

Safe Work Method Statement

Work Location	
Work Activity	Maintenance &/or Repair of Smoke Alarms
Works Manager	Operations Manager
High Risk Work Involves	Covid-19 exposure

Person responsible for ensuring compliance with SWMS	
Person(s) Responsible for reviewing SWMS	Robert Bell - WHS Officer
Date SWMS reviewed	25/6/2021
Workers Name	
Date Received	

What are the risks involved?	What are the hazards and risks?	What are the control measures?
Pre-commencement	Limited	<p>SMS sent to tenants asking.</p> <ul style="list-style-type: none"> Has anyone returned from overseas in the last 14 day. Has anyone been sick or come into contact with anyone that has been sick in the last recently. If answer is yes to any of these questions the job is placed on hold for no less than 14 days.
Technician arrival	Exposure to Covid-19	<p>Knock on front door and ask tenant the below 3 questions while remaining 2m from the doorway where possible.</p> <ul style="list-style-type: none"> Has anyone returned from overseas in the last 14 day. Has anyone been sick or come into contact with anyone that has been sick in the last recently. If answer is yes do not enter the premises. Inform the customer you both must stay at least 1.5m apart at all times.
	Unintentional exposure	<p>Precautionary Personal protective equipment and protocols.</p> <ul style="list-style-type: none"> Sanitise any surfaces before touching. Gloves worn and discarded after leaving every property. Hands washed and or sanitised after removing and discarding gloves. Masks to be worn while inside all properties.