



GRIZZLY VIDYALAYA, TELAIYA DAM

An ISO 9001 : 2015 Certified Institution

Affiliated to C.B.S.E. upto +2 Level, English Medium, Residential School
Telaiya Dam - 825413, Dist.-Koderma(Jharkhand)



Minutes of the School Management Committee Meeting held on 11 May 2020 on the virtual platform

Date :- 11th May, 2020

1. The meeting of the School Managing Committee (SMC) was held on the virtual platform at 1200 hrs on 11 May 2020 under the chairmanship of Mr. Manish Kapsime and Mr. Avinash Seth, Chairman and Vice Chairman of the School. The following were present in the meeting :-

a. Mr. Manish Kapsime	-	Chairman
b. Mr. Avinash Seth	-	Vice-Chairman
c. Mr. Sudeep Sahay	-	Parents Representative
d. Mrs. Chanda Dugad	-	Parents Representative
e. Mr. Vijay Kumar Singh	-	Teachers Representative
f. Mrs. Anupama Pathak	-	Teachers Representative
g. Mrs. Kiran Kumari	-	Teacher of other school
h. Mrs. Kumari Kiran	-	Teacher of other school
i. Mrs. Niraja	-	Principal, Bachpan School
j. Dr. (Mrs) Sanjeeta Kumari	-	Principal, Bed College
k. Mr. Binay Kumar Jha	-	Member Secretary

2. At the outset, Principal, Mr. Binay Kumar Jha, Member Secretary welcomed all the members in the School Management Committee Meeting of the Academic Session 2020-21. He then wished all the members and said that the SMC meetings have been instrumental in showing the path to the School Management for the over all growth of the school.

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3. Mr. Avinash Seth, Vice Chairman thanked all the members of the School Management Committee for their active participation, contribution and positive approach towards the welfare and growth of the school in all fields, i.e. academics, Students & Staff welfare and infrastructure. He requested all members to put forward their views during the meeting irrespective of what other members think about that. He further stated that

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school has been doing well and promises to do even better in the years to come. He further stated that we all have to put in concerted efforts to make this school as one of the most sought after school in the state. Thereafter, he requested member secretary to start the proceedings.

4. The member secretary read out the minutes of the last SMC meeting held on 5th September, 2019 and made the house aware of the progress made on the decision made in the last meeting.

a. Academics :-

- i. Modification of School Routine. - **Completed**
- ii. Counselling of Parents. - **Completed**
- iii. Separate Subject wise strategy for Class XII for Flyers and other students to improve overall result. - **Completed**
- iv. Re-enforcement of 5 marks for behaviour in school and 5 marks for timely completion of Class work & Home Work to inculcate self discipline. - **Completed**
- v. Coaching for IIT/NTSE/KVPY in the school. – **Under Consideration**
- vi. To improve spoken English among students and remove stage fear – extempore in assembly by students. - **Completed**
- vii. Word of the Week, Antonyms, Synonyms in the school at various places. - **Completed**
- viii. Provision of Common Rooms in Primary & Secondary Section. - **Completed**
- ix. Target to achieve State/District Rank in both Std. XII and Std. X. – **Result awaited**
- x. Introduction of prayer in the mess during the dinner time. - **Completed**
- xi. Grant of ATL. - **Completed**
- xii. Recognition of Best Employee of the Month in Academic and Admin. - **Completed**
- xiii. To Start Girls Half Junior Wing in the NCC. - **Completed**
- xiv. Book Fair. - **Completed**
- xv. Training of School Band. - **Completed**
- xvi. Teacher Enrichment Programme - **Completed**

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b. Infrastructure :-

- i. Refurbishment of Maths Lab. – Completed.
- ii. New Pre Primary Building . – **Completed.**
- iii. Covered passage for Students to move from Dormitories to Academic.
– **Completed.**
- iv. Façade at Main Gate for beautification.– **Completed.**
- v. Construction of Fun Zone for Primary Students. – **Under Construction.**
- vi. Provision of Swimming Pool.– **Under Consideration.**
- vii. Provision of Renewable Solar Power for uninterrupted electricity in school.– **Under Process.**
- viii. New Hostel Building at Urwan. – **Under Construction.**
- ix. Conversion of Hard Stand at the back of Primary Wing into Skating Rink.
– **Under Construction.**
- x. Half Moveable basketball court in Primary Assembly Area.– **Under Construction.**
- xi. Earmarked Seats for Staff to ensure better dining etiquette by Boarding Students. – **Completed.**
- xii. Shifting of Chemistry Lab . . – **Under Construction.**
- xiii. Installation of ATAL TINKERING LAB : **Completed**
- xiv. Appointment of Lady PTI - **Under Process**
- xv. New ERP implementation. – **Under Process**

The Minutes for the current meeting.

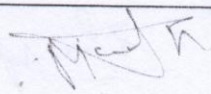
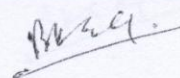
Academic

- a. In the wake of pandemic, as the regular classes of school can't be run, it has been decided to run online classes from Std. I to XII on Google Classroom platform ensuring that the students don't get deprived of education.
- b. It has been decided to conduct online assessment based on objective questions i.e. MCQ and True/False to ensure that the student's learning process can be checked at regular gap.

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- c. It has been decided not to make any kind of increase in the fee of school for the session 2020-21 in order to support the parents in the time of crises.
- d. The decision was taken to increase the number of dormitories to accommodate students comfortably and to provide dormitories to Std. 11 hostel students on twin sharing basis.
- e. There should be separate trainer for keyboard, Guitar and Vocal for making music training classes more organised and to run the classes the appointment of an expert Guitar trainer is to be done.
- f. All the training rooms for hobby classes are to be shifted to the same building to make the monitoring of the classes more effective. The hobby classrooms are to be built on the second floor of vasudha building for the same.
- g. It has been suggested to develop the mechanism to collect the Notebook from the students to ensure the corrections in their copies by the teachers.
- h. Teachers' enrichment programme using virtual platform is to be organised to ensure that the teachers must keep on updating their teaching skills in the changed scenario.
- i. Virtual students counselling sessions for the students of Std. IX to XII is to be organised to keep the students updated and motivated for more career options
- j. The appointment of PGT Physics, PGT Chemistry and PTI to be done to ensure that the vacancy is filled and classes are conducted smoothly.
- k. Six furnished class rooms in secondary section are to be made ready to accommodate new admissions.
- l. The constructions of new offices for Senior Secondary Coordinators for commerce and science has been approved.
- m. Infrastructure expansion has been put on hold because of the pandemic and any further course of action will depend upon how the situation develops in the future.
- n. Audited Balance Sheet for the session 2019-20 was presented and approved by all the members present in the meeting.
- o. Annual Budget for the session 2020-21 could not be presented in the wake of Covid-19 pandemic and it was decided any further plan will come in shape once the situation gets normal.
- p. As the academic and other activities are suspended due to Covid-19 crisis, the salary to teaching and non-teaching staff shall be reimbursed in the proportion to the tuition

fee realised. Hon'ble Chairman and Vice-Chairman are authorised to take proper decision in consultation with the Principal.

5. **Disciplinary Cases.** The Principal briefed the committee members about the Polite reminder and warning letter issued to staff and disciplinary action initiated against students since April 2019:-

Staff

S.N	Name of Staff	Date	Type of Letter	Reason
1	Ms. Kusum Kumari	09.05.2019	Polite Reminder	In Library period she was using course book.
2	Mr. Amit Singh	09.05.2019	Polite Reminder	You were not paying proper attention in proxy class. Students were engaged in self study rather than asking question answers from challengers.
3	Ms. Aditi Kumari	11.07.2019	Polite Reminder	Attended the class 25 minutes late.
4	Ms. Neetu Kumari	13.07.2019	Polite Reminder	Given corporal punishment to a student Name Hanifa of Class II Adm.No. 4621
5	Mr. Arun Kumar	01.08.2019	Polite Reminder	Attended the class 14 minutes late
6	Ms. Anmol Kumari	05.08.2019	Polite Reminder	During invigilation students were cheating/talking in Room No. II C(11) where were on duty.
7	Ms. Sweta Ranjan	18.10.2019	Polite Reminder	Errors have been found in the notebook corrected by you.
8	Ms. Anmol Kumari	18.10.2019	Polite Reminder	Ms. Anmol you were instructed to check proxy list properly. You got proxy in I A but you have taken in I B
9	Mrs. Preety Jagnani	18.10.2019	Polite Reminder	You got proxy in I B but neither you went you discussed that your class was being taken by other.
10	Mr. Santosh Kumar	16.11.2019	Polite Reminder	Errors have been found in the notebook corrected by you.
11	Mr. Ramakant Gupta	11.01.2020	Polite Reminder	Students of V D were unable to complete their English writing book because you had collected for correction after Durga Puja but not yet returned.

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12	Mr. Nitesh Kumar	03.02.2020	Polite Reminder	16 students appeared in weekly test but submitted only 15 copies without counting. Student kept the test copy in drawer.
13	Mr. Nikhil Sinha	11.05.2019	Polite Reminder	For doing negligence in bus duty
14	Mr. Chanki Pandey	05.07.2019	Polite Reminder	Attended the class 14 minutes late
15	Mr. Pranay Mohan	10.07.2019	Polite Reminder	Attended the class 16 minutes late
16	Mr. Daniel Joseph	01.08.2019	Polite Reminder	Given corporal punishment to Master Zeshan Mallick of Class VII AdmNo. 4776
17	Mr. Abhay Kumar	01.08.2019	Polite Reminder	Given corporal punishment to Master Aayush Aryan of Class VIII Adm.No. 4203
18	Ms. Ankhi Nath	22.01.2020	Polite Reminder	Notebook correction was not done fully. Students have not done their homework.
19	Mr. Naresh Chandra Mahto	01.05.2019	Polite Reminder	Not submitted Lesson Plan regularly. Teaching in std. X C not satisfactory
20	Mr. Nagendra Kumar	14.08.2019	Polite Reminder	Inspite of regular reminder, you have been reaching the class late
21	Mr. Kamran Khan	14.08.2019	Polite Reminder	Not submitted the marks on time
22	Mr. Avijit Banerjee	24.09.2019	Polite Reminder	You have not attended your proxy class in 5 th period. Copy submission record is unsatisfactory. Advised to improve your academic performance.
23	Mr. Vijay Kumar	25.09.2019	Polite Reminder	Using mobile in the class
24	Mr. Sujan Kundu	17.10.2019	Polite Reminder	Your class control was not good.
25	Mr. Manish Kumar Singh	29.01.2020	Polite Reminder	Mentioned wrong information in Attendance Register sheet (SMS Report)
26	Mr. Sanjoy Kumar	29.01.2020	Polite Reminder	The average attendance of your class is poor the month of December. HS students broke camera in prep class in your class.
27	Mr. Nagendra Kumar	31.01.2020	Polite Reminder	You are going to home before departure time you were absent from bhajan sandhya on 30.01.2020 after regular reminders.
28	Mr. Shekhar Dubey	17.02.2020	Polite Reminder	Using mobile phone in the class.

Students

S.N	Name of Student	Adm.No.	Date	Card	Resaon
1	Priyanshu Kumar Gupta	3247	23.04.2019	Yellow	For indiscipline in the auditorium after Sunday CCA and creating problem with

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					students.
2	Priynashu Kumar	4698	15.05.2019	Yellow	Came to school by scooter and deposited duplicate key and returned to home with original keys without information
3	Anubhav Sinha	5863	15.05.2019	Yellow	Caught with mobile in class
4	Ashutosh Kumar	4686	20.07.2019	Yellow	Following and disturbing a girl everyday
5	Santosh Kumar	2358	31.08.2019	Yellow	For beating a junior student at night and giving punishment to class IX student
6	Taslim Gufran	5690	09.09.2019	Yellow	For kissing a girl in the utensil washing area.
7	Saurav Kumar	6132	12.09.2019	Yellow	Abusing a teacher
8	Ranjan Singh	4343	01.10.2019	Yellow	Using mobile in the dorm and purchased from DS student
9	Ankit Singh	5394	01.10.2019	Yellow	Keeping and using mobile in the dorm
10	Gautam Kumar	5480	14.10.2019	Yellow	Using mobile in the dorm and purchased mobile from a senior student
11	Vivek Kumar	4584	13.10.2019	Yellow	Keeping mobile and involved in purchasing mobile from a senior student.
12	Aditya Raj	5610	01.10.2019	Yellow	Keeping mobile and involved in purchasing mobile from a senior student
13	Arif Warshi	4171	02.10.2019	Yellow	Beating a boy in the dorm badly
14	Sahil Verma	5527	03.10.2019	Yellow	For fighting with a boy in the campus
15	Sunny Verma	5528	03.10.2019	Yellow	Beating a boy in the class room during self study.
16	Rohit Kumar	6058	06.11.2019	Yellow	Bringing crackers in the class room
17	Somya Bajaj	5685	11.05.2019	Green	Indiscipline in the school bus with another student
18	Ujjwal Kumar	2773	11.05.2019	Green	Indiscipline in the school bus with another student
19	Alsamar Khan	3732	18.05.2019	Green	For beating a boy on his face due to which bleeding started.
20	Kunal Kumar	2088	30.09.2019	Green	Involved in mobile selling and using.
21	Sandeep Kumar	5381	21.11.2019	Green	Selling mobile to a student in the school
22	Ankit Kumar	4147	03.10.2019	Green	Beating a student in the dorm
23	Sanket Kumar	2378		Green	Fighting with a student in the school campus

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24	Roshan Kumar	4678	01.10.2019	Green	Purchasing mobile from a DS student
25	Ritesh Kumar	4585	01.10.2019	Green	Purchasing mobile from a DS student and keeping and using it in dorm
26	Shashank Raj	3814	19.11.2019	Green	Writing abusing word for a girl student the board.
27	Priyanshu Raj Bharti	4343	20.11.2019	Green	Passing Comment to a girl student

6. The SMC after due deliberation on each of the case ratified the Polite reminder/warning letter issued to staff and disciplinary action initiated against students.

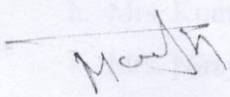
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7. All the members present in the meeting acknowledged the effort of the school management and wished that the collective efforts will definitely yield desirable result.

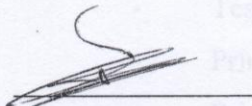
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CLOSING REMARKS

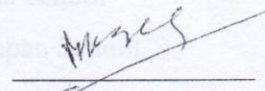
Mr Avinash Seth, Director in his closing remarks stated that the school needs to make collaborative effort to ensure that the students must excel in scholastic and co-scholastic areas. For this, there is need to find out the hidden talent in the students and promote them by providing opportunities to them.



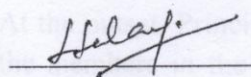
(Mr. Manish Kapsime)



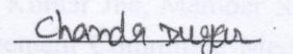
(Mr. Avinash Seth)



(Mr. B.K.Jha)



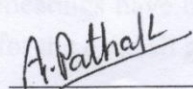
(Mr. Sudeep Sahay)



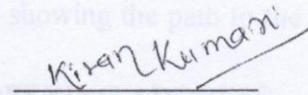
(Mrs. Chanda Duggar)



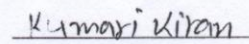
(Mr. V.K.Singh)



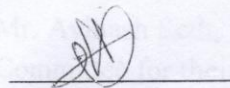
(Mrs. Anupama Pathak)



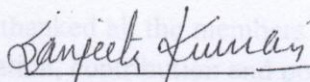
(Mrs. Kiran Kumari)



(Mrs. Kumari Kiran)



(Mrs. Niraja)



(Dr. Sanjeeta Kumari)

