

Geschäftsordnung der Hausvollversammlung des Studierendenverein Insterburg e.V.

Preamble

- (1) For ease of readability, the generic feminine form is used in the following for persons of all genders, both singular and plural.
- (2) The general assembly of members is hereinafter referred to as the House General Assembly (HVV) due to the association's terminology.

Introductory Provisions

§ 1 (Self-Conception)

In addition to its statutory duties, the HVV serves to welcome and inform new members, as a discussion platform for decisions of general interest or the house community, and to strengthen the sense of community.

§ 2 (Execution)

The board and the House Speaker Office are responsible for executing the HVV. The board also acts as the chair of the HVV. Rights and duties assigned to the chair under these rules may be delegated to the House Speaker Office.

§ 2a (Discharge and Confirmation)

In deviation from § 2, the chair during the discharge or confirmation of the board or the house speakers must be filled solely by the respective other office.

§ 3 (Duty of Explanation)

The chair is obliged to briefly explain the content of these rules at the beginning of each HVV. This does not apply to §§ 2 and 14 in general and §§ 7 to 13 unless they are being applied.

Decision-Making

§ 4 (Voting)

All votes are conducted openly and by a show of hands unless otherwise specified. The result of the vote is recorded in the minutes. A simple majority is sufficient to pass resolutions. It is determined by the chair.

§ 5 (Secret Voting)

The chair may decide to hold a vote in secret. They are obliged to do so upon the request of three attending members.

§ 6 (Overwhelming Majority)

If an overwhelming majority is determined by the chair in an open vote, it is sufficient to note this in the minutes. If three members contest the determination, the vote is repeated. If a resolution may have to be submitted to the district court, this provision only applies if there are no opposing votes and no member objects to the determination.

Elections of Individuals

§ 7 (Election Committee)

If one or more individual elections are pending, an election committee must be established to conduct the election. The election committee consists of the current board and at least two election assistants. If the board position is vacant, the HVV appoints up to two moderators from among its members.

§ 8 (General Provisions for Individual Elections)

- (1) An individual election fills the offices of exactly one body as determined by the HVV.
- (2) Each member with active voting rights may nominate candidates, provided they are not part of the responsible election committee. A nomination is limited to the number of offices to be filled and may be declined by the nominated member. Self-nomination is possible.

§ 9 (Voting Procedure for Individual Elections)

- (1) In an individual election, each regular member has as many votes as there are offices to be filled. Each candidate may receive no more than one vote per member. Remaining votes are discarded.
- (2) After the vote, the votes are to be counted by the election committee.
- (3) The winners are determined by sorting. The order is descending according to the number of votes a candidate has received. Winners are announced in this order until the number of winners matches the number of offices to be filled. In case of ambiguities regarding office allocation, the candidate with more votes prevails.

(4) Run-off elections may be called by the election committee in case of ambiguities. In a run-off election, each regular member has only one vote.

§ 10 (Immediate Election)

An individual election may be conducted as an immediate election during the HVV. During preparation, candidates are invited to the podium and briefly introduce themselves. Questions are to be addressed to all candidates. If there is only one candidate, the vote may be conducted openly.

§ 11 (Postal Vote)

An individual election may be conducted as a postal vote. This requires a resolution by the HVV. The postal vote must take place within six weeks after the resolution. It must be announced five days before the election on the bulletin board and through the usual communication channels. Its duration must be no less than three and no more than seven days. Voting materials must be delivered to the local mailboxes. The submission deadline is 6 p.m. on the last day. The counting and announcement of the result must take place on the same day. All members are invited to attend.

Final Provisions

§ 12 (Amendment Committee)

All members are invited and entitled to vote in an amendment committee. It convenes to amend, supplement, or adopt a rule of the association and is authorized to resolve such under the condition of approval at the next HVV. It can be convened:

- (a) by the HVV, upon submission of a proposed amendment. In this case, at least five days' notice must be given.
- (b) by the board. In this case, at least seven days' notice must be given.

If fewer than twelve members attend the committee, the approval of the FSV and the board is required before a resolution takes effect conditionally.

§ 13 (Amendments to the Rules)

Amendments to these rules may be resolved at a House General Assembly by a simple majority, unless otherwise specified.

§ 14 (Entry into Force)

These rules come into effect in their latest version on April 24, 2024, by resolution of the regular HVV in the summer semester of 2025.