# Goal | Problem Statement

{a narrative form – describing the goal | problem statement}

# Current State

{a narrative form – describing the current state}

# Proposed Solution | Approach

{a narrative form – describing the proposed solution | approach }

# Conceptual View

{one or more diagrams to illustrate the conceptual view of the target solution, or approach}

# Forces & Constraints

|  |  |
| --- | --- |
| **Forces** | **Constraints** |
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |

# Risks & Issues

|  |  |
| --- | --- |
| **Risks** | **Issues** |
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |

# Dependencies

1. …
2. …
3. …

# Key Contacts

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name, First Name** | **Title/Role** | **Email** | **Phone** |
|  | Business Stakeholder |  |  |
|  | Product Owner |  |  |
|  | Program Manager |  |  |
|  | Project Manager |  |  |
|  | Enterprise Architect |  |  |
|  | Solution Architect |  |  |
|  | Engineering Manager |  |  |
|  | Technical Lead |  |  |
|  | SME for ??? |  |  |
|  | SME for ??? |  |  |
|  | SME for ??? |  |  |