



TUTORIAL FOR THE COLLABORATIVE ENVIRONMENT

- Participant version -

INDEX

- [Portal public pages](#)
- [Login and registration](#)
- [Personal workspace](#)
- [How a co-production process looks like](#)
- [How to edit resources](#)
- [How to create a new resource](#)
- [How to share the link to a resource](#)

Public pages of the portal

Connect to the portal

Different versions of the portal
are available

DEMO

<https://demo.interlink-project.eu/>

MEF

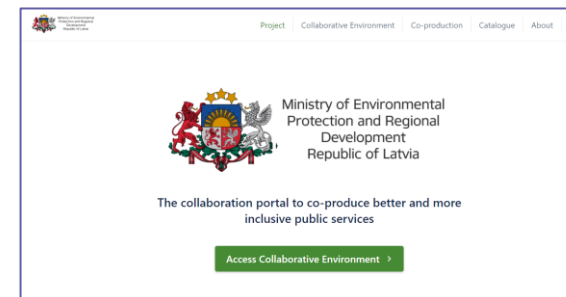
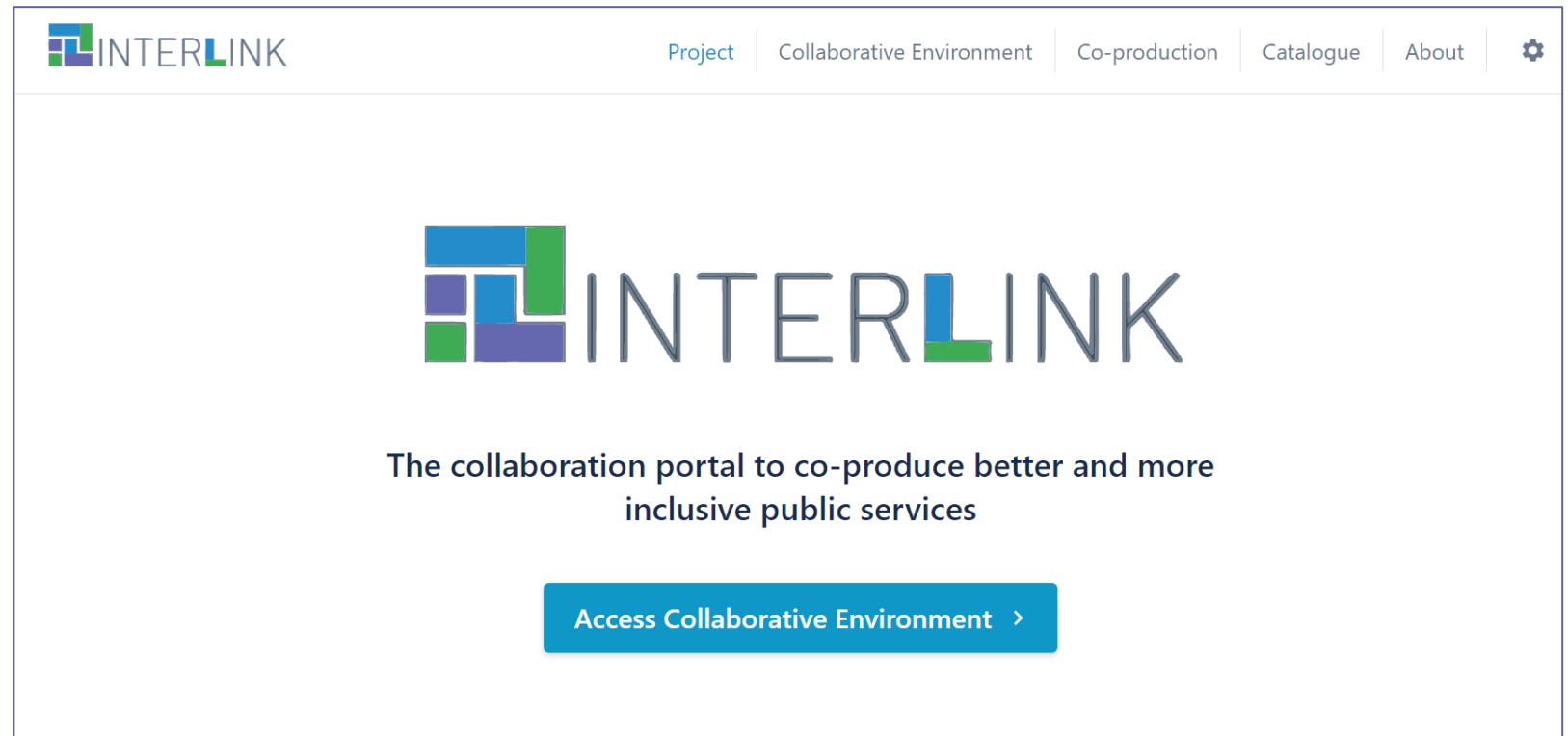
<https://mef.interlink-project.eu/>

VARAM

<https://varam.interlink-project.eu/>

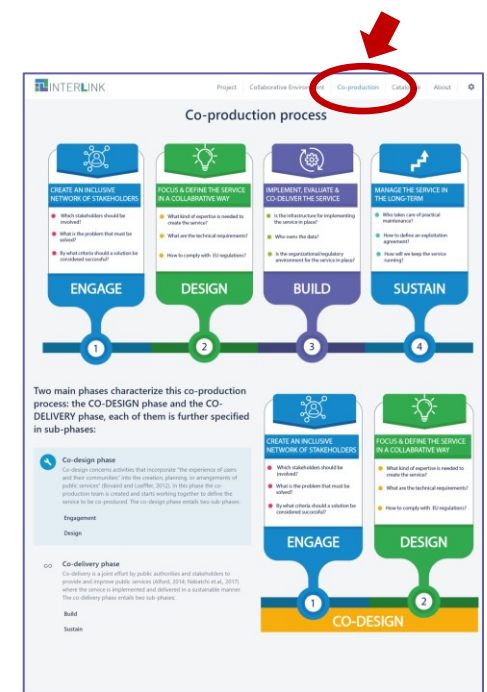
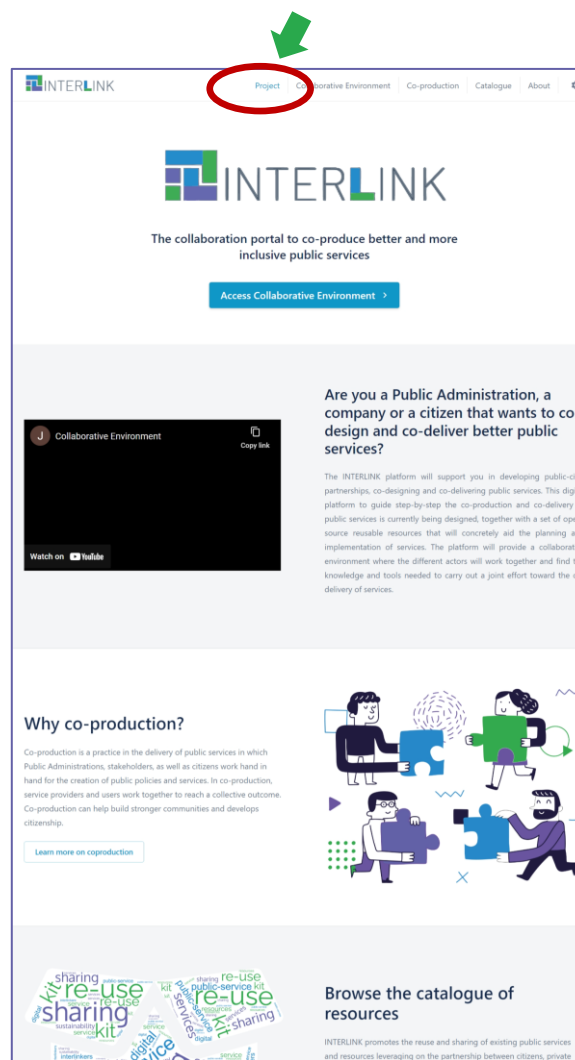
ZARAGOZA

<https://zgz.interlink-project.eu/>



Information on Co-production

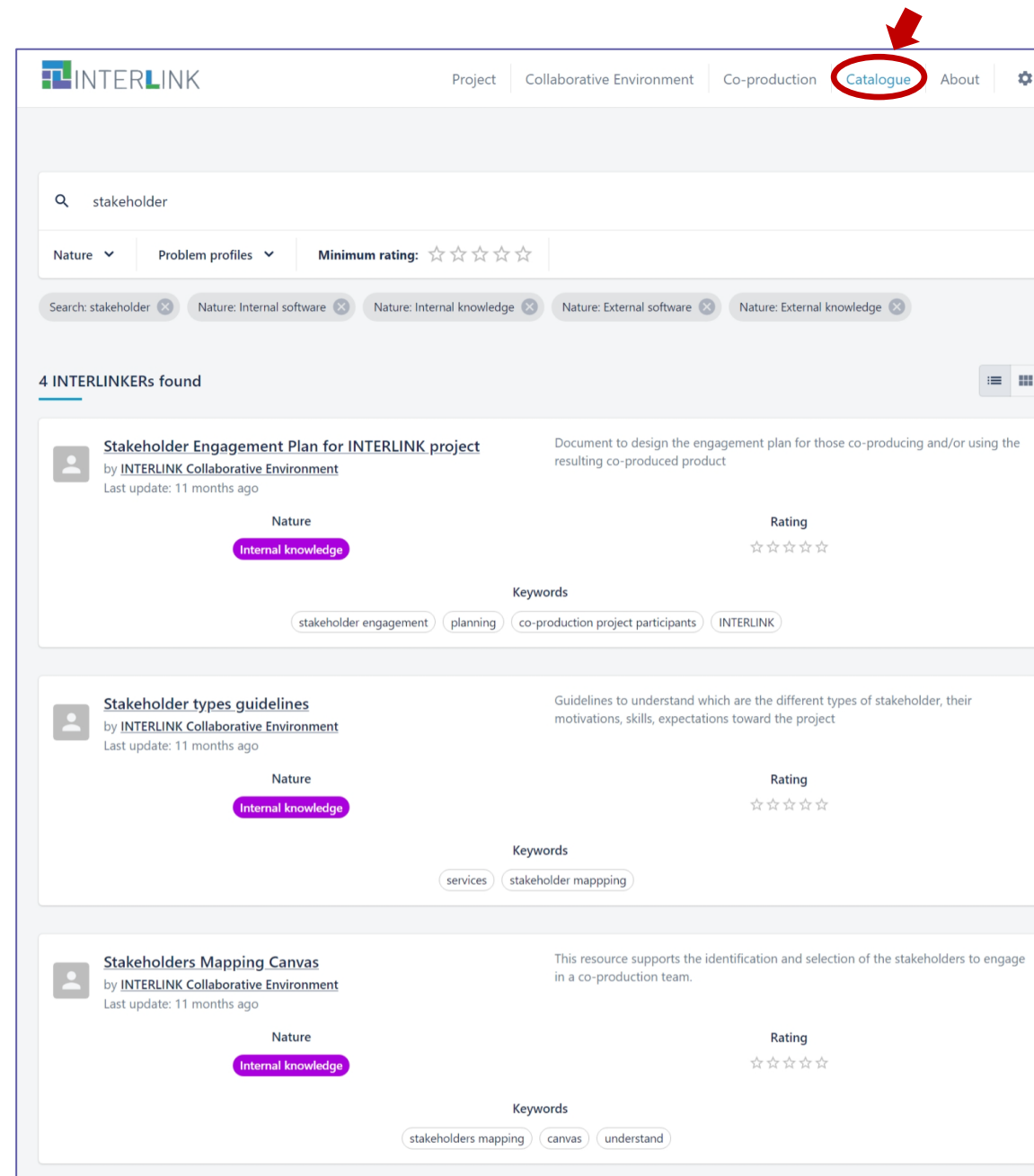
The public pages of the portal provide information on the INTERLINK project, on the functionalities of the Collaborative Environment, on Co-production



Preview of catalogue of INTERLINKERS

A specific page provides an overview of the reusable knowledge and software resources available in the platform to aid the co-production of public services.

Search and filter functionalities are available.

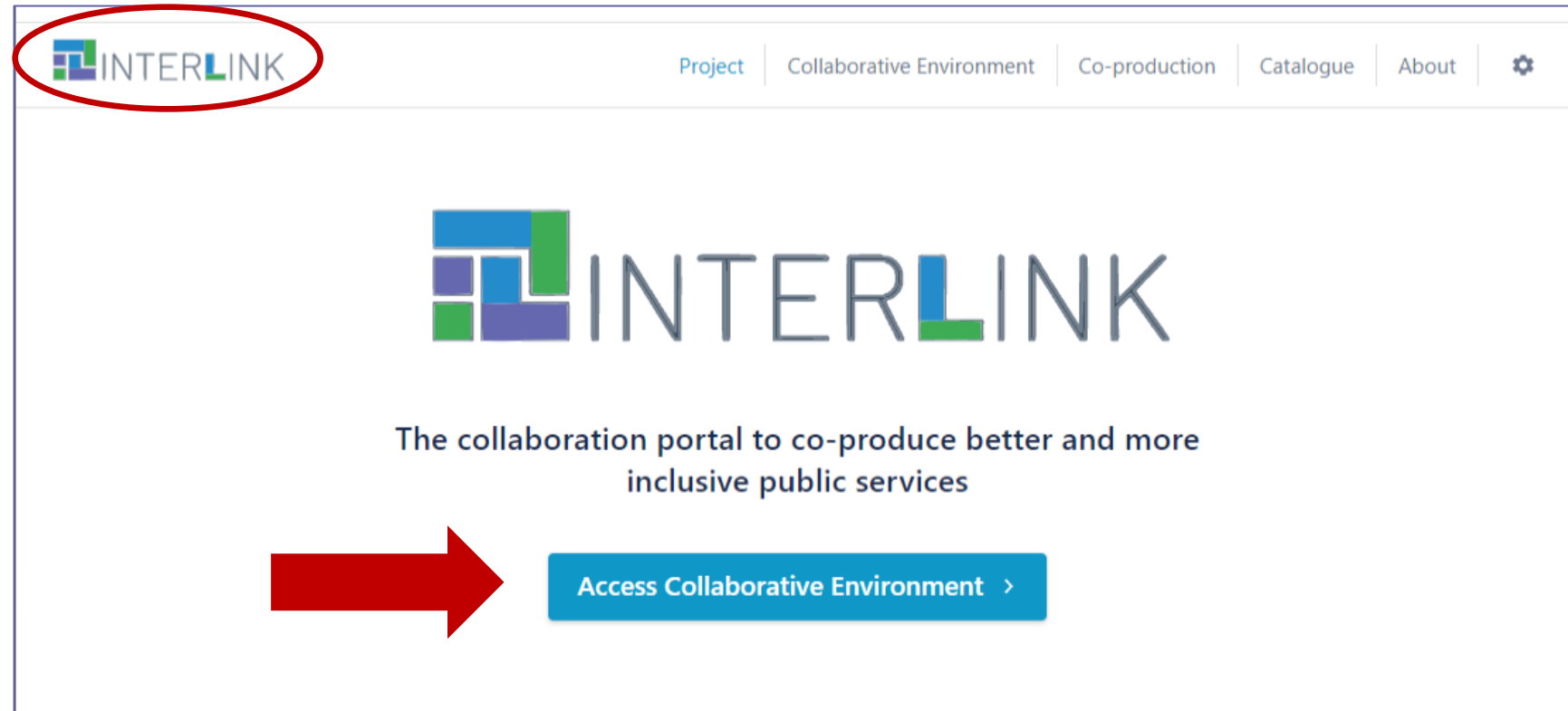


Access to the Collaborative Environment
– Login and registration –

Access the Collaborative Environment

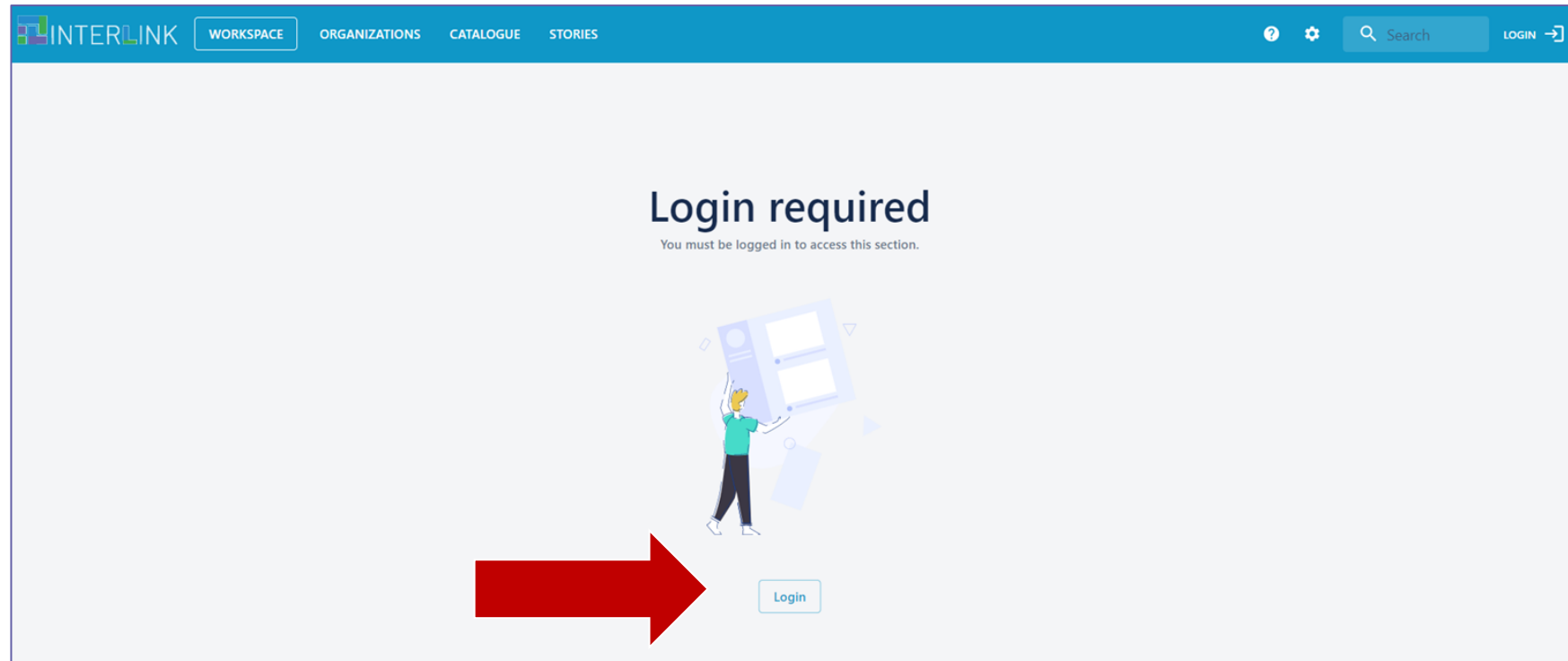
You can access the Collaborative Environment from the home page of the portal.

The home page of the portal is always reachable by clicking on the INTERLINK logo at the top left of the interface.



Login

Click on LOGIN




Already registered to the platform?


Sign in with your credentials if
you are already have
registered to the platform

or

Sign in with you google
account if you have one and
want to use it to access the
platform



 Sign In


interlink


Login with

Username

Ron

Password


•••••



Sign In

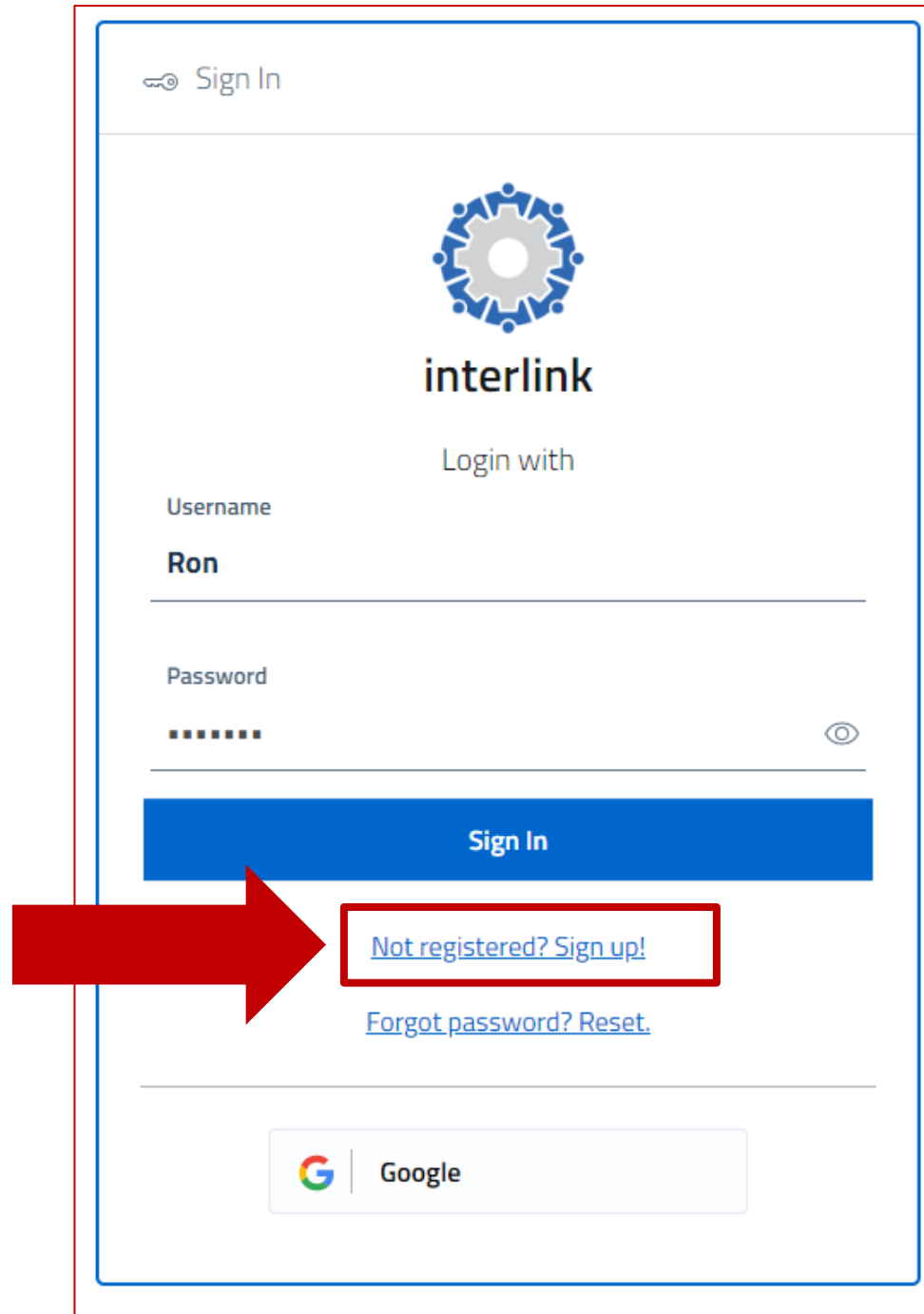
[Not registered? Sign up!](#)

[Forgot password? Reset.](#)


 Google

Not yet registered to the platform?

Click on “Not registered? Sign up!”



Sign In



interlink

Login with

Username

Ron


Password

.....

Sign In

[Not registered? Sign up!](#)

[Forgot password? Reset.](#)


 Google

Access with Google credentials

Access with Google credentials

If you have a private or work account managed by Google (for example xxxx@gmail.com) you can enter the platform using your usual Google email and password


(the platform is able to dialogue with Google servers for a safe user identification, in compliance with data protection regulations)


interlink
Login with

Sign In


[Not registered? Sign up!](#)

[Forgot password? Reset.](#)

 Google

Sign in with Google

Choose an account
to continue to [smartcommunitylab.it](#)

 **Mario Rossi**

Use another account

To continue, Google will share your name, email address, language preference, and profile picture with smartcommunitylab.it. Before using this app, you can review smartcommunitylab.it's [privacy policy](#) and [terms of service](#).


English (United States) ▼ Help Privacy Terms


Access for users already registered
with username and password

Access with platform credentials

If you have already
registered to the platform
with a chosen username
and password, use your
defined credentials to login
to the platform


(if you have not registered
yet, see next slides)

 Sign In


interlink
Login with

Username


Password

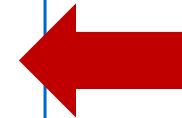


Sign In

[Not registered? Sign up!](#)

[Forgot password? Reset.](#)

 Google




New registration to the portal

Input your registration data

After clicking on "“Not registered? Sign up!” you get access to the registration form

Insert your data, choose a password and click on the "Sign up" button

Sign In



interlink

Login with


Username

Password


Sign In

[Not registered? Sign up!](#)

[Forgot password? Reset.](#)

 Google

User Registration



interlink

Create an account by registering as a user.

Name*:

Surname*:

Email*:

Password policy

- Length 8 - 35
- Requires a letter
- Requires a number

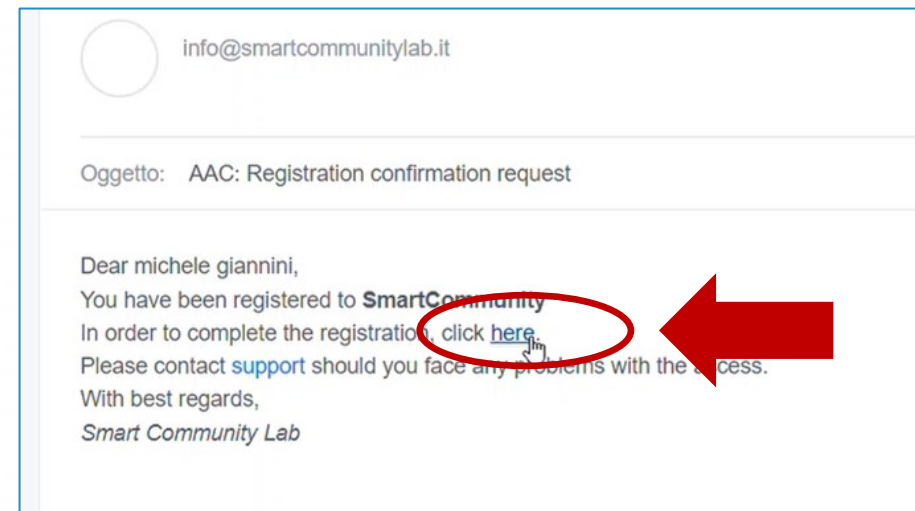
Password*:

Confirm password*:

Sign Up Cancel

Confirm the registration

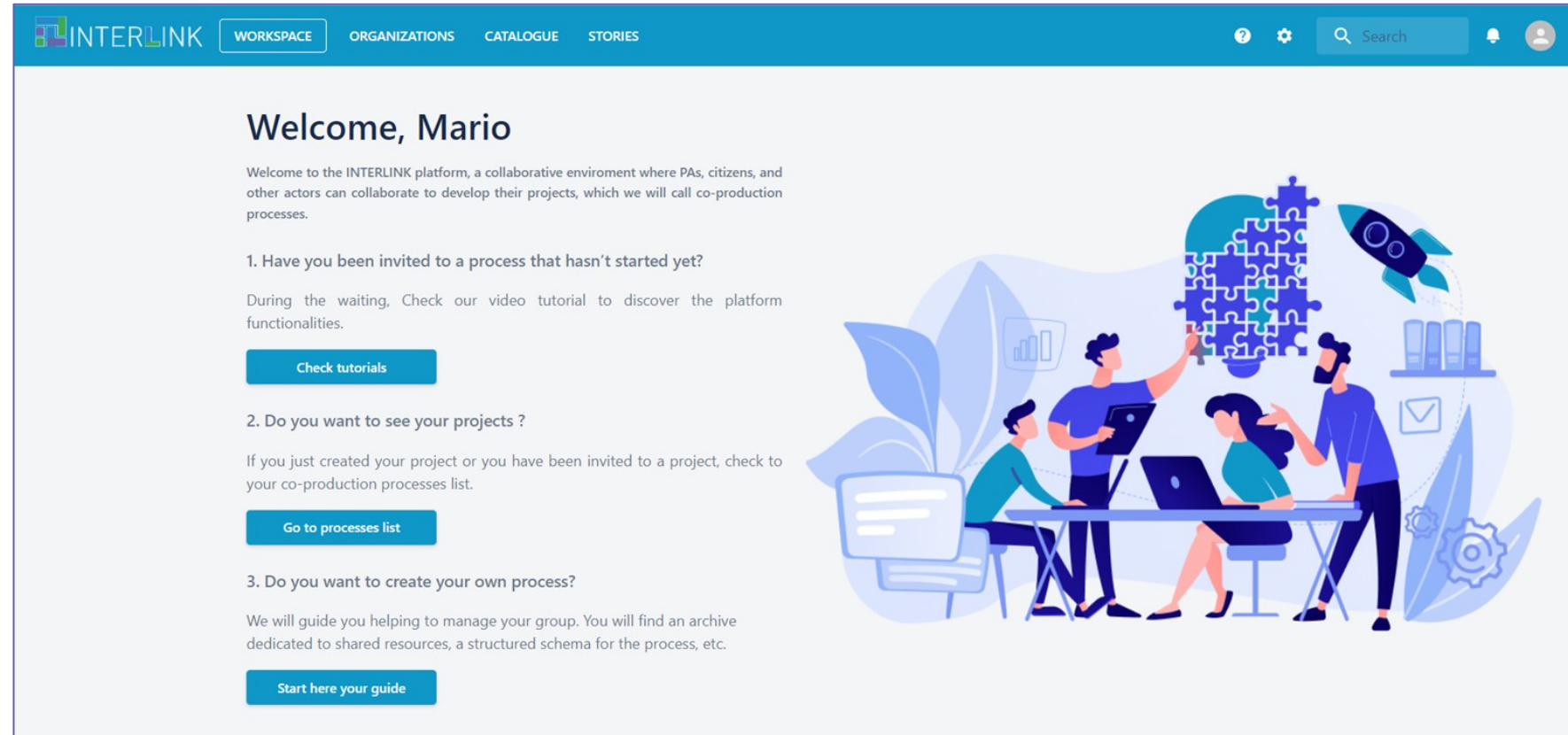
- A verification message will be sent to the provided email address (check also the spam folder)
- Click on the valuation link included in the email message.
- Now you can enter the platform with your new credentials.



Welcome to your Workspace

Personal workspace

After you access the Collaborative Environment, a welcome page provides orientation information.



The screenshot shows the INTERLINK platform's welcome page. The header is a teal bar with the INTERLINK logo, navigation links (WORKSPACE, ORGANIZATIONS, CATALOGUE, STORIES), and user controls (help, settings, search, notifications, profile). The main content area is light gray and features a welcome message to 'Mario'. It includes three numbered steps for getting started, each with a brief description and a teal button. To the right is a large illustration of four people collaborating around a table with various icons like a puzzle, rocket, and charts.

INTERLINK WORKSPACE ORGANIZATIONS CATALOGUE STORIES

Welcome, Mario

Welcome to the INTERLINK platform, a collaborative environment where PAs, citizens, and other actors can collaborate to develop their projects, which we will call co-production processes.

1. Have you been invited to a process that hasn't started yet?

During the waiting, Check our video tutorial to discover the platform functionalities.

[Check tutorials](#)

2. Do you want to see your projects ?

If you just created your project or you have been invited to a project, check to your co-production processes list.

[Go to processes list](#)

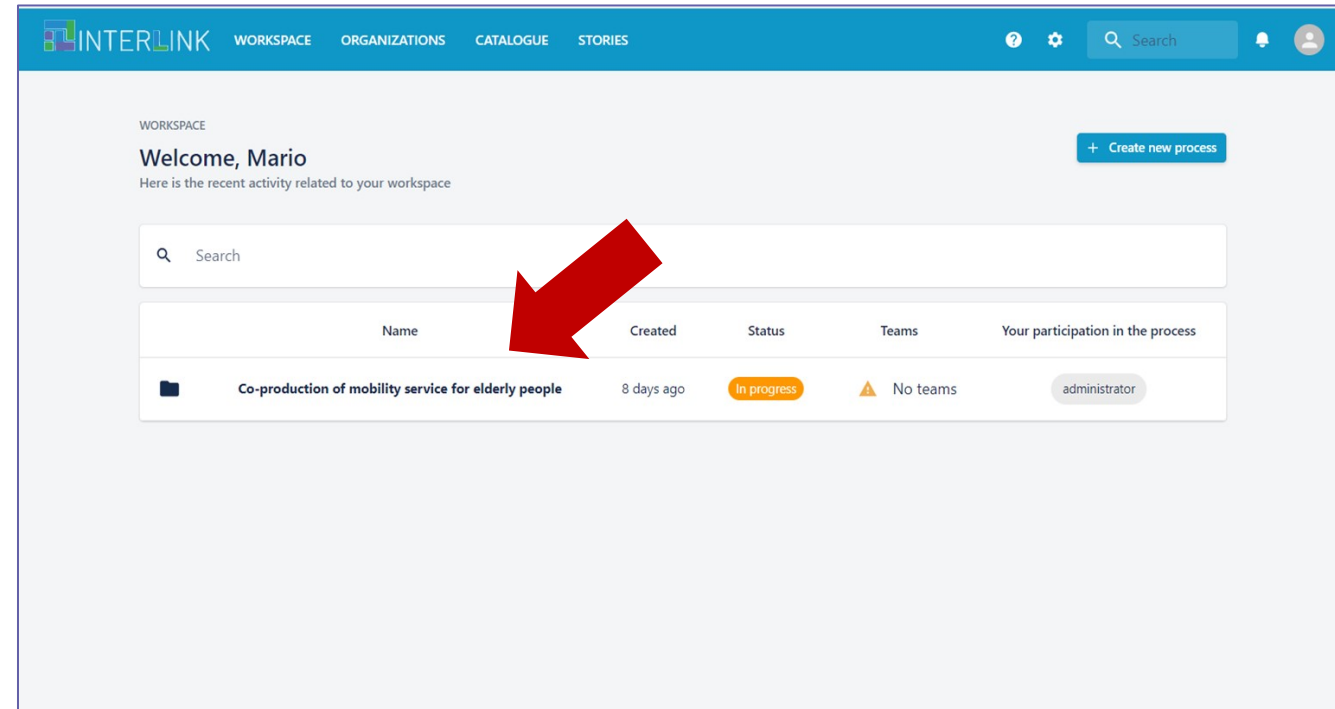
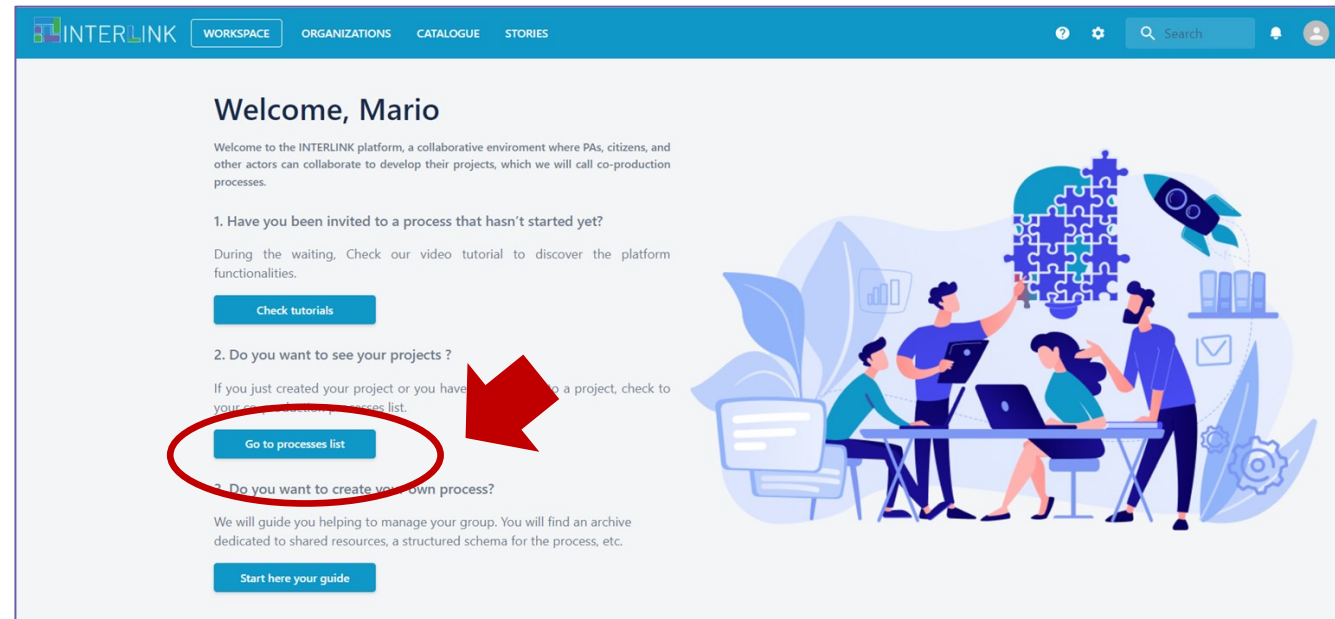
3. Do you want to create your own process?

We will guide you helping to manage your group. You will find an archive dedicated to shared resources, a structured schema for the process, etc.

[Start here your guide](#)

Co-production processes you work on

After having been invited to participate to a co-production process, your workspace contains the list of processes you can work on.



How a co-production process
looks like

Select the process of your interest

If you have been invited to contribute to a co-production process, you can open it from the list of processes in your workspace.

You can also open it from the email invitation that you have received (you will be redirected to the Collaborative Environment and login will be requested)

The screenshot shows the INTERLINK Workspace interface. At the top, there's a navigation bar with 'WORKSPACE', 'ORGANIZATIONS', 'CATALOGUE', and 'STORIES'. Below this, a 'Welcome, Mario' message is displayed. A search bar is present. A table lists processes with columns: Name, Created, Status, Teams, and Your participation in the process. A red arrow points to the first row: 'Co-production of mobility service for elderly people', which was created '8 days ago', is 'in progress', has 'No teams', and the user's role is 'administrator'.

Name	Created	Status	Teams	Your participation in the process
Co-production of mobility service for elderly people	8 days ago	In progress	No teams	administrator

The screenshot shows an email from 'Interlink Support' with the subject 'Your team has been added to a new coproduction process!'. The email body states: 'Your team "Alpha cross-testers" have been added to the [Alpha trip planning, execution and reflection](#) coproduction process.' A red arrow points to a blue button labeled 'Go to the process'.

Your team has been added to a new coproduction process!

Your team "[Alpha cross-testers](#)" have been added to the [Alpha trip planning, execution and reflection](#) coproduction process.

[Go to the process](#)

SAMPLE
INVITATION
EMAIL

Co-production process front page

The Front Page section
provides information on
what the co-production
process is about

The screenshot displays the INTERLINK workspace interface. The top navigation bar includes links for WORKSPACE, ORGANIZATIONS, CATALOGUE, and STORIES, along with a search bar and user profile icons. The left sidebar lists various sections: Front Page (highlighted with a red circle and a red arrow), Overview, Resources, Guide, Leaderboard, Workplan, Team, and Settings. The main content area shows the 'Front Page' for the 'Families Share @ Work' project. It features the project logo, a 'finished' status button, and the creation date 'August 23, 2022'. Below this, there are sections for 'Description of the project' and 'Aim of the project', both with document icons. The 'Description' section mentions the project's focus on work-life balance and its testing in three European cities. The 'Aim' section describes the project as an innovative solution for work-life balance and its integration with local public childcare offers.

INTERLINK WORKSPACE ORGANIZATIONS CATALOGUE STORIES

Search

8

familie share

Families Share @ Work

Finished

English

Front Page

Overview

Resources

Guide

Leaderboard

Workplan

Team

Settings

Front Page

familie share

Families Share @ Work

Created: August 23, 2022

finished

Admin:

Description of the project

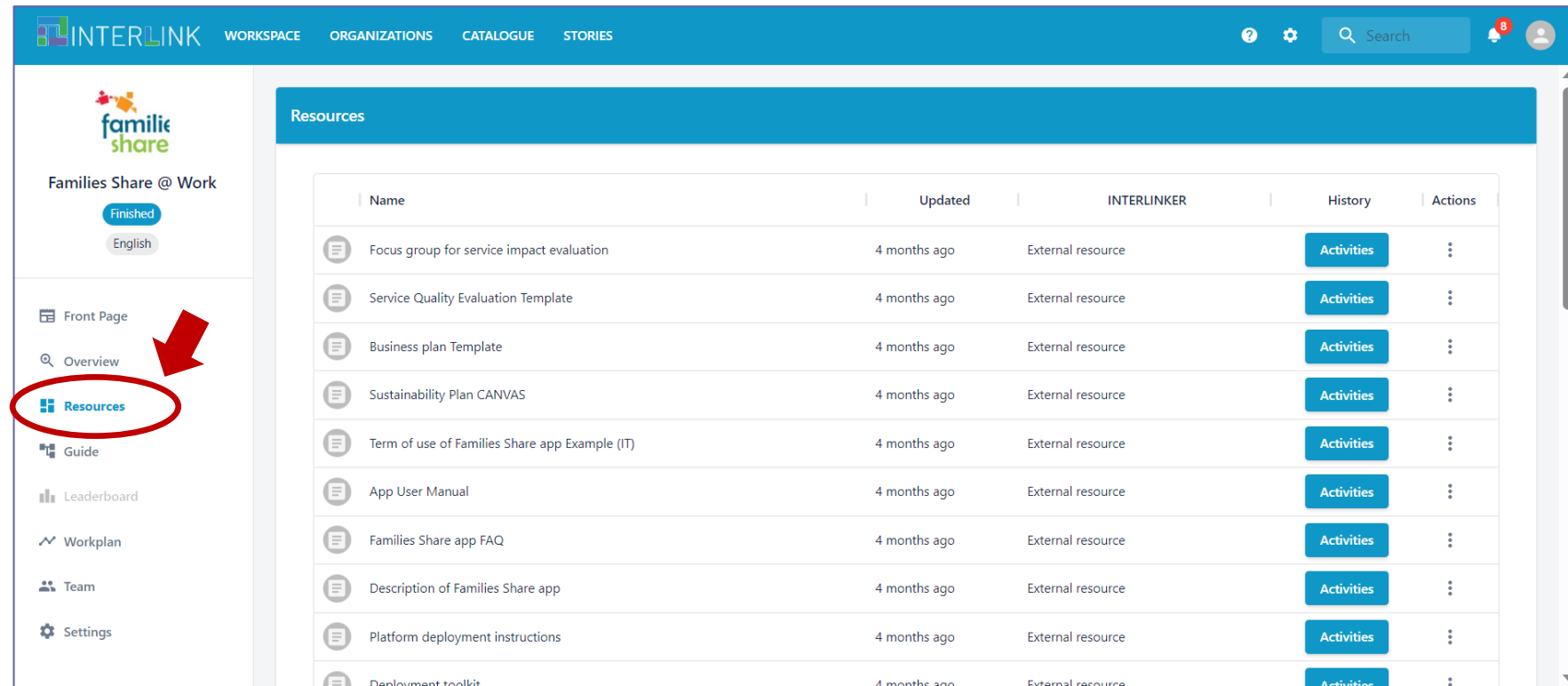
Families Share @ Work offers a bottom-up solution to work/life balance by supporting families with childcare, parenting advice and after-school activities. It has been co-produced within the EU funded project Families Share and already tested in 3 European Cities. Field: Work-life balance Co-production process: Bottom-up social innovation Owner: Families Share Contact: contact@families-share.eu Countries: Families Share has been tested in Italy (Bologna, Venice, Trento), Greece (Thessaloniki),

Aim of the project

Families Share represents an innovative solution for work-life balance, and can constitute a valuable integration to the existing local public childcare offers, during holiday periods in particular but even beyond. Co-playing weeks or activities can be either set up as new services or integrate existing ones. In addition, it lays the basis for establishing good neighbourhood relationships from which to start for a wide range of other possible initiatives based on mutual help and solidarity. Last but not least, if under-utilized or unused public spaces are made available for the activities, Families Share can serve regeneration of urban common goods purposes too

Co-production process resources

The Resources section provides a summary list of all the resources that have been created so far during the co-production process and that have been shared with you

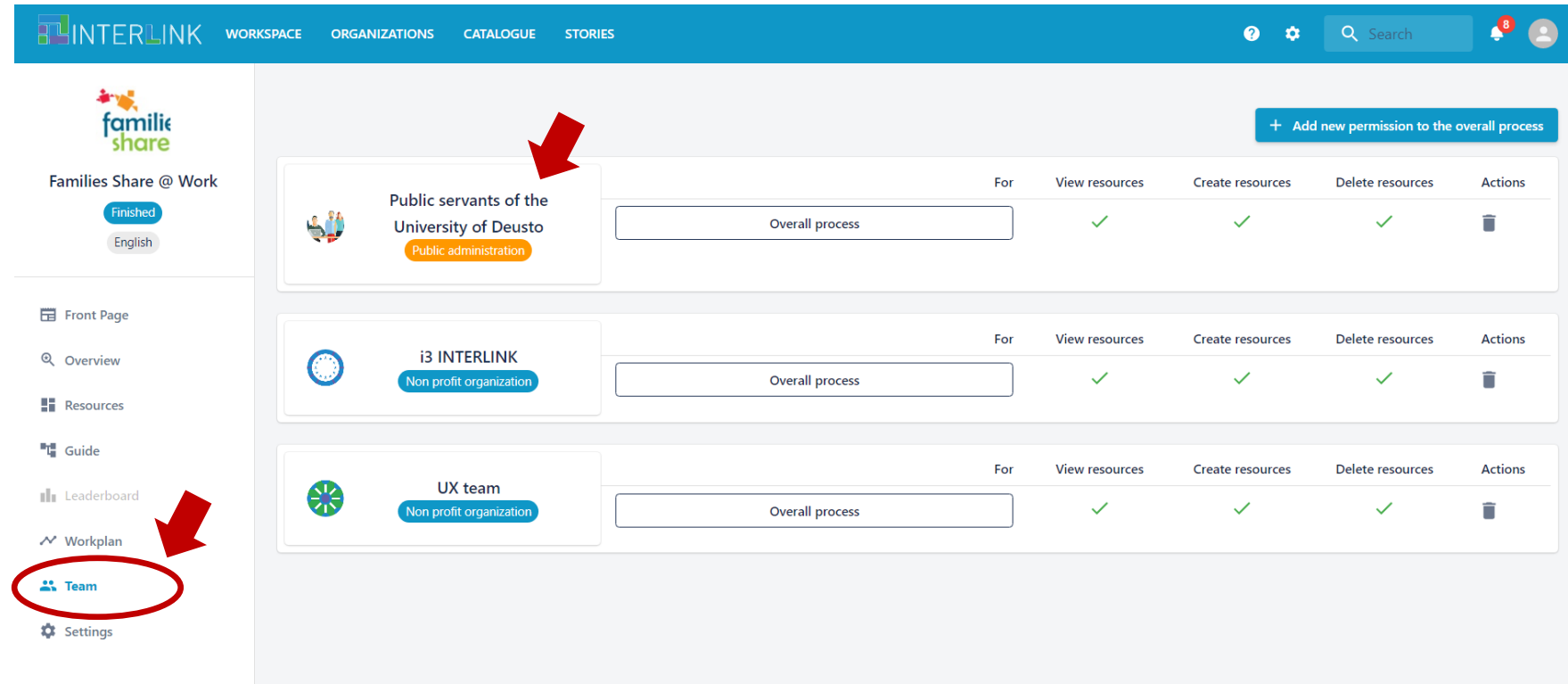


The screenshot shows the INTERLINK application interface. The top navigation bar includes 'WORKSPACE', 'ORGANIZATIONS', 'CATALOGUE', and 'STORIES'. The left sidebar, under the 'familie share' logo and 'Families Share @ Work' header, lists navigation items: 'Front Page', 'Overview', 'Resources' (circled in red with a red arrow pointing to it), 'Guide', 'Leaderboard', 'Workplan', 'Team', and 'Settings'. The main content area, titled 'Resources', contains a table with the following data:







Name	Updated	INTERLINKER	History	Actions
Focus group for service impact evaluation	4 months ago	External resource	Activities	⋮
Service Quality Evaluation Template	4 months ago	External resource	Activities	⋮
Business plan Template	4 months ago	External resource	Activities	⋮
Sustainability Plan CANVAS	4 months ago	External resource	Activities	⋮
Term of use of Families Share app Example (IT)	4 months ago	External resource	Activities	⋮
App User Manual	4 months ago	External resource	Activities	⋮
Families Share app FAQ	4 months ago	External resource	Activities	⋮
Description of Families Share app	4 months ago	External resource	Activities	⋮
Platform deployment instructions	4 months ago	External resource	Activities	⋮
Deployment toolkit	4 months ago	External resource	Activities	⋮

Who is working on a process

The Teams visualizes the list of teams involved in the co-production process. By clicking on a team name you will be able to see its members.



The screenshot displays the i3 INTERLINK workspace interface. The top navigation bar includes links for WORKSPACE, ORGANIZATIONS, CATALOGUE, and STORIES. A search bar and user profile icon are on the right. The left sidebar shows a menu with options: Front Page, Overview, Resources, Guide, Leaderboard, Workplan, Team (highlighted with a red circle and arrow), and Settings. The main content area shows a list of teams and their associated processes. A red arrow points to the 'Public servants of the University of Deusto' team.

Team	For	View resources	Create resources	Delete resources	Actions
 Public servants of the University of Deusto Public administration	Overall process	✓	✓	✓	
 i3 INTERLINK Non profit organization	Overall process	✓	✓	✓	
 UX team Non profit organization	Overall process	✓	✓	✓	

Co-production process guided steps

The Guide section allows you to see the list of steps planned for the co-production process (organized in a hierarchical sequence of phases, objectives, and tasks)

The screenshot displays the INTERLINK workspace interface. The top navigation bar includes 'WORKSPACE', 'ORGANIZATIONS', 'CATALOGUE', and 'STORIES'. The left sidebar shows a menu with 'Front Page', 'Overview', 'Resources', 'Guide' (highlighted with a red circle and arrow), 'Leaderboard', 'Workplan', 'Team', and 'Settings'. The main content area shows a hierarchical view of the co-production process. Red arrows point to specific elements: 'PHASE' points to the 'Engage' phase; 'OBJECTIVE' points to the 'Identify stakeholders' objective; 'TASK' points to the 'Understand the different types of stakeholders' task; and 'SEQUENCE OF PHASES' points to the 'Engage', 'Design', 'Deploy', and 'Sustain' phases. The 'Engage' phase details include a description, current status ('In progress'), and time planification ('Not set').

PHASE

OBJECTIVE

TASK

SEQUENCE OF PHASES

INTERLINK WORKSPACE ORGANIZATIONS CATALOGUE STORIES

Engage DESIGN DEPLOY SUSTAIN +

Phase Engage

Objective Identify stakeholders

Task Understand the different types of stakeholders

Task Map stakeholders, analyse motivation, skills, expectations

Task Create a contact list of potential network participants

Objective Engage stakeholders

Task Create awareness and communication

Name Engage

Description Which stakeholders should be involved in the collaborative childcare? How to communicate with them about your project goals and the benefits of participation? You can find resources to understand who are the stakeholders to involve in your project and the role they can have. Exploit communication templates to raise awareness, invite stakeholders, and create a lively network of motivated contributors. Define partnership agreements and make sure shared information is protected. Plan together the next steps and create working groups.

Current status In progress

Time planification: Not set

Details for a task

When you select a specific task in the Guide section, you will be able to read a description of the foreseen activities as well as the list of resources created and shared with you for this task.

The screenshot displays the INTERLINK workspace interface. The left sidebar shows the 'familie share' logo and 'Families Share @ Work' status (Finished, English). The sidebar menu includes 'Front Page', 'Overview', 'Resources', 'Guide' (highlighted with a red circle and arrow), 'Leaderboard', 'Workplan', 'Team', and 'Settings'. The main content area shows a task hierarchy: 'Phase Engage' contains 'Objective Identify stakeholders', which contains 'Task Understand the different types of stakeholders' (highlighted with a red arrow). Below this are 'Task Map stakeholders, analyse motivation, skills, expectations' and 'Task Create a contact list of potential network participants'. The right panel shows tabs for 'ENGAGE', 'DESIGN', 'DEPLOY', and 'SUSTAIN', with a red arrow pointing to the '+' icon. Below the tabs are tabs for 'INFORMATION ABOUT THE TASK', 'RESOURCES (1)', 'PERMISSIONS (3)', and 'CONTRIBUTIONS (0)'. The 'RESOURCES (1)' tab is active, showing a table with one resource: 'Copy of Stakeholder-types-guidelines.pdf' (updated 5 months ago). Below the table are two buttons: 'Instantiate task resource (result) through recommended INTERLINKERs (enablers)' and 'Instantiate task resource (result) through generic INTERLINKERs (enablers)'.

INTERLINK WORKSPACE ORGANIZATIONS CATALOGUE STORIES

ENGAGE DESIGN DEPLOY SUSTAIN +

INFORMATION ABOUT THE TASK RESOURCES (1) PERMISSIONS (3) CONTRIBUTIONS (0)

Name	Updated	INTERLINKER	History	Acti...
Copy of Stakeholder-types-guidelines.pdf	5 months a...	Stakeholder types guidelin	Activities	

Rows per page: 100 1-1 of 1

Instantiate task resource (result) through recommended INTERLINKERs (enablers)

Instantiate task resource (result) through generic INTERLINKERs (enablers) v

How to edit shared resources

Open a resource from the task

You can open a shared resource from the task where it was created. You simply need to click on the name of the resource.

The screenshot displays the INTERLINK workspace interface. On the left sidebar, the 'Guide' menu item is circled in red. The main workspace area shows a task titled 'Understand the different types of stakeholders' (also circled in red). To the right of this task, a table lists resources. The 'RESOURCES (1)' tab is circled in red, and a red arrow points to the resource 'Copy of Stakeholder-types-guidelines.pdf'. Below the table, there are two blue buttons: 'Instantiate task resource (result) through recommended INTERLINKERs (enablers)' and 'Instantiate task resource (result) through generic INTERLINKERs (enablers)'.

INTERLINK WORKSPACE ORGANIZATIONS CATALOGUE STORIES

ENGAGE DESIGN DEPLOY SUSTAIN +

Phase Engage

Objective Identify stakeholders

Task Understand the different types of stakeholders

Task Map stakeholders, analyse motivation, skills, expectations

Task Create a contact list of potential network participants

Objective Engage stakeholders

INFORMATION ABOUT THE TASK RESOURCES (1) PERMISSIONS (3) CONTRIBUTIONS (0)

Name	Updated	INTERLINKER	History	Acti...
Copy of Stakeholder-types-guidelines.pdf	5 months a...	Stakeholder types guidelin	Activities	

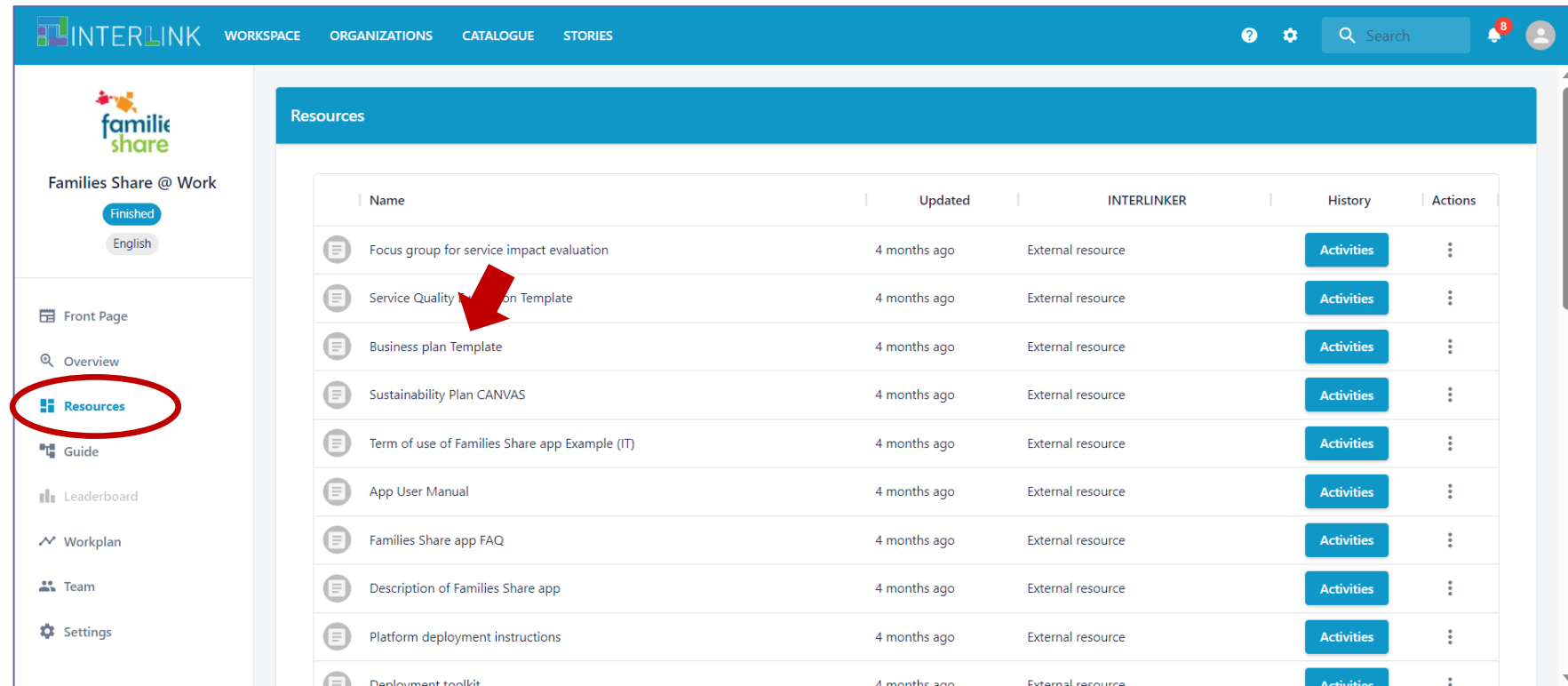
Rows per page: 100 1-1 of 1

Instantiate task resource (result) through recommended INTERLINKERs (enablers)

Instantiate task resource (result) through generic INTERLINKERs (enablers) v

Open a resource from the «Resources» section

You can also open a shared resource from the «Resources» section that lists all the resources that have been created in the process. You simply need to click on the name of the desired resource.



The screenshot displays the INTERLINK application interface. The top navigation bar includes links for WORKSPACE, ORGANIZATIONS, CATALOGUE, and STORIES, along with a search bar and user profile icon. The left sidebar shows the 'familie share' logo and 'Families Share @ Work' status, with a list of navigation items: Front Page, Overview, Resources (highlighted with a red circle), Guide, Leaderboard, Workplan, Team, and Settings. The main content area is titled 'Resources' and contains a table of resources.

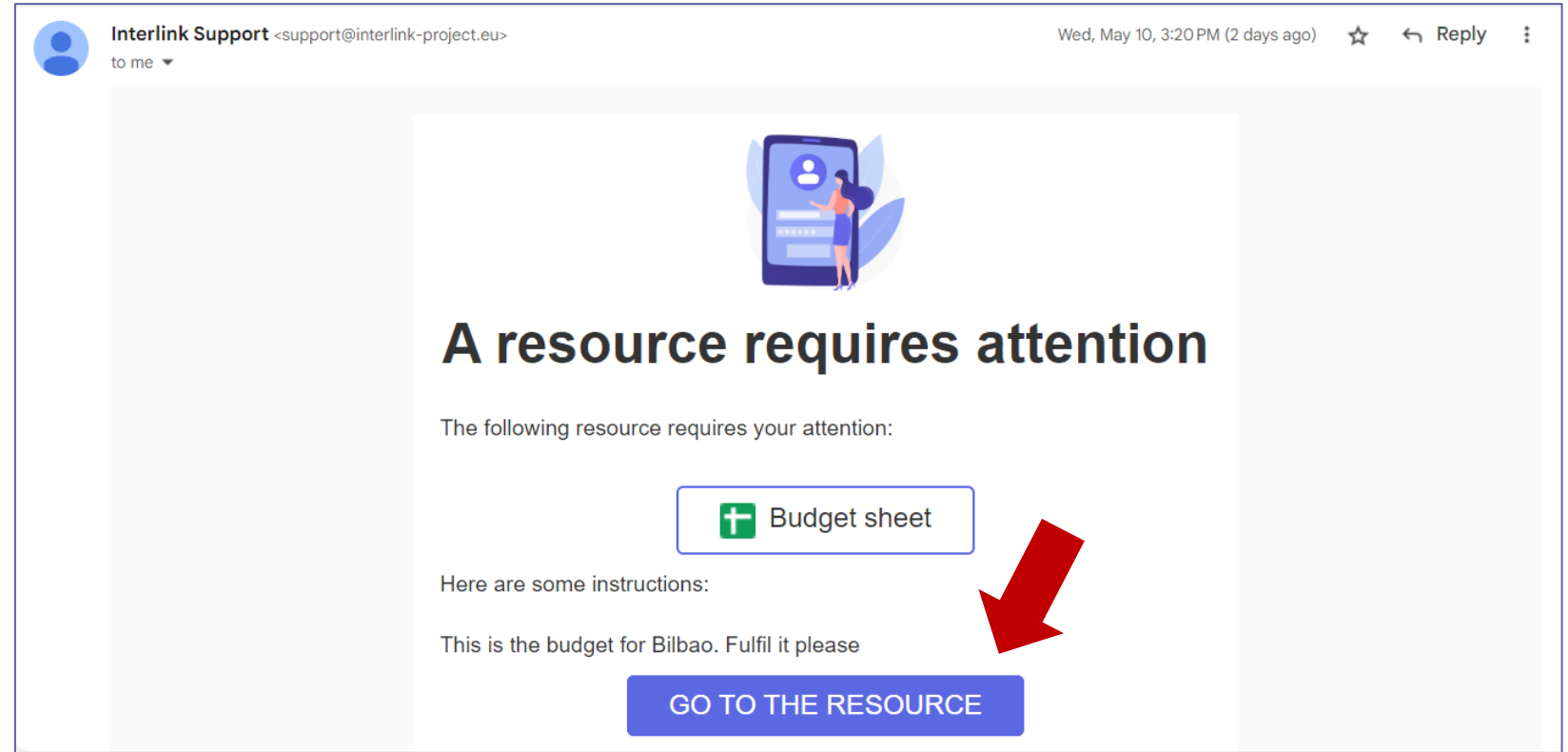
Name	Updated	INTERLINKER	History	Actions
Focus group for service impact evaluation	4 months ago	External resource	Activities	⋮
Service Quality Improvement Template	4 months ago	External resource	Activities	⋮
Business plan Template	4 months ago	External resource	Activities	⋮
Sustainability Plan CANVAS	4 months ago	External resource	Activities	⋮
Term of use of Families Share app Example (IT)	4 months ago	External resource	Activities	⋮
App User Manual	4 months ago	External resource	Activities	⋮
Families Share app FAQ	4 months ago	External resource	Activities	⋮
Description of Families Share app	4 months ago	External resource	Activities	⋮
Platform deployment instructions	4 months ago	External resource	Activities	⋮
Deployment toolkit	4 months ago	External resource	Activities	⋮

Open a resource from an email notification

You might have received an email notification when the resource was shared with you.

You can open the resource by directly clicking on the link in the message you received (you will be redirected to the Collaborative Environment and login will be requested)

SAMPLE NOTIFICATION EMAIL



How to create a new resource

Create a generic empty document

Create a generic empty document

In case you need to create an empty document, navigate to the task where you want to create it. Open the tab showing its resources.

Then click on the second blue button associated to generic INTERLINKERs. In the pop-up that appears, select the type of document you want to create.

The screenshot displays the INTERLINK workspace interface. On the left, a sidebar shows the 'familie share' logo and navigation options: 'Front Page', 'Overview', 'Resources', 'Guide' (circled in red), 'Leaderboard', 'Workplan', 'Team', and 'Settings'. The main area is titled 'Engage' and contains a list of tasks. The task 'Understand the different types of stakeholders' is circled in red. To the right, a table lists resources, with the 'RESOURCES (1)' tab selected and circled in red. The table shows a resource named 'Copy of Stakeholder-types-guidelines.pdf' updated 5 months ago. Below the table, two buttons are visible: 'Instantiate task resource (result) through recommended INTERLINKERs (enablers)' and 'Instantiate task resource (result) through generic INTERLINKERs (enablers)'. A red arrow points to the second button, which has opened a dropdown menu. The menu options are: 'Link an external resource', 'Create an Etherpad document', 'Create a Google Drive document' (highlighted with a red arrow), 'Create a discussion thread in Loomio', 'Create a survey', and 'Create a new description in Augmenter'.

Name	Updated	INTERLINKER	History	Acti...
Copy of Stakeholder-types-guidelines.pdf	5 months a...	Stakeholder types guidelin	Activities	⋮

Rows per page: 100 ▼ 1-1 of 1 < >

Instantiate task resource (result) through recommended INTERLINKERs (enablers)

Instantiate task resource (result) through generic INTERLINKERs (enablers) ▼

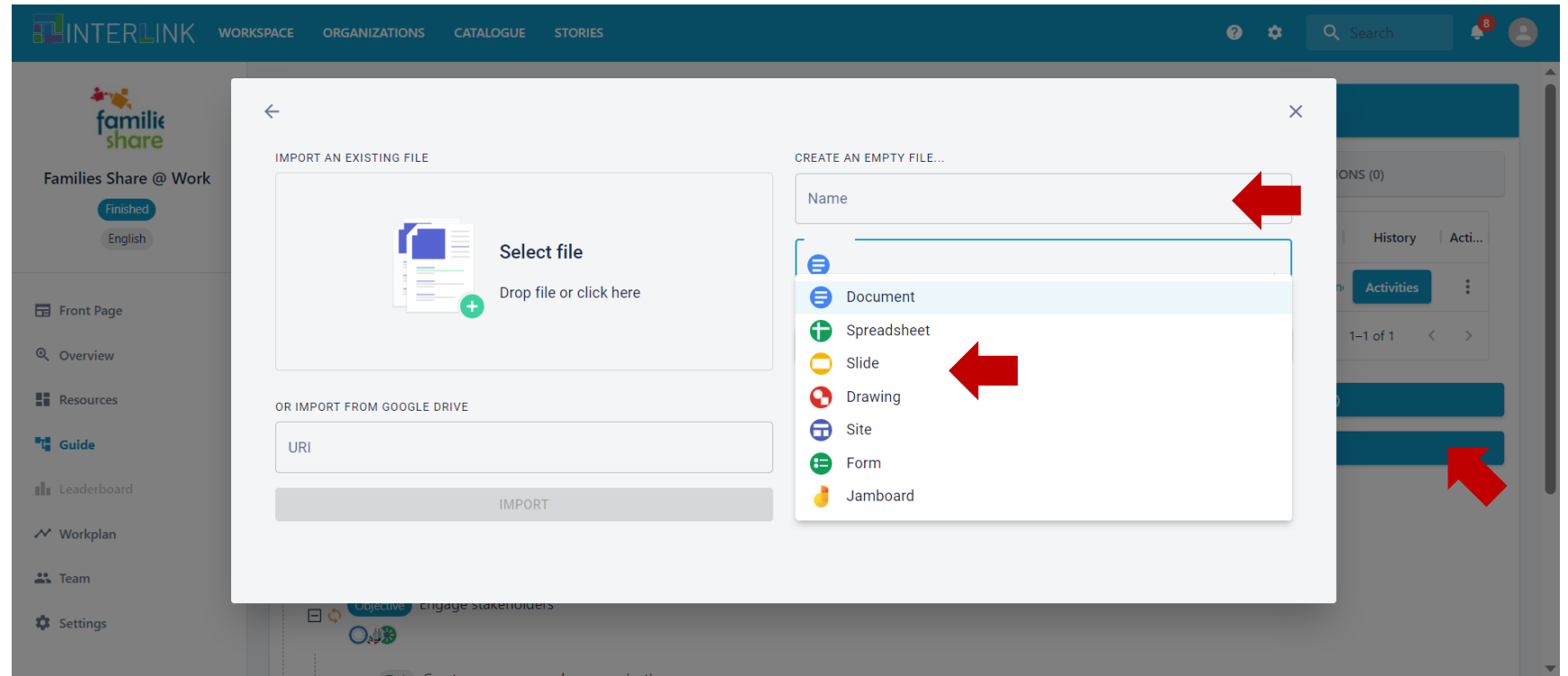
- Link an external resource
- Create an Etherpad document
- Create a Google Drive document
- Create a discussion thread in Loomio
- Create a survey
- Create a new description in Augmenter

Configure the new empty document

Configure the information related to the new document.

For example, for Google Drive documents you can select the specific type of document to create.

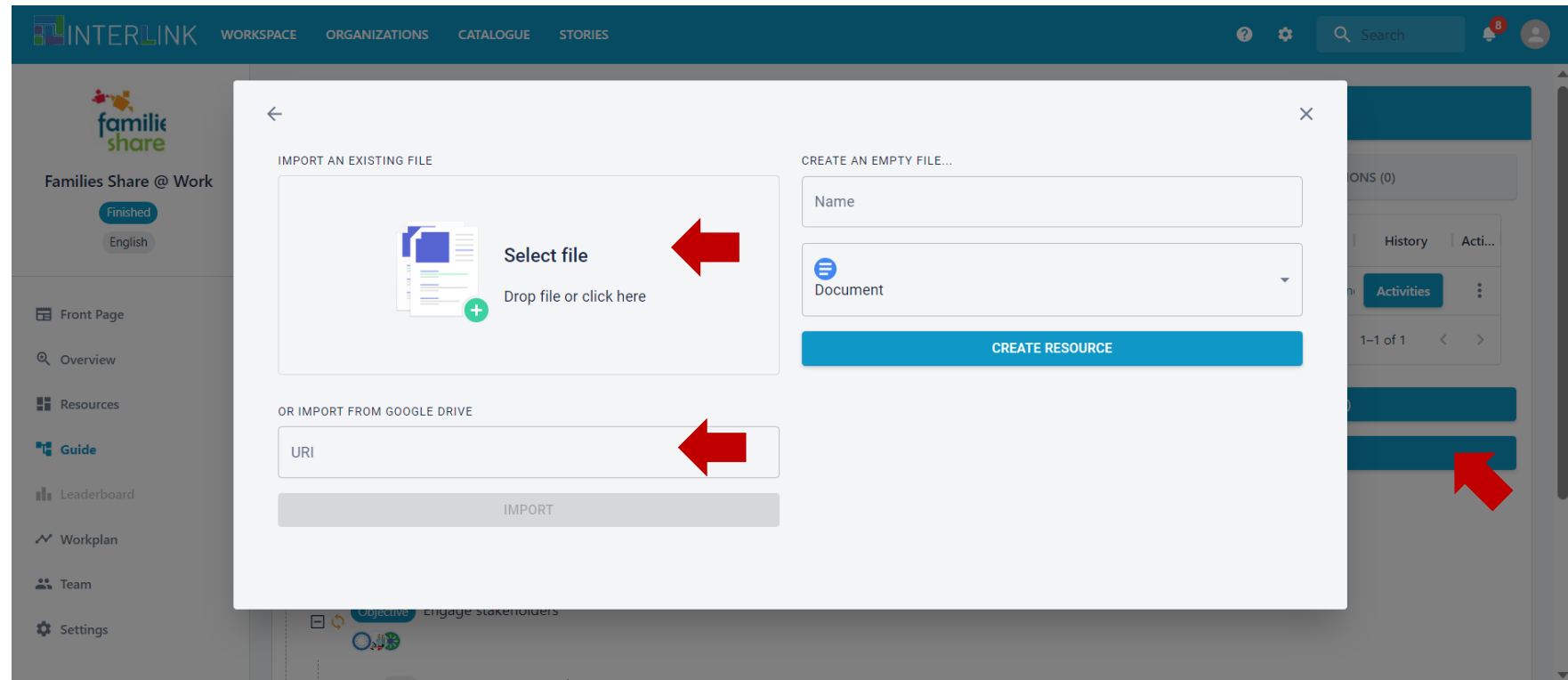
You then have to type the name assigned to the document.



Import an existing document from
Google Drive

Import an existing document

You can also import an existing Google Drive compatible file by uploading it from your file system or by copying its Url.



Clone an existing resource

Clone a resource

You can clone a resource by opening the three dots menu on the right hand side and select the «clone» option.

This will create a copy of the original document that can be further customized.

The screenshot shows the INTERLINK workspace interface. The top navigation bar includes 'WORKSPACE', 'ORGANIZATIONS', 'CATALOGUE', and 'STORIES'. The left sidebar shows the 'Families Share @ Work' workspace with a 'Resources' section highlighted in red. The main content area displays the 'Engage' phase with a task 'Understand the different types of stakeholders' circled in red. The 'Resources' tab is selected, showing a table with one resource: 'Copy of Stakeholder-types-guidelines.pdf'. The 'Activities' column for this resource has a three dots menu open, with the 'Clone' option highlighted in red.

Name	Updated	INTERLINKER	History
Copy of Stakeholder-types-guidelines.pdf	5 months a...	Stakeholder types guidelin	Activities

Rows per page: 100 1-1 of 1

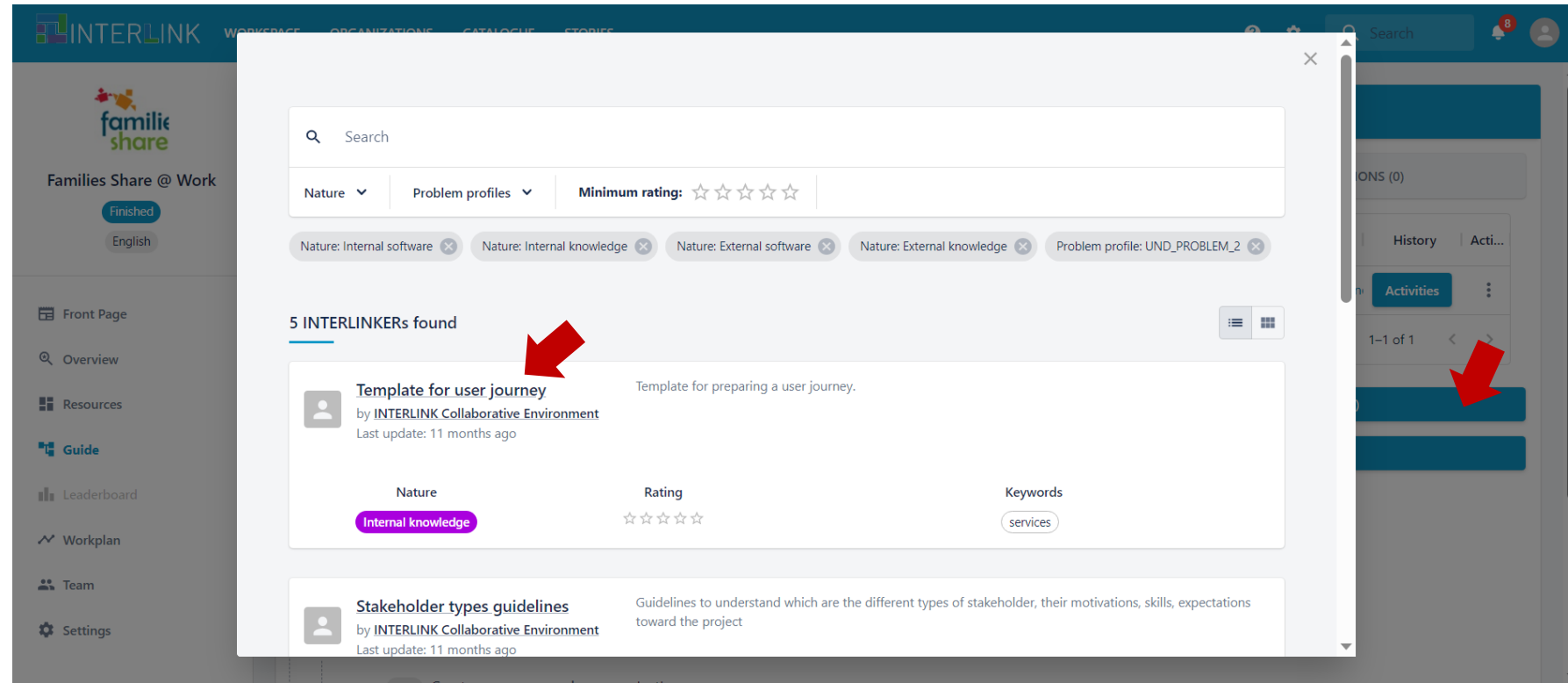
Instantiate task resource (result) through recommended INTERLINKERs (enablers)

Instantiate task resource (result) through generic INTERLINKERs (enablers) v

Create a new resource starting from
an existing template/INTERLINKER

Reuse of an existing template

Within the resources section of a task, by clicking on the first blue button, you will be presented with a list of recommended resources that can be copied.



Download or instantiate INTERLINKERS

If you select one recommended INTERLINKER (by clicking on its name) a pop-up opens with further details and previews for the resource.

The two buttons at the bottom of the pop-up allow you to download or to make a copy of the resource to add it to your workspace.

The screenshot shows the INTERLINK application interface. On the left is a sidebar with the 'familiē share' logo and navigation options: Front Page, Overview, Resources, Guide, Leaderboard, Workplan, Team, and Settings. The main area displays a pop-up window titled 'Template for user journey'. This window has a top bar with a 'Share' button and a star rating '(0)'. Below this are tabs for 'OVERVIEW', 'INSTRUCTIONS', 'REVIEWS', 'RELATED INTERLINKERS', and 'PREVIEW'. The 'OVERVIEW' tab is selected, showing a preview of a user journey template. The template includes a title 'User Journey', a description 'Descrivi l'esperienza del cittadino nell'interazione con il servizio pubblico', and a list of steps. To the right of the preview is a sidebar with metadata: NAME (Template for user journey), NATURE (Internal knowledge), CREATOR (Official), TAGS (services), PROBLEM PROFILES (ORG_PROBLEM_1 - Project aim description, UND_PROBLEM_2 - Stakeholders mapping), and BASED ON. At the bottom of the pop-up are two buttons: 'Download locally as resource not related to project (for features exploration)' and 'Instantiate as resource to use in project'. Red arrows point to these buttons.

How to share the link to a resource

Sharing the link to a resource

You can share the link to a resource by opening the three dots menu on the right hand side and selecting the «share» option.

The screenshot displays the INTERLINK workspace interface. On the left sidebar, the 'Resources' section is expanded, and the 'Guide' item is highlighted with a red circle. The main workspace area shows a hierarchical view of tasks and objectives. The task 'Understand the different types of stakeholders' is highlighted with a red circle. On the right, the 'RESOURCES (1)' tab is selected and circled in red. Below this, a table lists resources, with the first row 'Copy of Stakeholder-types-guidelines.pdf' highlighted. A red arrow points to the three dots menu icon in the 'Activities' column of this row. Another red arrow points to the 'Share' option in the dropdown menu that appears.

INTERLINK WORKSPACE ORGANIZATIONS CATALOGUE STORIES

family share
Families Share @ Work
Finished
English

Front Page
Overview
Resources
Guide
Leaderboard
Workplan
Team
Settings

ENGAGE DESIGN DEPLOY SUSTAIN +

INFORMATION ABOUT THE TASK RESOURCES (1) PERMISSIONS (3) CONTRIBUTIONS (0)

Name	Updated	INTERLINKER	History
Copy of Stakeholder-types-guidelines.pdf	5 months a...	Stakeholder types guidelin	Activities

Rows per page: 100 1-1 of 1

Instantiate task resource (result) through recommended INTERLINKERs (enablers)
Instantiate task resource (result) through generic INTERLINKERs (enablers)

Open
Share
Clone
Delete
Claim

Getting the link and notifying people

You can copy the link that directly points to a resource to use it in your communications.

You can also send an email notification to teams of people with the link to the resource and a call for action.

Only users registered to the platform and with proper access rights will be able to access the resource.

The screenshot displays the INTERLINK workspace interface. A 'Share Options' dialog box is open in the center, overlaid on the workspace content. The dialog box has a title bar 'Share Options' and two main sections:

- 1.- You may copy the link below and share it with your colleagues.** This section contains a URL: <https://demo.interlink-project.eu/dashboard/coproductionprocesses;> and a copy icon.
- 2.- You may send and email to a team.** This section includes a 'Subject' field, an 'Instructions' text area, and a 'Select the Teams:' section. Under 'Select the Teams:', there is a checkbox for 'i3 INTERLINK' and a list of team members, including 'Alessandro Cappelletti'.

At the bottom of the dialog box, there is a button labeled 'Send email to team members' with an email icon. Two red arrows point to the copy icon and the 'Send email to team members' button. The background workspace shows a sidebar with navigation options like 'Front Page', 'Overview', 'Resources', 'Guide', 'Leaderboard', 'Workplan', 'Team', and 'Settings'. The main content area displays a project structure with phases like 'Engage' and tasks like 'Understand the stakeholders'.

You are now ready to participate to
the co-production of services !

FOR MORE INFORMATION, CHECK OUT
THE [USER MANUAL](#) OF THE INTERLINK PLATFORM



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