them as read (this can come in handy if you like to clear unread notifications like we do).

#### Steps

1. Click the number of unread notifications in the top right.

[A screenshot that shows the expanded notifications in the Project Astra interface.]

2. Review the notifications and then click Mark as read or Show all notifications.

If you clicked **Show all notifications**, the Notifications page loads.

3. On the **Notifications** page, view the notifications, select the ones that you want to mark as read, click **Action** and select **Mark as read**.

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