# InPost Linnworks Integration Installation guide

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1.4



## 1. Contents

1.	Contents	2
2.	Installation of InPost application	3
3.	Setting up shipping integration	7
4.	Create shipping service	10
5.	Shipping integrations & Channel Integrations mapping	11
6.	Shipping labels	13
7.	Contacts	



#### 2. Installation of InPost application

In order to configure integration between your Magento store and Linnworks, please follow this article:

https://www.linnworks.com/Doc/Magento\_Setup\_Channel\_Integration .

Orders should start flowing in from Magento into your Linnworks account once the above configuration is complete.

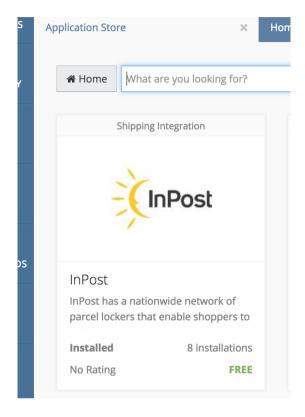
In the meantime let's configure Linnworks integration with InPost In order to enable integration, please install InPost application following steps below:

1. Proceed to the tab Apps -> Application store

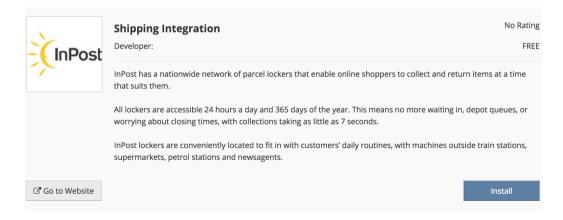




#### 2. Type in InPost in the search box:

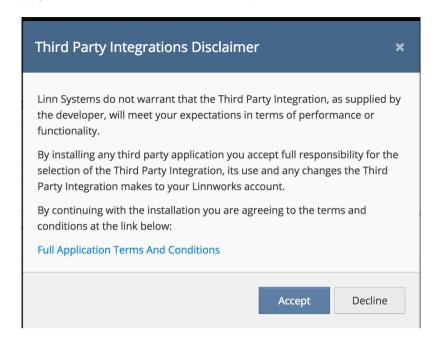


#### 3. Open up the application and hit install button:

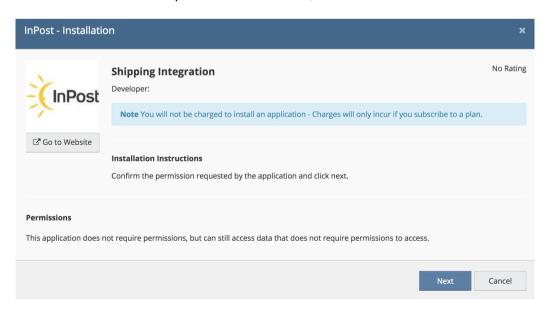




4. If you are happy with the terms below, hit "Accept" button.

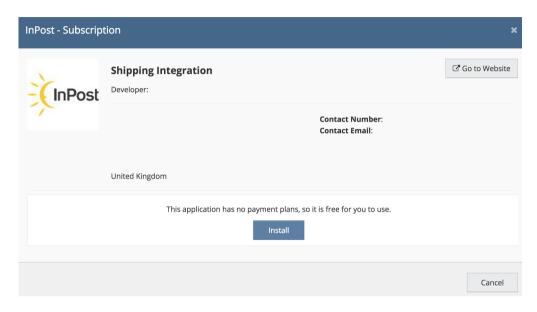


- 5. On the next step, you'll need to confirm that you're happy that InPost application will use this information from your account:
  - 1. Email address which account is registered with:
  - 2. Order data, such as:
    - a. First and last name of customers;
    - b. Shipping address;
    - c. Phone number provided in the order;





6. Once you are familiar with the tariff plan, please continue with "Install" button.



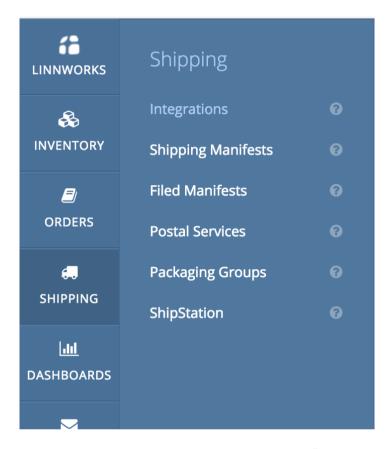
7. Installation of InPost application is complete at this step.



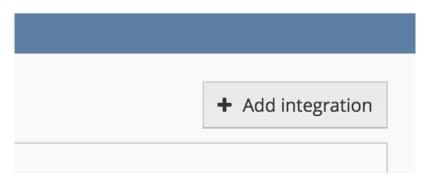


### 3. Setting up shipping integration

1. In order to configure shipping integration, please select Shipping -> Integrations in the menu:

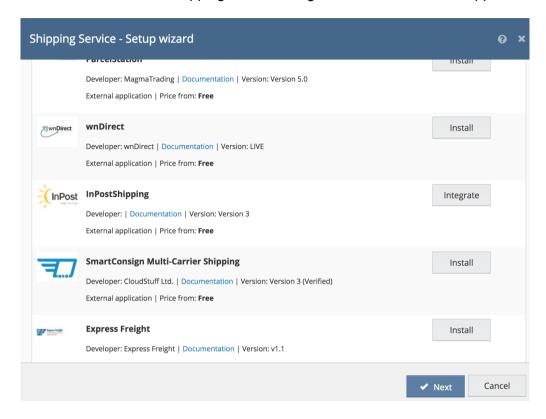


3. Add shipping integration with the button "Add integration" as shown below:

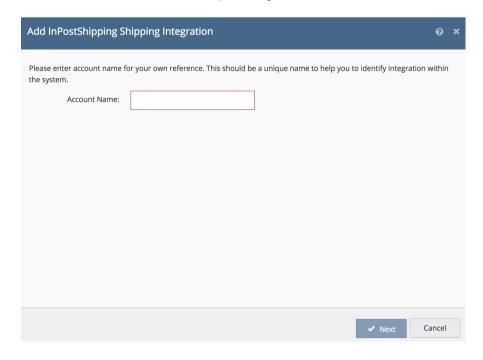




4. Scroll down to InPost Shipping and hit "Integrate" button next to the app:



5. Name the integration as you prefer, for example inpost-address2locker, can be used to differentiate between multiple integration there're few:

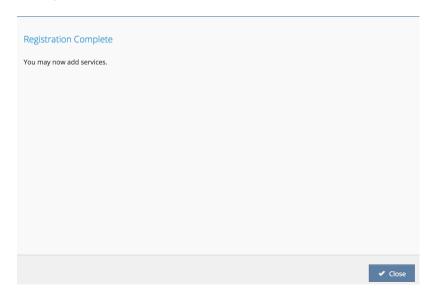




6. Now enter your InPost credentials (provided by <a href="mailto:sales@inpost.co.uk">sales@inpost.co.uk</a>), email address goes in "Customer ID" field and Access Token should be filled with the token provided:

Define Account Details			
Define the account details and access credentials provided by InPost			
Account Details			
Customer ID:			
Access Token:			
	✓ Next Cancel		
	Currect		

7. The integration configuration is now complete. We can now proceed with shipping service configuration.

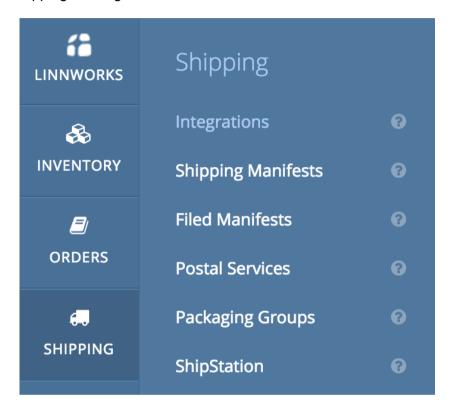




## 4. Create shipping service

In order to use shipping methods we have to configure shipping service:

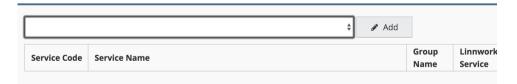
1. Open Shipping -> Integrations in the menu:



2. In the table with integrations, press Services button:

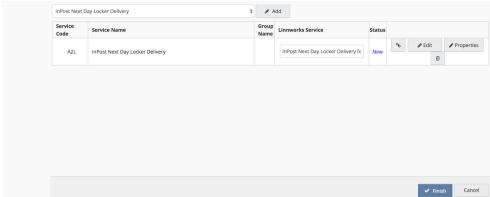


3. In the drop down, select "InPost Next Day Locker Delivery" and hit "Add":



4. It's possible to amend Service Name in "Linnworks Service" field. Once all the changes are complete, please hit "Finish".

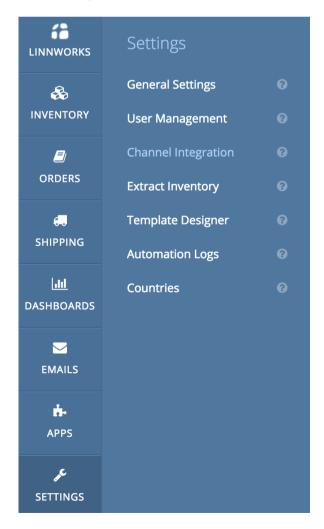




### 5. Shipping integrations & Channel Integrations mapping

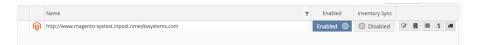
At this point we'll have to map InPost shipping method with shipping service configured in the previous step:

1. Select Settings -> Channel Integraitons:

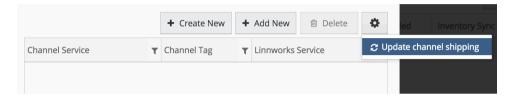




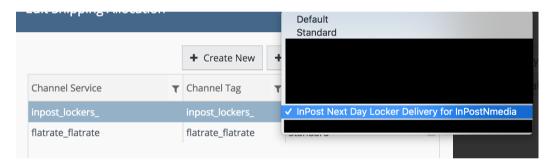
2. From within the list of integrations, next to the channel which uses InPost Shipping, press button with car icon:



3. If you are not seeing Shipping method which is associated with InPost, press gear icon and choose "Update channel shipping":



4. In the list of shipping methods of your channel which is associated with InPost, choose service created in step 4 (double click in column Linnworks Service)



5. After selection, hit "Save" button. From now on, orders placed with InPost shipping method will be related to InPost Shipping method within Linnworks.

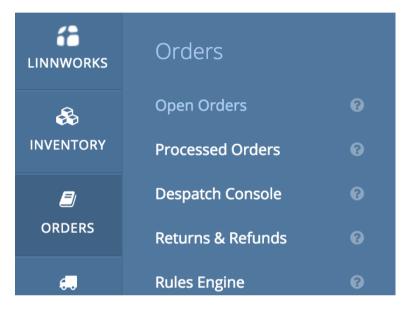




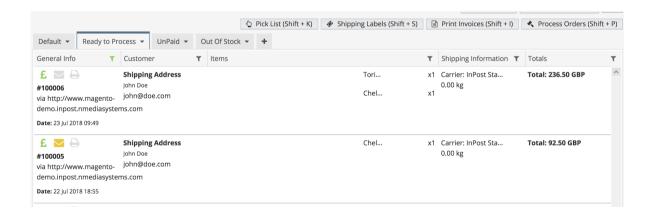
## 6. Shipping labels

To print labels for new orders:

1. Go to Orders -> Open Orders



2. In the list of orders, select order for which you you'd like to print a label, the order should be within "Ready to Process" tab:



3. Select the order by clicking on it and hit "Shipping labels":





#### 7. Contacts

If you have questions related to InPost account management, please contact sales@inpost.co.uk

For tech support, please contact it support@inpost.co.uk

For application customization enquiries, please contact <a href="mailto:info@nmediasystems.com">info@nmediasystems.com</a>