

Title	Version	Last consented (Due for review)
IBL Membership Policy	0.1	21 May 2021
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Abstract		
The purpose of this policy is to define member types, rights and responsibilities.		

Membership Policy

1. Membership types and selection

1.1. The principal criteria for IBL membership are:

- 1.1.1. Scientific excellence
- 1.1.2. Expertise relevant to the goals of the IBL
- 1.1.3. Abiding by the IBL [Ethical Code](#)

1.2. [General Assembly Member](#) (GA)

- 1.2.1. Scientists typically holding the status of faculty member, principal investigator or group leader at a recognized university or other scientific institution are eligible to serve as IBL GA Members.
- 1.2.2. GA Members are selected by the GA through a process governed by the [IBL Selection Policy](#).

1.3. Research Scientist (RS)

- 1.3.1. Scientists, normally holding a PhD, and who work with and are supervised by an IBL GA Member
- 1.3.2. Research Scientists are normally selected by a GA Member

1.4. Staff Scientist

- 1.4.1. Scientists, typically holding a PhD, and who primarily work on the development of central IBL resources.
- 1.4.2. Staff Scientists are normally selected by a hiring process determined by the Executive Board and Executive Director and implemented by the Executive Director and the relevant working group chair.
- 1.4.3. Staff are normally associated with a GA Member's laboratory and employed at the GA Member's institution. Exceptionally, Staff may be

independent contractors not affiliated with any GA Member's institution.

- 1.5. Graduate Student
 - 1.5.1. Graduate Students enrolled in a graduate degree program, supervised by an IBL Member, normally a GA member.
 - 1.5.2. Graduate Student Members are normally selected by a GA Member.
- 1.6. Technician
 - 1.6.1. Researchers who work for an IBL member performing tasks under their supervision.
 - 1.6.2. Technicians are normally selected by a GA Member.
- 1.7. Non-Member Affiliates
 - 1.7.1. Non-member affiliation with the IBL is governed by the [Affiliates Policy](#).

2. Membership termination

- 2.1. Any IBL Member can terminate their IBL membership by providing 30 days notice and relinquishing all IBL funding, resources and rights.
- 2.2. Membership duration
 - 2.2.1. General Assembly Members
 - 2.2.1.1. GA members' membership ends based on their election term per the IBL Election policy.
 - 2.2.2. Non-GA Members
 - 2.2.2.1. Non-GA members' membership lasts until their contract term or association with any GA member ends.
- 2.3. Membership revocation
 - 2.3.1. A member that fails to uphold the [Ethical Code](#) of the IBL or fulfill their responsibilities to the IBL will be subject to a membership revocation process.
 - 2.3.2. The process for revocation includes an evaluation of the member by the GA, who may seek input from other bodies, and requires 2/3 of all the GA to consent. This process is conducted in full confidentiality and all evaluations and votes are anonymous.
- 2.4. Membership extension

Non-GA members whose membership ends after at least 12 months by means other than by self termination (section 2.1) or revocation (section 2.3) may choose to retain their membership rights and responsibilities for a period of equal to the duration of their membership up to a maximum of 1 year. This period may be increased by consent of the GA.

3. Rights and responsibilities

- 3.1. All IBL members
 - 3.1.1. Rights
 - 3.1.1.1. Utilize shared infrastructure and resources including the shared hardware and platforms, data infrastructure, and other online resources.
 - 3.1.1.2. Be supported by the IBL staff.
 - 3.1.1.3. Access shared IBL data (see Data Policy).

- 3.1.1.4. Access registered IBL projects (see Project Registration).
- 3.1.1.5. Receive a formal and detailed scientific evaluation from the GA in order to identify their contributions to the IBL for use in career development including application for academic positions.
- 3.1.1.6. Participate in courses and training programs organized by the IBL.
- 3.1.1.7. Apply for and receive support from the IBL in an application for external fellowships to carry out IBL work.
- 3.1.2. Responsibilities
 - 3.1.2.1. Understand and abide by the IBL charter and policies;
 - 3.1.2.2. Support the common infrastructure of the IBL.
 - 3.1.2.3. All members must actively participate in at least one Working Group as defined in the [Working Group Policy](#).
 - 3.1.2.4. Attend all appropriate in person and online IBL meetings;
 - 3.1.2.5. Actively participate in voting and policy decisions in a timely manner;
 - 3.1.2.6. Fulfill other obligations of the institution and laboratory to which they belong, which are expected not to compromise their responsibilities toward their work for IBL.
- 3.2. General Assembly members
 - 3.2.1. GA Members are expected to:
 - 3.2.1.1. Provide scientific and organizational leadership within the IBL.
 - 3.2.1.2. Participate (e.g. vote) in a timely manner in consent decision-making by the GA;
 - 3.2.1.3. Contribute a minimum of 10% effort in IBL leadership positions (eg. Working Group Chair, Executive Board office or Grant writing team lead);
 - 3.2.1.4. Supervise and support the work of IBL postdocs, graduate students and research technicians in their laboratory and, in some cases, supervise IBL Staff.
 - 3.2.1.5. Allocate lab contribution of personnel effort to IBL activities in accordance with the funding they receive from [IBL Big Project](#) grants.
 - 3.2.2. GA Members may:
 - 3.2.2.1. Recruit other members (see 1.7.2).
 - 3.2.2.2. Apply for grants as part of the IBL with the consent of the GA.
- 3.3. Research Scientists
 - 3.3.1. Research Scientists are expected to:
 - 3.3.1.1. Conduct research aligned with the goals of the IBL.
 - 3.3.1.2. Be affiliated with a GA Member.
 - 3.3.1.3. Contribute effort to IBL in accordance with their agreement with the GA member with whom they are affiliated.
 - 3.3.2. Research Scientists are entitled to an IBL mentor for personal and career guidance.

- 3.3.3. Research Scientists can serve as associate chairs for Working Groups.
- 3.3.4. Research Scientists can serve as representatives to the GA.
- 3.4. Graduate Student
 - 3.4.1. Graduate students are expected to:
 - 3.4.1.1. Conduct research aligned with the goals of the IBL
 - 3.4.1.2. Have a thesis project that is IBL focused.
 - 3.4.1.3. Be affiliated with a GA Member.
 - 3.4.1.4. Contribute effort to IBL in accordance with their agreement with the GA member with whom they are affiliated
 - 3.4.2. Graduate students are entitled to an IBL mentor for personal and career guidance.
 - 3.4.3. Graduate students can serve as GA-representatives and associate chairs for Working Groups.
- 3.5. Staff Scientists
 - 3.5.1. Staff Scientists are expected to:
 - 3.5.1.1. Conduct research aligned with the goals of the IBL.
 - 3.5.2. Staff Scientists are entitled to an IBL mentor for personal and career guidance.
 - 3.5.3. Staff Scientists can serve as associate chairs for Working Groups, and in exceptional circumstances as chairs.
- 3.6. Technician
 - 3.6.1. Technicians are expected to:
 - 3.6.1.1. Conduct research aligned with the goals of the IBL.
 - 3.6.1.2. Be affiliated with a GA Member.
 - 3.6.1.3. Contribute effort to IBL in accordance with their agreement with the GA member with whom they are affiliated.
 - 3.6.2. Technicians are entitled to an IBL mentor for personal and career guidance.