

# EVALUATION FORM

## Understanding Conflict Resolution

Member Name \_\_\_\_\_ Date \_\_\_\_\_

Evaluator \_\_\_\_\_ Speech Length: 5 – 7 minutes

**Speech Title**

### Purpose Statement

- The purpose of this project is for the member to develop or enhance his or her understanding of the steps and strategies to address conflict.
- The purpose of this speech is for the member to share some aspect of his or her experience learning about and/or resolving conflict.

### Notes for the Evaluator

During the completion of this project, the member:

- Reviewed or learned about resolving conflict

About this speech:

- The member will deliver a well-organized speech.
- The speech may be about the member's experience with a conflict resolution activity in the project or it may be on some other aspect of conflict resolution. The speech may be humorous, informational, or any other style of the member's choosing. It should not be a report on the content of the "Understanding Conflict Resolution" project.

### General Comments

You excelled at:

You may want to work on:

To challenge yourself:

## EVALUATION FORM – Understanding Conflict Resolution

For the evaluator: In addition to your verbal evaluation, please complete this form.

5	4	3	2	1
EXEMPLARY	EXCELS	ACCOMPLISHED	EMERGING	DEVELOPING

<b>Clarity:</b> Spoken language is clear and is easily understood  5                      4                      3                      2                      1	Comment:
<b>Vocal Variety:</b> Uses tone, speed, and volume as tools  5                      4                      3                      2                      1	Comment:
<b>Eye Contact:</b> Effectively uses eye contact to engage audience  5                      4                      3                      2                      1	Comment:
<b>Gestures:</b> Uses physical gestures effectively  5                      4                      3                      2                      1	Comment:
<b>Audience Awareness:</b> Demonstrates awareness of audience engagement and needs  5                      4                      3                      2                      1	Comment:
<b>Comfort Level:</b> Appears comfortable with the audience  5                      4                      3                      2                      1	Comment:
<b>Interest:</b> Engages audience with interesting, well-constructed content  5                      4                      3                      2                      1	Comment:
<b>Topic:</b> Shares some aspect of his or her experience with conflict resolution*  5                      4                      3                      2                      1	Comment:

# EVALUATION CRITERIA

## Understanding Conflict Resolution

This criteria lists the specific goals and expectations for the speech. Please review each level to help you complete the evaluation.

### Clarity

- 5 – Is an exemplary public speaker who is always understood
- 4 – Excels at communicating using the spoken word
- 3 – Spoken language is clear and is easily understood
- 2 – Spoken language is somewhat unclear or challenging to understand
- 1 – Spoken language is unclear or not easily understood

### Vocal Variety

- 5 – Uses the tools of tone, speed, and volume to perfection
- 4 – Excels at using tone, speed, and volume as tools
- 3 – Uses tone, speed, and volume as tools
- 2 – Use of tone, speed, and volume requires further practice
- 1 – Ineffective use of tone, speed, and volume

### Eye Contact

- 5 – Uses eye contact to convey emotion and elicit response
- 4 – Uses eye contact to gauge audience reaction and response
- 3 – Effectively uses eye contact to engage audience
- 2 – Eye contact with audience needs improvement
- 1 – Makes little or no eye contact with audience

### Gestures

- 5 – Fully integrates physical gestures with content to deliver an exemplary speech
- 4 – Uses physical gestures as a tool to enhance speech
- 3 – Uses physical gestures effectively
- 2 – Uses somewhat distracting or limited gestures
- 1 – Uses very distracting gestures or no gestures

### Audience Awareness

- 5 – Engages audience completely and anticipates audience needs
- 4 – Is fully aware of audience engagement/needs and responds effectively

- 3 – Demonstrates awareness of audience engagement and needs
- 2 – Audience engagement or awareness of audience requires further practice
- 1 – Makes little or no attempt to engage audience or meet audience needs

### Comfort Level

- 5 – Appears completely self-assured with the audience
- 4 – Appears fully at ease with the audience
- 3 – Appears comfortable with the audience
- 2 – Appears uncomfortable with the audience
- 1 – Appears highly uncomfortable with the audience

### Interest

- 5 – Fully engages audience with exemplary, well-constructed content
- 4 – Engages audience with highly compelling, well-constructed content
- 3 – Engages audience with interesting, well-constructed content
- 2 – Content is interesting but not well-constructed or is well-constructed but not interesting
- 1 – Content is neither interesting nor well-constructed

### Topic

- 5 – Delivers an exemplary speech about some aspect of his or her experience with conflict resolution\*
- 4 – Delivers a compelling speech about some aspect of his or her experience with conflict resolution\*
- 3 – Shares some aspect of his or her experience with conflict resolution\*
- 2 – Mentions some aspect of his or her experience with conflict resolution but does not fully address\*
- 1 – Does not speak about some aspect of his or her experience with conflict resolution\*

*\*The speech may be based on a video activity in the project*

