

4/1,zero goli, kallayanpur main road, Dhaka

Date: 16 April,2022

Hiring Manager,

Dhaka Power Distribution Company(DPDC)

Biddut Bhaban, 1 Abdul Gani Road, Dhaka-1000, Dhaka, Bangladesh.

Subject: Enquirey regarding job vacancy for Electrical and Electronics Engineer.

I hope this letter finds you well. I am writing to inquire about my potential job opportunities at DPDC, as a junior Electrical and Electronics Engineer as a freshman and newly graduate from American International University Bangladesh(AIUB).

I am interested to work in your company with my skills and Experience that I gained from internship from DESCO . So, I am enquiring to you for a job vacancy in this as a junior Electrical and Electronics Engineer in your company.

Looking forward to your response and consideration to get a chance to contribute to your company.

Sincerely,

MD.Rafiul karim Rudra