

HTML report

A rental unit (row in the Excel input sheet) is represented in the report according to:

[Rental Unit] ([Short description]) [Rent PCM]

or

Rental Unit] ([Short description]) [Rent PCM] (available on [Available])

if available set and not in the past

or

[Rental Unit] ([Short description]) [Rent PCM] – [Application status] ([Applicant name])

if application status set.

Here [...] corresponds to the column in the Excel file.

The report will show changes since **last run** of the report:

CHANGES SINCE LAST REPORT

<Rental unit description as above>

Column name: [old value] → [new value]

Column name: [old value] → [new value]

...

The report will show “urgent” rental unit – those with [Available] in the **past** or **less than two weeks** from now.

URGENT

<Rental unit description as above>

<Rental unit description as above>

<Rental unit description as above>

The report will show “new” rental units – those that have become available in the past two weeks. (So either they were not present, or [Property Status] was not “Available”:

NEW

<Rental unit description as above>

<Rental unit description as above>

<Rental unit description as above>

The report will show various notes (taken from the Notes table in MySQL).

Notes

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