

KIM LE
CURRICULUM VITAE

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intricatrituals.github.io

PROFESSIONAL EXPERIENCE

Incoming Vacation Scholar, CSIRO Starting Nov 2017

Academic Coach, Melbourne Girls Grammar School Feb 2017 —

- Providing individual and group coaching to support Year 9 student skill development and content acquisition in subject areas of English, Mathematics, Latin, Science & Humanities.
- Rehearsing and consolidating students' understanding of course material, as well as developing effective study and exam preparation techniques

Web Officer, Farrago Magazine, UMSU Jan — Dec 2016

- Developing Wordpress theme (using HTML/CSS/PHP) to improve the magazine website's visual and functional design
- Producing online content using Wordpress CMS according to frequent deadlines
- Proofreading and editing articles for web publication

CREATIVE MEDIA

VISUAL

Media Officer, Women in Tech (WIT) Aug 2016 — Apr 2017

- Designing promotional material (physical posters & digital graphics) for events
- Designing and developing new website as part of rebranding strategy

Social Media Officer, Melbourne Space Program May — Aug 2016

- Creating content for and managing the company's social media presence on Facebook, Twitter, Instagram and LinkedIn
- Working with the Marketing team to distribute online content that supports the organisation's branding goals
- Contacting and liaising with exhibitors for stalls at Final Frontier Festival event

PERFORMING ARTS

Assistant Stage Manager, *Angels in America*, fortyfivedownstairs 2017
Freelance musician, Vietnamese zither 2015 —
Performer, piano (L.Mus.A) 2012 —
Performer, Vietnamese drums, *Under an Eastern Moon @* Melbourne Recital Centre 2011
Performer, piano and Vietnamese drums, *Melodia Nostalgica* 2011

EDUCATION

University of Melbourne

2015 — 2018

Bachelor of Arts (B.A.) in Media and Communications
Diploma of Informatics (D-INFO)

Melbourne Girls Grammar School

2009 — 2014

ATAR: 99.75

TECHNICAL SKILLS

Software: Microsoft Office (Powerpoint, Word, Excel), Adobe Creative Suite (Photoshop, Illustrator, InDesign), Adobe Audition, Logic Pro, Ableton Live, Sony Vegas, Blender, Unity, Axure, Git, Jupyter, Matlab

Languages: **Python**, C, JavaScript, **HTML5/CSS**, SQL

Other: 3D Printing (Makerbot), Arduino, Unix

AWARDS

Kwong Lee Dow Scholar, The University of Melbourne

2015