

EVALUATION FORM

Inspire Your Audience

Member Name _____ Date _____

Evaluator _____ Speech Length: 5 – 7 minutes

Speech Title

Purpose Statements

- The purpose of this project is for the member to practice writing and delivering a speech that inspires others.
- The purpose of the speech is for the member to inspire the audience.

Notes for the Evaluator

- The member needs to present a speech that inspires the audience.
- The speech content should be engaging and the speaker entertaining or moving.
- The speaker should be aware of audience response and adapt the speech as needed.
- If the member appears to be talking “at” the audience instead of interacting with them, he or she is not fulfilling the goal of the speech.

General Comments

You excelled at:

You may want to work on:

To challenge yourself:

For the evaluator: In addition to your verbal evaluation, please complete this form.

5	4	3	2	1
EXEMPLARY	EXCELS	ACCOMPLISHED	EMERGING	DEVELOPING

Clarity: Spoken language is clear and is easily understood 5 4 3 2 1	Comment:
Vocal Variety: Uses tone, speed, and volume as tools 5 4 3 2 1	Comment:
Eye Contact: Effectively uses eye contact to engage audience 5 4 3 2 1	Comment:
Gestures: Uses physical gestures effectively 5 4 3 2 1	Comment:
Comfort Level: Appears comfortable with the audience 5 4 3 2 1	Comment:
Interest: Engages audience with interesting, well-constructed content 5 4 3 2 1	Comment:
Engagement: Connects well with audience 5 4 3 2 1	Comment:
Topic: Uses topic well to inspire audience 5 4 3 2 1	Comment:

EVALUATION CRITERIA

Inspire Your Audience

This criteria lists the specific goals and expectations for the speech. Please review each level to help you complete the evaluation.

Clarity

- 5 – Is an exemplary public speaker who is always understood
- 4 – Excels at communicating using the spoken word
- 3 – Spoken language is clear and is easily understood
- 2 – Spoken language is somewhat unclear or challenging to understand
- 1 – Spoken language is unclear or not easily understood

Vocal Variety

- 5 – Uses the tools of tone, speed, and volume to perfection
- 4 – Excels at using tone, speed, and volume as tools
- 3 – Uses tone, speed, and volume as tools
- 2 – Use of tone, speed, and volume requires further practice
- 1 – Ineffective use of tone, speed, and volume

Eye Contact

- 5 – Uses eye contact to convey emotion and elicit response
- 4 – Uses eye contact to gauge audience reaction and response
- 3 – Effectively uses eye contact to engage audience
- 2 – Eye contact with audience needs improvement
- 1 – Makes little or no eye contact with audience

Gestures

- 5 – Fully integrates physical gestures with content to deliver an exemplary speech
- 4 – Uses physical gestures as a tool to enhance speech
- 3 – Uses physical gestures effectively
- 2 – Uses somewhat distracting or limited gestures
- 1 – Uses very distracting gestures or no gestures

Comfort Level

- 5 – Appears completely self-assured with the audience
- 4 – Appears fully at ease with the audience
- 3 – Appears comfortable with the audience
- 2 – Appears uncomfortable with the audience
- 1 – Appears highly uncomfortable with the audience

Interest

- 5 – Fully engages audience with exemplary, well-constructed content
- 4 – Engages audience with highly compelling, well-constructed content
- 3 – Engages audience with interesting, well-constructed content
- 2 – Content is interesting but not well-constructed or is well-constructed but not interesting
- 1 – Content is neither interesting nor well-constructed

Engagement

- 5 – Audience connection is immediate, sustained, and overwhelmingly positive
- 4 – Audience connection is sustained and positive
- 3 – Connects well with audience
- 2 – Audience connection needs improvement
- 1 – Does not connect well with audience

Topic

- 5 – Topic is highly inspiring to audience
- 4 – Topic is an excellent choice for inspiring audience
- 3 – Uses topic well to inspire audience
- 2 – Topic is only vaguely inspiring to audience
- 1 – Topic is poorly selected to inspire audience

