

University Liaison Coordinator Brief

The Roles and Responsibilities:

- Managing campus ambassadors in select areas of the UK.
- Leading on recruitment for mentors and mentees for Pathway Peer-to-Peer Mentoring Programmes.
- Conferring and working with Pathway Leads.
- Acting in a public-facing role.
- Being the initial point of contact for members, students and societies at each university.
- Working with other internal teams to complete work streams to meet the overall organisational objectives of inState.
- Working under the direction of your Team Lead as well as the Executive Team.
 - Attending all meetings that you are required to attend, including, but not limited to: weekly pathway meetings and fortnightly inState team meetings.
 - Fulfilling work-streams assigned to you by your Team Lead.

Role requirements:

- Having attended a state-school (including grammar schools) throughout your academic journey.
- A commitment to social mobility initiatives.
- An appetite for a corporate profession.
- Outstanding communication skills and the ability to network well.
- Good Teamwork skills.