

Project Acceptance Letter Template

Client's Company Name: Infinity

Date:

Subject: Letter of Acceptance of Project "IX-RD-PS-Infinity-01"

Dear **Carlos Castro**,

In accordance with the stipulations of the **Statement of Work (SOW)** and based on the agreed deliverables, we are pleased to inform you that the **project "Infinity Infrastructure Migration and Modernization"** has been successfully completed.

Below, we detail the relevant aspects of the implementation and the final result:

Project Summary:

- **Objective:** To design and implement a solution on AWS that allows migrating the customer's current workloads, including website and databases, improving the performance and availability of the service.
- This solution must allow the customer to stay competitive in a constantly growing market.
- Infinity Gifts Souvenirs is a company from the Dominican Republic and seeks to guarantee access to its online store securely through a solution deployed on AWS
- **Start Date:** 11/2024
- **End Date:** 04/2025

Confirmation of Deliverables:

According to the agreed schedule, all deliverables have been delivered and approved, including:

- Requirements Document – Completed
- Architecture and Estimation – Completed
- Deployment and Configuration – Completed
- Training – Completed
- Testing – Completed

Final Evaluation and Acceptance:

Based on the assessment conducted together, we confirm that the deliverables meet the requirements set out in the project scope. The solution has been successfully tested and validated by the customer's team.



Consequently, **Infinity** formally accepts the project "**Infinity Infrastructure Migration and Modernization**" and confirms that it has been completed to satisfaction, in accordance with the agreement.

Final Documentation and Support:

The documents delivered to the client are detailed below:

- Technical documentation.
- Training carried out.
- Project closure letter.

We also remind you that if additional support is required, we will be available during the warranty period or under the post-production support agreement, which will be handled in accordance with our support terms.

Gratitude:

We would like to express our sincere gratitude for the collaboration and trust provided during the development of this project. It has been a pleasure to work with your team to achieve the goals set.

We hereby confirm the acceptance of the project.

Kind regards

Julio Diaz
AWS Regional Solutions Architect
Intcomex Cloud

Signature: _____

Date: _____

Customer Confirmation:

Please sign below to confirm formal acceptance of the project:

Carlos Castro
Technology Manager

Signature: _____

Date: _____