

Project Acceptance Letter Template

Customer's Company Name: Smartsoft

Date:

Subject: Letter of Acceptance of Project "IX-RD-PS-Smartsoft-01"

Dear **Jose Reynoso**

In accordance with the stipulations of the **Statement of Work (SOW)** and based on the agreed deliverables, we are pleased to inform you that the project "**Implementation of document processing tool**" has been successfully completed.

Below, we detail the relevant aspects of the implementation and the final result:

Project Summary:

- **Objective:** To design and implement a solution in AWS that allows the creation of a solution for reading and processing documents to be able to store the information in a database.
- This solution should allow documents to be uploaded through a web portal, then these documents are processed and stored in a SQL database according to a predefined structure.
- **Start Date:** 03/2024
- **End Date:** 05/2025

Confirmation of Deliverables:

According to the agreed schedule, all deliverables have been delivered and approved, including:

- Requirements Document – Completed
- Architecture and Estimation – Completed
- Deployment and Configuration – Completed
- Training – Completed
- Testing – Completed

Final Evaluation and Acceptance:

Based on the assessment conducted together, we confirm that the deliverables meet the requirements set out in the project scope. The solution has been successfully tested and validated by the customer's team.

Consequently, **Smartsoft** formally accepts the **project " Implementation of document processing tool "** and confirms that it has been completed to satisfaction, in accordance with the agreement.

**Final Documentation and Support:**

The documents delivered to the client are detailed below:

- Technical documentation.
- Training carried out.
- Project closure letter.

We also remind you that if additional support is required, we will be available during the warranty period or under the post-production support agreement, which will be handled in accordance with our support terms.

Gratitude:

We would like to express our sincere gratitude for the collaboration and trust provided during the development of this project. It has been a pleasure to work with your team to achieve the goals set.

We hereby confirm the acceptance of the project.

Kind regards

Julio Diaz
AWS Regional Solutions Architect
Intcomex Cloud
Signature: _____
Date: _____

Customer Confirmation:

Please sign below to confirm formal acceptance of the project:

Jose Reynoso
Chief Executive Officer
Signature: _____
Date: _____