

Shopify InPost Integration Installation guide

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1. Contents

1. Contents	2
2. Overview	3
3. Installation and configuration.....	3
3.1 App installation.....	3
3.2 InPost info on the checkout page.....	4
3.3 Phone number.....	5
3.4 Application settings	6
3.5 InPost shipping method.....	6
4. Fulfilment and order management.....	7
4.1 Linnworks	7
5. Contacts.....	7



2. Overview

InPost has a national network of nearly 1,200 fully automated parcel lockers that are accessible 24/7, meaning no more queues or waiting in, enabling customers to collect, send and return parcels at their earliest convenience. All lockers are located in a variety of safe and secure locations including Morrisons supermarkets, Esso petrol stations and Transport for London sites, as well as outside retailers such as Toys R Us.

This Shopify App implements InPost Locker service allowing visitors to send their parcels to their locker of choice nearby.

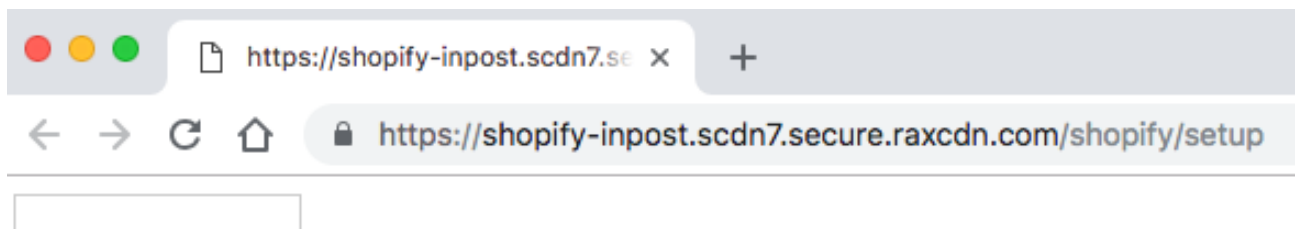
With this extension, new shipping method is added where customer will be able to navigate lockers in their area and select the most convenient. Locker information is stored within customer order. Locker information is subsequently communicated to InPost during fulfillment and shipping process.

Demo environment can be seen at <https://demo-inpost.myshopify.com/>

3. Installation and configuration

3.1 App installation

InPost app is going through review and certification with Shopify at the time of writing this document. To install the app while it's not available on the marketplace, please visit <https://shopify-inpost.scdn7.secure.raxcdn.com/shopify/setup>, enter URL of your web store in the field and press enter:





3.2 InPost info on the checkout page

InPost 24/7 Lockers

Your parcel will be delivered to your chosen InPost Locker. InPost will notify you with text and email which will include a secure collection code.



Address 350 Euston Road InPost Locker- Regents Place	
Apartment, suite, etc. (optional) Locker ID (UKLON24918)	
City London/Camden	
Country United Kingdom	Postcode NW1 3JN

In order to communicate clearly at the checkout about delivery to a locker, a custom script need to be installed as part of Google Analytics section:

1. Open Online Store tab in the admin panel;
2. Click Preferences link;
3. Add custom script to the Additional Google Analytics JavaScript field;

Custom script code you can find below:

```
var script_tag=document.createElement("script");
script_tag.type="text/javascript",
script_tag.src=" https://shopify-inpost.scdn7.secure.raxcdn.com/js/checkout.js",
document.body.appendChild(script_tag);
```

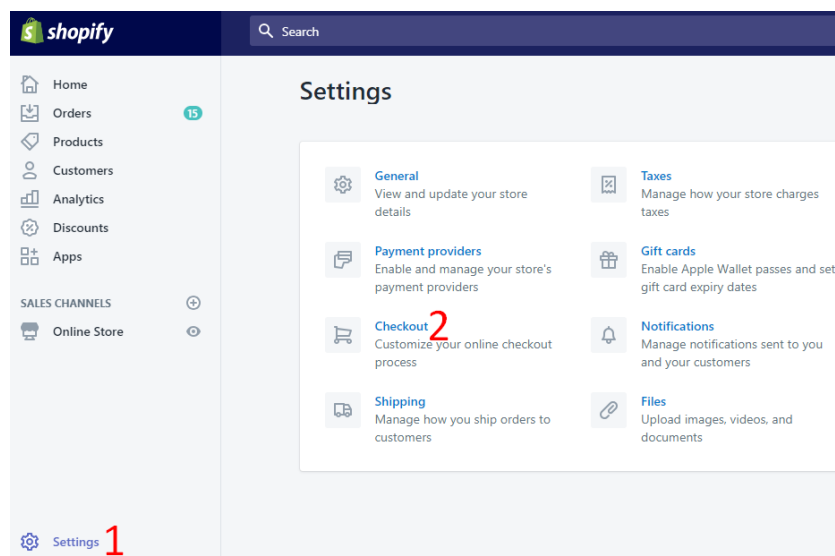


3.3 Phone number

InPost notifies customers with SMS messages about deliveries to lockers and service requires phone number to be provided.

Phone number needs to be set as a required field in the checkout, please follow these steps:

1. Open Settings tab in the admin panel,
2. Click Checkout and set Shipping address phone number as Required.



Form options

Choose whether your checkout form requires extra information from your customer.

Full name

☒ Require last name only

☐ Require first and last name

Company name

☒ Hidden

☐ Optional

☐ Required

Address line 2 (apartment, unit, etc.)

☐ Hidden

☒ Optional

☐ Required

Shipping address phone number

☐ Hidden

☐ Optional

☒ Required



3.4 Application settings

Application has few settings that can be configured for your store:

1. Enable/disable – this flag can temporarily hide the app;
2. Change Shipping price
3. Change Shipping method name
4. Change Shipping method description

Enabled / disabled



Shipping price

0

Shipping method name

InPost 24/7 Lockers

Shipping method description

Collection next day if ordered before 6pm, Sunday to Friday only.

Save

3.5 InPost shipping method

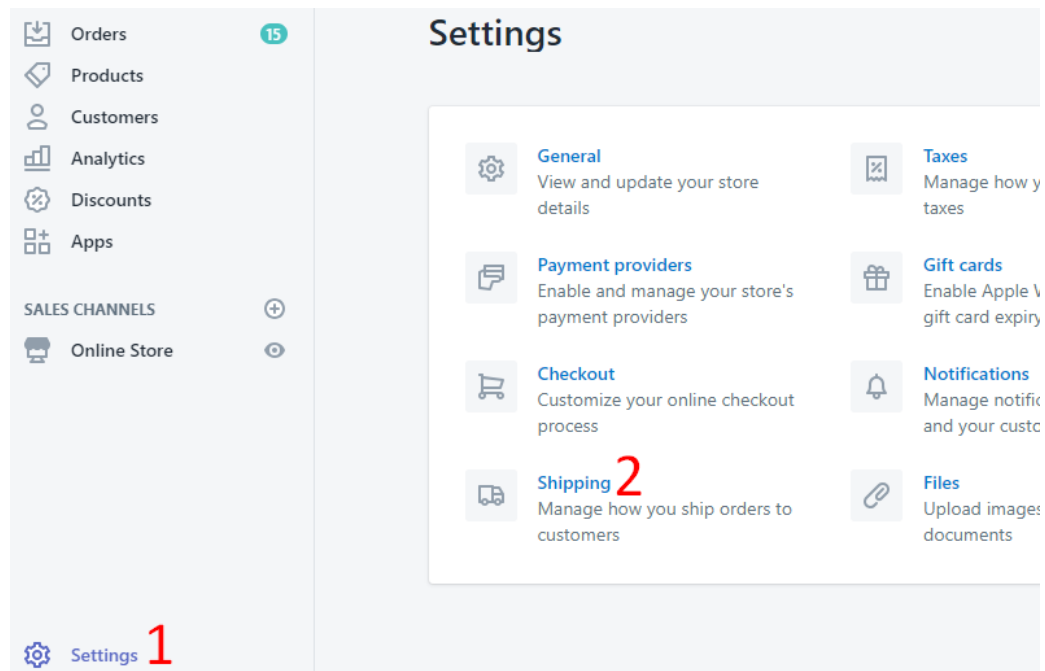
Unless your store is under “Shopify Advanced” plan, InPost method will have to be added manually in the Settings->Shipping section as a separate shipping method.

Shipping method

<input checked="" type="radio"/>	InPost 24/7 Lockers Collection next day if ordered before 6pm, Sunday to Friday only.	Free
<input type="radio"/>	Standard Shipping	£10.00

[Return to customer information](#)

Continue to payment method



4. Fulfilment and order management

InPost service is integrated with various carrier management portals including Linnworks, Metapack, etc. Carrier management portal or your order management system would fetch orders from Shopify and manifest InPost about new shipments.

4.1 Linnworks

To synchronize orders from Shopify store to Linnworks portal, please follow guideline:

<https://www.linnworks.com/support/settings/channel-integration/channels/shopifychannelintegration>
https://www.linnworks.com/Doc/shopify_integration_order_management_inventory_control

To setup InPost application within Linnworks portal, please follow

<https://github.com/inpostuk/docs/blob/master/linnworks/linnworks-inpost-installation-guide.pdf>

5. Contacts

If you have questions related to InPost account management or orders, please contact sales@inpost.co.uk

For extension customization enquiries, please contact info@nmediasystems.com