

# CONSENT FORM - TEMPLATE

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Template to prepare a form to collect consent from participants engaged in research activities about the use of their personal data.

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Version:V1

# How to use this INTERLINKER

This template guides the preparation of a form that can be used to collect consent from participants engaged in co-production activities about the storage and use of the data they contribute. It should be distributed together with a copy of the information sheet that describes the project within which activities are organized.

Some parts of the consent form can be tailored according to the specific event / activity / experiment the participants will be involved in, for example to list exactly the type of data that will be collected. If changes are introduced, a careful check is required to guarantee that the version of the Consent Form and of the Information Sheets that are distributed to participants are consistent.

*The consent form should be signed and dated in the presence of the participant.*

*A copy signed by all parties should be given to the participant and one kept by the researcher and filed in a secure location.*

## **Are you looking for an example of a consent form prepared for another project?**

An example of a consent form prepared for the INTERLINK project is available for inspiration. See the INTERLINKER "Consent form for the INTERLINK project".

# <YOUR PROJECT NAME> consent form

1. I am 18 years or older and I am competent to provide consent.
  2. I confirm that I have read and I understand the <YOUR PROJECT NAME> information sheet explaining the above co-production project. I have been fully informed about the aims and purposes of the Project <YOUR PROJECT NAME>. I have had the opportunity to ask questions and/or read FAQs about the project.
  3. I understand that my participation is voluntary and that I am free to withdraw at any time without giving any reason and without there being any negative consequences.
  4. I understand that I have the right of data portability, i.e. the right for people not just to obtain and reuse their data, but also to transmit the data they have provided to another service provider.
  5. I understand that my data will be kept strictly confidential. I give permission for members of the project team to have access to my personal information. I consent to photographs and videos being taken of the engagement sessions. Information may be shared between any of the other partners participating in this project. I understand that my name will not be linked with the research materials, and I will not be identified or identifiable in the publications that result from the research. I have no objection that my data is published in a way that does not reveal my identity, without my explicit consent. The project coordinator(s) will ensure to preserve my anonymity.
  6. I understand that, subject to the constraints above, no recordings will be replayed in any public forum or made available to any audience other than the <YOUR PROJECT NAME> co-production team.
  7. I agree to take part in the above co-production project.
  8. I have received a copy of this agreement.
- I do hereby agree and give my consent for the treatment of my personal data within the <YOUR PROJECT NAME> project.

\_\_\_\_\_  
Name of Participant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Lead Researcher

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature